



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
2024**

The Shippensburg Area Board of School Directors met on March 25, 2024
in the Senior High School Library beginning at 8:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly

Mr. Kirk Naugle, **absent**

Mr. Jim Bard

Mr. Mike Carey

Mr. Levi Cressler

Mr. Daren Donovan

Dr. Nathan Goates

Dr. Michael Lyman

Mr. Fred Scott

Administrative Staff

Mr. William August, Superintendent

Mrs. Leslee DeLong, Assistant to the Superintendent

Dr. Susan Donat - Director of Curriculum, Instruction, and Assessment

Dr. Troy Stevens, Director of Technology

Mr. Darrell Barnhart, Interim Director of Maintenance and Operations

Student Representatives

Lily Kell

Aryan Gaonkar, **absent**

Board Secretary/Chief Financial Officer

Mrs. Cristy Lentz

Other

Approximately 7 parents and community members were in attendance.

AGENDA APPROVAL

Bard made a motion, seconded by **Scott**, to approve the agenda as presented.

The motion passed unanimously.

CITIZENS' COMMENTS (AGENDA ITEMS ONLY) -

None

REPORTS:

STUDENT REPRESENTATIVES REPORT

Lily Kell - Student Representative reported happenings at the Middle School and High School - See Agenda Manager

FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER REPORT - None

BOARD COMMITTEE REPORTS -

Community Outreach Committee - Met on March 13, 2024. Dr. Lyman noted topics included but not limited to: the discussion of late start times for secondary students as presented during the Committee of the Whole Meeting, current District logos, and District Branding proposal.

Facilities Committee - Met on March 14, 2024. Mr. Scott and Mr. August noted topics included but not limited to: many maintenance items and stadium adds/deducts.

Safety and Security Committee - Met on March 21, 2024. Mrs. Eberly noted topics included but not limited to: completion of installation of impact bollards at the Intermediate School, Act 55 requirements in addition to the Act 44 requirements, Act 55 training updates for staff, receipt of 5% off workers compensation policy due to meeting State requirements for a District Safety Committee.

SUPERINTENDENT'S REPORT -

- **Donation Report** - See Agenda Manager
- Mr. August reported on the following:
- The District's Social Workers were recognized for the creation of the HOMES program
- Middle School musical sold out and was a great show
- Upcoming event - Mini Thon- great opportunity for SASD students

CONSENT AGENDA:

Carey made a motion, seconded by Lyman, to approve items **4a through 4g** of the Consent Agenda.

Approval of Minutes

Minutes from the March 11, 2024 board meeting.

Finance

Bills of Payment

Series of 2023 Paid Construction Bills for March 2024

Policies for Second Reading and Approval - 118,119,121,122,140,142,143,144, 217, 254, 815. Retired: 139

Lincoln Intermediate Unit #12 (LIU) Agreement for Bilingual Speech Evaluation

E-Rate Funding/Bid For Internet and Phone Connectivity

Networking Equipment Purchase and Upgrade - CDW.G Bid (Revised to reflect correct percentage and cost to district)

Personnel - Professional and Support

Professional Staff

Support Staff

Administration recommends approval of the following resignations for the purpose of retirement:

1. Karen G. Brubaker – Full-Time Classroom Assistant at Shippensburg Area Middle School effective the last day of the 2023-2024 school year

2. David M. Koontz – Full-Time Utility Maintenance at Shippensburg Area School District effective April 4, 2024

Administration recommends approval of the following resignations:

3. Summer L. Gorman – Part-Time Kitchen Helper at James Burd Elementary School effective retroactive March 15, 2024

4. Ashleigh E. Hansen – Full-Time In-School Suspension Classroom Assistant at Shippensburg Area High School effective retroactive March 12, 2024

Administration recommends the approval of the following qualifying leave of absence request:

5. Amanda J. Strickler – Custodian at Shippensburg Area High School is requesting leave March 25, 2024 and continuing through approximately April 22, 2024, with an expected return to work date of approximately April 23, 2024.

