

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, September 13, 2021** in the Nehaunsey Middle School library.

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6 The meeting was called to order by President Gerald Michael at 6:30 p.m.

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8 **Roll Call:**

<input checked="" type="checkbox"/> Mr. Gerald Michael	Greenwich Representative to Paulsboro Board of Education Budget & Finance Committee Curriculum/Technology Committee Negotiation Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	Chairperson: Public Relations Committee Chairperson: Strategic Planning Committee Policy/Regulations Committee Delegate to Gloucester County & State Board Associations Personnel Committee
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	Chairperson: Budget & Finance Committee Buildings & Grounds Committee Policy/Regulations Committee Personnel Committee
<input type="checkbox"/> Mrs. Erin Herzberg Absent	Chairperson: Policy/Regulations Committee Curriculum/Technology Committee Strategic Planning Committee Personnel Committee
<input type="checkbox"/> Mr. Chad Kent Absent	Chairperson: Curriculum/Technology Committee Buildings & Grounds Committee Negotiations Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Meghann Myers	Chairperson: Buildings & Grounds Committee Public Relations Committee Strategic Planning Committee
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	Chairperson: Negotiations Committee Budget & Finance Committee Public Relations Committee Alternate Delegate to Gloucester County & State Board Associations Personnel Committee

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10 Quorum **YES**

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12 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and
13 Mr. Scott A. Campbell, School Business Administrator/Board Secretary

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15 As required under the guidelines of the Open Public Meeting Law, notice of this
16 meeting was sent to **The Courier Post**, and **The Township Clerk**. It was also
17 posted in the Greenwich Township School Buildings. This meeting is not being
18 recorded this evening.

1 Absent:

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3 Erin Herzberg
4 Chad Kent

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6 **FLAG SALUTE**

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8 **2. MINUTES**

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10 Motion: (Chapkowski/Lombardo) to approve the following minutes:

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12 August 9, 2021 – Regular Meeting
13 August 9, 2021 – Executive Session

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15 Motion carried by unanimous voice vote with Board member Susan Vernacchio
16 abstaining.

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18 **3. SUPERINTENDENT RECOMMENDATIONS**

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20 Motion: (Chapkowski/Vernacchio) to approve the following as one, A-C:

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22 A. The approval of the following teachers as Homebound Instructors for the
23 2021-2022 school year, at a stipend of \$35.00 per hour, not to exceed ten
24 (10) hours per week, for both Regular and Special Education, as per the
25 G.T.E.A. and Greenwich Township Board of Education agreement:

26
27 Lauren Ernst Andrew Mettler

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29 B. The approval of the following teachers as Grade Level Chairpersons for
30 the 2021-2022 school year, as per the G.T.E.A. and Greenwich Township
31 Board of Education agreement, at the annual stipend of \$300.00 each:

Teaching Staff Member	Grade Level
Kiley Barker	Kindergarten
Melissa Mortimer	1 st Grade
Sandi Nastase	2 nd Grade
Sarah Wedgwood	3 rd Grade
Kimberly Chila	4 th Grade
Tina Sayers	5 th Grade
Nicole McGann	6 th Grade
Stacy Anuszewski	7 th Grade
Bethanne Barousse	8 th Grade

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- C. The approval of these Extracurricular Clubs for the 2021-2022 school year, as per the G.T.E.A. and Greenwich Township Board of Education agreement at the appropriate annual stipend to the club:

Club	Staff Member	Stipend
Academic Club – BSS/NMS ELA/Math (4 total)	Alexa Wright – BSS	\$500.00 each
After School Band	Donald J. Haney	\$900.00
Art Enrichment – NMS	Michael Snyder	\$720.00
Audio-Visual Coordinator	Michael Grelli	\$750.00
Book Club – NMS	Bethanne Barousse	\$720.00
Chorus – BSS/NMS	Lauren Ernst	\$900.00
8 th Grade Advisor – Graduation	Bethanne Barousse	\$1,250.00
8 th Grade Graduation Accompanist	Donald J. Haney	\$250.00
8 th Grade Trip Fundraising/Organizing	Bethanne Barousse	\$350.00
Fun & Games (2 total)	Michael Snyder Stephania Tomaszewski	\$500.00 each
Jazz Ensemble	Donald J. Haney	\$900.00
KEMPS Club	Andrew Mettler	\$720.00
National Jr. Honor Society	Andrew Mettler	\$1,440.00
PEP Club Advisors – NMS (2)	Bethanne Barousse Stacy Anuszewski	\$720.00 each
Recreational Activities Club (2)	Daniel Giorgianni Sean Kean	\$720.00 each

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Motion carried by unanimous roll call vote.

Motion: (Chapkowski/Vernacchio) to approve the following as one, D-H

- D. The approval of the attached Greenwich Township School District Education, Health and Safety Plan for the 2021-2022 school year. (Attachment)
- E. The approval for Course Request Approval from Nicole McGann, for continuing MA program at Wilmington University. Course name, “#7705 – Measurement, Accountability and Student Learning” to be taken in the Fall of 2021 and Course name, “#7700 – The Evolving Role of a Principal: Innovative Leadership PreK-12” to be taken in the Spring of 2022. Reimbursement will be made in accordance with G.T.E.A. agreement and Greenwich Township Board of Education policies.
- F. The approval for Course Request Approval from Sean Keane, for MA program in Leadership at Rowan University. Course name, “#CRN43110 – Curriculum Evaluation” to be taken in the Fall of 2021. Reimbursement

will be made in accordance with G.T.E.A. agreement and Greenwich Township Board of Education policies.

- G. The approval of electronic submission to the NJ Department of Education of the Statement of Assurance for School District Professional Development Plan and School District Mentoring Plan. (Attachment)
- H. The approval of request for intermittent FMLA from Tina Sayers, in accordance with FMLA, NJFLA, NJFLI, Greenwich Township Policy #1643 and the G.T.E.A. agreement, pending receipt of Certification of Health Care provider, for the 2021-2022 school year. (Attachment)

Motion carried by unanimous roll call vote.

4. POLICY/REGULATIONS

Motion: (Chapkowski/Vernacchio) to approve the following policies/regulations on first and second reading:

Number	Type/Section	Title	1 st Reading	2 nd Reading
P 1648.11	M, New Administration	The Road Forward COVID-19 – Health & Safety	X	
P 5111	M, R Students	Eligibility of Resident/Non-Resident Students	X	
P 0131	R Bylaws	Bylaws, Policies and Regulations		X
P 2421	R Program	Career and Technical Education		X
P 3134	R Teaching Staff Members	Assignment of Extra Duties		X
P & R 3142	R Teaching Staff Members	Non-renewal of Non-tenured Teacher Staff Member		X
P & R 3221	M, R Teaching Staff Members	Evaluation of Teaching Staff Members		X
P& R 3222	M, R Teaching Staff Members	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators		X
P & R 3223	M, R Teaching Staff Members	Evaluation of Administrators, Excluding Principals, Vice-Principals and Assistant Principals		X
P & R 3224	M, R Teaching Staff Members	Evaluation of Principals, Vice-Principals and Assistant Principals		X
P & R 4146	R Support Staff Members	Non-renewal of non-tenured Support Staff Member		X
P & R 5460.02	M, N Students	Bridge Year Pilot Program		X

P & R 6471	M, R Finances	School District Travel		X
P 8561	M, R Operations	Procurement Procedures for School Nutrition Programs		X

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Motion carried by unanimous voice vote.

Motion: (Chapkowski/Vernacchio) to approve a motion to abolish the following Policies and/or Regulations:

Number	Title	Reason
P 5114	Students – Children Displaced by Domestic Violence	Addressed in P & R 5111
P 8810	Operations – Religious Holidays	Addressed in P 2270
P 1648	COVID-19 Policy Guide Updates	No longer applicable/necessary
P 1648.02	COVID-19 Policy Guide Updates	No longer applicable/necessary
P 1648.03	COVID-19 Policy Guide Updates	No longer applicable/necessary

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Motion carried by unanimous voice vote.

