



# BURNS MIDDLE SCHOOL REGISTRATION

SIXTH GRADE  
TUESDAY 26TH 8-11 AND 4-6



SEVENTH GRADE  
WEDNESDAY 27TH 8-11 AND 4-6



EIGHTH GRADE  
THURSDAY 28TH 8-11 AND 4-6



***You MUST have completed online registration before coming to in-person registration. Your online registration is the guardian's email address and the password is the oldest MCPSS students full date of birth all numbers.***

## ALL STUDENTS MUST HAVE UPDATED PROOFS BROUGHT INTO THE SCHOOL FOR REGISTRATION

The following documents are sufficient as proofs:

- Rental, Lease, or Mortgage agreement (showing the Guardian's name and the address within the last 2 months)
- AND**
- Either a Utility Bill, Bank Statement, or Doctors Bill (within the last 2 months)
- PLUS**
- The Guardian's photo ID
  - Updated Immunization Records for ALL new students to Burns Middle School
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**Basic School Supplies and a Backpack will be provided by Burns Middle School.**

**If you would like your student to have anything in particular you are more than welcome to purchase it.  
Each teacher may request additional items.**





# Mobile County PUBLIC SCHOOLS

1 Magnum Pass | Mobile, Alabama 36618 | 251-221-4000 | [www.mcpsas.com](http://www.mcpsas.com)

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SUPERINTENDENT Chresal D. Threadgill

May 3, 2022

Dear Parent/Guardian:

As we prepare for the 2022-2023 school year, we want to remind you of items you may need to present to your child's school.

- 1) If you have moved to a new address OR
- 2) If your child has never attended an MCPSS school OR
- 3) If your child will be attending a different school than he/she attended during the 2021-2022 school year, please go to the school's website for instructions regarding providing the following proofs:

- Your **Current** lease, mortgage statement, deed, property tax statement, housing contract
- Your **Current** utility bill associated with that property address (power, water, gas)
- Legal guardian's ID

**\*\*Please check your school's website for procedures on how to provide your proofs of residence\*\***

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- 4) If you are in one of the following situations, you will need to complete a **RESIDENCE ASSESSMENT FORM** (see instructions on page 2):

- Living temporarily with a friend or relative due to loss of housing, eviction, economic hardship, or similar reason
- Living in RV parks OR camping grounds due to lack of adequate alternative accommodations
- Living in emergency or transitional shelters
- Living in a public or private place not designed for humans to live
- Living in vehicles, parks, abandoned buildings, bus or train stations, etc.
- Migratory children living in the above circumstances

*(continued on back)*

## LEARNING TODAY. LEADING TOMORROW.

Mobile County  
PUBLIC SCHOOLS

- Unaccompanied Youth – child or youth NOT in the physical custody of parent/guardian
- Parent/guardian is recently deceased or incarcerated
- Parent/guardian is on military deployment and another person has to enroll child
- Student is placed by DHR, Court or agency with someone other than legal parent/guardian
- Staying in a motel/hotel or a pay-by-the-week establishment

**IF one of these circumstances above applies to you, please be prepared to produce the following documentation:**

- Your ID and the ID of the person you are living with (person who owns/rents the property)
- 2 proofs of residence from the person(s) you are living with: one proof **MUST** be a current lease, mortgage statement, deed, property tax statement or housing contract and the second proof **MUST** be a current utility bill (i.e. power, water, gas) associated with the property address.
- Any official mail/bills coming to that residence/address in the parent/guardian's name (example: hospital bill, government assistance letter, etc.)
- If you are living in a motel/hotel or a pay-by-the-week establishment, you will need a **CURRENT** rent receipt with the name of the establishment

Starting on June 13, 2022, please go to our website, [www.mcpss.com](http://www.mcpss.com) and click on the "Our Parents" tab at the top and then click on "Residence Assessment" for more information **AND** to complete the online form. ***This form is available throughout the school year for any circumstances listed above.***

If you have questions regarding the residence assessment process and/or do not have internet access, please call MCPSS Social Services at (251) 221-4275.

Sincerely,



Terrence S. Mixon, Sr.  
Assistant Superintendent  
Student Support Services Division