



OWOSSO PUBLIC SCHOOLS  
Ready for the World

**Board of Education Agenda**  
**July 22, 2019**  
**5:30 pm Regular Meeting**  
Washington Campus  
645 Alger Street  
Owosso, Michigan 48867

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Board Correspondence: Superintendent's Report & Curriculum Director's Report**

**4. Public Participation**

**5. For Action**

**Consent Agenda:**

June 24, 2019 Budget Hearing Minutes-----	Report 18-242	Page 1
June 24, 2019 Regular Board Meeting Minutes-----	Report 18-243	Page 3
June 24, 2019 Closed Session Minutes-----	Report 18-244	At Place
Current Bills-----	Report 19-01	Page 9
Financials-----	Report 19-02	Page 18
Award Sinking Fund Contract for Additional Flooring-----	Report 19-03	Page 21
MHSAA Membership Resolution-----	Report 19-04	Page 22
Certified Staff New Hires-----	Report 19-05	Page 25
OEA Tentative Agreement-----	Report 19-06	Page 26
OESPA Tentative Agreement-----	Report 19-07	Page 27
Consumers Energy Easement at Secondary Campus-----	Report 19-08	Page 28

**6. For Future Action**

Tax Levy-----	Report 19-09	Page 30
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**7. For Information**

Personnel Update-----	Report 19-10	Page 31
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**8. Public Participation**

**9. For Information**

- Personnel Update

**10. Board Reports: Board Member Comments/Updates**

**11. Upcoming Board Meeting Dates:**

- August 12: Board of Education Committee of the Whole, 5:30 pm
- August 26: Board of Education Meeting, 5:30 pm
- Important Upcoming Dates:**
- August 1: Elementary and LHS Principals Return
- August 6-7: All Admin. Retreat
- August 13-14: LHS Registration, 9 am – 2 pm
- August 19: 10 Month Secretaries Return
- August 20: New Teacher Orientation Breakfast at OMS Media Center, 8-9 am
- August 20: New Teacher Orientation at Owosso Armory, 9 am – 3 pm
- August 21: New Teacher Orientation, 9 am – 3 pm
- August 21: OHS Trojan Day, 8 – 11 am, 12-3 pm, and 4-6 pm
- August 22: ILC Meeting at Owosso Armory, 9 am – 3 pm

**12. Adjournment:**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.  
Board Policy 0166



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## Public Participation at Board Meetings

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

## BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

**Therefore, we guarantee that:**

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

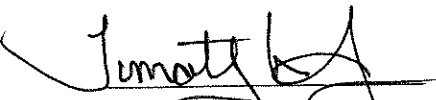
We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

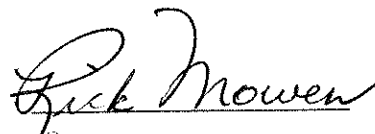
We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

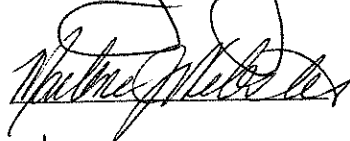
Timothy Jenc  
President



Rick Mowen  
Vice-President



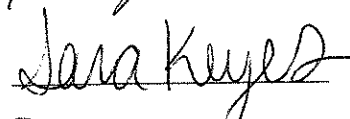
Marlene Webster  
Treasurer



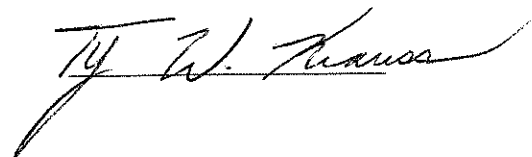
Shelly Ochodnicky  
Secretary



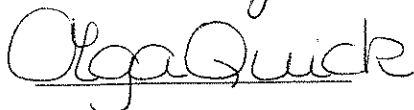
Sara Keyes  
Trustee



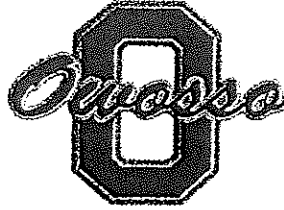
Ty Krauss  
Trustee



Olga Quick  
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Minutes**  
**June 24, 2019**  
**Report 18-242**

President Jenc called the Budget Hearing meeting of the Board of Education to order at 5:30 pm. The meeting was held in the Washington Campus located at 645 Alger Street, Owosso, Michigan.

Present: Jenc, Keyes, Krauss, Mowen, Ochodnicky, Quick, Webster  
 Absent: All members were present

**Pledge of Allegiance**

**Budget Hearing**

Superintendent Dr. Andrea Tuttle explained that it is recommended that the Board of Education officially hold a budget hearing disclosing the proposed millage that supports the budget resolutions being asked to be approved by the Board for the 2019-20 fiscal year.

The purpose is to meet the requirements of the Michigan Department of Education and the Board of Education by holding a public hearing prior to adoption of the 2019-20 budget. This hearing must be held before the adoption of the budget and shall include the topic of the proposed property tax millage rate. A notice has been published in the paper that the budget would be discussed at this meeting as well as the millage that supports the budget. A signed affidavit to this effect will be received from the Argus Press, the paper of general circulation utilized for the notification.

- The Board of Education must hold a public hearing on its budget prior to adoption. Taxation issues, including millage rates, will be a subject discussed during this hearing. Specifically addressed will be the *Headlee* Amendment and the Uniform Budgeting and Accounting Act (Truth in Taxation, section 16).
- The purpose of the *Headlee* amendment is to protect Michigan taxpayers against excessive state and local taxation. *Headlee* requires voter approval of any new or increased local tax, **and contains a special limit on property tax increases caused by property tax assessment growth.**
- This year the *Headlee* amendment will not result in roll-back for this year and therefore the District may levy the full 18 operating mills on eligible property. The operating millage was renewed in a vote in May of 2013.
- The Sinking Fund assessment will not be subject to *Headlee* rollback as the property tax change in values does not warrant such a reduction.
- Truth in Taxation states that a district is not allowed to collect more in taxes than 5% or the rate of inflation, whichever is less, without a public hearing. The millage rates that are imposed by the school district must be adjusted accordingly.
- The voters passed on bond in November of 2017 for which the second assessment will take place in December of 2019. The calculated millage known at this time is 4.73 mills.
- In summary the following millage rates will be considered approved and assessed on eligible property for the Winter tax assessment in support of the 2018-19 proposed expenditures:
  - Operating millage (renewed in May of 2013)– **6.000 mills** for commercial personal property, **18.00 mills** for all others

- Sinking Fund millage – **2.0000 mills** (approved by the voters in August of 2018)
- Debt Millage – 4.7300 mills (approved by voters in November of 2017)

**Public Participation**

There were no comments from the meeting's audience.

**Adjournment**

Moved by Mowen, supported by Quick to adjourn to the regular meeting at 5:34 pm. Motion carried unanimously.

Minutes recorded by Clara Pitt

Respectfully submitted,

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Shelly Ochodnicki, Secretary

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Minutes**  
**June 24, 2019**  
**Report 18-243**

President Jenc called the meeting of the Board of Education to order at 5:34 pm. The meeting was held in the Washington Campus located at 645 Alger Street, Owosso, Michigan.

Present: Jenc, Keyes, Krauss, Mowen, Ochodnicky, Quick, Webster  
 Absent: All members were present

President Tim Jenc explained that the meeting's agenda was amended to include a closed session to give the Board an opportunity to further discuss the Administrator Tentative Agreement and Non-Union Personnel prior to taking action on these two items.

**Board Correspondence**

Superintendent Dr. Andrea Tuttle reported that progress continues to be made on the bond project. Permits were received from the State of Michigan on June 21, 2019, which will allow above ground construction to proceed at the secondary campus. She explained that subcontractors are responsible for pulling their own permits. The secondary campus is a little behind schedule due to the extreme weather conditions over the past winter and spring; however, Clark Construction is confident that the project will be completed on time. Superintendent Dr. Tuttle informed the Board that an amendment will be required for the redesign changes that have been made to the performing arts center.

Superintendent Dr. Tuttle announced that a preliminary date has been set for ribbon cutting ceremonies at the elementary buildings. The August 28, 2019 ceremonies will coincide with the annual Community Pep Rally. The elementary ribbon cutting ceremonies have been staggered to allow Board members the opportunity to attend each event. Community members will also have an opportunity to tour the elementary buildings prior to attending the Community Pep Rally at Willman Field. The Pep Rally will include a cook-out and activities to get the attendees involved. The goal of the Pep Rally is to meet with members of the community while having a fun time.

Superintendent Dr. Tuttle stated that the June 6, 2019 Job Fair resulted in some great candidates for all departments. As a result, a special education teacher was hired, in addition to substitutes for the transportation and custodial departments. Superintendent Dr. Tuttle stated that the Job Fair was extremely successful and she thanked Steve Brooks, Jessica Thompson, and Bev White for organizing the event. She also expressed her gratitude to the administrators that attended and conducted on the spot interviews.

Superintendent Dr. Tuttle reported that this year's opening days for staff will be held offsite because of the ongoing construction within the District. She stated that sponsors have been secured to cover the costs of the offsite event.

Superintendent Dr. Tuttle proudly announced that Colton Blaha, an OHS All-State Wrestler competed in an AAU contest at Walt Disney World, Florida and earned All American status in the competition.

Curriculum Director Steve Brooks reported that summer school is going well. There are three, two-week elementary sessions and they are at capacity. He thanked Principal Shelly Collison, Principal Jessica Anderson, and their staff for making this a fun event that includes lots of learning. Mr. Brooks stated that 30 high school students are participating in a credit recovery program at the middle school, which is also at capacity. Approximately 25 Lincoln High School students are actively pursuing credit recovery over the summer months as well.



