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| **Colebrook School Board**  **Meeting Minutes** |

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| **Date** | 1/17/2023 |
| **Time** | 6:00 pm |
| **Location** | Colebrook Elementary School library |
| **Chairperson** | John Falconer |

**Attendance**

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

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**School Board Members Principal SAU Members**

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| P | John Falconer | P | Robert Murphy | P | Kim Wheelock | P | Debra Taylor |
| P | Deb Greene | P | Tim Stevens |  | **Asst. Principal** | P | Bridget Cross |
| P | Craig Hamelin | P | Tanya Young | P | Ron Patterson |  |  |
| E | Nathan Lebel | P | Tyler Young (Student Member) |  | **College Career & Technical Education Director** |  |  |
|  |  |  |  | E | Tia Cloutier |  |  |
| **Public in Attendance:** Greg Placy, Suzanne Collins, Raymond Gorman, Theresa Deuschle, Richard Cole Jr. Christine Sullivan, Jolene Martunas, Patrick Martunas, David Caplette, Cindy Covey, Sherri Hawes, David Brooks, Lisa Brooks, Kathi Woodard, Wendell Woodard, Suzanne Gray, Terry Rosi, Ryan Eames, Dawn Hall, Kathi Lawton-Haynes, Lori Hastings, Amber Calhoun, Michelle Strasburger, Brook Stevens, Mike Ouellet | | | | | | | | |

