



West Bolivar Consolidated School District

P.O Box 189, Rosedale, MS 38769

Phone: (662) 759-3525 Fax: (662) 759-6316

Melvin Cook, Superintendent Designee

REQUEST FOR PROPOSAL

Lawn Services

Notice Is Hereby Given that the Board of Trustees of the West Bolivar Consolidated School District, Bolivar County, Mississippi publicly solicits qualified contractors to submit sealed bids for Lawn Services at the following sites: McEvans School, Old Shaw High Campus, Ray Brooks School, West Bolivar Elementary School, West Bolivar High School (New Campus), West Bolivar High School (Old Campus), West Bolivar Central Office, Food Service Building vacant lot, around all athletic fields and the Pace Bus Shop.

All vendors interested in submitting a bid must participate in a mandatory walk through of the facilities that will be conducted by Melvin Cook on Tuesday, July 14, 2026. The vendors should meet Melvin Cook at 10:00 a.m. at the Superintendent's Office, 909 Highway 8, Rosedale, MS.

General Conditions

Contractor will be responsible for providing the following services: lawn mowing, weed eating, hedge trimming, removal of all debris including paper, the hauling off of fallen tree limbs, and weed killer treatment from all sites listed above. The WBCSD maintain the rights to approve the chemical(s) required for weed treatment and vendor must have the necessary certification required for spraying chemicals All work will be coordinated through Melvin Cook, the WBCSD Director of Operations. Contractor shall be responsible for all repairs or damages to School District property caused by his/her equipment, personnel or material used. Frequencies of mowing and weed eating will be once per week and the cutting of all shrubbery will be done at least once per month. Crepe Myrtle will be cut as needed; but, no less than once per semester. Invoicing will be done on a monthly basis (twelve installments).

Bids

Bid proposals will be received no later than 4:00 p.m. on Friday, July 17, 2026. Bids may be hand delivered or mailed. No late bids will be accepted. Late bids will be returned unopened to the sender. Faxed bids will not be accepted. Bid openings will be conducted at the Board Meeting scheduled for Thursday, August 13, 2026 at 5:00 p.m. In the event of a special call meeting bid openings could be opened sooner and you will be notified of any changes. All bids should be marked "Sealed Bids" and received in the Superintendent's Office at 909 Highway 8, Post Office Box 189, Rosedale, MS 38769. The telephone number to the Superintendent's Office is (662)759-3525.

Award of Contract

The award of the contract will be made to the bidder who, in the opinion of the West Bolivar Consolidated Board of Trustees, is the lowest, qualified and responsible bidder, or the Board may elect to award the contract to a responsible bidder other than the lowest and best bid. The duration of contract is for one year after the approved start date.

Insurance Requirements

The successful bidder agrees, at its sole cost and expense, to purchase, prior to the commencement of services, and maintain the following insurance coverage in the minimum amounts indicated for the entire duration of the contract. Proof of insurance must be included in the bid pack.

Commercial General Liability Insurance: on an "Occurrence Basis" with limits of liability not less than \$1,000,000 each occurrence, \$1,000,000 aggregate, combined single limit, Personal Injury, Bodily Injury and Property Damage.

Motor Vehicle Liability: If contractor, or his/her employees, will use motor vehicles to satisfy its responsibilities under this contract, then Contractor must have a minimum amount of \$1,000,000 per occurrence combined single limit including coverage for hired or leased vehicles, and owned and non-owned vehicles with No-Fault coverage as required by law. If an insurance coverage furnished by Contractor is on a "claims made" basis, the Contractor shall continue the coverage required under this contract for a minimum period of three years after the expiration or termination of this contract.

Scope of Work

Contractor will be responsible for providing the following services: lawn mowing, weed eating, hedge trimming, removal of all debris including paper, the hauling off of fallen tree limbs, and weed killer treatment from all sites in the West Bolivar Consolidated School District. All work shall be coordinated through the Director of Buildings and Grounds.

Contractor shall be responsible for all repairs or damages to School District property caused by his/her equipment, personnel or material used.

Frequencies of mowing and weed eating at each site will be once per week and the cutting of all shrubbery will be done at least twice per month. Crate Myrtle will be cut as needed; but, no less than once per semester.

Invoicing will be done on a Monthly basis (twelve installments)