Curriculum Director Steve Brooks informed the Board that a lot of curriculum work is occurring over the summer. Teachers have been working on rewriting the curriculum for eighth and ninth grade Algebra A and Algebra B classes to help students that are struggling. Teachers have also been working on a theater component for the English 9 and English 10 classes. The high school English teachers worked for an entire day on embedding the theater elements into the curriculum with Mr. Mark Shaheen, a retired theater teacher from East Lansing. Mr. Brooks explained that teachers have also worked on revamping the K-5 writing and IB unit planning.

Curriculum Director Steve Brooks stated that there has been a lot of back to school planning occurring. The District's School Improvement Plan was submitted earlier that day and will determine goals for the 2019-20 school year. Mr. Brooks remarked that over the course of the summer, he will be working with building administrators on aligning their individual school improvement plans with the Districts goals.

Curriculum Director Steve Brooks announced that the Books at Bryant has been a huge success. A record attendance of approximately 275 students participated in the program during the previous week. Mr. Brooks thanked Shelly Collison, Bryant Elementary Principal and her team for their hard work with the weekly event. Mr. Brooks also recognized Culvers for donating custard ice cream for all of the students. He reminded the Board that Books at Bryant will continue throughout the summer every Thursday evening at 7 pm.

### **Public Participation**

President Jenc stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

There were no comments from the meeting's audience.

### **For Action**

- Moved by Mowen, supported by Krauss to approve the June 10, 2019 regular meeting minutes, June 10, 2019 closed session minutes, current bills, and financials as presented. Motion carried unanimously.
- Moved by Mowen, supported by Quick to authorize the Superintendent to sign contracts \* with the following vendors for construction services to be performed at the secondary campus with payments to be made out of the bond proceeds:
  - Great Lakes West, Mattawan, Michigan in an amount not to exceed \$103,017 for Food Service Equipment (category 11A)
  - Wenger Corporation, Owatonna, MN in an amount not to exceed \$58,006 for the Orchestra Enclosure (category 11B)
  - TLS Sales, Inc., Ann Arbor, MI in an amount not to exceed \$73,100 for Theatrical Rigging (category 11D)
  - Bluewater Technologies Group, Inc, Southfield, MI in an amount not to exceed \$574,907 for Theatrical Audio Visual (category 11F)
  - C&M Associates, LLC, Brighton, MI in an amount not to exceed \$8,764 for Gym Dividers (category 11H)
  - CCW Inc. d/b/a Creative Windows, Ann Arbor, MI in an amount not to exceed \$2,987 for Roller Window Shades (category 12A)
  - Irwin Seating Company, Grand Rapids, MI in an amount not to exceed \$192,824 for Fixed Auditorium Seating (category 12C)
  - Mike and Son Asphalt, Bath, MI in an amount not to exceed \$255,010 for Asphalt (category 32A)

Recommend that the Board authorize the Superintendent to sign contracts with the following vendors for construction services to be performed at the secondary campus with payments to be made out of the Cook Family Foundation donation:

- Wenger Corporation, Owatonna, MN in an amount not to exceed \$175,000 for the Orchestra Shell and Towers (category 11B)
- Wenger Corporation, Owatonna, MN in an amount not to exceed \$75,626 for Theatrical Platforms (category 11C)
- TLS Sales, Inc., Ann Arbor, MI in an amount not to exceed \$250,000 for enhanced Theatrical Rigging (category 11D)
- TLS Sales, Inc., Ann Arbor, MI in an amount not to exceed \$96,000 for Theatrical Drapery (category 11E)
- Bluewater Technologies Group, Inc. Southfield, MI in an amount not to exceed \$100,000 for enhanced Theatrical Audio Visual (category 11F)

\*It should be noted that additional value engineering and change orders as the project progresses are expected to bring these contracts in lower than maximum approved amount. Motion carried unanimously.

- Moved by Quick, supported by Mowen to approve additional technology needs and authorize the District to purchase three flat interactive panels, computers and cabling needed to complete the technology in amount not to exceed \$22,000 for the elementary bond work authorized by voter approval in 2017. Motion carried unanimously.
- Moved by Webster, supported by Keyes to authorize the Superintendent to award the contract associated with Casework (bid category 12B) for the bond work at the secondary campus. Motion carried unanimously.
- Moved by Mowen, supported by Krauss to authorize the Superintendent to award the contract associated with installation and purchase of the Master Clock System for the bond work at the secondary campus. Motion carried unanimously.
- Moved by Mowen, supported by Keyes to authorize the Superintendent to award the contract associated with Paging, Classroom Audio and Interactive Flat Panels for bond work at the secondary campus. Motion carried unanimously.
- Moved by Ochodnicky, supported by Mowen to authorize the Superintendent to award the contract associated with Roofing (bid category 07B) for bond work at the secondary campus. Motion carried unanimously.
- Moved by Quick, supported by Mowen to authorize Owosso Middle School to dispose of the items listed below that have been identified by staff as no longer being able to be utilized. Motion carried unanimously.
  - 3 TV Stands/carts
  - 3 Computer Carts
  - World Wall Maps
  - 4 Wrestling Mats
  - Old Lockers in Shop Room
  - Basketball Hoop/ Floor Model
  - Various Tables and chairs
  - Various Bookshelves
- Moved by Mowen, supported by Krauss to authorize the District to move forward with a Tax Exempt Lease Purchase (TELP) for the Konica Minolta copiers. During the May 13, 2019 Board meeting, the Board authorized the District to pursue an arrangement with Konica Minolta to lease copiers and negotiate with them to obtain advantageous terms. All figures from Konica Minolta indicate that the District will not only come in under the annual fair market lease payment authorized by the Board at the May 13, 2019 meeting but, with this TELP arrangement, will also obtain more equipment to meet the needs of the District. Motion carried unanimously.
- Moved by Mowen, supported by Quick to continue to utilize credit cards to transact the business of the District under a new arrangement with JP Morgan Chase. Motion carried unanimously.

- Moved by Mowen, supported by Krauss to authorize the borrowing of \$4,200,000 inclusive of \$2,500,000 of “set-aside” notes and \$1,700,000 in “no set-asides” for operating purposes to eliminate cash flow challenges that result from timing issues related to State Aid payments for the 2019-20 school year. Superintendent Dr. Tuttle informed the Board that during the 2018-19 school year, the District borrowed \$4.2 million dollars and is the exact amount of money the Board is authorizing for the 2019-20 school year. Motion carried unanimously.
- Moved by Mowen, supported by Krauss to adopt the resolutions that revise the appropriations for the General, School Service and Building and Site Funds for the 2018-19 fiscal year provided. The projected fund balance at June 30, 2019 is \$3,721,000. The School Service Fund that finances food service and is separate from the General Fund has \$1,964,891 available to appropriate, with expenditures estimated at 1.956 million. The estimated ending fund balance is \$8,752. The Building and Site Fund, also separate from the General Fund, consists of funds from the District’s Sinking Fund shows an estimated fund balance of \$5,328,149 as of June 30, 2019. Motion carried unanimously.
- Moved by Mowen, supported by Ochodnicki to adopt the resolution presented for the 2019-20 fiscal year budget package for the General Fund, School Service and Sinking Fund. Chief Financial Officer Julie Omer provided information on the 2019-20 budget by having members of the Board and the meeting’s audience interactively participate in her presentation. Mrs. Omer announced that the General Fund Budget for the 2019-20 school year shows an estimated \$31.2 million in revenues and \$32.8 million in expenditures. The estimated fund balance at June 30, 2020 is \$2,122,280. Mrs. Omer reminded the Board that it is always difficult to come up with a budget at this time of year, especially when the Legislature has not passed a budget, labor contracts are not settled, and FTE’s are not determined. As a result, the budget that is presented is always conservative. The School Service Fund that finances food service and is separate from the General Fund will provide revenues of about \$1.8 million for the 2019-20 school year, with expenditures estimated at \$1.8 million. The estimated ending fund balance is \$8,705. The Building and Site Fund, also separate from the General Fund, consists of funds from the District’s Sinking Fund. It shows an estimated revenue of \$1.185 million and expenditures of \$2.9 million with an estimated ending fund balance at June 30, 2020 of 3.6 million. Motion carried unanimously.
- Moved by Mowen, supported by Ochodnicki to adopt the resolution presented for the 2019-20 fiscal year budget for the Fiduciary Fund. The rationale is to assure that compliance is met with new provisions contained in Governmental Accounting Standards Board (GASB) Statement #84, Fiduciary activities. The adoption of the resolution satisfies the requirements set forth in GASB #84 pertaining to funds held by the District. This represents funds held by each of the schools for the benefit of specific groups or individuals. Motion carried unanimously.
- Moved by Quick, supported by Keyes to approve the hiring of the following certified staff: Erica Muehlhauser, Bryant Elementary Kindergarten Teacher; Krista Cross, Emerson Elementary Third Grade Teacher; and Stacey Willyerd, Central Elementary Special Education Teacher. Motion carried unanimously.
- Moved by Mowen, supported by Krauss to approve the 2019-20 regular Board meeting and committee of the whole dates and times as presented. The Board approved changing the committee of the whole start time to 5:30 pm effective with the August 12, 2019 meeting. Motion carried unanimously.
- Moved by Webster, supported by Ochodnicki to approve the July 1, 2019 – June 30, 2020 Tentative Agreement between Building and Central Office Administrators and the Owosso Board of Education. Secretary Ochodnicki conducted a roll call vote. Ayes: Ochodnicki, Keyes, Mowen, Krauss, and Webster. Nays: Quick and Jenc. Motion carried.
- Moved by Mowen, supported by Webster to approve salary adjustments for non-union personnel to reflect parity with other bargaining groups. Secretary Ochodnicki conducted a roll call vote. Ayes: Quick, Ochodnicki, Keyes, Jenc, Mowen, Krauss and Webster. Motion carried unanimously.

