

**HADLEY- LUZERNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**



**April 19, 2021
STUART M. TOWNSEND ES LGI 6:30 pm**

MINUTES

Meeting Place: Stuart M. Townsend Elementary School, LGI
Members Present: Mr. Moulton, Mrs. Hoffman, Mr. Novotarski, Mrs. Braico,
Others in Attendance: Superintendent – Beecher Baker, Jr./Sr. HS
Principal-Burgess Ovitt, ES Principal-Jonathan Baker, Director of Special
Education-Absent School Business Manager – Michelle Taylor, SRO-Trottier and 13
others.

CALL TO ORDER

The meeting was called to order at 6:30 PM by President Moulton.

PLEDGE OF ALLEGIANCE

CORRESPONDENCE

John Collis, Diane Camardello, Jacqueline Nichols, Helen Lee Firlit, Robin
Rose-Jenkins, Amanda Grab

PRESENTATION/DISCUSSION/ADMINISTRATIVE COMMENTS

Senior Class Activities Presentation - Senior Class Officers: Eli Waterhouse, Serena Goman and Conor Hayes presented the Board with the plans for a week of Senior activities May 24-28 inclusive of: scavenger hunt, hike, Lake George Cruise, 4th Lake picnic, Community Service day and ending with a Senior Ball at the Hiland. Mr. Baker asked if the Hiland will be observing COVID guidelines. Eli said yes. Mr. Baker said he was happy that they are able to do these things and that after a tough year of missing so much it will be great that everyone can do something together. Mrs. Hoffman said she thought it was great as they have lost so much. Mrs. Waterhouse thanked the community and administration for all of their support. She also thanked Tree Top Adventures for letting our students go there for free.

Budget Presentation: Michelle Taylor-SBO presented a handout with the 2021 school budget of \$21,770,281.00 with a .5% tax levy increase. Mr. Baker said that the additional federal funds will go towards learning loss. He intends to hold a bigger Summer School Program this year along with bringing back the Extended School Day Program for the next several years to give students fun learning opportunities. He said he will be forming a committee for this very soon.

NEW BUSINESS

A. 2021-2022 Final Proposed Budget (PA)

Motion by Mr. Novotarski

Resolution #148

As recommended by the Superintendent - BE IT RESOLVED by the Board of Education of the Hadley-Luzerne Central School District hereby adopts the annual proposed budget for

the 2021-2022 school year in the amount of \$21,770,281.00 and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the district. (Represents an estimated .5% tax levy increase)

Seconded by Mrs. Braico

Yes: 4 No: 0 Abstain: 0

Motion Carried

B. New York State Property Tax Report Card (PA)

Motion by Mrs. Braico

Resolution #149

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District hereby approves the 2021-2022 Property Tax Report Card for submission to NYSED.

Seconded by Mrs. Hoffman

Yes:4 No:0 Abstain:0

Motion Carried

C.HLCS Board Candidates

Motion by Mr. Novotarski

Resolution #150

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the said Board acknowledges the following candidates to run for two (2) Hadley-Luzerne Central School Board of Education vacancies each to a three-year term beginning on July 1, 2021 to June 30, 2024, to be placed in this order on the ballot.

ORDER: (1) JUSTIN HUNT (2) LIA BRAICO

Seconded by Mrs. Hoffman

Yes:4 No:0 Abstain:0

Motion Carried

D.Rockwell Falls Public Library Election

Motion by Mrs. Hoffman

Resolution #151

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the said Board acknowledges the following candidates to run for TWO (2) openings on the Board of Trustees of the Rockwell Falls Public Library Board each to a three (3) year term, commencing on July 1, 2021 and expiring on June 30, 2024 to be included in this order on the May 18, 2021 ballot.

ORDER: (1) LORETTA MULSON (2) JOHN PLANTIER

Seconded by Mrs.Braico

Yes:4 No:0 Abstain:0
Motion Carried

E. Proposition 2 - Stony Creek Public Library Funding Increase

Motion by Mrs. Hoffman

Resolution #152

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the said Board acknowledges and approves the following proposition to be added to the May 18, 2021 ballot due to the proper number of signatures on the petition:60.

