

**New Milford Board of Education  
 Policy Sub-Committee Meeting Minutes  
 October 5, 2021  
 Sarah Noble Intermediate School Library Media Center**

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| <b>Present:</b>      | Mrs. Wendy Faulenbach, Alternate<br>Mr. Joseph Failla<br>Mrs. Tammy McInerney<br>Mrs. Leslie Sarich  |
| <b>Absent:</b>       | Mrs. Olga Rella, Chairperson   |
| <b>Also Present:</b> | Ms. Alisha DiCorpo, Superintendent of Schools<br>Ms. Holly Hollander, Assistant Superintendent<br>Mr. Anthony Giovannone, Director of Fiscal Services and Operations<br>Mr. Matthew Cunningham, Facilities Director<br>Mr. Keith Lipinsky, New Milford High School Athletic Director |

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NEW MILFORD, CT

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| <b>1.</b> | <b>Call to Order</b><br><br>The special meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. Faulenbach in the absence of Mrs. Rella.  | <b>Call to Order</b>   |
| <b>2.</b> | <b>Public Comment</b><br><br><ul style="list-style-type: none"> <li>Megan Byrd said she has been very involved as a PTO volunteer for many years. While it can be difficult to get volunteers, she is 100% in favor of the vaccination requirement being considered for volunteers.</li> </ul>  | <b>Public Comment</b>  |
| <b>3.</b> | <b>Discussion and Possible Action</b><br><br><b>A. Policy for Second Review:</b><br><br><b>1. 1212 School Volunteers</b><br><br><ul style="list-style-type: none"> <li>Mrs. Faulenbach said this policy is on for second review after discussion at the Board. It will go back to the Board after this meeting for their second review then for approval in November.</li> <li>Mr. Failla said he is a true believer in vaccination but his problem with this revision is that it imposes a greater mandate than the state</li> </ul> | <b>Discussion and Possible Action</b><br><br><b>A. Policy for Second Review:</b><br><br><b>1. 1212 School Volunteers</b> |

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|  | <p>does. He thinks the policy should stay as is, without any vaccination mandate.</p> <ul style="list-style-type: none"> <li>● Mrs. Sarich said she agrees with Mr. Failla that the policy should stay as is.</li> <li>● Mrs. McInerney said she wants to continue discussion of the revisions with the full Board. She said vaccine mandates should be across the board, including volunteers. She said anything that can be done to protect students and keep them in school should be done.</li> <li>● Mrs. Faulenbach said some districts have halted volunteers completely rather than deal with this issue. We want volunteers to be part of our schools. She said she is concerned with asking something of staff that other individuals don't have to do. She thinks the revisions should go to the Board for further discussion.</li> </ul> <p><b>B. Policies for First Review:</b></p> <ul style="list-style-type: none"> <li>● Mrs. Faulenbach said these policies are all on for first review. She invited discussion on each.</li> </ul> <ol style="list-style-type: none"> <li><b>1. 3270 Disposition and Rental of Real Property</b></li> </ol> <ul style="list-style-type: none"> <li>● Mrs. Faulenbach said the recommendation from legal is to delete this non-mandated policy.</li> </ul> <ol style="list-style-type: none"> <li><b>2. 3280 Gifts to the School</b></li> </ol> <ul style="list-style-type: none"> <li>● Mrs. McInerney asked if there is anything referenced in this policy about not surplanting the budget with gifts to the school.</li> <li>● Mr. Giovannone said that is covered in the next policy, 3281 School Fundraisers.</li> <li>● Mrs. Faulenbach noted that the \$1,000 threshold for Board approval has not changed.</li> <li>● Mrs. Faulenbach noted that the teaching services piece on 3280(b) is new.</li> <li>● Ms. DiCorpo said this applies to shortage areas only and is complicated by the fact that certain courses require both teacher certification and specialty certification. She said it may be helpful in some instances. Ms. DiCorpo gave</li> </ul> | <p><b>B. Policies for First Review:</b></p> <ol style="list-style-type: none"> <li><b>1. 3270 Disposition and Rental of Real Property</b></li> <li><b>2. 3280 Gifts to the School</b></li> <li><b>3. 3281 School Fundraisers</b></li> <li><b>4. 3313 Relations with Vendors</b></li> <li><b>5. 3313.1 Local Purchasing</b></li> <li><b>6. 6145.3 Development or Expansion of Athletic Programs</b></li> </ol> |
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the EMT class as an example of when two types of certification are necessary. She noted that the voluntary teacher as defined in policy would require teaching support for the course to run regardless.

- Mr. Failla said he thinks it is unfortunate that the state has so many mandates regarding certification. Mr. Failla asked if vocational schools require certification.
- Ms. DiCorpo said they do and they also have concerns with shortage areas.