### **For Future Action**

- The Board of Education will be asked to approve the awarding of the contract associated with additional flooring renovations identified as sinking fund projects during the initial flooring renovation at the elementary schools. Superintendent Dr. Tuttle explained that she would like the report amended to include classrooms at Bryant, Central, and Emerson that also need carpeting removed. She stated that the goal is to remove carpeting in all classrooms throughout the District.
- The Board of Education will be asked to adopt the membership resolution of the Michigan High School Athletic Association for the year beginning August 1, 2019 through July 31, 2020. A requirement for membership is a yearly membership renewal by member schools' Boards of Education.

### **For Information**

Superintendent Dr. Tuttle reported that Shirley Alman, Monitor at Owosso High School has resigned at the conclusion of the school year. Nathan Struble, Bus Driver has submitted his letter of resignation effective at the conclusion of the school year. Andrea Struble, Food Service Worker at Owosso High School has submitted her letter of resignation at the conclusion of the school year.

### **Public Participation**

There were no comments from the meeting's audience.

### **Board Member Comments/Updates**

Trustee Ty Krauss remarked that it feels good to have gone through all the value engineering for the secondary campus and have the process near completion. He stated that he is pleased that the project is progressing and it is good to have permits for building above ground.

Vice President Rick Mowen commented that it is great to have everything in place for the secondary campus and have the project back on schedule.

Trustee Sara Keyes stated that she is looking forward to the new school year. She remarked that her daughter will be entering the middle school and excited about the cafeteria food. She also has an elementary child and will have two children in the high school.

Treasurer Marlene Webster commended the elementary administrators and staff for the Books at Bryant weekly event. She stated that this is a fabulous thing for families and kids. It is also a great way to keep education going throughout the summer. Curriculum Director Steve Brooks wrote a grant that provides the free books that are given to children each week. Farmers Insurance and Title I have also previously funded the book purchases.

Bryant Elementary Principal Shelly Collison encouraged Board members to attend Books at Bryant and witness the children and their families enjoying the weekly event. She expressed her gratitude to Culvers for approaching her and offering to donate frozen yogurt to the participants for the remainder of the summer.

Secretary Shelly Ochodnicki reported that she recently attended a Michigan Department of Treasury Basic Budget and Finance Training. She explained that the training included basic budget information about the District in comparison to 10 other school districts. In 1995, the District's foundation allowance was \$4,474.68 and as of 2019 it is \$7,871. She stated that the Treasury is still recommending that District's maintain a fund balance of 15%. Mrs. Ochodnicki commented that it was interesting to learn where Owosso Public Schools stands financially when compared to similar school districts in the state. She advised that the information she shared can also be found on the State's Treasury website.

Trustee Olga Quick offered her assistance to Principal Shelly Collison with the Books at Bryant program. Mrs. Quick also asked that the Board review its Bylaws. She stated that she utilizes the online version frequently and noticed that they are not up to date.

President Tim Jenc suggested that the Board review the Bylaws at an upcoming Committee of the Whole meeting.

**Upcoming Board Meeting Dates.**

July 22, 2019: Regular Board Meeting, 5:30 pm

**Adjournment**

Moved by Mowen, supported by Webster to move into closed session at 6:34 pm to discuss the administrator's tentative agreement and non-union personnel. Secretary Ochodnický conducted a roll call vote. Ayes: Quick, Ochodnický, Keyes, Jenc, Mowen, Krauss, Webster. Nays: None. Motion carried unanimously.

Moved by Mowen, supported by Ochodnický to return to open session at 7:36 pm. Motion carried unanimously.

Moved by Mowen, supported by Webster to adjourn at 7:38 pm. Motion carried unanimously.

Minutes recorded by Clara Pitt

Respectfully submitted,

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Shelly Ochodnický, Secretary

OWOSSO PUBLIC SCHOOLS  
EXPENDITURE REPORT  
JUNE 17 - JULY 14, 2019  
REPORT 19-01

**CHECK RUN ACTIVITY BY FUND**

GENERAL FUND 6/17-6/30/2019	\$960,199.99
SERVICE FUND 6/17-6/30/2019	\$15,119.31
SINKING FUND 6/17-6/30/2019	\$100,300.07
CAPITAL PROJECTS - BOND FUND -6/17-6/30/2019	\$1,211,713.14
GENERAL FUND 7/01/2019 - 7/14/2019	\$230,375.06
SERVICE FUND 7/01/2019 - 7/14/2019	\$3,111.82

**CHECK RUN TOTAL** \$2,520,819.39

**CREDIT CARD ACTIVITY BY FUND (6/04 - 7/04/2019)**

GENERAL FUND	\$ 7,570.49
SERVICE FUND	
ORGANIZATIONAL FUND	

**CREDIT CARD TOTAL** \$ 7,570.49

**GORDON FOOD SERVICE ACTIVITY (SERVICE FUND)**

PAYMENT 6/18/2019	\$ 15,121.72
PAYMENT 6/26/2019	\$ 4,867.90

**DIRECT DRAW FROM BANK ACCOUNT** \$ 19,989.62

PAYROLL (#26) 6/21/19	\$ 735,621.45
PAYROLL (#1) 7/5/19	\$ 677,198.57
STABILIZATION PAYMENT - 6/28/2019	\$ 192,455.38

**PAYROLL TOTAL** \$ 1,605,275.40

**GRAND TOTAL** \$ 4,153,654.90

Check Register for Bank Account ID CHEM1

From 06/17/2019 to 06/30/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
100287	06/20/2019	1 Comp	Cleared 06/30/2019	101548 AGNEW SIGNS CO.	CE/SPIELMAN/VIPPARKING	48.00
100288	06/20/2019	1 Comp	Open	008770 ANDERSON, KAREN	HS/VANNEPPS/TUTORING SVCS	210.00
100289	06/20/2019	1 Comp	Open	008768 BISCHOF, TERESA	ADM/CONF REG FEE	106.08
100290	06/20/2019	1 Comp	Open	008334 BRENNER, HARLEE	BB/ROWELL/REFUND	9.67
100291	06/20/2019	1 Comp	Cleared 06/30/2019	100809 BROOKS, STEPHEN	ADM/BROOKS/CONF REIMB	362.72
100292	06/20/2019	1 Comp	Cleared 06/30/2019	006202 BSN SPORTS LLC	OMS/DWYER/ATHLETICS	2,086.21
100293	06/20/2019	1 Comp	Cleared 06/30/2019	001202 CONSUMERS ENERGY	UTIL/GAS&ELEC/JUNE 2019	30,623.55
100294	06/20/2019	1 Comp	Cleared 06/30/2019	100455 D & G EQUIPMENT INC.	OPER/KLAPKO/WASHER&PINS	6.10
100295	06/20/2019	1 Comp	Cleared 06/30/2019	008658 ENGINEERED PROTECTION SYSTEM INC	BB/ROWELL/ACCESS CARDS	790.00
100296	06/20/2019	1 Comp	Cleared 06/30/2019	008540 FORESIGHT SUPERSIGN	ADM/PITT/TECH NAMEPLATES	48.45
100297	06/20/2019	1 Comp	Cleared 06/30/2019	002966 FRED FERNETTE	OPER/FERNETTE/MILEAGE	18.79
100298	06/20/2019	1 Comp	Open	006861 GRAHAM, ANGELA	EM/GRAHAM/CONF REIMB	30.16
100299	06/20/2019	1 Comp	Cleared 06/30/2019	002962 INDUSTRIAL SUPPLY OF OWOSSO INC.	HS/KRANTZ/PARTS	79.50
100300	06/20/2019	1 Comp	Cleared 06/30/2019	003600 MARSHALL MUSIC COMPANY INC.	HS/DIGNAN/MUSIC	92.93
100301	06/20/2019	1 Comp	Cleared 06/30/2019	003756 MICHIGAN COMPANY, INC.	OPER/KLAPKO/CUSTODIAL SUPP	28.25
100302	06/20/2019	1 Comp	Cleared 06/30/2019	007851 OREILLY AUTO PARTS	OPER/KLAPKO/FUSE	3.99
100303	06/20/2019	1 Comp	Cleared 06/30/2019	004570 OWOSSO H.S. ORGANIZATION ACCT.	ADM/PITT/GIFT CERTIFICATES	40.00
100304	06/20/2019	1 Comp	Cleared 06/30/2019	004652 PCMI - WEST	LHS SOFTBALL COACH	10,497.61
100305	06/20/2019	1 Comp	Open	004790 PITNEY BOWES	HS/METER RENTAL	297.00
100306	06/20/2019	1 Comp	Cleared 06/30/2019	006300 PRESIDIC NETWORKED SOLUTIONS	ATL/PARSONS/CHROMEBOOKS	1,920.00
100307	06/20/2019	1 Comp	Cleared 06/30/2019	008284 PURCHASE POWER	HS/PILON/POSTAGE	1,086.98
100308	06/20/2019	1 Comp	Cleared 06/30/2019	006641 ROWELL, AMANDA	BB/ROWELL/MILEAGE	94.83
100309	06/20/2019	1 Comp	Open	005420 SCHOOL SPECIALTY INC.	OMS/GRAHAM/PLANNERS	2,207.40
100310	06/20/2019	1 Comp	Cleared 06/30/2019	005420 SCHOOL SPECIALTY INC.	BB/HURLEY/SUPPLIES	1,086.33
100311	06/20/2019	1 Comp	Cleared 06/30/2019	100017 SET-SEG	JUNE 2019 BILL/GF STAFF	5,371.00
100312	06/20/2019	1 Comp	Cleared 06/30/2019	008769 SHAHEEN, MARK	ADM/ENGLISH P.D.	400.00
100313	06/20/2019	1 Comp	Cleared 06/30/2019	005600 SHERWIN-WILLIAMS COMPANY	OPER/KLAPKO/PAINT	91.04
100314	06/20/2019	1 Comp	Cleared 06/30/2019	005625 SHIAWASSEE RESD	5/19-6/1/19 SUB REIMBURSE	14,065.60
100315	06/20/2019	1 Comp	Cleared 06/30/2019	000371 SMITH, JO ELLEN	ATH/SMITH/MILEAGE	81.20
100316	06/20/2019	1 Comp	Cleared 06/30/2019	006250 TIRE FACTORY	OPER/KLAPKO/TIRES	159.48
100317	06/20/2019	1 Comp	Cleared 06/30/2019	008675 TSA CONSULTING GROUP, INC.	FEB 2019 FEE	157.68
100318	06/20/2019	1 Comp	Cleared 06/30/2019	007788 WAKELAND OIL	OPER/KLAPKO/FUEL	1,482.47
100319	06/20/2019	1 Comp	Cleared 06/30/2019	006511 WASTE MANAGEMENT OF FLINT	UTIL/TRASH SVC/JUNE 2019	2,290.34
100320	06/20/2019	1 Comp	Cleared 06/30/2019	006845 WIN'S CORPORATE OFFICE	OPER/KLAPKO/SUPPLIES	135.40
100321	06/27/2019	1 Comp	Open	000278 APPLEBEE OIL COMPANY	TRANS/SECOR/PROPANE	4,505.08
100322	06/27/2019	1 Comp	Open	008768 BISCHOF, TERESA	ADM/ST PAUL/CONF REIMB	727.17
100323	06/27/2019	1 Comp	Open	008719 BOOKS4SCHOOL	BR/LAMAY/BOOKS&BRYANT	1,034.45
100324	06/27/2019	1 Comp	Open	005935 BP CANADA ENERGY MARKETING GROUP	UTIL/NATURAL GAS PURCHASE	5,082.42
100325	06/27/2019	1 Comp	Open	008773 CATAPULT LEARNING, INC.	ADM/ST PAUL PROF DEVELOPME	1,350.00
100326	06/27/2019	1 Comp	Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	81.65
100327	06/27/2019	1 Comp	Cleared 06/30/2019	100794 COLLINS, RICHARD	MS/COLLINS/MILEAGE	109.04
100328	06/27/2019	1 Comp	Open	003248 CRYSTAL CLEAN WATER	ADM/WATER	66.00
100329	06/27/2019	1 Comp	Open	007758 DIXON, JENNY	ADM/ST PAUL/CONF REIMB	473.94
100330	06/27/2019	1 Comp	Open	006861 GRAHAM, ANGELA	BR/GRAHAM/SUMMER SCHOOL SU	72.93
100331	06/27/2019	1 Comp	Open	002810 HI-QUALITY GLASS	OPER/KLAPKO/WINDOW REPAIR	116.50
100332	06/27/2019	1 Comp	Open	008220 J & H OIL CO.	TRANS/SECOR/OIL	1,696.27
100333	06/27/2019	1 Comp	Open	005463 JOSTENS	HS/DIGNAN/DIPLOMAS	44.64
100334	06/27/2019	1 Comp	Open	008292 KONICA MINOLTA BUSINESS SOLUTION	5 YEAR LICENSE PAPER/CUT CO	19,131.20
100335	06/27/2019	1 Comp	Open	101186 LLOYD MILLER & SONS INC.	OPER/KLAPKO/MOWER BLADES	277.47
100336	06/27/2019	1 Comp	Open	002109 LUDINGTON ELECTRIC INC.	OPER/KLAPKO/ELECTRICAL WOR	1,401.00
100337	06/27/2019	1 Comp	Open	003740 MASE	SHELLY OCHODNICKY CONF REG	360.00
100338	06/27/2019	1 Comp	Open	100343 MCGRAW-HILL SCHOOL EDUCATION	BRY/BOOKS	387.15
100339	06/27/2019	1 Comp	Open	003780 MESSA	JULY 2019 BILL/TEACHERS	219,793.12
100340	06/27/2019	1 Comp	Open	003756 MICHIGAN COMPANY, INC.	OPER/KLAPKO/CUSTODIAL SUPP	84.08

