



SHONTO PREPARATORY SCHOOLS

Haleebée Na'nitin Binahjj' Da'ólta'í Binitisékees dóó Bina'nitin Bidziil
Empowering Student Learning Through Quality Education

PO Box 7900 • East Hwy 160 & Rt. 98 • Shonto AZ 86054-7900 • (928) 672-3500 • www.shontoprep.org

Shonto Governing Board of Education, Inc.

REGULAR BOARD MEETING MINUTES

October 2, 2015

CALL TO ORDER: Ms. Martha Tate, Board President, called the meeting to order at 5:45 PM.
INVOCATION: Mr. Kenneth Y. Begishe gave the invocation.
MEMBERS PRESENT: Ms. Martha Tate, Mr. Kenneth Y. Begishe, & Mr. Royd Lee. Mr. Kee Yazzie Mann attended via telephone.

#4678

ADOPTION OF AGENDA

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board adopts the agenda as presented.

The motion was approved by a vote of (4, 0, 0) CV

#4679

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 28, 2015

Mr. Kee Yazzie Mann moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the minutes of the August 28, 2015 Regular Board Meeting.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following items:

#4680

RATIFICATION OF THE SEPTEMBER 2015 BOARD EXPENDITURE REPORT

That the Governing Board accepts and ratifies the September 2015 Board Expenditure Report as presented.

#4681

RATIFICATION OF THE SEPTEMBER 2015 MONTHLY EXPENDITURE REPORT

That the Governing Board accepts and ratifies the September 2015 Monthly Expenditure Report as presented.

#4682

RATIFICATION OF THE SEPTEMBER 2015, FY 2015-16 ACCOUNTS PAYABLE VOUCHERS

That the Governing Board accepts and ratifies the FY 2015-16 September 2015 Accounts Payable Vouchers #1094, 1026, 1028, 1031, 1033, 1036 & 1038 in the amount of \$319,617.55.

#4683

RATIFICATION OF THE SEPTEMBER 2015, FY 2015-16 PAYROLL VOUCHERS

That the Governing Board accepts and ratifies the FY 2015-16 September 2015 Payroll Vouchers # 10, 1024, 1025, 11, 1029, 1030, 12 & 1032 in the amount of \$580,372.55.

The motion was approved by a vote of (4, 0, 0) CV

Shonto Preparatory Schools

Regular Board Meeting Minutes of October 2, 2015

#4684
APPROVAL OF REVISION TO THE K-8 SCHOOL
ATHLETE ELIGIBILITY POLICY

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following item:

That the Governing Board approves the revision to the K-8 School Athlete Academic Eligibility Policy on page 43 of the 2015-16 Student and Parent Handbook as presented.

The motion was approved by a vote of (4, 0, 0) CV

#4685
APPROVAL OF ADDENDUM TO THE HIGH SCHOOL
ATHLETE REQUIREMENTS (PAGE 23 OF THE
STUDENT & PARENT HANDBOOK)

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the revision to the High School Athletics/Extracurricular Activities Academic Eligibility Policy on page 23 of the 2015-16 Student and Parent Handbook to read “Any student who has a “D” or an “F” grade will be ineligible to participate in competitions, but is allowed to continue practice from Monday until the next grade check.”

The motion was approved by a vote of (4, 0, 0) CV

#4686
APPROVAL OF THE 2015-16 RESIDENTIAL
OPERATIONS MANUAL

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following item:

That the Governing Board approves the updated 2015-16 Residential Operations Manual for the residential personnel to meet and perform their duties for a dynamic residential program operation and is in compliance with the school reauthorization standards.

The motion was approved by a vote of (4, 0, 0) CV

#4687
APPROVAL OF CONTRACT WITH ASPIRE
BUSINESS CONSULTANTS TO PROVIDE TAX
SERVICES IN REFERENCE TO FORM 990

Mr. Kee Yazzie Mann moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the Form 990 Tax Services with Aspire Business Consultants for FY ending June 30, 2015.

