

**REGULAR MEETING OF THE  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

A regular meeting of the Santa Maria Joint Union High School District Board of Education was held at the Support Services Center on December 17, 2024 with a closed session scheduled at 5:00 p.m. and an open session immediately following.

Members present: Aguilar, Baskett, Hernandez, Garvin  
Absent: Serrano

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**OPEN SESSION**

**Call to Order**

Mr. Aguilar called the meeting to order at 5:00 p.m.

**CLOSED SESSION PUBLIC COMMENTS**

No public comments were submitted. The meeting was adjourned to a closed session.

**RECONVENED IN OPEN SESSION/ANNOUNCED CLOSED SESSION ACTIONS**

Mr. Aguilar called the meeting to order at 5:43p.m. Mr. Baskett led the Flag Salute.

Due to this being an election year, an additional December board meeting needed to be scheduled to hold the “annual organizational meeting” where the election of board officers takes place. As of 2022, Education Code 35143 stipulates, “in any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within 15 days following the second Friday in December after the regular election.” Additionally, the December 10th meeting was kept to meet the First Interim Budget deadline of Dec 15th.

Mr. Garcia announced the Board took no action during Closed Session.

**OPEN SESSION PUBLIC COMMENTS**

One written public comment was submitted regarding the bell schedule.

In person comment:

Name	Topic
Kathy Grimes	Taxpayers

**ANNUAL ORGANIZATION MEETING OF THE GOVERNING BOARD OF TRUSTEES**

**Installation of Board Members Elected November 2024**

Santa Maria Joint Union High School District Board Bylaw 9224 stipulates that prior to entering upon the duties of their office, all Governing Board members shall take the oath or affirmation required by law. (California Constitution, Article 20, Section 3; Government Code 1360)

The oath may be administered and certified by a Board member, secretary or assistant secretary to the Board, Superintendent, Deputy or Assistant Superintendent, Principal, or County Superintendent of Schools or any other person authorized in Education Code 60, and that the executed oath shall be filed with the County Clerk. (Government Code 1363)

The Oath of Office was administered to board members Ms. Alma Hernandez and Dr. Tamie Castillo-Shiffer who were elected to office November 5, 2024.

**Election of President**

As outlined in Board Bylaw 9100, the Board elected a President from its members during the open session of their Annual Organizational Meeting.

A motion was made by Ms. Hernandez to nominate Mr. Aguilar as President. Mr. Baskett seconded the motion to elect Mr. Aguilar as President for the new term. Mr. Aguilar accepted the nomination. The motion passed with a roll call vote of 4-0.

**Roll Call Vote:**

Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes
Ms. Serrano	Absent
Dr. Castillo-Shiffer	Yes

**Meeting was turned over to new elected President**

**Election of Clerk**

As outlined in Board Bylaw 9100, the Board elected a Clerk from its members during an open session of their Annual Organizational Meeting.

Mr. Baskett made a motion to nominate Ms. Hernandez as Clerk for the new term. Dr. Tamie Castillo-Shiffer seconded the motion. The motion passed with a roll call vote of 4-0.

**Roll Call Vote:**

Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes
Ms. Serrano	Absent
Dr. Castillo-Shiffer	Yes

**Appointment of Secretary to the Board of Education**

As outlined in Board Bylaw 9100, the Board appointed the Superintendent as secretary to the Board during an open session of their Annual Organizational Meeting.

A motion was made by Ms. Hernandez and seconded by Dr. Tammie Castillo-Shiffer to appoint Superintendent Antonio Garcia as the Secretary to the Board of Education. The motion passed with a roll call vote of 4-0.

**Roll Call Vote:**

Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes
Ms. Serrano	Absent
Dr. Castillo-Shiffer	Yes

**School Board Representative to the Santa Barbara County Committee on School District Organization**

The Board of Education is required to designate a representative to elect members to the Santa Barbara County Committee on School District Organization (“County Committee”). Education Code Section 35023 specifies that the representative must be a member of the governing board and must be selected at the Annual Organizational Meeting.

The sole function of the board representative is to nominate and elect the eleven members of the Santa Barbara County Committee on School District Organization.

Mr. Aguilar made a motion to nominate Ms. Hernandez as the School Board Representative to the Santa Barbara County Committee on School District Organization. Mr. Baskett seconded the motion. The motion passed with a roll call vote of 4-0.

**Roll Call Vote:**

Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes
Ms. Serrano	Absent
Dr. Castillo-Shiffer	Yes

**Selection of Meeting Dates, Time, and Place for 2025**

To facilitate payroll requirements and other reporting deadlines, the administration recommended the Board meet each month on the dates listed below.

The meetings will be held at 5:15 p.m. (Closed Session) and 6:30 p.m. (Open Session) at the District Support Services Center.

