

Lanett Junior High School



Student/Parent Handbook

2023-2024

Table of Contents

Vision, Mission, Beliefs.....	3
General Information.....	4
Welcome.....	5
Team LJH Essentials and House System.....	6
Discipline, Fighting (No) Policy, School Opening, Transportation, Dismissal.....	7
Title I, Bell Schedule, Classes Offered.....	8
Classes Offered, Grading System, Exemption Policy, Promotion & Retention.....	9
Promotion & Retention, Attendance, Truancy.....	10
Truancy, Chronic Absenteeism, Tardies (excused).....	11
Tardies (unexcused), Check Outs, Make-up Work, Textbooks, Parental Communication	12
Parental Communication, Parent Portal/ PTSO, Instructional Disruptions, Visitors.....	13
Visitors, Payments, Lockers, Book/Hand-bags, Cafeteria.....	14
Food, Drinks, Medication, Electronic Devices, Internet Policy, Library.....	15
LJHS Activities, Vision, Hearing, Special Education.....	16
Special Education Counseling and Mental Health Services, Hallways, Drills.....	17
Athletics (AHSAA), Response to Instruction (RtI), Uniform Policy	18
Uniform Policy.....	19-22

VISION STATEMENT

Preparing LANETT Students to
Live Learn Lead

MISSION STATEMENT

Lanett City Schools will provide a supportive and rigorous educational environment that produces responsible, self-motivated students who are prepared for the future.

BELIEFS

- All students can learn when provided a safe and supportive environment, strategies to address learning barriers, and high-quality instruction.
- Student success requires teamwork among staff, students, families, and the community.
- Progress in education requires a willingness to change.
- All students will graduate college or career ready.

GENERAL INFORMATION

Administrative Staff:	Ke'Undra Dudley, Principal/Instructional Leader C. Anthony Brasfield, Assistant Principal
Counselor:	Jamie Newill
Office Personnel:	Katsena Ware, Bookkeeper Deidra Frederick, Secretary
Nurse:	Bentley Meadows
School Colors:	Black and Old Gold
School Mascot:	Panther
Location:	1301 S 8 th Avenue Lanett, AL 36863
Contact Numbers:	(334) 644-5950 (334) 334-644-5979 Fax
Website:	ljhs.lanettcityschools.org
Office Hours:	7:45 a.m. until 3:45 p.m.

WELCOME TO LANETT JUNIOR HIGH SCHOOL

THE HOME OF THE PANTHERS

The academic years of your child's education provides valuable experiences for student learning. As your child matriculates into adolescence, you will experience his/her desire for more independence. It is important that home and school provide the structure for each child to grow and develop the skills needed to function in society.

We strive to meet the needs of all students by providing opportunities for their social, emotional, academic, and physical growth. It is very important that students are involved in all aspects of junior high school. These opportunities will help them grow in many ways and prepare them for the world of work. Our faculty and staff are eager to assist you in making your years at Lanett Junior High School educationally sound. We welcome you and are excited about your educational journey.

Sincerely,

Ke'Undra S. Dudley, Ed.S
Principal

Team LJH

Together Everyone Achieves More

Team LJH is a student reward system with a set of guidelines called **ESSENTIALS** that are designed to motivate students, to make learning engaging, and to improve student achievement and behavior.

The **ESSENTIALS**:

- Be Respectful
 - Speak to adults and peers respectfully.
 - Listen to adults and peers when they are speaking.
- Be Responsible
 - Arrive to class on time
 - Bring all learning materials to class
 - Actively participate and engage in learning
 - Follow school and classroom procedures
 - Walk on the right side of the hallway
- Be Supportive
 - Support your peers with positive comments and encouragement
 - Work cooperatively with peers

Rewards for demonstrating the Essentials:

Students are invited to monthly HOUSE celebrations for demonstrating the Essentials.

TEAM LJH Houses

In addition to TEAM LJH Essentials, students will be randomly selected to become members of a TEAM LJH House. The Houses are groups with teacher leaders who work together to encourage positive behavior and success. House members are challenged to support and uplift each other, in an effort to promote a supportive learning environment.

House meetings are 25-minute sessions scheduled monthly. Session will focus on social and emotional learning, academics, and career explorations. Students will also discuss and prepare for school activities to promote motivation, teamwork, and school spirit

4 Houses:

- **Lunanga** (Loo-nahn-gah) - House of Wisdom
- **Ubuntu** (oo-buun-too) – House of Kindness and Peace
- **Folami** – House of Respect and Honor
- **Sebenza** – House of Work and Effort

Discipline

In order to maintain a safe and orderly conducive learning environment, Lanett Junior High School students are required to adhere to and follow the established behavioral expectations. Failure to adhere to the behavioral expectations will result in disciplinary actions.