The motion was approved by a vote of (4, 0, 0) CV

#4688
APPROVAL OF THE FY 14-15 ANNUAL FINANCIAL
REPORT, FOOD SERVICE REPORT, & CSF REPORT

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the FY 2015-15 Shonto Preparatory Technology High School (aka: Shonto Governing Board of Education, Inc.) Annual Financial Report, Food Service Report and the CSF Report in Order to be in compliance with required reports due October 15, 2015.

The motion was approved by a vote of (4, 0, 0) CV

#4689
APPROVAL OF IMPLEMENTATION OF VENDOR
PAY SERVICE WITH THE WELLS FARGO
WELLSONE COMMERCIAL CARD PROPOSAL

Mr. Kee Yazzie Mann moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

Shonto Preparatory Schools

Regular Board Meeting Minutes of October 2, 2015

That the Governing Board approves and authorizes the Business Office to implement the Vendor Pay Service for its accounts payable services through the WellsOne Commercial Card, to include the On-site implementation Fee as an option to request and for any month in which both the minimum thresholds of \$40,000 monthly net purchase volume and an average of \$120 coverage per transaction.

The motion was approved by a vote of (4, 0, 0) CV

#4690
APPROVAL OF THE 2015-16 SUPPLEMENTAL,
EXTRA CURRICULAR & ATHLETICS AND THE
2015-16 PART-TIME SALARY SCHEDULES

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

That the Governing Board approves the update to the 2015-16 Supplemental, Extra-Curricular & Athletics Salary Schedule and the 2015-16 Part-Time Salary Schedule with the addition of Grant Programs, Theater/Drama Club Sponsor and other changes as presented.

The motion was approved by a vote of (4, 0, 0) CV

#4691
APPROVAL OF UPDATED ORGANIZATIONAL
CHART FOR SY 2015-16

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to **table** the following item to the November Board Meeting:

That the Governing Board approves the update of the Organizational Chart for SY 2015-16 with the addition of Diné Studies & Language Specialist, Lead Security Officer with the removal of Safe School Coordinator and Parent Educator for the Baby Face Program as presented.

The motion was approved by a vote of (4, 0, 0) CV

#4692
APPROVAL OF ACCEPTANCE OF EVERY KID IN
THE PARK TRANSPORTATION GRANT

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the acceptance of Every Kid in the Park Transportation Grant in the amount of \$1200 to offset transportation costs of 48 4th grade students to visit the Navajo National Monument from the National Park Foundation.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following items:

#4693
APPROVAL OF CONTRACT WITH LAKE POWELL
CONSTRUCTION FOR SPS ACCESSIBILITY RAMPS
& ACCESSIBILITY IMPROVEMENT PROJECT

That the Governing Board approves a contract with Lake Powell Construction for the Shonto Accessibility Ramps and the Shonto Elementary Accessibility Improvement project in the amount of \$355,147.00

#4694
APPROVAL OF CONTRACT WITH LAKE POWELL
CONSTRUCTION FOR SHONTO ELEMENTARY
SCHOOL HVAC UPGRADES

That the Governing Board approves a contract with Lake Powell Construction for the Shonto Elementary School HVAC upgrades in the amount of \$100,000.

Shonto Preparatory Schools

Regular Board Meeting Minutes of October 2, 2015

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following items:

#4695
APPROVAL OF RATIFICATION OF STUDENT
TRAVEL TO SIENA'S NATIVE AMERICAN YOUTH
CONFERENCE IN TUCSON, AZ ON 9/22-25/15

That the Governing Board approves student travel for Daylon Crank, Ethan Young, Miya Laughter, Chelsea Charley, Frank John, Jr. and Renita Reese along with 2 Chaperones, Nathaniel Smallcanyon and Shannon Allison to attend the SIENA's 8th Annual Take Charge! Native American Youth Conference in Tucson, AZ on September 22-25, 2015.