Check Register for Bank Account ID CHEM1

From 06/17/2019 to 06/30/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
100341	06/27/2019	1	Comp Open	002093 NEOLA INC.	BOARD POLICY SERVICES	1,225.00
100342	06/27/2019	1	Comp Open	002503 NIDEFSKI, RICHENE	EM/NIDEFSKI/MILEAGE	4.64
100343	06/27/2019	1	Comp Open	007540 OCHODNICKY, SHELLY	ADM/OCHODNICKY/CONF REIMB	205.90
100344	06/27/2019	1	Comp Open	100001 OFFICE DEPOT INC.	ADM/SMITH/TONER	54.52
100345	06/27/2019	1	Comp Open	001018 OMER, JULIE	ADM/OMER/CONF MILEAGE	36.77
100346	06/27/2019	1	Comp Open	101469 OWOSSO COUNTRY CLUB	ATH/SMITH/GREEN FEES	800.00
100347	06/27/2019	1	Comp Open	004652 PCMI - WEST	BB/STAFF PAYMENT	10,771.84
100348	06/27/2019	1	Comp Open	008745 PRATT, MADDIE	BB/PRATT/SUPPLIES	37.20
100349	06/27/2019	1	Comp Open	008300 PRESIDIO NETWORKED SOLUTIONS	OHS/WATSON/CHROMEBOOKS	51,840.00
100350	06/27/2019	1	Comp Open	007764 RICHARDSON, CHAR	ADM/ST PAUL/CONF REIMB	510.64
100351	06/27/2019	1	Comp Open	002452 ROCHESTER 100 INC.	EM/NIDEFSKI/FOLDERS	776.25
100352	06/27/2019	1	Comp Open	007992 SALEM LUTHERAN SCHOOL	ADM/STAFF PROF DEVELOPMENT	171.00
100353	06/27/2019	1	Comp Open	005420 SCHOOL SPECIALTY INC.	EM/NIDEFSKI/SUPPLIES	469.15
100354	06/27/2019	1	Comp Open	008731 SHANTY CREEK RESORT	ADM/OCHODNICKY/CONF LODGIN	336.74
100355	06/27/2019	1	Comp Open	005600 SHERWIN-WILLIAMS COMPANY	OPER/KLAPKO/PAINT	35.63
100356	06/27/2019	1	Comp Open	007854 SHIAWASSEE CONSERVATION ASSOC.	BB/ROWELL/FIELD TRIP	132.00
100357	06/27/2019	1	Comp Open	005625 SHIAWASSEE RESD	6/2 - 6/15 EDUSTAFF BILL	1,227.20
100358	06/27/2019	1	Comp Open	005625 SHIAWASSEE RESD	ADM/SRESD SERVICES/YEAR EN	555,703.14
100359	06/27/2019	1	Comp Open	005625 SHIAWASSEE RESD	CONFERENCE REGISTRATIONS	1,087.00
100360	06/27/2019	1	Comp Open	008775 STONE HOUSE FARM	DEPOSIT FOR AUG 27-28	500.00
100361	06/27/2019	1	Comp Open	008649 SUMMIT COMPANIES	HS/DIDNAN/HOOD SYSTEM DUMP	369.85
100362	06/27/2019	1	Comp Open	006230 THRUN LAW FIRM, P.C.	LEGAL SERVICES MAY 2019	484.50
100363	06/27/2019	1	Comp Open	007717 TIMLICK'S AUTO & TRUCK REPAIR	OPER/KLAPKO/VEHICLE REPAIR	460.47
100364	06/27/2019	1	Comp Open	008675 TSA CONSULTING GROUP, INC.	MAY 2019 FE	157.68
CHECK TOTAL						960,199.99
LESS VOIDS						0.00
GRAND TOTAL						960,199.99

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	49	886,942.50	Computer	78	960,199.99
Cleared	29	73,257.49	Prepaid		
Void					
Scratch					
TOTAL	78	960,199.99	TOTAL	78	960,199.99



Check Register for Bank Account ID SERVIC

From 06/17/2019 to 06/30/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
007533	06/20/2019	1 Comp	Cleared 06/30/2019	101548 AGNEW SIGNS CO.	FS/KLAPKO/INSTALL BANNERS	390.00
007534	06/20/2019	1 Comp	Cleared 06/30/2019	004621 AUNT MILLIE'S BAKERIES	FS/MANNS/FOOD PURCHASE	60.69
007535	06/20/2019	1 Comp	Open	007480 BANANA BROTHERS PRODUCE	FS/MANNS/FOOD PURCHASE	5,905.00
007536	06/20/2019	1 Comp	Cleared 06/30/2019	007792 GALL, TARA	FS/GALL/MILEAGE	61.02
007537	06/20/2019	1 Comp	Cleared 06/30/2019	003807 PRAIRIE FARMS DAIRY	FS/MANNS/FOOD PURCHASE	6,142.98
007538	06/20/2019	1 Comp	Cleared 06/30/2019	100017 SET-SEG	JUNE 2019 BILL/FS STAFF	159.68
007539	06/20/2019	1 Comp	Cleared 06/30/2019	007788 WAKELAND OIL	FS/KLAPKO/FUEL	307.99
007540	06/27/2019	1 Comp	Open	007480 BANANA BROTHERS PRODUCE	FS/MANNS/FOOD PURCHASE	734.45
007541	06/27/2019	1 Comp	Open	005058 FD HAYES ELECTRIC CO.	FS/MANNS/EQUIP REPAIR	418.00
007542	06/27/2019	1 Comp	Open	004354 MILLS REFRIGERATION, INC.	FS/MANNS/EQUIP REPAIR	362.56
007543	06/27/2019	1 Comp	Open	003807 PRAIRIE FARMS DAIRY	FS/MANNS/SUMMER FOOD	576.94
CHECK TOTAL						15,119.31
LESS VOIDS						0.00
GRAND TOTAL						15,119.31

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	5	7,996.95	Computer	11	15,119.31
Cleared	6	7,122.36	Prepaid		
Void					
Scratch					
TOTAL		11	15,119.31	TOTAL 11 15,119.31	

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Owosso Schools

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Check Register for Bank Account ID SF#1