Disciplinary actions may include, but are not limited to, the following: student conference, parental contact, counselor referral, administrator conference, and/or before-or-after-school detention; special assignment; in-school suspension; Saturday school; out-of-school suspension; court referral; recommendation for tribunal hearing; alternative school. Please refer to the District's handbook regarding expectations and procedures related to I.S.S., tribunal hearings and alternative school.

No Fighting Policy:

The Lanett City Schools has a no fighting policy. Any student actively engaged in any type of physical altercation/fight will be suspended.

A fight is defined as any conduct falling within the Alabama statutes defining assault and reckless enhancement, or criminal coercion. (Title 13A of the Code of Alabama 1975). The superintendent, principal, working cooperatively with the local police and/or sheriff, the district attorney, and juvenile court, shall enforce the "no fight" policy at W. O. Lance Elementary, Lanett Junior High and Lanett High School.

Opening of School

The school will be open beginning at 7:00 am. Students who ride the bus will enter the school as their bus arrives. All students will enter the school through the Lanett Jr. High entrance. Seventh grade students will enter the gym through the door on the left and eighth grade students will enter the gym through the door on the right. Seventh grade students will sit on the left side of the gym and eighth grade students will sit on the right side of the gym.

Transportation

Bus Transportation: Please review the District Handbook for general guidelines about bus transportation.

Car Riders/walkers: **Arrival/Morning Drop-Off**- students must be dropped off at the Lanett Junior High School entrance (parking lot near the LJH marquee sign). Morning drop-off begins at 7:00 a.m. Students arriving after 7:45 a.m. are considered tardy and must enter through the main door entrance.

Dismissal- car riders and walkers will be escorted and dismissed from the main campus parking lot (in front of the high school). Please **DO NOT** park or attempt to pick up your child at the Lanett Junior High School entrance as this **poses a safety hazard for our students**.

Lanett Junior High School students are prohibited from driving to school. Appropriate consequences will be assigned for violations and vehicles will be towed at the owner's expense.

Title I School

Lanett Junior High is a Title I school. A school qualifies for Title I funding from the federal government if 40 percent of students enrolled are from low-income homes. This percent is measured by the number of students receiving free and reduced-priced lunch. Our Title I Parent Meeting is held at the beginning of each school year and is announced through our automated calling system and other forms of communication.

Bell Schedule

Homeroom/Advisory	7:45 a.m.- 7:53 a.m.
1st Block	7:56 a.m.- 9:36 a.m. 7:56-8:46 -Skinny 1- Class Change- P.E. and Computer Only 8:46-9:36- Skinny 2- Class Change- P.E. and Computer Only
2nd Block	9:39a.m. - 11:45 a.m. 9:39-10:29 -Skinny 1- Class Change- P.E. and Computer Only 10:29-11:45- Skinny 2- Class Change- P.E. and Computer Only
	<i>Lunch 10:57 a.m. - 11:40 a.m.</i> Lunch Wave 1 Lunch Wave 2 10:57-11:18 11:19-11:40
3rd Block	11:48 a.m.- 1:28 p.m.
4th Block	1:31 a.m.- 3:11p.m. 1:31-2:21 -Skinny 1- Class Change- P.E. and Computer Only 2:21-3:11- Skinny 2- Class Change- P.E. and Computer Only
Dismissal	3:11

General Studies Classes

LJHS students will have an English, math, science, social studies, physical education, enrichment, and elective class or classes.

Social Studies for students in grade 7 is divided into two (2) separate courses, Civics and Geography. Civics is only offered during the first (1st) semester and Geography during the second (2nd) semester. In order to pass 7th grade social studies, students must pass both civics and geography.

Elective Classes

LJHS offers band, music, health, Spanish, creative writing, journalism, visual arts, music, Career Cluster Explorations.

Many elective courses are offered via ACCESS Virtual Learning (AVL). Please note that AVL's grading periods slightly differ from those of Lanett City Schools. As a result, your scholar's AVL courses may not immediately appear on his/her report card. Please be sure to regularly check the Power School SIS parent portal and AVL Parent/Student Portal for grades.

Additional information regarding AVL can be found at <https://accessdl.state.al.us/parents>.

Advanced/Accelerated Classes

LJHS offers advanced classes in English language arts and accelerated math. Students are enrolled in these classes based on their state assessment scores, benchmark scores, and teacher recommendation. Parents or legal guardians may request their child's information be reviewed for placement in an advanced class by contacting the school counselor. **Please note, seventh grade accelerated math is a prerequisite for taking eighth grade accelerated math.**

Academic Grading System

Grading Scale:

A = 90-100

B = 80-89

C = 70-79

D = 60-69

F = 59 and below

The following percentages are used to calculate student averages:

Nine Week Averages

Daily Grades = 25%

Test Grades = 50%

9 Weeks Test = 25%

Semester Averages

1st Nine Weeks Avg. x 2 +

2nd Nine Weeks Avg. x 2 +

Semester Exam x 1 ÷ 5

Yearly Average

1st Semester Avg. +

2nd Semester Avg. ÷

Semester Test Exemption Policy

Students may be exempt from semester tests in any class provided he/she has not been assigned to ISS, OSS, or Saturday School during the semester plus one of the following conditions:

1. has a numerical average of 90-100 in that class for the semester and has no more than **5 excused absences** and no more than 2 tardies in that class for the school year.