Shall the sum of \$19,500.00 be raised by annual levy of a tax upon the taxable real property within the Hadley Luzerne Central School District for the purpose of funding the Stony Creek Free Library

Seconded by Mr. Novotarski

Yes:4 No:0 Abstain:0

Motion Carried

F. Accept RFP for Professional Architectural Services

Motion by Mr. Novotarski

Resolution #153

As recommended by the Superintendent BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District, hereby accepts the winning bid as a result of the Request for Proposals for Architectural Services from BCA Architects and Engineers and approves the superintendent to sign an agreement between the District and BCA Architects and Engineers for Architectural Services based on the fee schedule presented in proposal, effective April 19, 2021.

Seconded by Mrs. Braico

Yes:4 No:0 Abstain:0

Motion Carried

G. Accept RFP for External Audit Services

Motion by Mrs. Braico

Resolution #154

As recommended by the Superintendent BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District, hereby accepts the winning bid as a result of the Request for Proposals for Audit Services from Jenkins, Beecher and Bethel CPA's and approves the superintendent to sign an agreement letter to provide Independent (External) Audit Services, for the amount of \$14,000, \$14,250, and \$14,500, effective for three school years July 1, 2021 through June 30, 2024.

Seconded by Mrs. Hoffman

Yes:4 No:0 Abstain:0

Motion Carried

H. Permission for HLCS to Dispose of Obsolete School Library Books

Motion by Mrs. Hoffman

Resolution #155

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that the said District hereby grants permission for the administrators to dispose of the attached list of District owned obsolete library books effective April 19, 2021.

Seconded by Mrs. Braico

Yes:4 No:0 Abstain:0

Motion Carried

I. CSE/CPSE RECOMMENDATIONS (ACTION)

Motion by Mrs. Hoffman

Resolution #156

As recommended by the Superintendent, for the board of education to accept the CSE/CPSE recommendations dated 4/20/2021.

Seconded by Mr. Novotarski

Yes:4 No:0 Abstain:0

Motion Carried

OLD BUSINESS

A. Pesticide Management

Motion by Mrs. Braico

Resolution #157

As recommended by the Superintendent, WHEREAS, the Board of Education of the Hadley Luzerne Central School District declares that the insects in and surrounding the Hadley Luzerne playing fields present a problem that cannot be eradicated by the use of green products, and in particular green insecticides;

WHEREAS, pursuant to Education Law 409-k, the Hadley Luzerne Central School District Board of Education is entitled to declare an emergency situation, whereby the use of pesticides to eliminate unsafe insects is necessary to ensure the safety of students on District property; and

IT IS HEREBY RESOLVED, that an emergency situation exists on the Hadley Luzerne playing fields warranting the application of pesticide control and specifically grub control, to manage and eradicate harmful stinging and biting insects, spiders, bees, wasps, hornets and any other insects that may potentially harm the students during the use of these playing fields and to ensure the safety and integrity of the playing fields on approximately June 30, 2021.

Seconded by Mr. Novotarski

Yes:4 No:0 Abstain:0

Motion Carried

B. Industrial Appraisal Company Agreement (PA)

Motion by Mrs. Hoffman

Resolution #158

As recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School hereby approves the Agreement between the District and Industrial Appraisal Company for the purpose of providing on-site inspection and appraisal of the buildings, improvements, and equipment, to be in compliance with GASB 34 requirements, for the terms outlined in the agreement, effective April 19, 2021 through June 30, 2021.

Seconded by Mrs. Braico

Yes:4 No:0 Abstain:0

C. Barrier Free Elevator Agreement (PA)

Motion by Mrs. Braico

Resolution #159

As recommended by the Superintendent - BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School hereby approves the Agreement between the District and Barrier Free Elevator for the purpose of providing on-site inspection and maintenance of the high school building elevators, for the terms outlined in the agreement, effective April 1, 2021 through March 30, 2026.

Seconded by Mr. Novotarski

Yes:4 No:0 Abstain:0

D. Board Meeting Minutes (PA)

Motion by Mrs. Hoffman

Resolution #160

As recommended by the Superintendent to approve the March 15, 2021 regular minutes and April 12, 2021 budget workshop meeting minutes.