5. CURRICULUM & INSTRUCTION

Motion: (Lombardo/Chapkowski) to approve the following:

A. The approval for the following individual to attend and out-of-district workshop:

Name/Position	Workshop/Location/Time	Date	Cost
Gerardo Batista, Facilities Manager	IPM & PEOSH/NJADP 2021-2022 Camden County Vo-Tech Sicklerville, NJ 8:00 a.m. – 12:30 p.m.	11/5/2021 1/14/2022	\$-0- Plus Mileage

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Motion carried by unanimous voice vote.

6. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Motion: (Chapkowski/Lombardo) to approve the following as one, A & B:

A. The bills as presented by the Business Administrator in the following amounts are ordered paid. (Attachment)

Number	Amount
#104-2021	\$38,170.08
#7-2022	\$144,468.76
#8-2022	\$3,420.94
#9-2022	\$2,864.40
#10-2022	\$127,750.56
#11-2022	\$130,589.69
#12-2022	\$24,067.21
TOTAL \$471,331.64	

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2 B. Revenue Certification

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4 1. The Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2
5 certifies that there are no changes in anticipated revenue amounts
6 or revenue sources.

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8 Motion carried by unanimous voice vote.

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10 **7. BUILDINGS & GROUNDS**

11 Motion: (Lombardo/Chapkowski) to approve the following:

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14 A. The approval of request for Use of Facilities from Gibbstown PTO to host
15 a Book Fair at the Broad Street auditorium. The Book Fair will run
16 September 24, 2021 – October 1, 2021 from 8:00 a.m. – 12:00 p.m.,
17 pending updated Insurance Certificate and in accordance with all Safety
18 and Health regulations.

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20 Motion carried by unanimous voice vote.

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22 **8. OLD BUSINESS**

23 None at this time.

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26 **9. NEW BUSINESS**

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28 A. Committee Reports

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30 Motion: (Vernacchio/Lombardo) to accept the resignation of Board of
31 Education member, Chad Kent. (Attachment)

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33 Motion carried by unanimous voice vote.

1 **10. PUBLIC – AGENDA/NON-AGENDA ITEMS**

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3 This is the time when anyone from the public who wishes to speak to the Board
4 may do so. Please state your name, address and phone number. The Board will
5 hear your concerns. The Board may or may not take action this evening. You
6 will be notified either at this meeting, by letter or telephone of any action that the
7 Board does take.

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9 In accordance with Board policy and procedures, speakers are not permitted to
10 publicly speak of personal issues involving school personnel, or against any
11 person connected to the school system. Any such concern should be presented
12 to the school or district-level administration so that a proper response may be
13 given.

14
15 **Ashley Yandach**, 33 Brandt Avenue, Gibbstown, NJ, expressed her concern
16 regarding the lunch menu not containing hot lunch items and the inclusion of
17 lunch meat sandwiches which she feels are unhealthy. She asked why other
18 districts, such as Mantua Township, could offer a hot lunch through Nutri-Serve
19 but we could not? She asked if we talked to other school districts to determine
20 how they do it so that we could too. **Dr. Jennifer Foley-Hindman** responded
21 that a number of factors went into making these decisions, including the
22 guidance provided to us back in August, staffing concerns, supply concerns and
23 the logistics of getting a hot meal to students in each school. She outlined that
24 each building is conducting lunch differently depending upon space allowed and
25 the age of students. She explained that students at Broad Street School are
26 eating lunch in the cafeteria, but not going through the lunch line; they have their
27 meals delivered to them. At Nehaunsey School, students can go through the
28 lunch line but are not all eating in the cafeteria so they would have to take hot
29 food down the hallway to a large group instruction classroom to eat. There were
30 concerns regarding all of these constraints that prompted the decision to offer
31 grab and go lunches for the month of September. We plan to offer a hot lunch
32 item beginning in the month of October.