OR

2. has a numerical average of 80-89 in that class for the semester and no more than 2 excused absences and no more than 2 tardies in that class for the school year.

OR

3. has a numerical average of 70-79 in that class for the semester and no absences and no tardies in that class for the school year.

*Absences and tardies include excused absences and tardies. Students with unexcused absences are ineligible for exemption.

Student Promotion and Retention

Students in 7th and 8th grade are expected to pass all courses. At a minimum, students must pass all core classes (math, English Language Arts, science, social studies) and one additional course in order to be promoted to the next grade. Should a student fail to meet the aforementioned

expectations and requirements, consideration for promotion will be reviewed and determined by the Promotion and Retention Committee. Students shall be candidates for retention if they have accumulated more than 20 absences per year.

Attendance

It is very important that your child is present each day and arrives at school on time. We request that appointments for the dentist, doctor, etc., be made after school hours if possible. Minimum Lanett City Schools attendance standards have been outlined as follows:

***Grades K-8:** Students in grades kindergarten through 8 may be absent from school for no more than twenty (20) days in a given school year and still be eligible to receive credit and/or be promoted.*

In the event a student needs to be absent for a full or partial day, the parent must provide/submit an appropriate excuse for the child's absence to the office within **three (3) days** of the student's return to school.

- If the absence was due to a doctor's visit, court appearance, or other verifiable means deemed acceptable by administration, a professional excuse should be submitted to the office.
- Notes from the parent or guardian should state the specific reason for the absence and be signed by the parent or guardian. **A maximum of 10 absences will be excused with a parent note, after which, for an absence to be excused, a professional note/excuse is required.**
- Students that become ill while at school must see the school nurse. If the nurse deems it necessary for the student to be sent home, school personnel will contact the parent or other authorized contact to pick the student up and the absence will be excused.

Parents are encouraged to call the school to verify that their child has turned in an excuse for their absence. Failure to bring a note/excuse results in an unexcused absence.

If a student is present at school for half of the day or more, they will be counted as present for the day. If a student is to be absent from school for more than two consecutive days, we ask that the parents notify the school secretary.

Perfect Attendance: Perfect attendance certificates will be awarded at the end of the year to those students who have not been absent or tardy during the school year.

Truancy

Truancy is defined as unexcused absences or skipping school/class for a day or portion thereof.

A parent, guardian, or other person having charge of any child officially enrolled in Alabama public schools (K-12) shall explain in writing the cause of any and every absence of the child no later than three (3) school days following return to school. A failure to furnish such explanation shall be evidence of the child being truant each day he is absent. The child shall also be deemed truant for any absence determined by the principal to be unexcused based upon the State Department of Education's current School Attendance Manual. Seven unexcused absences within a school year constitute a student being truant for the purpose of filing a petition with the

Court. All unexcused absences shall count toward the accumulated totals pursuant to the enforcement of truancy procedures.

The following procedures for addressing truanancies (includes unexcused absences) have been established for Lanett City Schools.

Parents will receive an automated call for all absences

- **First Truancy** (unexcused absence)
 - Parent/guardian shall be notified by the school principal or his/her designee that the student was truant and the date of the truancy.
 - Parent/guardian shall also be provided with a copy of Alabama's compulsory school attendance laws and advised of the penalties that can be applied and the procedures that shall be followed in the event that other unexcused absences occur.
- **Third Truancy** (unexcused absence)
 - Parent/guardian shall be notified.
- **Fifth Truancy** (unexcused absence)
 - The parent, guardian, or person having control of the child shall (1) attend a conference with the attendance officer and principal or his/her designee and/or (2) participate in the early warning program provided by the juvenile court. (ii) Attendance at one of these conferences shall be mandatory.
 - Failure to appear at the school conference and/or to appear at the early warning program shall result in the filing of a complaint/petition against the parent under **Ala. Code 1975, §16-28-12(c)** (failure to cooperate), or a truancy against the child, whichever is appropriate.
- **Seventh Truancy** (unexcused absence)
 - Beginning with the seventh unexcused absence, a petition/complaint will be filed against the parent(s)/guardian(s) and child (when age appropriate).