**Minutes**

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| **Item** | **Subject** | **Action** |
| 1. | The meeting was called to order by Chairman John Falconer at 6:00 pm. |  |
| 2. | **Agenda Adjustments**: Add hearing of the public after the reading of the minutes. |  |
| 3**.** | **Reading of the Minutes:**  **C.Hamelin/T.Young:** Motion to approve the School Board minutes of January 3, 2023 as amended. | **VOTE:** Motion Carries |
| 4. | **Hearing of the Public:**  **D/Greene/R.Murphy**: Motion to open 30-minute public session at 6:03 pm.  Comments were concerning a recent school district brochure mailing, amount of savings, number of teachers, number of high school students, state aid for schools, building aid grant, number of CTE students, copy of state aid application, supplies and equipment for CTE programs, liability insurance, HVAC grant for current facilities, cost of expansion project.  **D.Greene/R.Murphy**: Motion to end 30-minute public session at 6:33 pm. | **VOTE:** Motion Carries  **VOTE**: Motion Carries |
| 5. | **School Administrator’s Report:** Kim Wheelock  Kim proposed the appointment of Shawn Parker as Varsity Softball Coach for Spring 2023.  **R.Murphy/T.Young**: Motion to appoint Shawn Parker as the Varsity Softball Coach for Spring 2023.  Report from Tyler Young –  Student activities report:  Mr. Robertson/ Grade 9 and Debate Advisor: Grade 9 is hosting a Valentine’s Day dance for high school students to raise money for their class treasury.   |  |  |  | | --- | --- | --- | | ADVISOR | POSITION | MONTHLY UPDATE | | Mr. Robertson | Gr. 9 and Debate | Grade 9 is hosting a Valentine’s Day dance for high school students to raise money for their class treasury | | Mrs. Parker/ Mrs. Griffin | Gr.12 Co-Advisors | Made over $2000 From the 12 days of Christmas raffle. Did community meals last week. Current fundraiser is 50/50 raffles at varsity basketball home games. | | Mrs. Brault  Ms. Smith | Key Club Advisor  Key Club Assistant | Holiday Appreciation Breakfast fundraiser was Saturday -rescheduled from December. Proceeds toward district education conference in beginning of April. Did community meals the second week of January. Had a bake sale fundraiser with proceeds towards an outdoor education center organized by Jessica Falconer. Will have a penny war. | | Ms.Keazer | K-Kids Club | Will be having their member induction ceremony on January 22 at 2:00 pm in the school cafeteria. | | Mrs. Brault | Jr. H and HS Student Council Advisor | Preparing for Winter Carnival and Valentine’s Day Fundraiser, JrH will be selling flowers, HS will be selling candy grams. | | Mr. Sanchez | World Language Club | Held a recent bake sale at the Black Bear with all proceeds going to the students who donated and or sold baked goods. | | Mr. Hurley | HS Yearbook | Yearbook editors are putting the yearbook together. Yearbooks are currently on sale for $25. each. | | **VOTE**: Motion Carries |
| 6. | **College Career & Technical Education Director:** Tia Cloutier  Debra reported that the MRE Challenge was postponed due to weather and the school is assembling the team for an alternate date.  The school district received a grant from the state of New Hampshire for 3D anatomical equipment for the Health Sciences program. When this is received and implemented, we will be the only high school in the state who has this equipment. |  |
| 7. | **Superintendent’s Report –** Debra Taylor  Debra stated that she had been focusing on the building project and budget. She has no additional formal report. |  |
| 8. | **Business Administrator’s Report –** Bridget Cross  Bridget reviewed draft 3 of the district budget including additional reductions. The board discussed the Timbernook outdoor education program.  **C.Hamelin/D.Greene**: Motion to remove the local funding for the Timbernook program from the budget.  Contingency Fund Discussion: The contingency retention fund may be included in the estimated revenue/surplus for the FY 24 Budget.  **C.Hamelin/ D.Greene**: Motion to include the Surplus Retention fund in the FY 24 estimated revenue in the amount of $134,780.00.  Budget:  **D.Greene/R.Murphy**: Motion to approve the 2023/2024 Colebrook School District Budget in the amount of $ 7,888,740.00.  Warrant Article:  The options are to combine the bond into one article (Draft 1) or to divide the bond into two parts (Draft 2). Part one will include the school renovation, new academy classrooms and Career Technical Education center. Part two will include the gymnasium. Passage of Article I requires a 3/5 favorable vote. Passage of Article 2 requires passage of Article I and a 3/5 favorable vote.  **T.Stevens/C.Hamelin**: Motion to approve draft 2 of the annual school district meeting warrant as amended where the bond is divided into two articles. Article 1 includes elementary school renovations, HS academy classrooms, CTE classrooms and labs. Article 2 includes the gymnasium.  The Board discussed that Article 1and 2 require a 3/5 vote to pass. The passage of Article 2 is dependent on the passage of article 1. | **VOTE**: Motion Carries  **VOTE**: Motion Carries  **VOTE**: Motion Carries  **VOTE**: Motion Carries |
| 9. | **Joint Meeting of School Board and Select Board**  The Joint Meeting began at 7:00 pm. The board members exchanged pleasantries. John asked Greg to address the question of the capacity of the water/sewer system to service the expanded school building. Greg stated that they have confidence in the ability of the system to address the building expansion. He noted some improvements in the systems as well. He also discussed funds that the town received to dredge lagoons. Drainage improvements have also been made at the school. The Select Board asked for the School Board’s support on the building project. Suzanne said that they were glad to support Mr. Stevens’ motion to divide the bond into 2 articles. The Select Board stated that they had not yet finalized their budget. John reviewed the current budget increase, estimated tax rate.  The Boards discussed registering to vote. There will be three more dates when Colebrook voters can register. Mr. Ouellet reported that he had submitted an article to the newspapers to clarify how voting works at the annual school meeting where all voters must be in person and there will be a paper ballot for the bond issue articles. The boards discussed the need for property tax relief as expenses are increasing, revenues are decreasing. There was reference to the Governor’s surplus and the possibility of funds being returned to the towns to offset rising taxes. The Boards discussed open seats and the Joint Meeting concluded at 7:30pm. |  |
| 9. | **Colebrook Building Update:**  Colebrook Aid Update:  Debra reported that good feedback was received concerning the PTO sponsored Building Project presentation that was held on January 5, 2023.  The Building Communications Committee met this morning and plans to focus their efforts on reaching out directly to voters, continuing the presentations at informal meetings, securing letters to the editor. The PTO is preparing signs and doorknob handouts for the neighborhood canvassing which they plan for February. |  |
| 10. | **New Business**  None |  |
| 11. | **Information –**  None |  |
| 12**.** | **Non-Public Session –**  None |  |
| 13. | **Meetings:**   * Colebrook Public Hearing – Bond and School Budget on Tuesday, February 7, 2023 at Colebrook Elementary School Cafeteria at 6:00 pm and 7:00 pm respectively. |  |
| 14. | **Adjournment:**  **T.Stevens/C.Hamelin**: Motion to adjourn the meeting at 7:55pm. | **VOTE**: Motion Carries |

Respectfully Submitted,

Debra J. Taylor  
 Superintendent