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

6. Samantha Bailey – Part-Time Kitchen Helper at Shippensburg Area Middle School, at an hourly rate of \$13.20, working 3 hours/day, 180 days/year, effective approximately April 3, 2024 (Autumn L. Crowder – transfer)

7. Kaylee M. Bishop – Part-Time Kitchen Helper at Shippensburg Area High School, at an hourly rate of \$13.20, working 4 hours/day, 180 days/year, effective approximately March 26, 2024 (Dorothy J. Riley - transfer)

8. Cassandra R. Commerer – Part-Time Kitchen Helper at Nancy Grayson Elementary School, at an hourly rate of \$13.20, working 4 hours/day, 180 days/year, effective approximately March 26, 2024 (replacing Kelly D. Moneyhun-Koch - termination)

9. Denise R. James – Part-Time Kitchen Helper at Shippensburg Area Middle School, at an hourly rate of \$13.20, working 3 hours/day, 180 days/year, effective approximately April 2, 2024 (replacing Shannon N. Varner - resignation)

10. Joyce M. Meals – Part-Time Kitchen Helper at Shippensburg Area High School, at an hourly rate of \$14.64, working 4 hours/day, 180 days/year, effective approximately April 2, 2024 (New position board approved on March 11, 2024)

11. Madison Mentzer – Part-Time Kitchen Helper at Shippensburg Area Middle School, at an hourly rate of \$13.20, working 4 hours/day, 180 days/year, effective approximately March 26, 2024 (New position board approved on March 11, 2024)

12. Christopher S. Swailes – Full-Time Custodian at Shippensburg Area Intermediate School, at an hourly rate of \$13.20, working 8 hours/day, 260 days/year, effective approximately April 2, 2024 (replacing Edward A. Campbell – transfer)

13. Kayla E. Weikert – Part-Time Kitchen Helper at James Burd Elementary School, at an hourly rate of \$13.20, working 4 hours/day, 180 days/year, effective April 2, 2024 (replacing Summer L. Gorman- resignation)

Administration recommends approval of the following substitutes:

14. Alicia J. Byers – Kitchen

15. Joyce R. Yeager – Kitchen

Supplemental Staff

Administration Recommends approval of the following resignations:

16. Corey M. Kauffman – 5th Grade Level Chair, effective the last day of the 2023-2024 school year.

17. Elizabeth H. Minnich – Graduation Coordinator effective the last day of the 2023-2024 school year.

18. Marsha A. Schmus – 4th Grade Level Chair, effective the last day of the 2023-2024 school year.

Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)

19. Jennifer E. Meixell – Graduation Coordinator at a supplemental salary of \$515.00 effective August 16, 2024 (replacing Elizabeth H. Minnich – resignation)

Administration recommends approval of the following volunteer coach:

20. Christopher B. Pelow – High School Track and Field

Student Custodial/Maintenance Summer Workers

21. Administration recommends approval to have up to seven (7) student summer workers for the custodial and maintenance department to assist with custodial and grounds work over the summer. Students must have been enrolled during the 2023-2024 school year and be at least 16 years old. Student summer workers will work approximately June 10, 2024 through August 9, 2024 at the custodian sub rate.

Mrs. Eberly recognized and thanked Mrs. Brubaker and Mr. Koontz for their service to the District and wished them well in retirement. Mr. Cressler echoed Mrs. Eberly's comments.

The motion passed unanimously.

ACTION AGENDA:

Lyman made a motion, seconded by Carey, to approve item 5a of the Action Agenda.

- **Greyhound Foundation Donation – Hot Spots**

The motion passed unanimously.

Bard made a motion, seconded by **Goates**, to approve item **5b** of the Action Agenda.

- **Grant Approval** - Innovation Grant from Accerate - \$150,000 - S. Fink, The E.D. of the Greyhound Foundation

The motion passed unanimously.

Scott made a motion, seconded by **Goates**, to approve item **5c** of the Action Agenda.

- **SAMS - YES! MOU**

The motion passed unanimously.

Goates made a motion, seconded by **Lyman**, to approve item **5d** of the Action Agenda.

- **Capital Area Intermediate Unit General Operating Budget for 2024-2025**

The motion passed unanimously.

Carey made a motion, seconded by **Scott**, to approve item **5e** of the Action Agenda.

- **SAMS 7th grade Field trip to Conococheague Institute in Mercersburg, PA**

The motion passed unanimously.

Lyman made a motion, seconded by **Scott**, to approve item **5f** of the Action Agenda.

- **Sports Physical Expenses**

A discussion occurred among the Board and Administration.