Chronic Absenteeism

Chronic Absenteeism is defined as missing 18 or more days of school for any reason - including excused or unexcused absences. Research shows that Chronic Absenteeism is associated with any number of negative consequences for students including, lower achievement, disengagement from school, course failure, and an increased risk of dropping out of school. Chronic absenteeism is factored into the school's overall report card that is issued by the state. **Students are strongly encouraged to be in regular attendance.**

Tardies to School

Excused Tardies to School:

Tardies to school will be excused only with a professional excuse from a doctor, court, or other verifiable means deemed acceptable by administration. Parent notes are not accepted for tardies to school.

Unexcused Tardies to School:

The following consequences shall be issued for unexcused tardies to school in a quarter (nine-week grading period).

- First and Second Tardy - No consequences
- Third Tardy – 1 Day of Detention
- Fourth Tardy –2 days of Detention
- Fifth Tardy – Saturday School
- Sixth Tardy – ISS
- Seventh or Additional Tardies - Saturday School, ISS or other consequence as assigned by administration

Checking out of School

In the event that your child needs to be checked out, the child can only be checked out by a parent, guardian, or emergency contact only. **The office must be provided with the names and telephone number of TWO local emergency contact persons for each student.** No checkouts will be allowed by telephone or note. The adult checking the student out must report to the office and adhere to appropriate check out procedures. If your child checks out and returns to school before the end of the day, the child must report to the office and be checked in.

A student is allowed 3 checkouts per semester without penalty. A student who checks out 4 or more times will need an excuse from a professional (doctor's visit, court appearance, or other verifiable means deemed acceptable by administration). All students who check out after the 3rd time and do not have a professional excuse will be issued consequences. Individual schools will determine and outline consequences in their individual student handbooks.

***Note:** Students that become ill while at school must see the school nurse. If the nurse deems it necessary for the student to be sent home, school personnel will contact the parent or other authorized contact to pick the student up and the absence will be excused.*

Make-Up Work

The day a student returns to school after an absence, he/she should consult with his/her teachers and determine what work was missed. The make-up work should be completed within three (3) school days upon the student's return to school. For additional information, please view the District Handbook.

Textbooks

Students are issued math textbooks at the beginning of the school year and will be held liable for the loss or for any damage. Math textbooks must be returned at the end of the school year.

Parent Communication

Lanett City Schools utilizes multiple modes of communication to contact and keep parents informed, including written correspondence, telephone calls, emails, and mass notifications through Blackboard Connect. Parents must ensure that the correct contact information is on file by providing the school office with updated contact information whenever there is a change.

Parents are also encouraged to visit our district and school websites and social media platforms for regular updates.

Parent Portal

PowerSchool SIS Parent Sign is an online platform by which parents/guardians are able to monitor their child's progress. The Parent Sign is accessible through the link below: <https://lanettcs.powerschool.com/public>.

Parent-Teacher-Student Organization (PTSO)

Parent Teacher Student Organization (PTSO) is an integral part of establishing relationships necessary to foster a sense of community. The PTSO supports the school's vision in order for all students to reach their maximum potential. The PTSO focuses on fostering communication between parents, teachers, and students by supporting our students' needs. The positions of president, vice-president, secretary, and treasurer will be voted upon at the first PTSO meeting at the beginning of each school year. The guidelines below will be followed:

- Principal approval is needed before planning student functions and when using the school facilities.
- All funding requests must be submitted to the officers using the PTSO Request for Funding Form. The bookkeeper in the office has this form.
- The president or vice-president must start the meetings on time, follow the agenda, and manage all meeting discussions. Members are encouraged to speak, but the discussion should not be allowed to get repetitive or argumentative. If there is a controversial discussion, then both sides should be heard. Any dissatisfaction should follow the chain of command: Principal, Superintendent, etc.
- Minutes must be taken at all meetings and a copy of the minutes should be submitted to the principal.
- Meetings will be announced through various school communications.

Instructional Disruptions (Telephone Calls/Messages)

Interruptions to classes will be held to a minimum. Please do not call the school with messages for students unless it is a true emergency. Likewise, children will not be allowed to use the school telephone except for a valid reason. Arrangements for a child to go home in the afternoon should be made before the child leaves for school in the morning. Children should not expect to use the telephone in the afternoon after school to make transportation arrangements. Calling home to ask for forgotten supplies is not a valid reason and will not be allowed.

Visitors

According to Alabama law, any person who is not enrolled in or employed by Lanett City Schools is a visitor. Lanett City Schools operate under the premise of a closed campus policy. All visitors are required to report first to the school office lobby to obtain a pass before going to any other part of the school. This includes relatives of faculty members.

The principal is responsible for protecting instructional time and the safety and wellbeing of students and staff. School office personnel should be aware of the purpose of any visit. If at all possible visits should be pre-arranged. Principals are authorized to take the necessary steps in

dealing with unauthorized visitors. Parents and others are welcome to visit the school at appropriate times. Special programs and visiting days shall be planned to provide such visits.