From 06/17/2019 to 06/30/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
600895	06/21/2019	2 Comp	Cleared	06/30/2019 008336 LA CONSTRUCTION	SKINKING FUND WORK	83,405.42
600896	06/21/2019	2 Comp	Cleared	06/30/2019 001274 SPICER GROUP INC.	SINKING FUND MANAGEMENT	16,894.65
CHECK TOTAL						100,300.07
LESS VOIDS						0.00
GRAND TOTAL						100,300.07

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open			Computer	2	100,300.07
Cleared	2	100,300.07	Prepaid		
Void					
Scratch					
TOTAL		2	100,300.07	TOTAL 2 100,300.07	

Check Register for Bank Account ID BOND

From 06/17/2019 to 06/30/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
900101	06/20/2019	1 Comp	Open	008718 AMCOMM TELECOMMUNICATIONS INC.	CONSTRUCTION THRU 5/31/19	26,389.40
900102	06/20/2019	1 Comp	Cleared 06/30/2019	008641 B & J PAINTING, INC.	CONSTRUCTION THRU 5/31/19	9,477.54
900103	06/20/2019	1 Comp	Cleared 06/30/2019	008594 CHAMPAGNE & MARY EXCAVATING INC.	CONSTRUCTION THRU 5/31/19	29,159.10
900104	06/20/2019	1 Comp	Cleared 06/30/2019	005142 CLARK CONSTRUCTION	MAY 2019 CONST MGT FEES	86,657.05
900105	06/20/2019	1 Comp	Cleared 06/30/2019	008717 CONCRETE PLACEMENT, LLC.	CONSTRUCTION THRU 5/31/19	133,942.50
900106	06/20/2019	1 Comp	Cleared 06/30/2019	008633 DEE CRAMER, INC.	CONSTRUCTION THRU 5/31/19	176,902.61
900107	06/20/2019	1 Comp	Cleared 06/30/2019	008771 DELTA STEEL	CONSTRUCTION THRU 5/31/19	18,900.00
900108	06/20/2019	1 Comp	Cleared 06/30/2019	008632 DICKERSON MECHANICAL, INC.	CONSTRUCTION THRU 5/31/19	75,534.40
900109	06/20/2019	1 Comp	Cleared 06/30/2019	005197 GREAT LAKES POWER & LIGHTING, INC	CONSTRUCTION THRU 5/31/19	35,625.00
900110	06/20/2019	1 Comp	Open	008685 GREAT LAKES WEST	CONSTRUCTION THRU 5/31/19	3,178.80
900111	06/20/2019	1 Comp	Cleared 06/30/2019	002810 HI-QUALITY GLASS	CONSTRUCTION THRU 5/31/19	41,598.00
900112	06/20/2019	1 Comp	Cleared 06/30/2019	008640 INTEGRITY INTERIORS INC.	CONSTRUCTION THRU 5/31/19	8,509.50
900113	06/20/2019	1 Comp	Cleared 06/30/2019	008595 J. PEREZ CONSTRUCTION INC.	CONSTRUCTION THRU 5-31-19	48,330.00
900114	06/20/2019	1 Comp	Cleared 06/30/2019	008336 LA CONSTRUCTION	CONSTRUCTION THRU 5-31-19	129,460.50
900115	06/20/2019	1 Comp	Cleared 06/30/2019	008596 MOORE TROSPER CONSTRUCTION CO.	CONSTRUCTION THRU 5-31-19	35,860.97
900116	06/20/2019	1 Comp	Cleared 06/30/2019	008598 XTREME MASON CONTRACTORS, LLC	CONSTRUCTION THRU 5-31-19	188,290.80
900117	06/27/2019	1 Comp	Open	008446 KINGSCOTT ASSOCIATES INC.	FEB 2019 ARCHITECT FEES	169,896.97
CHECK TOTAL						1,211,713.14
LESS VOIDS						0.00
GRAND TOTAL						1,211,713.14

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	3	199,465.17	Computer	17	1,211,713.14
Cleared	14	1,012,247.97	Prepaid		
Void					
Scratch					
TOTAL		17	1,211,713.14	TOTAL 17 1,211,713.14	

Check Register for Bank Account ID CHEM1

From 07/01/2019 to 07/14/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
100365	07/01/2019	1 Comp	Open	006588 DAYSTARR COMMUNICATIONS	JULY 2019 PHONE BILL	1,089.41
100366	07/01/2019	1 Comp	Open	001041 FIFTH THIRD BANK	ADM/2019-20 SAFETY DEPOSIT	140.00
100367	07/01/2019	1 Comp	Open	003780 MESSA	JULY 2019 BILL/ADMIN STAFF	23,423.47
100368	07/01/2019	1 Comp	Open	003780 MESSA	JULY 2019 BILL/NON-UNION	14,336.57
100369	07/01/2019	1 Comp	Open	003780 MESSA	JULY 2019 BILL/OESPA STAFF	50,609.67
100370	07/01/2019	1 Comp	Open	003890 MSBO	ADMIN/YOHO/19-20 DUES	300.00
100371	07/01/2019	1 Comp	Open	100017 SEG WORKERS COMPENSATION FUND	FIRST QUARTER WORKERS COMP	8,343.00
100372	07/01/2019	1 Comp	Open	100017 SET-SEG	JULY 2019 BILL/GF STAFF	6,594.63
100373	07/01/2019	1 Comp	Open	100017 SET-SEG	2019-20 PROPERTY CASUALTY	122,810.00
100374	07/01/2019	1 Comp	Open	002623 TASC-CLIENT INVOICES	7/1-7/31/19 ADMIN FEE	323.84
100375	07/01/2019	1 Comp	Open	100267 UNUM LIFE INSURANCE	JULY 2019 BILL/ADMIN STAFF	1,090.31
100376	07/01/2019	1 Comp	Open	100267 UNUM LIFE INSURANCE	JULY 2019 BILL/GF STAFF	1,314.16
CHECK TOTAL						230,375.06
LESS VOIDS						0.00
GRAND TOTAL						230,375.06

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	12	230,375.06	Computer	12	230,375.06
Cleared			Prepaid		
Void					
Scratch					
TOTAL	12	230,375.06	TOTAL	12	230,375.06

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Owosso Schools

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Check Register for Bank Account ID SERVIC

From 07/01/2019 to 07/14/2019

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
007544	07/01/2019	1 Comp	Open	003780 MESSA	JULY 2019 BILL/FS STAFF	1,555.01
007545	07/01/2019	1 Comp	Open	100017 SET-SEG	JULY 19 BILL/FS STAFF	1,481.32
007546	07/01/2019	1 Comp	Open	100267 UNUM LIFE INSURANCE	JULY 2019 BILL/FS STAFF	45.49
CHECK TOTAL						3,111.82
LESS VOIDS						0.00
GRAND TOTAL						3,111.82

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	3	3,111.82	Computer	3	3,111.82
Cleared			Prepaid		
Void					
Scratch					
TOTAL		3	3,111.82	TOTAL 3 3,111.82	

ACCOUNT SUMMARY

OWOSSO PUBLIC SCHOOLS • JULIE OMER • 645 ALGER ST - PO BOX 340 • OWOSSO, MI 48867-4601

\* Indicates required field

SEARCH CRITERIA

[Advanced Search >](#)

Reporting Cycle:

Date Range: From:\* 06/05/2019

To:\* 07/04/2019

Date Type: Posting Date

Data available starting 07/16/2016

Search

SEARCH RESULTS

Search Total:

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<u>Account Name</u>	<u>Account Number *</u>	<u>Transaction Amount</u>	<u>Adjustment Amount</u>	<u>Total Transaction</u>
MIKE GRAHAM	XXXX-XXXX-0530-1557	31.62	0.00	
FRED LAB	XXXX-XXXX-0532-9202	42.79	0.00	
LINCOLN HIGH SCHOOL	XXXX-XXXX-0593-9232	8.99	0.00	
BRIGHT BEGINNINGS OFFICE	XXXX-XXXX-1097-9983	867.87	0.00	
AL HUYCK	XXXX-XXXX-1323-6431	199.54	0.00	
OWOSSO PUBLIC SCHOOLS	XXXX-XXXX-0002-6361	0.00	(23,463.60)	(23,463.60)
DAN CLARK	XXXX-XXXX-0188-5846	217.06	0.00	
BEN COBB	XXXX-XXXX-0188-5861	351.93	0.00	
OWOSSO HIGH SCHOOL	XXXX-XXXX-0223-2881	198.35	0.00	
TECHNOLOGY DEPT	XXXX-XXXX-0270-9854	107.86	0.00	
DISTRICT TRAVEL	XXXX-XXXX-7790-7151	496.32	0.00	
CENTRAL OFFICE	XXXX-XXXX-6404-7812	4,556.66	0.00	
BRIGHT BEGINNINGS	XXXX-XXXX-8945-7020	491.50	0.00	

7570.49

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Search Total

**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
**June 30, 2019**  
**Report 19-02**

**Statement of Deposits and Investments**  
**As of 6/30/2019**  
**Unaudited**

	General Fund	School Service	Building & Site	Capital Projects Bond Fund	Debt Service Fund	Total
<b>Summary of Deposits and Investments</b>						
Cash on hand	\$ 257,993	\$ 30,576	\$ 647,969	\$ 785	\$ 202,314	\$ 1,139,637
Investments	3,790,423		5,315,916.25	39,501,297	959,856	49,567,493
Total Deposits and Investments	<u>\$ 4,048,416</u>	<u>\$ 30,576</u>	<u>\$ 5,963,885</u>	<u>\$ 39,502,082</u>	<u>\$ 1,162,170</u>	<u>\$ 50,707,130</u>
 <b>Detail of Deposits and Investments</b>						
Cash on hand	\$ 257,993	\$ 30,576	\$ 647,969	\$ 785	\$ 202,314	\$ 1,139,637
Petty Cash on hand	-		-	-	-	
Total Cash on hand	<u>\$ 257,993</u>	<u>\$ 30,576</u>	<u>\$ 647,969</u>	<u>\$ 785</u>	<u>\$ 202,314</u>	<u>\$ 936,539</u>
Chemical Bank Savings Account	\$ 9,694	-	\$ 345,638			\$ 355,331
Mich Class Investment	3,780,729	-	4,970,279	39,501,297	959,856	\$ 49,212,161
Total Investments	<u>\$ 3,790,423</u>	<u>\$ -</u>	<u>\$ 5,315,916</u>	<u>\$ 39,501,297</u>	<u>\$ 959,856</u>	<u>\$ 49,567,493</u>
Total Deposits and Investments	<u>\$ 4,048,416</u>	<u>\$ 30,576</u>	<u>\$ 5,963,885</u>	<u>\$ 39,502,082</u>	<u>\$ 1,162,170</u>	<u>\$ 50,707,130</u>

