EL FOLDER CHECKLIST

School: _____   School Year:_____

Student's Name:_____   Grade: _____

EL Committee Members in attendance:

_____

Required Documents:

_____ Home Language Survey

Assessment:

_____ Assessment scores from out-of-state:_____

_____ Screener: WIDA Screener for Kindergarten OR WIDA Screener Online (1-12)

_____ WIDA ACCESS for ELLs

Notification of ESL Program Status: *Check one below of Placement or Not Qualifying

    _____ Initial Placement (Qualifies student as EL)

    _____ Continuation in the ESL Program

    _____ Does not qualify student as an EL

    *Qualifying scores, visit: **Student Assessment Resource Guide for ELs**.

Language Plan Documents:

_____ Individual English Language Plan (I-ELP)

_____ Monitoring Form for English Learners or Former English Learners

_____ Nine-Week Progress Reports and Final Report Card

_____ **Newcomer Observation Form** (optional)

_____ **Notice of Proposed Meeting** (parent invitation letter)

_____ **Quick Facts**

_____ Student Work

_____ Testing Forms, visit: **Alabama Comprehensive Assessment Program ASAP Manual**.

Comments:_____