Note: Visitors are advised that a valid form of photo identification may be requested by school personnel to confirm identity.

Monetary Payments

Lanett City Schools accepts cash, money orders, or cashier checks made payable to the school.

Lockers

Locker rental fees are \$5.00. All students are expected to rent a locker. Lockers may not be shared. Students are responsible for any damage to lockers. Lockers are school property and are subject to being searched.

Book bags and Handbags

All book bags must be stowed in lockers throughout the school day. Handbags no larger than a half a sheet of notebook paper will be allowed. Should limit the amount of items they bring to school.

Cafeteria

Healthy nutritious breakfasts and lunches will be provided to all students at no charge. Students may purchase a second meal or a la carte items when they are available. A parent or legal guardian may opt to provide their student with a lunch from home in a lunchbox or paper/plastic bag. Lunch must be stowed in a lunch box/carrier until the designated lunch time.

No soda, fast food, or outside deliveries from restaurants are allowed. School personnel will not accept any items with fast food packaging, wrapping, or labels. Administration reserves the right to prohibit food delivery, if the privilege is abused or interferes with the normal operations of the school.

Students are expected to follow the school rules in all areas of the school including the cafeteria.

General guidelines:

- Walk through the lunch line
- Gather all trash before getting up
- Dispose of your trash properly

PIN numbers are issued to students by eligibility and are not to be used by anyone other than to whom it has been issued. The Child Nutrition Program is not allowed to charge meals or a la carte items.

Menu Prices

Student Breakfast: Free	Student Lunch: Free
Employee Breakfast: \$2.50	Employee Lunch: \$4.10
Visitor Breakfast: \$2.75	Visitor Lunch: \$4.25

Food and Drinks

No food or drinks are allowed in the classrooms or hallways. Sodas are prohibited. Water may be brought to school in a clear bottle. Students are prohibited from bringing cups.

Medication

All medications, including over-the-counter medications (i.e. Tylenol, Aspirin, Benadryl) and all prescription medications, must be brought in by the parent in a new, sealed package with a signed medication authorization form and given to the school nurse. Only the school nurse or trained medication assistant is authorized to administer medications to students.

Electronic Devices

Student use of electronic communication devices, including cellular phones and other personal devices, during the school day is strictly prohibited. This is to include using cellular phones or personal devices to make voice calls, to take photos, record videos, and/or to send/receive text messages. Students shall be allowed to possess such electronic devices; however, devices must be turned off (meaning all functions inoperative) when a student arrives on campus and must remain turned off and out of sight during the school day. This includes lunch breaks, class changes, study halls, waiting for buses, detention, etc. **Neither the local administrator nor the school board assumes responsibility for loss, theft or destruction of any electronic devices including cell phones.**

Consequences for cell phone/electronic device offenses will include the following:

- 1st Offense – Phone/device confiscated* and warning/administrative conference
- 2nd Offense – Phone/device confiscated* and Saturday School
- 3rd Offense – Phone/device confiscated* and ISS (3 days)
- 4th Offense – Phone/device confiscated* and ISS (5 days)
- 5th Offense – Phone/device confiscated* and ISS (10 days)
- Subsequent offenses will result in the phone/device being confiscated* and out of school suspension (OSS)

*Violations of the electronic device policy will result in the phone/electronic device being confiscated and returned to the parent or legal guardian only, on the next school day. In the case of the weekend or holidays, the device may be picked up on the next school day following the weekend or holiday. Violations are considered cumulative for the school year. Students who fail to surrender a phone/electronic device upon request will be assigned consequences.

Internet Acceptable Use Policy

Computers in the computer labs, classrooms, and library have internet access. In order for students to use the internet, they must have a signed Internet Acceptable Use Permission Form on file at school.

School Library

Students may check out books as long as the school has a permission slip on file signed by the student's parent or legal guardian. If a book is lost or damaged the student is responsible for paying for the book.

LJHS Activities

- **Student Council**

Student Council members will be selected from 7th and 8th grades. Students must have a C or higher average in all classes from the previous school year, and must not have been placed in I.S.S., O.S.S., or Saturday School for any disciplinary infraction above a Class I offense. These requirements must be maintained throughout the school year. Any student council member who does not uphold these requirements will be placed on probation until the next progress report is given. Only one probation period is allowed. If a student does not uphold these requirements a second time, then he/she will be removed from the council.

- **Honor Society**

Honor Society members will be selected from 7th and 8th grades. Students must have a 90 or higher average in math, English language arts, science, social studies, and enrichment for the 1st, 2nd, and 3rd quarters, and students must not have received Saturday School, I.S.S., or O.S.S. for the 1st, 2nd, and 3rd quarters.