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34 **Josh Homan**, 28 Cooper Avenue, Gibbstown, NJ also commented on the lunch
35 situation and asked if the Broad Street students were eating in the cafeteria? **Dr.**
36 **Foley-Hindman** said that they are. There was also a question regarding the use
37 of shields on student desks. **Dr. Foley-Hindman** explained that shields served
38 as another layer to reduce transmission and were recommended practice but that
39 shields did not factor into CDC contact tracing guidelines.

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41 **Jessica Folker DeITufo**, 907 Mullen Avenue, Gibbstown, NJ responded to **Dr.**
42 **Foley-Hindman's** comments about staffing with the suggestion that the District
43 should consider increasing substitute rates in order to attract more candidates.
44 She suggested raising rates and offering an incentive to come to the District.
45 **Mrs. DeITufo** also felt that this would offer the District a larger pool of

1 candidates. **Dr. Foley-Hindman** stated that the District has raised rates over the
2 last few years, but we would discuss it to determine if it would be possible for the
3 future.

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5 **Jason Ray**, 65 Chester Avenue, Gibbstown, NJ questioned why the letter
6 regarding bussing came from Special Services and not Holcomb? **Scott**
7 **Campbell** explained about the subcontracting process and that while we hoped
8 another bus company would bid on the contract, Holcomb was the only company
9 that did bid.

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11 A discussion of transportation was initiated by **Mr. Campbell** in response to **Mr.**
12 **Ray's** question. He gave a full explanation of communication from Holcomb Bus
13 Company over the summer where Holcomb essentially cancelled our contract
14 and requested additional money to complete Greenwich runs. The timeframe did
15 not allow for the District to prepare to go out to bid and conclude the process
16 prior to the start of school. **Mr. Campbell** explained that he utilized the option of
17 contracting through Special Services in an attempt to ensure that we would have
18 full bussing for the start of the school year. He then explained that the only bus
19 company to bid on the contract was Holcomb. **Mr. Campbell** and **Dr. Foley-**
20 **Hindman** discussed the bus driver shortage across the nation and provided
21 details about the costs of starting our own bussing department which could prove
22 to be very costly; over \$750,000.00 in the first year and with no guarantee that
23 we would actually be able to secure enough bus drivers.

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25 Holcomb busses and drivers will complete our routes, but Special Services will
26 administer the runs. A follow-up question was asked regarding payment to
27 Special Services. **Mr. Campbell** responded that we pay Special Services a 7%
28 administrative fee. **Dr. Foley-Hindman** discussed how this had already been
29 beneficial as she described a situation where the Holcomb bus did not show up
30 and Special Services was able to redirect a BR Williams bus our way. If our
31 contract was directly with Holcomb, we would not be able to use an outside
32 company in this way.

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34 **Mr. Homan** asked a question about chromebooks and why students are carrying
35 them home? **Dr. Foley-Hindman** explained that all students need access to the
36 chromebooks at home in the event that we have another closure. She also
37 suggested if he was concerned about the weight, perhaps they could consider a
38 wheeling bag instead of a backpack. **Mr. Homan** expressed that was not his
39 concern; he was worried about the wear and tear on the computer. **Dr. Foley-**
40 **Hindman** said that they were built pretty sturdy. **Mr. Homan** indicated that the
41 screen was already broken on his child's chromebook. **Dr. Foley-Hindman**
42 asked **Mr. Homan** to reach out to his child's teacher to alert her to the issue.
43 She also indicated that teachers would be providing families with login
44 information and directions and that if he had any questions, he could reach out to
45 the classroom teacher. At this point, **Mrs. Exley**, seated in front of **Mr. Homan**,

1 turned and indicated to him that she was his child's teacher and that she would
2 support him.