**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
**June 30, 2019**  
**Report 19-02**

**Combined Statement of Revenue, Expenditures, and Fund Balance**  
**General, School Service, and Capital Projects Funds**  
**As of 6/30/2019**  
**Unaudited**

	General Fund			School Service Fund			Capital Projects Fund- Sinking Fund					
	BUDGET REVISION 2	YTD Actual	Over (Under) Budget	% Rec'd/ Used	BUDGET REVISION 2	YTD Actual	Over (Under) Budget	% Rec'd/ Used	BUDGET REVISION 2	YTD Actual	Over (Under) Budget	% Rec'd/ Used
<b>REVENUE</b>												
Local sources	3,770,438	3,738,941	(31,497)	99%	155,381	159,185	3,804	102%	1,741,743	1,777,811	36,068	102%
State sources	25,908,951	20,903,834	(5,005,117)	81%	70,731	57,722	(13,009)	82%	-	-	-	-
Federal sources	1,473,564	791,250	(682,314)	54%	1,637,301	1,580,166	(57,135)	97%	-	-	-	-
Interdistrict sources-RESO	720,902	657,336	(63,567)	91%	-	-	-	-	-	-	-	-
Interdistrict sources-transfers in and other sources	101,489	3,190	(98,300)	3%	-	-	-	-	-	-	-	-
Total revenue and other sources	\$ 31,975,354	\$ 26,094,551	\$ (5,880,803)	82%	\$ 1,863,413	\$ 1,797,073	\$ (66,340)	96%	\$ 1,741,743	\$ 1,852,962	\$ 111,219	106%
<b>EXPENDITURES</b>												
<b>INSTRUCTION</b>												
<b>BASIC PROGRAMS:</b>												
ELEMENTARY	\$ 6,810,987	\$ 6,709,861	(101,126)	99%								
MIDDLE SCHOOL	3,421,728	3,364,638	(57,090)	98%								
HIGH SCHOOL	3,878,025	3,820,564	(57,461)	99%								
ALTERNATIVE EDUCATION	595,241	581,833	(13,408)	98%								
PRESCHOOL	138,436	110,069	(28,367)	80%								
PRESCHOOL (MICHIGAN READINESS) GRANT	185,200	196,162	10,962	106%								
<b>TOTAL BASIC PROGRAMS</b>	\$ 15,029,617	\$ 14,783,127	\$ (246,490)	98%								
<b>ADDED NEEDS:</b>												
SPECIAL EDUCATION	\$ 3,274,328	\$ 3,155,133	(119,195)	96%								
CHILD CARE PROGRAM	251,476	228,408	(23,068)	91%								
TITLE I GRANT	1,093,121	951,457	(141,664)	90%								
VOCATIONAL EDUCATION	622,687	615,107	(7,580)	89%								
AT RISK GRANT	1,392,896	1,253,768	(139,128)	90%								
ROBOTICS/ICTE COUNSELOR/ADULT ED/TESTING GRANTS	110,398	78,965	(31,413)	72%								
EARLY LITERACY GRANT/LITERACY COACH GRANT	83,979	52,281	(31,698)	62%								
<b>TOTAL ADDED NEEDS</b>	\$ 6,788,885	\$ 6,335,139	\$ (453,746)	93%								
<b>CONTINUING EDUCATION:</b>												
COMMUNITY EDUCATION	\$ 141,764	\$ 138,382	(3,382)	98%								
<b>TOTAL CONTINUING EDUCATION</b>	\$ 141,764	\$ 138,382	(3,382)	98%								
<b>TOTAL INSTRUCTION</b>	\$ 21,980,266	\$ 21,256,648	\$ (723,618)	97%								
<b>SUPPORTING SERVICES:</b>												
PUPIL SERVICES:												
GUIDANCE SERVICES	\$ 468,728	\$ 474,902	\$ 6,174	101%								
<b>TOTAL PUPIL SERVICES</b>	\$ 468,728	\$ 474,902	\$ 6,174	101%								
<b>INSTRUCTIONAL STAFF:</b>												
TITLE II, PART A/RURAL EDUCATION GRANT/TITLE IV IMPROVEMENT OF INSTRUCTION	\$ 358,918	\$ 237,389	(121,529)	66%								
MEDIA SERVICES	197,097	165,429	(31,668)	84%								
<b>TOTAL INSTRUCTIONAL STAFF</b>	\$ 870,873	\$ 697,204	\$ (173,669)	80%								
<b>GENERAL ADMINISTRATION:</b>												
BOARD OF EDUCATION	\$ 81,516	\$ 68,770	(12,746)	84%								
EXECUTIVE ADMINISTRATION	358,135	342,862	(15,243)	96%								
HUMAN RESOURCES	209,660	200,463	(9,197)	96%								
<b>TOTAL GENERAL ADMINISTRATION</b>	\$ 649,311	\$ 612,125	\$ (37,186)	94%								
<b>SCHOOL ADMINISTRATION:</b>												
SCHOOL ADMINISTRATION	\$ 2,417,130	\$ 2,336,150	(80,980)	97%								
<b>TOTAL SCHOOL ADMINISTRATION</b>	\$ 2,417,130	\$ 2,336,150	(80,980)	97%								



**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
**June 30, 2019**  
**Report 19-02**

**Combined Statement of Revenue, Expenditures, and Fund Balance**  
**General, School Service, and Capital Project Funds**  
**As of 6/30/2019**  
**Unaudited**

	General Fund			School Service Fund			Capital Projects Fund- Sinking Fund					
	BUDGET REVISION 2	YTD Actual	Over (Under) Budget	% Rec'd/Used	BUDGET REVISION 2	YTD Actual	Over (Under) Budget	% Rec'd/Used	BUDGET REVISION 2	YTD Actual	Over (Under) Budget	% Rec'd/Used
<b>BUSINESS SERVICES:</b>												
FISCAL SERVICES	\$ 380,775	\$ 341,185	\$ (49,590)	97%								
TECHNOLOGY MANAGEMENT	\$ 393,307	\$ 371,679	\$ (27,628)	93%								
<b>TOTAL BUSINESS SERVICES</b>	<b>\$ 790,082</b>	<b>\$ 712,864</b>	<b>\$ (37,218)</b>	<b>95%</b>								
<b>OPERATIONS AND MAINTENANCE:</b>												
OPERATIONS AND MAINTENANCE	\$ 3,031,196	\$ 2,668,007	\$ (363,189)	88%								
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>\$ 3,031,196</b>	<b>\$ 2,668,007</b>	<b>\$ (363,189)</b>	<b>88%</b>								
<b>PUPIL TRANSPORTATION SERVICES:</b>												
PUPIL TRANSPORTATION SERVICES	\$ 913,787	\$ 796,974	\$ (116,813)	87%								
<b>TOTAL PUPIL TRANSPORTATION</b>	<b>\$ 913,787</b>	<b>\$ 796,974</b>	<b>\$ (116,813)</b>	<b>87%</b>								
<b>OTHER SERVICES:</b>												
COMMUNICATION SERVICES	65,416	59,715	(5,701)	91%								
ATHLETICS	456,149	423,400	(32,748)	93%								
PRINTING AND OTHER SUPPORT SERVICES	31,781	32,381	600	102%								
<b>TOTAL OTHER SERVICES</b>	<b>\$ 553,346</b>	<b>\$ 515,496</b>	<b>\$ (37,850)</b>	<b>93%</b>								
<b>TOTAL SUPPORTING SERVICES</b>	<b>\$ 9,654,453</b>	<b>\$ 8,813,722</b>	<b>\$ (840,731)</b>	<b>91%</b>								
<b>OUTGOING TRANSFERS/FUND MODIFICATIONS:</b>												
OTHER	160,652	153,608	(7,044)	96%								
<b>TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS</b>	<b>\$ 160,652</b>	<b>\$ 153,608</b>	<b>\$ (7,044)</b>	<b>96%</b>								
<b>FOOD SERVICE EXPENDITURES</b>												
CAPITAL PROJECT EXPENDITURES	\$ 31,775,371	\$ 30,223,978	\$ (1,551,393)	95%								
<b>TOTAL EXPENDITURES</b>	<b>\$ 31,775,371</b>	<b>\$ 30,223,978</b>	<b>\$ (1,551,393)</b>	<b>95%</b>								
<b>REVENUE OVER or (UNDER) EXPENDITURES</b>	\$ 199,983	\$ (4,129,427)	\$ (4,329,410)		\$ 1,956,139	\$ 1,751,454	\$ (204,685)	90%	\$ 800,685	\$ 1,418,959	\$ 618,274	46%
<b>AUDITED FUND BALANCE, JULY 1, 2018</b>												
<b>PROJECTED FUND BALANCES - June 30, 2018</b>	3,521,357	3,521,357	-		101,478	101,478	-		4,527,464	4,527,464	-	
	3,721,340	3,721,340	-		8,752	8,752	-		5,328,149	5,328,149	-	



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 22, 2019**  
**Report 19-03**

**FOR ACTION**

Subject:

Awarding of the contract associated with additional flooring renovation identified during the sinking fund elementary project that was already awarded.