- **Homecoming**

Students will make nominations from his/her grade for homecoming. From this list, a ballot of the most nominated students from each grade will be made. Students for each grade will vote for the class court. Representatives and their escorts must not have been sent to I.S.S., O.S.S., or Saturday School for any disciplinary infraction above a Class I offense and have a "C" average or better. The queen will be the eighth grader having the highest number of votes. The princess will be the seventh grader having the highest number of votes.

- **Spelling Bee**

All students may participate in the spelling bee competition. Practice sessions are held before the competition usually in December or January. Parents are encouraged to attend the spelling bee competition.

Vision and Hearing Screenings

Any student may have their vision or hearing screened at any time upon referral and written permission from their parent or guardian. A letter will be sent home informing parents if the student fails either screening.

Special Education and Student Services

Special education students, who are receiving all instruction in a regular classroom for a particular subject, will be evaluated in the subject according to the same standards as regular students and will be required to meet promotion standards in that subject unless otherwise specified in the student's Individualized Education Program (IEP).

If a student is receiving all academic instruction in the special education classroom or is receiving instruction in a subject in both the regular and special education classrooms, the IEP developed by the IEP committee, will govern promotion.

Students with disabilities who engage in violation of the school's code of conduct, and the behavior is not a result of or related to the disability, are subject to the school's disciplinary rules and procedures.

Counseling and Mental Health Services

- **Guidance Counseling**

A certified guidance counselor provides counseling services to all students. Services include individual and group counseling in such areas as developing a positive self-concept, decision making, and peer relations. Counseling is available upon request of student, teacher, or parent. Counseling is available for academic, personal, social, and emotional concerns of students.

- **Mental Health Services (School Provided or Sponsored)**

The school system provides or sponsors the following mental health services:

1. **Large group guidance** - includes school counselor or professional visiting the classroom to discuss topics such as bullying, class scheduling, stress management, test anxiety or guest speakers to discuss good choices, substance abuse prevention, etc.
2. **Small group guidance** - includes small group of students with a school counselor or professional to discuss topics such as test anxiety, grief, healthy coping skills, etc.
3. **Individual guidance** – includes short-term, individual sessions with a school counselor or professionals to address specific issues.
4. **Mentoring** – Mental Health Services Coordinator, peer helpers, university students, counseling interns, and/or social work interns work with students in school on topics such as friendships, healthy relationships, study skills, anger management, and anxiety.
5. **Assessments or Surveys** - includes questionnaires provided to students related to social behaviors, feelings, etc.
6. **Crisis intervention** - short-term, immediate assistance by school counselor or professional for a specific situation.
7. **School-Based Mental Health** - On-going counseling services by East Alabama Mental Health professionals or private practitioners in the school setting. Parent or legal guardian's permission will be obtained during an intake meeting before services are provided.

Hallways

All students should walk to the right in the hallway. When students are walking through the gym, they should follow the arrows ensuring to stay on the right.

Drills

Drill maps are located inside every classroom door and inside every door on our campus. Your teacher will discuss the procedures with you. For more information, please view the District Handbook.

Alabama High School Athletic Association (AHSAA)

Students entering the 7th grade for the first time are eligible. Students entering the 8th grade must have passed during the last two semesters in attendance and summer school, if applicable, at least five new subjects with a minimum composite numerical average of 70 in those five subjects and must have been promoted to the next grade.

RESPONSE TO INSTRUCTION (RtI)

Based on the Response to Instruction (RtI) framework as outlined by the Alabama State Department of Education, a multi-tiered system of support will be implemented to address the academic, behavioral and social emotional needs of students. Three tiers of supports are provided to students:

- **TIER I - All students receive universal support**
- **TIER II - Some students receive Targeted Support (approximately 15%)**
- **TIER III - Few students receive Intensive Support (approximately 5%)**

Uniform and Appearance

DRESS CODE

<p>LANETT CITY BOARD OF EDUCATION</p> <p>Adopted: May 11, 2009 Amended: Sept. 14, 2009</p>	<p>School Uniform and Appearance Policy</p>
--	--

SCHOOL UNIFORM AND APPEARANCE POLICY

I. Purpose

The Lanett City Board of Education believes a safe and disciplined learning environment is the first requirement of a high performing school. The implementation of school uniforms will help minimize disruptive behavior, promote respect for oneself and others, build school/community spirit, and, more significantly, help to maintain high academic standards. The board also feels that the wearing of uniforms by students will help lessen the impact of socioeconomic differences. In addition, it allows for immediate identification of intruders on campus and encourages students to concentrate on learning rather than on what they are wearing.

II. Implementation Process

Students will be required to start wearing uniforms at the beginning of the 2009-2010 school year.