### **3. 3281 School Fundraisers**

- Mr. Giovannone said the revisions and forms in this policy mirror those in policy 1324 already approved by the Board.
- Mrs. McNerney said a question came up at a recent fundraising workshop regarding raffles. She asked for clarification.
- Mr. Giovannone said this applies to student fundraising and is not allowed by state mandate. Parent organizations running raffles without student involvement are allowed.
- Mrs. Faulenbach noted that the suggested revision is very lengthy and would completely replace the existing policy.

### **4. 3313 Relations with Vendors**

- Mrs. McNerney noted that this policy is not mandatory and asked if there was any reason to keep it.
- Ms. DiCorpo said it is designed to provide clarity in dealing with vendors. The policy was reviewed by the Cabinet and the group feels the \$20 threshold referenced on 3313(a) is low, especially in shortage areas, and difficult to track unless it is brought to the district's attention.
- Mr. Giovannone said he is reaching out to other districts to see what threshold they use and hopes to have more information prior to the Board meeting.

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|  | <ul style="list-style-type: none"><li>● Mr. Failla said he would like wording clarified to make it clear that vendors may approach school staff first before involving the Business Office, since the expertise is at that level. He gave Athletics as an example.</li></ul> <p><b>5. 3313.1 Local Purchasing</b></p> <ul style="list-style-type: none"><li>● Mr. Giovannone said this non-mandated policy was discussed with the Cabinet as well and it was discussed that the word “substantially” is still open to interpretation. The consensus was that if the Board chooses to keep this policy, the group would like to see the list of nine items whittled down to two or three.</li><li>● Ms. DiCorpo said she feels this is already covered in policy 3313.</li><li>● Mrs. Faulenbach said that if this is already embedded in another policy then this discretionary policy is probably not needed and could be deleted.</li><li>● Mrs. McInerney said she supports deletion.</li></ul> <p><b>6. 6145.3 Development or Expansion of Athletic Programs</b></p> <ul style="list-style-type: none"><li>● Ms. DiCorpo said she approached legal regarding this optional policy when Mr. Lipinsky approached her about possibly adding a boys’ volleyball team. She said they used it for that process and found it helpful in gauging interest and assisting in any future budgetary considerations. It can be used for extracurricular activities too if desired.</li><li>● Mr. Lipinsky agreed and said he thinks it will be helpful with any future requests.</li><li>● Mrs. Faulenbach asked about the use of a hard October 1 deadline.</li><li>● Ms. DiCorpo said that is to align with budget planning. It is similar to the deadline used for new course proposals. She feels that as long as it is well publicized there shouldn’t be any issues.</li><li>● Mrs. McInerney asked what the current practice is for approving new extracurricular activities.</li></ul> |  |
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|                     | <ul style="list-style-type: none"> <li>Ms. DiCorpo said she will research and report back to the Board.</li> </ul> <p>Mrs. McInerney moved to bring policies:</p> <ol style="list-style-type: none"> <li>3270 Disposition and Rental of Real Property</li> <li>3280 Gifts to the School</li> <li>3281 School Fundraisers</li> <li>3313 Relations with Vendors</li> <li>3313.1 Local Purchasing</li> <li>6145.3 Development or Expansion of Athletic Programs</li> </ol> <p>to the full Board for first review, seconded by Mr. Failla.</p> <p>The motion passed unanimously.</p> | <p><b>Motion made and passed unanimously to bring policies:</b></p> <ol style="list-style-type: none"> <li><b>3270 Disposition and Rental of Real Property</b></li> <li><b>3280 Gifts to the School</b></li> <li><b>3281 School Fundraisers</b></li> <li><b>3313 Relations with Vendors</b></li> <li><b>3313.1 Local Purchasing</b></li> <li><b>6145.3 Development or Expansion of Athletic Programs</b></li> </ol> <p><b>to the full Board for first review.</b></p> |
| <p>4.</p> <p>A.</p> | <p><b>Items of Information</b></p> <p><b>Regulations for Review:</b></p> <ol style="list-style-type: none"> <li>3280 Gifts to the School</li> <li>3281 School Fundraisers</li> </ol> <ul style="list-style-type: none"> <li>There was no discussion on these items of information due to time constraints.</li> </ul>  | <p><b>Items of Information</b></p> <p><b>Regulations for Review:</b></p> <ol style="list-style-type: none"> <li>3280 Gifts to the School</li> <li>3281 School Fundraisers</li> </ol>  |
| <p>5.</p>           | <p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>There was none.</li> </ul>   | <p><b>Public Comment</b></p>  |
| <p>6.</p>           | <p><b>Adjourn</b></p> <p>Mrs. McInerney moved to adjourn the meeting at 7:32 p.m. seconded by Mr. Failla and passed unanimously.</p>   | <p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:32 p.m.</b></p>  |

Respectfully submitted:



Chairperson  
 New Milford Board of Education