January 21, 2025*	May 13, 2025	August 5, 2025*
February 11, 2025	June 10, 2025	September 9, 2025
March 11, 2025	June 13, 2025*	October 14, 2025
April 8, 2025	July 15, 2025*	November 4, 2025*
		December 9, 2025

\* Not on second Tuesday of the month

A motion was made by Ms. Hernandez and seconded by Dr. Castillo-Shiffer to approve the proposed dates and times for the 2025 Board of Education meetings. The motion passed with a roll call vote of 4-0.

**Roll Call Vote:**

Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes
Ms. Serrano	Absent
Dr. Castillo-Shiffer	Yes

**REPORTS FROM EMPLOYEE ORGANIZATIONS**

CSEA: Ms. Grimes highlighted a medical situation in the classroom. Members are looking forward to their break.

Faculty Association: Mr. Greeley welcomed the new board members.

**ITEMS SCHEDULED FOR ACTION**

**BUSINESS**

**Delegation of Governing Board Powers and Duties – Resolution 12-2024-2025**

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

Education Code Section 35161 grants the Board of Education the authority to delegate various powers and duties to employees of the district to act on its behalf. It is necessary to update the resolution and authorized signatures, annually and in addition to periodic changes of personnel.

Approval of Resolution 12-2024-2025 and the submission of Authorized Signature forms, designate various staff to act on behalf of the Board of Education with specific limitations and restrictions.

A motion was made by Mr. Baskett and seconded by Mr. Aguilar to approve Resolution Number 12-2024-2025 Delegating Specific Powers and Duties of the Board of Education, and the submission of Authorized Signature forms and notify the County Superintendent of Schools accordingly. The motion passed with a roll call vote of 4-0.

**Roll Call Vote:**

Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes
Ms. Serrano	Absent
Dr. Castillo-Shiffer	Yes

**CONSENT ITEMS**

A motion was made by Mr. Baskett and seconded by Ms. Hernandez to approve the consent items as presented. The motion passed with a roll call vote of 4-0.

**Roll Call Vote:**

Mr. Aguilar	Yes
Mr. Baskett	Yes
Ms. Hernandez	Yes
Ms. Serrano	Absent
Dr. Castillo-Shiffer	Yes

**A. Approval of Contracts**

Company/Vendor	Description of Services	Amount/ Funding	Resource Person
"Just Breathe" Social Emotional Learning & Wellness Consulting, LLC	Professional Learning sessions on Mindfulness in the Classroom for certificated staff from January 13, 2025.	\$4,000/ LCAP 4.1	Krista Herrera
Bunch Consulting, LLC	Provide professional development consulting services in the area of English Language Development on January 13, 2025.	\$7,674.20/ LCAP 4.1	Krista Herrera
Erika Isham	Provide professional development in the areas of trauma informed practices in the classroom from January 13 to January 14, 2025.	\$1,500/ LCAP 4.1	Krista Herrera
Perry Weather, Inc.	Three-year agreement for Weather Monitoring Services that allows us to be in compliance (Central Section Athletics) AB-1653 to implement and plan for critical weather-based data to mitigate the risk of heat illness to weather to February 2025	\$8,550/ Athletics General Fund	Krista Herrera

B. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO25-00855	Sierra School Equipment	\$178,876.35	Admin to Classroom Art Desks / Fund 40

C. Authorization to Piggyback on Arvin Union School District for School Furnishings, Office Furniture and Accessories District-Wide for the Length of the Contract through October 16, 2025

Section 20118 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as “piggybacking”, where notwithstanding Section 20111 and 20112 of the PCC, the governing board of any school district without advertising for bids, and if the board has determined it to be in the best interest of the district may authorize the purchase of such supplies, furniture and equipment.

Arvin Union School District has awarded their furnishings bid to Sierra School Equipment - Piggyback Bid #2023-24-012, through October 16, 2025. The district recommends that the board find and determines that it is in the best interest of the district to authorize purchasing of furniture and accessories under the same terms and conditions. With Board approval the district may “piggyback” on their bid pursuant to the provisions of PCC20118.

**FUTURE BOARD MEETINGS FOR 2025**

Unless otherwise announced, the next regular meeting of the Board of Education will be held on January 21, 2025. Closed session is scheduled to begin at 5:15 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center. For view only live-stream links, refer to page 1 of the agenda.

Regular Board Meetings for 2025:

- |                   |                |                   |
|-------------------|----------------|-------------------|
| January 21, 2025* | May 13, 2025   | August 5, 2025*   |
| February 11, 2025 | June 10, 2025  | September 9, 2025 |
| March 11, 2025    | June 13, 2025* | October 14, 2025  |
| April 8, 2025     | July 15, 2025* | November 4, 2025* |
|                   |                | December 9, 2025  |

*\*Not on the second Tuesday of the month*

**ADJOURNMENT**

The meeting was adjourned at 6:06 p.m.