III. Information Dissemination

School officials will communicate with parents/guardians concerning the uniform policy, including general guidelines for implementation, by using one or more of the following: newsletters, parent forums, PTO meetings, TV and radio announcements, flyers and website.

IV. Appearance

In addition to being required to wear school uniforms, all students are to be well-groomed and dressed appropriately for school and school activities. A student's dress and/or appearance shall:

1. Support, not disrupt, the learning environment
2. Constitute no threat to health or safety
3. Be tasteful and unable to be construed as provocative or obscene
4. Reflect practices of good hygiene and cleanliness

Reasonable consideration shall be made for those students who, because of a sincerely held religious belief or medical reason, request a waiver of a particular guideline for dress or appearance. The waiver request shall be in writing from the parent or guardian and approved by the principal, principal's designee or a committee selected by the principal, on an annual basis. In considering a waiver request, the principal, principal's designee or committee members have the right to request additional documentation from medical officials and/or religious leaders.

Reasonable accommodation shall be made by the principal for students involved in special duties, activities, or projects approved by the school. This would include but not be limited to athletics, P.E. classes, special events, and other activities that require non-conforming dress on a school campus during a school-sponsored event.

V. School Uniform

The principal and/or principal's designee will implement the school uniform and appearance policy in a manner that is age and developmentally appropriate. Good judgment in considering issues such as age, developmental stages, and body type are expected of all students, parents, and guardians in the selection of school attire and appearance. School uniforms must be kept neat, clean and properly fitted.

A. Shirts

1. Solid white, black, navy or ecru (light tan) button front oxford, polo, turtleneck, blouse-type shirts with collar and sleeves (long or short).
2. A small, unobtrusive logo that can be covered with a quarter is acceptable
3. All tops must be long enough to remain tucked in as part of the uniform.
4. Undershirts must be solid black or white with no wording or pictures (t-shirts are considered undershirts)
5. No see-through or mesh clothing that will reveal the body or will reveal undergarments shall be allowed.
6. Clothing shall be worn as it was designed to be worn (not inside-out or backwards, etc.).
7. A solid white, black, navy or ecru (light tan) crew-neck or V-neck sweater, sweater vest or cardigan sweater may be worn with an appropriate uniform shirt underneath. A small unobtrusive logo that can be covered with a quarter is acceptable.
8. No sleeveless, spaghetti straps, or tank top shirts are permitted; all shirts must have a collar.

B. Pants, Skirts, Skorts, Jumpers, Capri Length Pants, Shorts

1. Colors: solid khaki, black, or navy
2. No blue jeans (denim material) or stretchy pants are allowed (**see exception in *Other Uniform Requirements***).
3. Must be free of graphics and embroidery. With the exception of small labels, they may not have insignias, logos, words, or pictures. No rivets/studs on pants or pocket area.

4. Shorts, skirts, skirts and jumpers shall be modest and of sufficient length (The length of these articles of clothing shall preferably be knee-length, but absolutely no shorter than the width of a \$1.00 bill from the knee when standing).
5. No pants or shorts with pockets halfway down the legs will be allowed.
6. Clothing must be appropriately sized. No baggy or sagging pants or shorts are allowed. No “low rise” clothing is allowed. Pants may not be worn with the waistband below the hipbone.
7. Clothing shall be worn appropriately (not inside-out or backwards; no rolled up pants legs, etc.)
8. Appropriate uniform shirts must be worn under all jumpers and sweaters.
9. No see-through or mesh clothing that will reveal the body or will reveal undergarments shall be allowed.
10. Pants, etc. with belt loops will require a belt. Belts must be a plain black, brown, navy or clear belt with a plain belt buckle that is not oversized. All belts must be buckled.

C. **Coats-** Individual schools may make requirements for coats and coat storage.

LJHS Coat Policy

Students may wear a coat to school. Only solid black hoodless lightweight jackets or Lanett City Schools sponsored jackets are permitted to be worn throughout the school day; all other coats, jackets and hoodies must be put in the student’s locker prior to homeroom.

D. **Shoes/Footwear/Socks**

1. All students shall wear shoes/footwear at all times.
2. Shoes/socks can be black, white, navy, brown, gray (not shiny silver) or a combination in color. All visible parts of the shoe, including the logo, must be a board approved color.
At the secondary level (Jr. High and High School), a combination in color is defined as a solid colored shoe with a small amount of other board approved colors. Patterns; such as, polka-dots, camouflage, checks, stripes, other prints, etc. are not permitted at the secondary level.
3. Students may wear sandals, provided they do not interfere with the safety and welfare of the student and meet the color requirement for shoes.
4. Shoes shall be worn at all times, and, as needed, shoes shall conform to special requirements (such as P.E. classes, JROTC, science labs, etc.).
5. Shoes that have laces shall be laced and tied as designed.
6. No bedroom shoes shall be allowed.
7. No flip flops (or flip flop-type sandals) shall be allowed (see exception in ***Other Uniform Requirements***)

E. **Other Clothing Items or Accessories**

1. No gang-related clothing, accessories, symbols or intimidating manner of dress, as identified by local law enforcement agencies, are allowed.
2. No headwear and no sunglasses shall be worn inside school buildings.
3. No bandanas or du-rags shall be allowed.