#4696
APPROVAL OF STUDENT TRAVEL TO THE 2015
CHUSKA CHALLENGE FIELD TRIP AT TSAILE, AZ
ON OCTOBER 9-11, 2015

That the Governing Board approves student travel for ten (10) students and two (2) adult chaperones to participate in the Chuska Challenge mountain biking trip in Tsaile, AZ on October 9-11, 2015.

#4697
APPROVAL OF STUDENT TRAVEL TO THE HIGH
SCHOOL GRAND CANYON CROSS CURRICULA
TRIP ON OCTOBER 14-17, 2015

That the Governing Board approves student travel for seventeen (17) students and three (3) adult chaperones to participate in the Grand Canyon Hiking and Camping Cross Curricula Trip in Grand Canyon, AZ on October 14-17, 2015.

#4698
APPROVAL OF STUDENT TRAVEL TO THE UNM
AMERICAN INDIAN JUNIOR DAY IN
ALBUQUERQUE, NM ON NOVEMBER 3-4, 2015

That the Governing Board approves student travel for ten (10) students and two (2) adult chaperones to participate in the UNM American Indian Junior Day in Albuquerque, NM on November 3-4, 2015.

The motion was approved by a vote of (4, 0, 0) CV

#4699
APPROVAL OF TRAVEL TO THE ASCD
EDUCATIONAL LEADERSHIP CONFERENCE IN
SAN DIEGO, CA ON OCTOBER 30 - NOVEMBER 1,
2015

Mr. Kee Yazzie Mann moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves travel for Mr. Frederick Fout to attend the Association of Supervisors and Curriculum Developers (ASCD) Educational Leadership Conference in San Diego, CA on October 30 to November 1, 2015.

The motion was approved by a vote of (4, 0, 0) CV

#4700
APPROVAL OF THE PERSONNEL REPORT FOR
ADMINISTRATIVE STAFF

1. EMPLOYMENT CONTRACT OFFER FOR SY 2015 - 2016:

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following Short Term Contract:

Shonto Preparatory Schools

Regular Board Meeting Minutes of October 2, 2015

Mr. Kee Yazzie Mann withdrew his second to the motion.

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to **table** this item until the November Board Meeting:

<u>Name/Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Dewakuku, Melanie	Additional duties as PreK-8 Teacher Evaluator for SY15-16	Elementary School	ISEP	08/04/2015 – 04/30/2016

The motion was approved by a vote of (3, 1, 0) CV

#4701
APPROVAL OF THE PERSONNEL REPORT FOR
CERTIFIED STAFF

1. RETROACTIVE ESTABLISHMENT OF SHORT-TERM CONTRACTS:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Short- Term Contracts:

<u>Name</u>	<u>Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Date:</u>
a. Begaye, Lena	ESS Certified Staff	Parent Night – Child Find Activities	Shonto Preparatory School	ESS	09/24/2015
b. Etsitty, Gerald	ESS Certified Staff	Parent Night – Child Find Activities	Shonto Preparatory School	ESS	09/24/2015
c. Laughter, Cheryl	ESS Certified Staff	Parent Night – Child Find Activities	Shonto Preparatory School	ESS	09/24/2015
d. Saganisto, Cheryl	ESS Certified Staff	Parent Night – Child Find Activities	Shonto Preparatory School	ESS	09/24/2015

The motion was approved by a vote of (4, 0, 0) CV

2. ESTABLISHMENT OF SHORT-TERM CONTRACTS:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Short-Term Contracts:

<u>Name/Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Begay, Karen C.	High School Instructional Coach for SY2015-2016	High School	Charter	08/04/2015 – 05/26/2016
b. Student Council Sponsor (1)	Student Council Sponsor for SY2015-2016	Elementary School	ISEP	10/05/2015 – 05/26/2016