Seconded by Mr. Novotarski

Yes:4 No:0 Abstain:0

PERSONNEL

A. RETIREMENTS/RESIGNATIONS

Motion by Mrs. Braico

John Collis

Resolution #161

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation for the purpose of retirement from full time Bus Driver, John Collis, effective April 9, 2021. John has worked 20+ years in the district.

Mr. Baker thanked John for his years of service and said he will be greatly missed.

Seconded by Mr. Novotarski

Yes:4 No:0 Abstain:0

Motion by Mrs. Hoffman

Diane Camardello

Resolution #162

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation for the purpose of retirement from full time Elementary Teacher, Diane Camardello, effective June 30, 2021. Diane has worked 32 years in the district.

Mr. Baker thanked Diane for her years of service and said what an outstanding teacher she has been.

Seconded by Mrs. Braico

Yes:4 No:0 Abstain:0

Motion Carried

Motion by Mrs. Braico

Helen Lee Firlit

Resolution #163

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation for the purpose of retirement from full time Special Education Teacher, H. Lee Firlit, effective June 30, 2021. Lee has worked 24 years in the district.

Mr. Baker thanked Lee for her years of service and said she will be missed.

Seconded by Mrs. Hoffman

Yes:4 No:0 Abstain:0

Motion Carried

Motion by Mrs. Hoffman

Jacqueline Nichols

Resolution #164

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation for the purpose of retirement from full time Elementary Teacher, Jacqueline Nichols, effective June 30, 2021. Jacqueline has worked 33 years in the district.

Mr. Baker said Jacki was the most veteran teacher in the district with 33 years and she was a wonderful teacher who will be missed.

Seconded by Mr. Novotarski

Yes:4 No:0 Abstain:0

Motion Carried

Motion by Mrs. Braico

Robin Rose-Jenkins

Resolution #165

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from part time Speech/Language Pathologist Teacher, Robin Rose-Jenkins effective June 30, 2021.

Seconded by Mr. Novotarski

Yes:4 No:0 Abstain:0

Motion Carried

Motion by Mrs. Hoffman

Amanda Grab

Resolution #166

BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District to accept with appreciation the resignation from Full-time Music Teacher, effective June 30, 2021.

Seconded by Mrs. Braico

Yes:4 No:0 Abstain:0

Motion Carried

APPOINTMENTS-TENURE

Motion by Mr. Novotarski

Tyler Byrnes - Tenure

Resolution #167

BE IT RESOLVED, that in compliance with the provisions of Section 3012 of the Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of Beecher Baker Sr., the Superintendent of Schools, that Tyler Byrnes, a probationary P.E. and Health Teacher, having been appointed to such position by this Board of Education of the Hadley-Luzerne Central School District, does hereby grant tenure to Tyler, effective September 1, 2021, in the tenure areas of Physical Education and Health.

Mr. Ovitt said Tyler has been a great asset to the school and he is an outstanding coach.

Seconded by Mrs. Hoffman

Yes:4 No:0 Abstain:0

Motion Carried

Motion by Mrs. Hoffman

Kathleen Thompson - Tenure

Resolution #168

BE IT RESOLVED, that in compliance with the provisions of Section 3012 of the Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of Beecher Baker Sr., the Superintendent of Schools, that Kathleen Thompson, a probationary Science Teacher, having been appointed to such position by this Board of Education of the Hadley-Luzerne Central School District, does hereby grant tenure to Kathleen, effective September 1, 2021, in the tenure area of Science.

Mr. Ovitt said he appreciated all Kathleen has done and that she is a great asset to H-L. Kathleen spoke of her appreciation for the opportunity and looks forward to a long a career at H-L.

Seconded by: Mrs. Braico

Yes:4 No:0 Abstain:0

Motion Carried

Motion by Mrs. Braico

Sharon O'Neil - Tenure

Resolution #169

BE IT RESOLVED, that in compliance with the provisions of Section 3012 of the Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of Beecher Baker Sr., the Superintendent of Schools, that Sharon O'Neil, a probationary Special Education Teacher, having been appointed to such position by this Board of Education of the Hadley-Luzerne Central School District, does hereby grant tenure to Sharon, effective December 20, 2021, in the tenure area of Special Education.

Mr. Ovitt said Sharon ahs been great at the High School and is now in the Elementary. John Baker said she works hard and is a great asset.