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4 **Ms. Alyson Martorana**, 34 South Home Avenue, Gibbstown, NJ asked a
5 question about seating and masking at lunches. **Dr. Foley-Hindman** stated that
6 seating was three-feet apart and that students were allowed to be unmasked
7 during specific events, including lunch. **Dr. Foley-Hindman** identified additional
8 mask exemptions under Governor Murphy's executive order, including during
9 aerobic activity and band. She mentioned that band would be happening outside
10 to limit possible transmission. She also provided an example of contact tracing
11 using the lunch seating, where it is possible more students would be identified
12 through contact tracing due to being unmasked and within 6 feet of others. **Dr.**
13 **Foley-Hindman** praised the school nurses for the job that they do with contact
14 tracing.

15 **Ms. Martorana** then asked if the Board would be videotaping Board meetings?
16 **Mr. Campbell** answered no. **Dr. Foley-Hindman** stated that Board of Education
17 meetings are typically audio recorded, but due to a technical issue, this evening's
18 meeting was not recorded. (**Mr. Campbell** announced this at the start of the
19 meeting.) **Dr. Foley-Hindman** and **Mr. Campbell** would be taking notes to
20 provide for Board of Education minutes.

21 **Ms. Martorana** stated that some school districts were applying punitive
22 consequences on classroom teachers if an outbreak occurred in their class. **Dr.**
23 **Foley-Hindman** stated that we do not have a policy to do so, but that she could
24 not make a blanket statement regarding if it was determined an issue occurred
25 because a staff member had been negligent or failed to follow the protocols in
26 place.

27 **Ms. Martorana** asked about the consequences for mask violations among
28 students? **Dr. Foley-Hindman** stated that kids had adapted very well to the
29 situation and that there had only been issues of masks slipping off student faces
30 and the adults simply reminded the students to pull them up. If it was determined
31 to be an issue of insubordination, failure to follow directions after being told to
32 correct the mask, then we would follow the discipline code for that infraction.

33 34 **11. EXECUTIVE SESSION**

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36 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
37 *6, et seq.*, which provides that an Executive Session, not open to the public, may
38 be held for certain specified purposes when authorized by Resolution. The
39 Board of Education for Greenwich Township assembled in public session on
40 **September 13, 2021**, hereby resolves that an Executive Session, closed to the
41 public shall be held on **September 13, 2021**, at **7:15 p.m.** in the Nehaunsey
42 Middle School library located at 415 Swedesboro Road, Gibbstown, New Jersey
43 for discussion of certain matters which relate to items authorized by *Open Public*
44 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

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Motion: (Lombardo/Chapkowski) to enter Executive Session to discuss the following:

<input type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/>	Matters concerning negotiations, and specifically:
<input type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically:
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
<input type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
<input checked="" type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Settlement Agreements for employees #0305 and #0225
<input type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically:

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It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies, and the public interest will no longer be served by such confidentiality.

Motion carried by unanimous voice vote.

Motion: (Lombardo/Chapkowski) to adjourn the Executive Session at 7:42 p.m. and return to the Regular Meeting.

Motion carried by unanimous voice vote.

12. PERSONNEL

Motion: (Chapkowski/Lombardo) to accept the settlement agreement between the Board of Education and Employees #0305 and #0225.

Motion carried by unanimous voice vote.

13. RESIGNATION

Gerald Michael announced he would be resigning from the Board of Education

1 effective October 1, 2021. He thanked everyone for their continued support
2 and concern for the children of Greenwich Township.
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4 **14. ADJOURNMENT**

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6 Motion: (Chapkowski/Vernacchio) to adjourn the meeting at 7:46 p.m.
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8 Motion carried by unanimous voice vote.
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11 Respectfully Submitted,
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14 _____
15 Scott A. Campbell, Board Secretary
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19 ***Next Board of Education Regular Meeting is scheduled for Monday, October 4,*
20 *2021 at 6:30 p.m.***
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