

TRI-TOWNSHIP CONSOLIDATED SCHOOL CORPORATION

POLICY

REGARDING

NEW BOARD MEMBER ORIENTATION

1. Cooperation with Board Candidates-The Board, through its staff, shall cooperate impartially with candidates for the Board and provide them with information about Board policies, administrative regulations, and other aspects of the operation of the District.
2. Orienting New Board Members-The Board and its staff shall assist each new member-elect and appointee to understand the Board's functions, policies, and procedures before he/she takes office. The following methods shall be employed:
 - A. New members shall be invited to attend and participate in public board meetings prior to being sworn in.
 - B. The Superintendent shall provide material pertinent to Board meetings and respond to questions regarding such material.
 - C. New members shall be invited to meet with the Superintendent and other Corporation personnel to discuss the services each performs for the Corporation.
 - D. The Superintendent shall give each new board member:
 - a. An updated copy of the Corporation's policies.
 - b. A copy or web link to the "Handbook on Indiana's Public Access Laws."
 - c. Copies of the minutes of all board meetings, except for executive sessions, for the preceding twelve (12) months.
 - d. Copies of the Corporation's last budget.
 - e. Copies of all such documents as the attorney for the Corporation may recommend with respect to any pending claims or lawsuits.
 - f. A copy of the Corporation Employee Directory.

Adopted by the Tri-Township Consolidated School Corporation School Board this 8th day of April, 2013

Reviewed and approved on April 21, 2016