**Macomb Academy**

**39092 Garfield**

**Clinton Township, MI 48038**

Telephone:  (586) 228-2201

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Email Address:  [macombacademy@macombacademy.net](mailto:macombacademy@macombacademy.net)

**Monthly Board Meeting**

Macomb Academy Board of Directors

**Date:              July 18th, 2023**

**Time:             5:00 p.m.**

**Location:     Macomb Academy**

**39092 Garfield**

**Clinton Township, MI 48038**

***The mission of Macomb Academy is to provide, in collaboration with community and business resources, a transitional educational program to prepare students for adult roles in the workplace and life.***

**BOARD OF DIRECTORS**

**Ms. Traci Comer-Scarsella, President,             (09/06/2025)            Ms. Marilyn Wittstock, Vice President,       (09/06/2024)**

**Mrs. Melina Chynoweth,   Secretary,              (09/05/2023)**

**Mr. Mike Cadrette,                        Treasurer,             (09/06/2024)**

**Ms. Felicia Westbrook-Hilton, Trustee**

**Dr. John Beleutz,                          Emeritus**

**Mr. Richard Mette,                        Emeritus**

**ADMINISTRATION**

**Mrs. Mikelle Hillewaere,                   Administrator**

**SECRETARIES**

**Mr. Brandon Busch,                                 Administrative Assistant**

\*Minutes can be requested and are available at Macomb Academy, 39092 Garfield, Clinton Township, MI 48038, (586) 228-2201. Please contact the Business Office if you would like a copy of the minutes.  Any person with disabilities who need special provisions to attend a scheduled meeting should contact Brandon Busch, Administrative Assistant, five days prior to the meeting.

**AGENDA**

1. **CALL TO ORDER:**
2. Pledge of Allegiance…………………….………………….…………..President Comer-Scarsella
3. Roll Call……………………………………………………………………..…..……Secretary Chynoweth
4. **APPROVAL OF MINUTES**…..…………………………………President Comer-Scarsella
5. Motion to approve Amended Minutes of the Board Meeting held on June 22nd, 2023
6. **APPROVAL OF AGENDA**….…………………………………….President Comer-Scarsella

A. Motion to approve the Agenda for Board Meeting held on July 18th, 2023

1. **INTRODUCTION OF GUESTS** (if applicable)………….Mrs. Mikelle Hillewaere
2. **CORRESPONDENCE RECEIVED** (if applicable)………Mrs. Mikelle Hillewaere
3. **ADMINISTRATION UPDATES**………………….………….President Comer-Scarsella

and Mrs. Mikelle Hillewaere

**Old Business:**……………………………………………………………..President Comer-Scarsella

and Mrs. Mikelle Hillewaere

1. E.O.Y. Count Day Certification and Final Enrollment Numbers
2. Projected Enrollment
3. Building Updates

**New Business:** ………………………………………………………... President Comer-Scarsella

and Mrs. Mikelle Hillewaere

1. Annual Organizational Meeting
   1. Review and Adoption of Resolution Items a-
2. Election of Officers
3. Board Corresponding Agent
4. McKinney-Vento Homeless Youth Liaison
5. Chief Administrative Officer Designation
6. Title IX Liaison
7. Designation of Legal Counsel
8. Freedom of Information Act Representative
9. Office of Civil Rights (CRDC) Representative
10. School Safety Liaison
11. Designated Fiscal Signatory
12. Transparency Certification Form – Fall 2023
    1. Review and Sign
13. Strategic Plan
14. **Financials**……………………………………………………….……Treasurer Michael Cadrette
15. Review and Adoption of Budget Timeline Resolution
16. Monthly Report – June
    1. Review
    2. Discussion
    3. Roll call
17. **BOARD PROFESSIONAL GROWTH**……………………………….………………Ed Roth

and President Traci Comer-Scarsella

1. **MACOMB ACADEMY BOARD COMMITTEES**…………………..……………….All
2. **PUBLIC COMMENTS**….…………………………………………………………………………………All
3. Speakers will be afforded up to three minutes each to present their comments
4. **CMU CENTER FOR CHARTER SCHOOLS COMMENTARY** (if applicable)……………………………………………………………………………………………………..Ed Roth
5. **BOARD COMMENTARY**…………………………………………President Comer-Scarsella
6. **ADJOURNMENT**................…………………………..…………...President Comer-Scarsella
7. Motion to adjourn the Board Meeting