The motion passed unanimously.

Lyman made a motion, seconded by **Scott**, to approve item **5g** of the Action Agenda.

- **Newburg Borough Council - Volunteer crossing guard**

A discussion occurred among the Board and Administration.

The motion passed unanimously.

Goates made a motion, seconded by **Scott**, to approve item **5h** of the Action Agenda.

- **Future maintenance building inclusion in HS/MS land development plan**

A discussion occurred among the Board and Administration.

The motion passed unanimously.

Lyman made a motion, seconded by **Cressler**, to approve item **5i** of the Action Agenda.

- **K&W Scope of Work Agreement** - SAMS and SASHS Improvements

A discussion occurred among the Board and Administration.

On roll call, all present voted yes except Carey and Scott who voted no. Motion carried.

DISCUSSION AGENDA – For approval at the April 8, 2024 Meeting.

Exchange Student*

Expulsion Waiver - Case #2023-2024-12

Senior Class Trip

GBLUES Summer Camps

Commencement Date and Location for the Class of 2024

Grant Approval - Grants for Growing - \$5,000 - L. Boltz

Robotics Grant - Greater Chambersburg Chamber Foundation - Approx. \$4,600 - Mrs. Fowler

MOU - In-service

SASD and SEA MOU - Lego League

District Branding

PowerSchool Quote

Summer Technology Purchases*

Summer Food Service Program (SFSP) & Staffing for 2024

No Kids Hungry Grant

PrimeroEdge Food Service Software

Food Service Equipment Purchase Request

Food Service Management Company Recommendation

Water Heater Replacement at the Middle School

Electrical Infrared Inspection/De-Energized cleaning*

#15 Door replacement at HS

Revised Invitation to Bid - Paving of Parking Lot at the Administration Building and Other Parking Lot Repairs at JB & NG

*Denotes discussion occurred among the Board and Administration

CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS -

Becky Wolfinger - Thanked Mr. August, Mrs. Zima, Mrs. DeLong and School Board Members regarding their support for mental health for our students. Mrs. Wolfinger invites everyone to attend the Mental Health Resource Round-up at the Cleversburg Community Center on Thursday, March 28, 2024 at 7:00 p.m. to educate and provide information on all the available mental health services for our students.

Dwane Mowery - Thanked the Board for their service. He spoke of several concerns including but not limited to: rate of property tax increases over the last ten years and the projection for the next ten years, cost of the stadium, potential for future increases demanded by teachers for non-discretionary needs, etc.

BOARD COMMENTS -

Michael Lyman - He noted his excitement of the idea for new District branding.

Fred Scott - Inquired about the amount of monies set aside for a district stadium. He noted the need for additional amenities to be added to the current base plan for the stadium on the District's premise. Mr. Scott is requesting K&W complete the designs for lights, field house, bathroom, and concessions in order to obtain Borough approval and this be placed on the next agenda as discussion in order to move for a vote by the Board.

Motion from the Floor

Scott made a motion, seconded by **Bard**, to add to the next Board agenda as a discussion item to

have K&W complete designs for lights, field house, bathroom, and concessions for the multi-purpose stadium on school district premise.

Mr. Scott removed his original motion and amended his request as follows:

Scott made a motion, seconded by **Bard**, to add to the next Board agenda as a discussion item to proceed with next steps to add stadium lights to the current multi-purpose stadium project on school district premise in order to obtain Borough approval.

An extensive discussion occurred among the Board and Administration regarding this matter.

The motion passed unanimously.

Levi Cressler - Congratulated Mr. Aryan Gaonkar for his accomplishments as MVP of the Quiz Bowl at the State level. Mr. Cressler provided several spring sport team highlights.

Steph Eberly - She commented that the Evening of Jazz was amazing. She noted she is interested in our District looking into a different student grading scale in comparison to our surrounding districts.

ANNOUNCEMENTS/INFORMATION ITEMS:

Board Calendar -

April 2 - Policy Committee

April 8 - Budget and Finance Committee of the Whole, COW, Planning/Action Meeting.


Student Calendar --

March 28 - Act 80 - 2hr early dismissal

March 29 - April 1 - District closed {Spring Break}

ADJOURNMENT

Mrs. Steph Eberly adjourned the meeting at 9:36 p.m.


Cristy Lentz, Board Secretary