

**IND. SCHOOL DISTRICT #36  
KELLIHER PUBLIC SCHOOL  
REGULAR SCHOOL BOARD MEETING  
JUNE 16, 2025**

The School Board of ISD #36, Kelliher, MN met June 16, 2025 in the School Media Center. The meeting was called to order by Chair Mary Thayer at 7:00 p.m. Members present: Mary Thayer, Rachel Jorgensen, Dawn Jensen, Kevin Waldo, Tessa Koisti, Jake Neft, and Paul Grams, Superintendent, Ex-Officio. Members absent: None.

Visitors: Melissa Brambrink, Jeff Nelson, and Aliza Lundin

The Pledge of Allegiance was said.

Motion by Tessa Koisti, second by Dawn Jensen to approve the agenda revising to table Hire of Ella Thayer and approval of MSHSL to the next regular board meeting and removing the closed session. Motion passed unanimously.

Motion by Kevin Waldo, second by Rachel Jorgensen to approve the May 19, 2025 Regular Board Meeting Minutes. Motion passed unanimously.

Motion by Kevin Waldo, second by Dawn Jensen to approve the May Treasurer's Report, payroll, and District bills in the amount of \$171,313.41. Motion passed unanimously.

**Comments from Visitors:**

1. None.

**Directors' Forum:**

1. Dawn Jensen commented on the Summer Adventures and the student trip to Big Bog noting 57 students in attendance this summer and lots of fun activities and trips planned by Kelliher staff. She also noted the great turnout for our Trap Shooting team who competed in Alexandria, MN.
2. Mary Thayer congratulated the Track athletes who competed at State this year and thanked those who coordinated the watch party at the school to watch the finals. She also noted the great use of the Kelliher ball fields this summer and community attendance.

**Committee Reports:**

1. The Finance Committee met today, June 16, 2025 at 5:30 p.m. to review financial budgets for the district.

**Principal's Report:**

1. None.

**Business Manager's Report:**

1. Business Manager Aliza Lundin presented the revised budget for the current 2024-25 school year.
2. The proposed budget for next 2025-26 school year was presented.
3. Financial authorization items to transfer authority to Jeff Nelson was discussed.

**Superintendent's Report:**

1. Superintendent Paul Grams discussed MSBA Strategic Planning status with the board was asked by Gail Gilman; timeline to be scheduled by the board.
2. Repair quote for dishwasher duct was obtained for approximately \$19,000. Suggestion to bid additional vendors or revise plans to repair.
3. A special thanks was said to everyone in the Kelliher School and community.

**Consent Agenda:**

1. Approve Resolution accepting donations.
2. Approve hire of Collin Shinabargar as Knowledge Bowl Advisor.
3. Approve hire of Laetitia Wickham as National Honor Society Advisor.
4. Approve hire of Billie Lempart as long-term substitute School Secretary 1 position at her current step of the Education Minnesota – Kelliher Support Staff bargaining agreement.
5. Approve hire of Courtney Moyer as Senior Class Advisor.
6. Accept resignation from Kayla Smischney as English Teacher.
7. Approve hire of School Nurse, Melissa Brambrink, at the B-2-1, Step 11 of the Education Minnesota – Kelliher Support Staff bargaining agreement.

8. Approve Resolution designating Jeff Nelson as the IOwA (Identified Official with Authority) to authorize, review, and recertify user access to MDE secure education systems.
9. Approve Resolution to Grant Authority to Conduct Financial Transaction at First State Bank on behalf of Kelliher Public School to include Jeff Nelson.
10. Approve hire of Terese Elhard as ECSE Teacher at the BA, Step 0 placement of the Education Minnesota – Kelliher bargaining agreement, pending appropriate license from PELSB.
11. Approve hire of Kemberleigh Anne Shirkey as English Teacher at the MS+30, Step 3 placement of the Education Minnesota – Kelliher bargaining agreement, pending appropriate license from PELSB.

Motion made by Rachel Jorgensen, seconded by Jake Neft to approve the consent agenda.  
Motion passed unanimously.

**Action Items:**

1. Motion by Dawn Jensen, second by Tessa Koisti to approve revised FY25 Budget.  
Motion passed unanimously.
2. Motion by Rachel Jorgensen, second by Kevin Waldo to adopt proposed FY26 Budget.  
Motion passed unanimously.
3. Motion by Dawn Jensen, second by Tessa Koisti to approve renewal of insurance policies with Marsh McLennan for the 2025-26 school year for \$111,020.78. Coverages include Property, General Liability, Automobile and Workman's Compensation. Motion passed unanimously.

Motion by Kevin Waldo, seconded by Tessa Koisti to open and adjourn the meeting at 7:44 p.m.  
Motion passed unanimously.

The next Regular School Board Meeting is scheduled for Monday, June 16, 2025 at 7:00 p.m. in the Kelliher School Media Center with a prior Working Session scheduled for 6:00 p.m.