Recommendation:

Recommend that the Board authorize the Superintendent to sign a contract with Owosso Carpet, Owosso, MI in an amount not to exceed \$40,231.00 inclusive of \$15,000 in contingency for abatement and renovation at Bryant, Central and Emerson school to be funded out of sinking fund proceeds.

Statement of Purpose/Issue:

To award the contract for additional flooring renovation at Bryant, Central and Emerson identified as needing to be done during the current summer work.

Facts/Statistics:

During the course of the current sinking fund elementary flooring work, identification of additional flooring in need of abatement and/or renovation was identified that was beyond the scope of the original contingency established for the project. This was due to two primary factors: 1) Drawings of the facilities that were available did not accurately depict spaces and type of flooring, in some instances; and 2) The condition of underlying flooring, once tile and/or carpet was removed, was discovered to be in worse shape than could be anticipated. After some lengthy discussion, it was determined by Spicer and District personnel that the overall cost for these renovations/abatement would be less costly if performed during this summer than to wait as a separate project for next summer. In order to make sure that this can still occur as summer work, a comprehensive bid package was put together and was opened on July 3, 2019.

There was only one bidder that bid on the project however, based on the previous bids and knowledge of the project by Spicer, it is felt that the bid is competitive. In addition, Owosso Carpet has performed the work to date on the originally identified floor work as well has worked with the District in the past and their work has been found to be satisfactory. All funds awarded for this contract will be from sinking fund proceeds.

**AWARDING OF CONTRACT**  
**ADDITIONAL FLOORING RENOVATION AT BRYANT, CENTRAL AND EMERSON**  
**BIDS OPENED 7/3/2019, 3:00 P.M.**

<b>BIDDER</b>	<b>BASE BID</b>
<b>Owosso Carpet, Owosso, MI</b>	<b>\$40,231 (inclusive of \$15,000 of contingency)</b>

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 22, 2019**  
**19-04**

**FOR ACTION**

Subject:

Membership Resolution – Michigan High School Athletic Association

Recommendation:

Resolve that the Board adopt the membership resolution of the Michigan High School Athletic Association for the year beginning August 1, 2019 through July 31, 2020

Rationale:

A requirement for membership is a yearly membership renewal by member schools' Boards of Education. This resolution fulfills that requirement.

Motion

Seconded

Vote – Ayes

Nays

Motion



1661 Ramblewood Drive  
East Lansing, MI 48823  
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

## MEMBERSHIP RESOLUTION

For the year August 1, 2019 — through July 31, 2020

### LIST ON BACK

\_\_\_\_\_ the School(s) which are under the direction of this Board of Education/Governing Body.

*(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2019-20 **must be listed on the back of this form**)*

Owosso Public Schools

City of Owosso

County of Shiawassee, of State of Michigan, are hereby:

(A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and

(B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2019 and shall remain effective until July 31, 2020, during which the authorization may not be revoked.

### RECORD OF ADOPTION

*The above resolution was adopted by the Board of Education/Governing Body of the*

Owosso Public School(s), on the \_\_\_\_\_ day of \_\_\_\_\_, 2019,  
and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Owosso Public Schools

(Governing Body Name)  
645 Alger Street

(Address)  
Owosso, MI 48867

(City & Zip Code)

pitt@owosso.k12.mi.us

(Contact E-mail)

Board Secretary Signature  
or Designee

Check if Designee

## Schools Which Are To Be MHSAA Members During 2019-20

**NOTE:** Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

### Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

1. Owosso High School
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_

If necessary, list additional schools for either column on a separate sheet.

### Member Junior High /Middle School(s)

*(member 6th, 7th and 8th-grade buildings)*

List separately from HS even if all grades are housed in the same building.

1. Owosso Middle School  

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 6-8

Provide anticipated 2019-20 7th and 8th-grade enrollment 475

Provide anticipated 2019-20 6th-grade enrollment 250

  1. **Yes or No (circle one)** 6th graders will be participating, in at least one sport, with 7th and 8th graders.
  2. **Yes or No (circle one)** 6th grade students will be participating in one or more sports for the above school. If 6th graders are participating & not housed in the same building, list below the name of that building that houses 6th-graders.  
 \_\_\_\_\_
  
2. \_\_\_\_\_  

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_

Provide anticipated 2019-20 7th and 8th-grade enrollment \_\_\_\_\_

Provide anticipated 2019-20 6th-grade enrollment \_\_\_\_\_

  1. **Yes or No (circle one)** 6th graders will be participating, in at least one sport, with 7th and 8th graders.
  2. **Yes or No (circle one)** 6th grade students will be participating in one or more sports for the above school. If 6th graders are participating & not housed in the same building, list below the name of that building that houses 6th-graders.  
 \_\_\_\_\_
  
3. \_\_\_\_\_  

Name of Member School

Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_

Provide anticipated 2019-20 7th and 8th-grade enrollment \_\_\_\_\_

Provide anticipated 2019-20 6th-grade enrollment \_\_\_\_\_

  1. **Yes or No (circle one)** 6th graders will be participating, in at least one sport, with 7th and 8th graders.
  2. **Yes or No (circle one)** 6th grade students will be participating in one or more sports for the above school. If 6th graders are participating & not housed in the same building, list below the name of that building that houses 6th-graders.  
 \_\_\_\_\_

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 22, 2019**

**Report 19-05**

**FOR ACTION**

Subject:

New Teacher Hire

Recommendation:

Resolve that the Board of Education approve the hiring of the following certified staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Nicole K. Davis	Bryant Elementary Kindergarten	Superintendent Dr. Tuttle	BA Step 1 Salary \$39,354

Please note the Step rate is based upon the 2018-2019 salary schedule of the OEA Master Agreement and is subject to negotiations of the 2019-2020 OEA Master Agreement.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 22, 2019**  
**Report 19-06**

**FOR ACTION**

Subject:

Ratification of Teacher Contract

Recommendation:

Resolve that the Board of Education approve the July 1, 2019 – June 30, 2020 Tentative Agreement between the Owosso Education Association and the Owosso Board of Education.

Rationale:

Both parties need to ratify a labor agreement for implementation. The Owosso Education Association ratified the July 1, 2019 – June 30, 2020 Tentative Agreement on \_\_\_\_\_.

Statement of Purpose/Issue:

The Owosso School District is fortunate to have an outstanding relationship with the Owosso Education Association. The Tentative Agreement was reached after thoughtful reflection of the challenges facing the District regarding retirement, health care costs, school aid funding, and in an attempt to be fiscally responsible. Ratification of this agreement confirms the foundation of trust that exists between the OEA and the Owosso School District.

Facts/Statistics:

The Michigan Public Employment Relations Acts, as amended, created a statutory obligation for the Board of Education to bargain with the Association as the representative of its teaching personnel as to hours, wages, terms and conditions of employment.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 22, 2019**

**Report 19-07**

**FOR ACTION**

Subject:

Ratification of OESPA Contract

Recommendation:

Resolve that the Board of Education approve the July 1, 2019 – June 30, 2020 Tentative Agreement between the Owosso Education Support Personnel Association and the Owosso Board of Education.

Rationale:

Both parties need to ratify a labor agreement for implementation.

Statement of Purpose/Issue:

The Owosso School District is fortunate to have a positive relationship with the Owosso Education Support Personnel Association. The Tentative Agreement was reached after thoughtful reflection of the challenges facing the District regarding retirement, health care costs, school aid funding, and in an attempt to be fiscally responsible. Ratification of this agreement confirms the foundation of trust that exists between the OESPA and the Owosso School District.

Facts/Statistics:

Act 379 of the Michigan Public Acts of 1965 created a statutory obligation for the Board of Education to bargain with the Association as the representative of its teaching personnel with respect to hours, wages, terms and conditions of employment.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 22, 2019**  
**19-08**

**FOR ACTION**

Subject:

Easement for Consumers Energy at the secondary campus located at 765 E. North St. (Owosso High School)

Recommendation:

Resolve that the Board of Education (grantor) authorize the Superintendent to sign off on the easement to allow Consumers Energy to route a new overhead electrical service on the west side of the secondary campus.

Facts/Statistics:

Consumers Energy has requested a Right of Way easement for routing the new Overhead Electrical Service planned on the west side of the Secondary Campus. 900 Lineal Feet of Overhead Primary Service is planned to be extended from an existing pole on the west side of the property around the new drive then underground 100Lf to the new transformer. The legal descriptions were provided by the District on 7/9/19 to Consumers Energy for drafting of this easement. The final easement is still under development, but is anticipated to be routed along the west property line (refer to Exhibit A included in the Board packet), adjacent to the existing fence, with the possibility of some tree trimming necessary. The actual easement, once completed by Consumers, will be supplied to the Board of Education. Please note that although the mapping in Exhibit A also indicates gas line routing, the easement only pertains to the electrical overhead. This is due to fact that the gas does not need an easement because it's a 'service' or branch off the mains. Consumers would have required an easement for the gas line if the gas line were a main gas line but since the gas line comes off of the roadway, the main gas line already exists in the right of way (ROW) granted to utilities. However, because the proposed overhead electrical service is a primary line of service and is not in an existing granted right of way, an easement is necessary.

In order for the bond project to proceed on schedule, inclusive of the needed electrical work, this easement has been put before the Board as a "For Action" item. Per Clark Construction, the new customer-owned electrical service and installation will be at no cost to the District.