The motion was approved by a vote of (4, 0, 0) CV

#4702
APPROVAL OF THE PERSONNEL REPORT FOR
CLASSIFIED STAFF

Shonto Preparatory Schools

Regular Board Meeting Minutes of October 2, 2015

1. EMPLOYMENT CONTRACT OFFER FOR SY 2015-16:

Mr. Kee Yazzie Mann moved and Mr. Royd Lee seconded a motion to approve the following Contract Offers:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Begay, Dedra	Accounting Technician II – Procurement	Central	District	10/05/2015 – 06/30/2016
b. Tacheene, Jane	Certified School Nurse Assistant	Shonto Preparatory Schools	District	10/05/2015 – 05/26/2016
c. Yazzie, Loretta	Residential Assistant	Residential	District	10/05/2015 – 05/26/2016

The motion was approved by a vote of (4, 0, 0) CV

2. CLASSIFIED POSITION TRANSFER FOR SY 2015- 16:

Mr. Kee Yazzie Mann moved and Mr. Royd Lee seconded a motion to approve the following Transfer of Position:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Clitso, Teresa	Teacher Assistant - PreK	Elementary School	ISEP	10/05/2015 – 05/26/2016

The motion was approved by a vote of (4, 0, 0) CV

3. OFFER OF EMPLOYMENT FOR SY 2015-16:

Mr. Kee Yazzie Mann moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Employment Offers:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Clitso, Willis	Substitute Security Officer – On Call	Shonto Preparatory Schools	District	10/05/2016 – 06/30/2016
b. Hopkins, Sararesa	Substitute Teacher	Shonto Preparatory Schools	District	10/05/2015 – 05/26/2016

The motion was approved by a vote of (4, 0, 0) CV

4. ESTABLISHMENT OF SHORT-TERM CONTRACTS:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Short-Term Contracts:

<u>Name/Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Data Collector (1)	Enrichment Program - NCASH Grant	Shonto Preparatory Schools	District	10/12/2015 – 05/13/2016
b. Garden Consultant (1)	Enrichment Program - NCASH Grant	Shonto Preparatory Schools	District	10/12/2015 – 05/13/2016
c. Native American Club Sponsor (1)	Native American Club Sponsor for SY2015-2016	Elementary School	ISEP	10/05/2015 – 05/26/2016

Shonto Preparatory Schools

Regular Board Meeting Minutes of October 2, 2015

- d. Physical Activity Leader (6) Enrichment Program - NCASH Grant Shonto Preparatory Schools District 10/12/2015 – 05/13/2016
- e. Theatre-Drama Club Sponsor (1) Enrichment Program High School Charter 10/12/2015 – 05/13/2016

The motion was approved by a vote of (4, 0, 0) CV

5. RESIGNATION FROM EMPLOYMENT:

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following Resignation:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a. Reed, Avelina	Residential Assistant	Residential	District	09/22/2015

The motion was approved by a vote of (4, 0, 0) CV

#4703
ADJOURNMENT

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion for adjournment:

RESOLVED, that the Governing Board adjourn the Regular Meeting at 7:17 PM.


The motion was approved by a vote of (4, 0, 0) CV

* * * * *


CERTIFICATION

RECORDED BY:

CONCURRED BY:

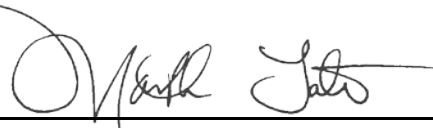


 Ms. Cassandra Burtel, Administrative Assistant
 Office of the Superintendent



 Mr. Lemual Adson, Superintendent
 Shonto Preparatory Schools

APPROVED BY:



 Ms. Martha Tate, Board President
 Shonto Governing Board of Education, Inc.

November 13, 2015

 Date

Motion: Mr. Kenneth Y. Begishe Second: Mr. Royd Lee

VOTE: 4 in favor, 0 opposed and 0 abstained.