

**HATCH VALLEY PUBLIC SCHOOL  
BOARD OF EDUCATION  
MINUTES  
REGULAR BOARD MEETING  
August 9, 2023**

**Board Members Present:**

Greg Michell, Elva Garay, Chris Montez, and Lupe Castillo

**Board Members Absent or Tardy:**

Merlinda Hinojos

**School Personnel Present:**

Superintendent Chavez, Toni Hull, Sheila Offutt, Andrew Campbell, Amber Perry, Brandy Holguin, Amy Marquez, Fernando Sanchez, Adetha Collins, Rian Nials, Luis Meza, Vicente Zamora and Elsa Ramirez

**Visitors:**

Andrea Alvarez, Dora Chairez, and RJ Garay

**Call to Order at 6:00 pm by President Mitchell**

**Pledge of Allegiance**

1. **A. Approval of REVISED Agenda**  
**Action:** Vice President Garay motioned to approve, seconded by Member Castillo  
**Voice Vote:** Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES  
**Motion Carried**  
  
**B. Approval of the Minutes from the Regular Board Meeting of July 12, 2023**  
**Action:** Vice President motioned to approve, seconded by Member Castillo  
**Voice Vote:** Michell: YES, Garay: YES, Montez: YES, Castillo: YES  
**Motion Carried**
2. **Reports**
  - A. Superintendent Report
    - Operations - SWREC Board Training scheduled for August 19th.
    - Student Enrollment is at 1145
    - Principals presented their Goals for their sites
    - Fernando Sanchez, AD presented the Athletic Handbook to the Board
3. **Limited Public Comment - N/A**
4. **Approval of Financials**
  - A. Approval of July 2023 Bills  
**Action:** Vice President Garay motion to approve, seconded by Secretary Montez  
**Voice Vote:** Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES  
**Motion Carried**

**B. Consider Approval of Budget Adjustments Requests/Transfers/Cash Requests**

***Maintenance & Transfer BARS:***

*Fund 29102 - Increase BAR \$22,464.43 (Casa de Peregrinos); \$2,619 (HVMS AG)*

*Fund 27178 - Increase BAR School Buses*

*Fund 28189 & 28190 Increase BAR's GRADS*

**Action:** Secretary Montez motion to approve, seconded by Vice President Garay

**Voice Vote:** Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES

**Motion Carried**

**5. New Business**

**A. Approval Application and Site Use Agreement – Hatch Chile Festival Royalty (2 different dates)**

**Action:** Board Member Castillo motion to approve, seconded by Secretary Montez

**Voice Vote:** Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES

**Motion Carried**

**B. Approval Application and Site Use Agreement – Hatch Valley Chamber of Commerce**

**Action:** Board Member Castillo motion to approve, seconded by Vice President Garay

**Voice Vote:** Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES

**Motion Carried**

**C. Approval Application and Site Use Agreement – The Heart of the Hatch Valley**

**Action:** Board Member Castillo motion to approve, seconded by Vice President Garay

**Voice Vote:** Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES

**Motion Carried**

**D. Approval of Out of State Student Travel – National FFA Convention**

**Action:** Board Member Castillo motion to approve, seconded by Vice President Garay

**Voice Vote:** Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES

**Motion Carried**

**E. Approval of MOU with the Village of Hatch – Food Pantry**

**Action:** Secretary Montez motion to approve, seconded by Board Member Castillo

**Voice Vote:** Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES

**Motion Carried**

**F. Approval of a Bus Purchase**

**Action:** Board Member Castillo motion to approve, seconded by Vice President Garay

**Voice Vote:** Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES

**Motion Carried**

**G. Approval of the Horizon Tower Agreement (Estoppel)**

**Action:** Vice President Garay motion to approve, seconded by Secretary Montez

**Voice Vote:** Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES

**Motion Carried**

**H. Approval of the GRADS Child Care Contract**

**Action:** Secretary Montez motion to approve, seconded by Board Member Castillo

**Voice Vote:** Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES

**Motion Carried**

I. Approval of the GRADS Instructional Component Contract

**Action:** Secretary Montez motion to approve, seconded by Board Member Castillo

Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES

Motion Carried

6. Items for Future Meetings

Athletic Handbook

**Board President Mitchell requested a motion to move the Regular September Board Meeting date to September 20th.**

**Action:** Board Member Castillo motion to approve, seconded by Secretary Montez

Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES

Motion Carried

7. EXECUTIVE SESSION

The Board will go into executive session in accordance with Section 10-15-1 to 10-15-4, NMSA 1978 of the Open Meetings Act to discuss Limited Personnel Matters. No action will be taken until the Board returns to open session.

The Board members retired into executive session at 7:30.

**Action:** Board Member Castillo motion to approve, seconded by Vice President Garay

Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES

Motion Carried

8. RETURN FROM EXECUTIVE SESSION

**Action:** Vice President Garay motion to approve, seconded by Board Member Castillo

Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES

Motion Carried

The Board returned from executive session at 8:42

9. NEXT REGULAR BOARD MEETING – Wednesday, September 20, 2023 at 6:00 P.M. at HVPS Central Office

10. Adjournment

With no further business to be conducted, the President Mitchell called for a motion to adjourn.


**Action:** Vice President Garay motion to adjourn, seconded by Secretary Montez

Voice Vote: Mitchell: YES, Garay: YES, Montez: YES, Castillo: YES, Motion Carried

The meeting was adjourned at 8:43 pm

The above minutes are a true and correct reflection of the Board of Education's regular meeting on July 12, 2023.

AFFIRMATION:

  
\_\_\_\_\_  
Greg Mitchell, Board President

ATTEST:

  
\_\_\_\_\_  
Chris Montez, Board Secretary