Motion

Seconded

Vote – Ayes

Nays

Motion

# EXHIBIT A

PLACE 10' WIDE WALK WITH ROLL CURB ON BOTH SIDES THIS AREA TO ACCESS INTERNAL PARKING LOT

PROPOSED NEW ASPHALT LOT APPROX. 20,200 SFT HEAVY DUTY ASPHALT APPROX. 40 STALLS

MAINTAIN EX. ASPHALT LOT

MAINTAIN PRIMARY POWER

PROPOSED WELCOME SIGNS - BRICK WITH LETTERING (SIGNS UNDER FUTURE PROJECT)

PROPOSED CONCRETE SIDEWALKS WITH CURB ALONG ACCESS DRIVE, AND CONCRETE ENTRANCE WALKS TO NEW BUILDING ENTRANCE COURWAYS

PROPOSED 30' WIDE ACCESS DRIVE APPROX. 43,000 SFT HEAVY DUTY ASPHALT

PLACE TRIPLE TRIANGLE ISLAND WITH LIGHTING

ELECTRIC

GAS

PROPOSED 8' WIDE CONCRETE WALK WITH CURB

END CURB FROM NORTH, TAPER TO FLUSH WITH SOUTH

PROPOSED 8' WIDE CONCRETE WALK (NO CURB)

NEW HEAVY DUTY ASPHALT EXPANSION ADJACENT PARKING LOT APPROX. 30,750 SFT

PROPOSED 26' WIDE ACCESS DRIVE (EXPANDED NORTH OF CURRENT PAVEMENT EDGE)

PROPOSED RELOCATED BAND TOWER

SEALCOAT EX. PARKING LOT, RESTRIPE FOR VEHICLES AND STRIPE FOR BAND/FOOTBALL FIELD IN ALTERNATE COLOR

PROPOSED GRASS ISLAND

PAVING STRIPES TO ALLOW LIGHTS

PAINT SIGNAGE WITH BOLLARDS TO RESTRICT LOT ACCESS

PROPOSED WELCOME SIGN (SIGN UNDER CURB EDGE)

PROPOSED 5' WIDE CURB RAMP (RAMP WITH WALK RAMP)

REINFORCEMENT WITH 30 REBARS PER LINE AND 30' WELL

PROPOSED NEW PARKING LOT SEE PLAN APPROX. 20,200 SFT HEAVY DUTY ASPHALT APPROX. 40 ADJACENT STALLS

PROPOSED 8' SIDEWALK

ASPHALT ISL. PROPOSED NEW 4' WIDE SIDEWALK INCLUDING ADJACENT SIDEWALK. ALSO TO BE REPAIRED WITH NEW PAVEMENT MATERIALS

PROPOSED PERFORMANCE ARTS CENTER APPROX. 42,000 SFT

floor 712.30

floor 714.30

floor 716.30

floor 720.30

floor 722.30

floor 730.30

floor 732.30

PROPOSED GAS SERVICES

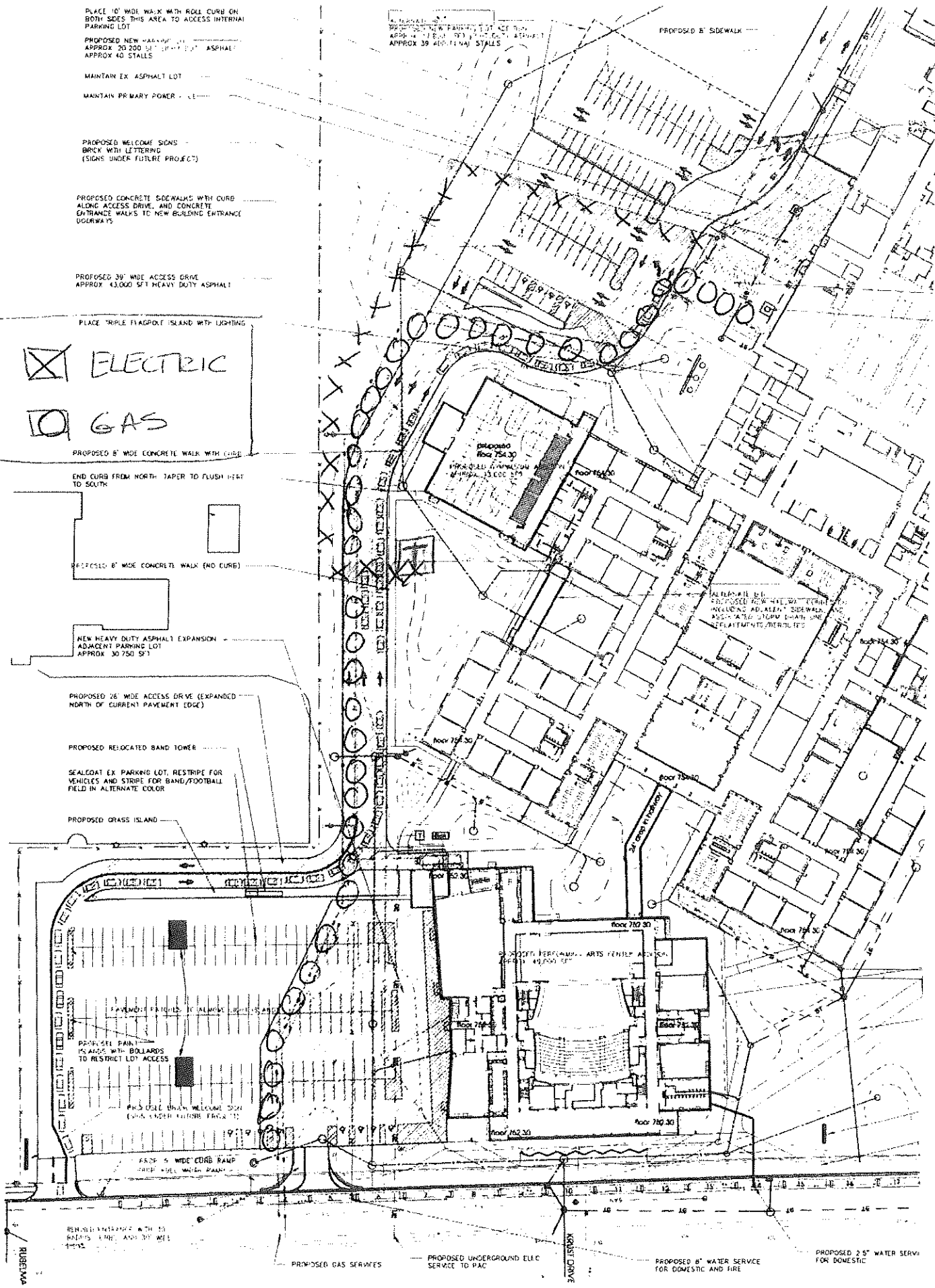
PROPOSED UNDERGROUND ELEC SERVICE TO PAC

PROPOSED 8" WATER SERVICE FOR DOMESTIC AND FIRE

PROPOSED 2.5" WATER SERVICE FOR DOMESTIC

RUBENMA

EXIST. DRIVE





**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 22, 2019**  
**Report 19-09**

**FOR FUTURE ACTION**

Subject:

Tax Levy

Recommendation:

Resolve that the Board of Education approve the tax levy (L-4029) for 2019 as presented.

Statement of Purpose/Issue:

The tax levy must be approved by the Board of Education prior to October 1, 2019 in order to be included on the December 1 (winter) tax roll.

Facts/Statistics:

The tax levy was discussed during the 2019-20 Budget Hearing as required under the Truth in Taxation legislation. Consistent with the taxation rate for 2019, the operating millage rate, through the renewal of the operating millage in February 2013 will be at the maximum allowable by the State for the December of 2019 levy. The sinking fund levy is based on the full 2 mills voted on in during the August of 2018 election and has not been subject to a Headlee rollback at this time. In addition, this is the second year for the debt levy assessment which has also been included on the L-4029 at a millage rate consistent with the first year levy as proposed in the ballot language in November of 2017. PLEASE NOTE: The amount of the debt levy **may** change in the August, 2019 approval as all of the data has been submitted to PFM for review and recalculation to assure that the millage meets the needs of the debt service.

Due to fees assessed for summer tax collection, Owosso Public Schools does not levy taxes during the summer. This levy represents 100% of the taxes to be collected for the 2019 tax year.

Motion

Seconded

Vote – Ayes

Nays

Motion

Michigan Department of Treasury  
614 (Rev. 02-19)

ORIGINAL TO: County Clerk(s) **L-4029**  
COPY TO: Equalization Department(s)  
COPY TO: Each township or city clerk

**2019 Tax Rate Request** (This form must be completed and submitted on or before September 30, 2019)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>Shiawassee</b>	2019 Taxable Value of ALL Properties in the Unit as of 5-28-19 <b>573,705,513</b>
Local Government Unit Requesting Millage Levy <b>Owosso Public Schools</b>	For LOCAL School Districts: 2019 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>371,102,504</b>

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2019 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2018 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2019 Current Year "Headlee" Millage Reduction Fraction	(7) 2019 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	Operating	2/2013	18.2259	18.2259	1.0000	18.2259	1.0000	18.0000		18.0000	1/2034
VOTED	SINKING FUND	8/2018	2.0000	2.0000	1.0000	2.0000	1.0000	2.0000		2.0000	1/2024
VOTED	DEBT	11/2017	4.7300	4.7300	1.0000	4.7300	1.0000	4.73000		4.7300	1/2049

Prepared by	Telephone Number	Title of Preparer	Date <b>08/26/2019</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		<b>Shelly Ochodnicky</b>	<b>08/26/2019</b>
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		<b>Timothy Jenc</b>	<b>8/26/2019</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2019 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	<b>0.0000</b>
For Commercial Personal	<b>6.0000</b>
For all Other	<b>18.0000</b>



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education**  
**July 22, 2019**

**Report 19-10**

**FOR INFORMATION**

Subject:

Personnel Update

**Accepted Positions**

Richard Hird has accepted the Custodian II position at Owosso Middle School.

William Church has accepted the Custodian II position at Owosso Middle School.

Heather Kirby has accepted the GSRP Associate Teacher position at Bentley Bright Beginnings.

**Resignations**

Austin Klapko, Student Facilitator at Bryant Elementary has submitted his letter of resignation.

Kaitlyn Hoffman, Kindergarten Teacher at Bryant Elementary has submitted her letter of resignation.