Seconded by Mr. Novotarski

Yes:4 No:0 Abstain:0

Motion Carried

Motion by Mrs. Hoffman

Samantha Godfrey – School Counselor

Resolution # 170

BE IT RESOLVED, by the Hadley-Luzerne School Board of Education to accept the recommendation of Superintendent Beecher Baker to grant Samantha Godfrey a four-year probationary appointment as a full time School Counselor in the School Counselor tenure area, commencing on July 1, 2021 and ending on June 30, 2025. Samantha holds a NYS Provisional Certificate in School Counseling.

Samantha's 2021-2022 salary will be Step 2C as per the HLTA 2021-2022 Salary Schedule as contained in the collective bargaining agreement between the District and the Hadley-Luzerne Teachers' Association and any successor agreement.

Mr. Ovitt said Sam has been a long term sub for us and has done an outstanding job and he hopes she has a long career here.

Seconded by Mrs. Braico

Yes:4 No:0 Abstain:0
Motion Carried

APPOINTMENTS-CSEA

Motion by Mrs. Hoffman

Teacher's Aide (PT 10 mo.) — Randi Maxam

Resolution #171

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Randi Maxam be appointed to a six-month probationary period as a part time Teacher's Aide, due to a resignation, according to the terms and wage (\$12.51 per hour) as stated in the CSEA agreement, and is reportable to Warren County Civil Service, effective April 12,2021. Randi's probationary period shall begin on April 12,2021 and end on October 11, 2021, at which time the board authorizes she be granted permanent appointment with written approval from the immediate supervisor, Robert Mark.

Teaching Assistant (PT 10 mo.) – Sherry Shippee

Resolution #172

As recommended by the Superintendent - BE IT RESOLVED, by the Board of Education of the Hadley-Luzerne Central School District that Sherry Shippee be appointed as a part time Teaching Assistant contingent upon receipt of Level 1 Teaching Assistant Certification from NYSED according to the terms and wage as per CSEA contract.

Seconded by Mrs. Braico

Yes:4 No:0 Abstain:0

Motion Carried

APPOINTMENTS-OTHER & EXTRACURRICULAR

Motion by Mrs. Hoffman

Resolution #173

As recommended by the Superintendent, BE IT RESOLVED, by the Board of Education of the Hadley- Luzerne Central School District that the following persons be granted

appointment to the positions listed according to the agreement between the District and HLTA:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Stipend/Wage</u>
Sue Scheff	Substitute Cleaner	March 22, 2021	\$12.50 per hour
Hannah Breason	Tutor	2020-2021 school year	\$30 per hour
Kindra Byrne	Pref. Development	2020-2021 school year	\$30 per hour

Seconded by Mr. Novotarski

Yes:4 No:0 Abstain:0

Motion Carried

HLTA EXTENDED LEAVE OF ABSENCE

Motion by Mrs. Braico

Resolution #174

BE IT RESOLVED, that the Board of Education of the Hadley-Luzerne Central School District hereby approves the request for an extended unpaid leave of absence requested by, Elementary Teacher, Hannah Breason, through May 16, 2021; Pursuant to the HLTA Agreement Article VII – F. Extended Leave.

Seconded by Mr. Novotarski

ROLL CALL: Mrs.Braico-yes, Mrs. Hoffman -Abstain, Mr. Novotarski-yes, Mr. Moulton-yes

Motion Carried

DISTRICT TREASURER REPORT

Motion by Mr. Novotarski

Resolution #175

As recommended by the Superintendent, for the board of education to accept the February 2021 Treasurer's Report.

Seconded by Mrs. Braico

Yes:4 No:0 Abstain:0

Motion Carried

SCHEDULE OF BILLS

Motion by Mr. Novotarski

Resolution #176

As recommended by the superintendent for the board of education to accept warrants #39 (\$131,741.77), #40 (\$622,043.62), #41 (139,040.18), #42 (102,701.72)

Seconded by Mrs. Braico

Yes:4 No:0 Abstain:0

Motion Carried

Motion to Adjourn at 7:05pm by Mr. Novotarski Seconded by Mrs. Braico

Respectfully Submitted by Mary Visscher – District Clerk

APPROVED