

**Lake Wales Charter Schools
Payroll Schedule
Substitute Teachers
2022-2023**

Payroll Period Begins	Payroll Period Ends	Check Date
August 6	August 23	August 31
August 24	September 7	September 15
September 8	September 22	September 30
September 23	October 5	October 14
October 6	October 21	October 31
October 22	November 4	November 15
November 5	November 15	November 30
November 16	December 7	December 15
December 8	January 5	January 13
PLEASE NOTE: NO SUBSTITUTE PAYROLL DECEMBER 31, 2022		
January 6	January 23	January 31
January 24	February 7	February 15
February 8	February 17	February 28
February 18	March 3	March 15
March 6	March 23	March 31
March 24	April 6	April 14
April 7	April 20	April 28
April 22	May 5	May 15
May 6	May 22	May 31
May 23	June 7	June 15
June 8	June 30	June 30

We strongly recommend that all substitutes keep a log of the dates they worked, persons for whom they substituted, and the **job number** for that job.

NOTE: Due to processing time, school, and banking holidays, there is no substitute payroll scheduled for payment on December 31, 2022.