

**\*\*\*If your student(s) can ride the bus, please consider having them do so for morning drop off. They arrive a little sooner and begin eating breakfast before others because our cafeteria is not big enough to accommodate everyone at one time.\*\*\***

## **MORNING DROP-OFF PROCEDURES**

### **PROCEDURES FOR ALL CAR RIDERS ON BOTH SIDES:**

- ★ ALL four lanes in the front will be utilized. Please read below to know your time and location to drop off your students, and please follow these directions precisely so we can get your kids dropped off and you out of there as quickly and safely as possible.
- ★ We will allow students to get out in “waves” (like we do for dismissal). The first cars in line will pull up to the person standing at the front crosswalk. Once cars are located inside of the front and middle crosswalks, we will let students out all at one time. NO CARS will move until all of these students are safely on the middle island (playground side) or sidewalk (side closest to front of school). Once all students are safe, that wave of cars will all exit, then we will repeat those procedures for each wave of cars after that.
- ★ Rainy days we will do the best we can. Please just plan ahead before leaving the house to be sure students wear raincoats and/or have umbrellas to keep them as dry as possible.

### **LANES CLOSEST TO PLAYGROUND SIDE (4-12th grade)**

#### Students-

- **4TH-12TH GRADE students ONLY**: drop off time **7:20 AM**

#### Other Info:

- These students can get themselves out of cars and will need to wait on the middle island until directed to go across the front crosswalks.
- Faculty and staff will be assisting students with this.

### **LANES CLOSEST TO THE SCHOOL ENTRANCE (K-3rd)**

#### Students-

- **KINDERGARTEN Students ONLY**: drop off **beginning at 7:00 AM** to allow for extra time getting students out of child restraints and getting help with backpacks. A staff member will escort them inside where they will be supervised.
- **1st-3rd grade students** (single students or with any age of siblings): drop off at **7:20 AM**

#### Other Info:

- Please use the wait time to be sure your child is already unbuckled, backpack on and ready to exit the car once you drive into the crosswalk to crosswalk “wave”.

### **PRE-K STUDENTS ONLY**

Drop off at **7:30 AM**- parents park **behind the elementary gym** and enter through the front doors of the school to sign your child into their classroom. Please exit the campus by going RIGHT (towards the back end of the school) to avoid 4-way stop traffic.

**\*\*Reminder: Cars dropping off multiple students across several grade levels (K-12) will drop off all of those students at the location of the youngest child in the family NO EARLIER than**

**7:20\*\*\***