F. Other Uniform Requirements

1. Students are expected to be dressed according to the uniform standards at all times when school is in session.
2. Students who are taking classes that require a special dress code (such as JROTC) may wear that uniform to other classes.
3. Students with a documented physical disability may request a waiver.
4. Students will be allowed to “dress up” for the following activities; however, if they do not participate in the “dress up” activity, the approved school uniform dress will be required: Homecoming week, spirit week, other special occasions deemed appropriate by the principal.
5. Principals may allow exceptions to the uniform rule (not the dress code) one Friday each month for a specific grade level, class, or the entire student body, as a reward for good behavior, good grades, or other positive promotions (example: Flip Flop Friday, school-sponsored T-shirt Friday, blue-jean Friday etc.). Students must wear the school-assigned badge to indicate permission has been granted from school officials to wear non-uniform clothing.

ITEMS NOT ALLOWED TO BE WORN BY STUDENTS

- Wind pants/Sweatpants (allowed as part of PE uniform)
- Bicycle shorts
- Velour pants and tops
- Leggings/Jeggings/Stretch knit
- Oversized or ripped clothing
- Carpenter’s pants
- Excessively tight clothing
- Denim or jean fabric
- Overalls
- Clothing with slashes/rips/tears
- Bell bottoms
- Flip flops/flip flop type sandal
- Sleeveless tops/overcoats
- Slides or slide type shoes
- Un-hemmed clothing
- Trench coats
- Hooded sweatshirts
- Other clothing deemed inappropriate by the principal

Note:

*Any student’s dress or personal appearance that the administration believes is disruptive or interferes with a safe and secure learning environment will be dealt with on an individual basis. School administrators will use their discretion to determine the appropriateness of students’ dress.

ENFORCEMENT

Revocation of Shorts/Skirts/Skorts Privilege for Excessive Violations

If the principal determines that too many students have abused the shorts/skirt/skorts requirement the principal may revoke the shorts privilege at that particular school so that the entire student body will no longer be allowed to wear shorts/skirts, etc. to school for a specified period of time. The principal shall have sufficient documentation regarding uniform non-compliance. In such cases, the principal may elect to prohibit the wearing of shorts at that particular school during subsequent semesters or school years or reinstate the privilege of wearing shorts to school as the principal, in consultation with the faculty, may deem appropriate. Additionally, the principal may revoke the shorts privilege of any student who violates, twice in one semester, the provisions of the shorts requirements.

Students new to Lanett City Schools will be given a two-week (14 calendar days) grace period from their enrollment date, to obtain and wear the proper school uniforms. Students that have previously attended LCS do not qualify for this grace period unless a period of at least 1 year has passed.

UNIFORM AND APPEARANCE VIOLATIONS

Appropriate disciplinary actions for uniform and appearance violations shall include the following:

- First Violation - Warning
- Second Violation - Detention
- Third Offense - Saturday School
- Fourth and additional offenses - Saturday School, ISS, or OSS

Any student found to be in violation of the uniform policy must change to meet uniform requirements in a timely manner. If necessary, the parent will be contacted to pick up the student or to bring a change of clothes. Any absence from class is unexcused. If the student does not change to meet uniform requirements within a period of time deemed appropriate by the principal, an additional violation will be issued. Excessive absences due to dress code infractions will result in truancy hearings and juvenile court referrals.

Dress Code for Casual Dress Days

On days designated by the principal as “Casual Dress Days” or in the event a student earns a “Casual Dress Day” pass, then the following applies:

- All shirts, dresses, pant suits, or jumpers must have sleeves.
- All dresses, shorts, or jumpers must be no shorter than a dollar-bill’s width from the top of the knee.
- All jeans/pants must be hemmed and free of holes or strings.
- Distressed (torn, ripped, frayed, unraveled, or cut-off) clothing is not allowed. No clothing with rips or holes of any kind. Pants with patches are not appropriate.
- All pants and jeans must be worn properly above the waist.
- Jeggings, leggings, or tights are not allowed.
- Sweatpants, windsuits, PE shorts, athletic shorts, or fitted athletic shirts are not allowed.
- No cold-shoulder type blouses.
- No see-through blouses or pants are allowed. This includes see-through material with other clothes underneath.
- No clothing should be excessively low in the front or back.
- No excessively tight clothing is allowed.
- Other clothing deemed inappropriate by the principal