

## **1.0 OPENING OF MEETING**

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on November 18, 2021 at 2020 Clubhouse Drive, Greeley, Colorado.

### **1.1 Call to Order**

*President Mary Clawson called the meeting to order at 6:30 PM.*

### **1.2 Roll Call**

#### **Board Members (or alternates) present:**

Pat Montoya, Weld County SD RE-1  
Mary Clawson, Weld RE-9 SD  
Alejandra Santana, Brush SD RE-2J (via ZOOM)  
Kevin Hahn, Pawnee SD RE-12  
Nancy Hopper, Morgan County SD RE-3  
Mindy Marshall, Platte Valley SD RE-7  
Kathy Wood, Weldon Valley SD RE-20J  
Katie Ford, Briggsdale School  
Laura Case, Estes Park SD R-3 (via ZOOM)  
Michael Wailes, Weld RE-5J

#### **Board Members absent:**

Audrey Clary, Eaton SD RE-2  
Kris Musgrave, Wiggins SD RE-50J  
Nancy Kugler, Prairie SD RE-11J  
Paula Peairs, St. Vrain Valley Schools  
CBOCES Board Member not appointed, RE-1 Valley SD

#### **Superintendents present:**

Dr. Glenn McClain, Platte Valley SD RE-7

#### **CBOCES Staff present:**

Dr. Randy Zila, Executive Director  
Terry Buswell, Assistant Executive Director  
Erich Dorn, Assistant Business Services Director  
Maria Castillo-Saenz, Federal Programs Director  
Mark Rangel, Innovative Education Services Director  
Bela Russell, Executive Assistant

### **1.3 Introductions/District Updates**

Board Members introduced themselves and shared information for their respective districts' activities

### **1.4 Approval of Agenda**

*Nancy Hopper moved to approve the agenda as presented. Kevin Hahn seconded.*

**The motion passed by unanimous roll call vote: [Laura Case, yes; Pat Montoya, yes; Audrey Clary, absent; Mary Clawson, yes; Alejandra Santana, yes; Kevin Hahn, yes;**

**Katie Ford, yes; Kris Musgrave, absent; Nancy Hopper, yes; Nancy Kugler, absent; Mindy Marshall, yes; Paula Peairs, absent; Kathy Wood, yes, Michael Wailes, yes]**

### **1.5 Approval of Minutes**

The September 16, 2021 minutes were approved as presented.

### **1.6 Public Participation**

None

### **1.7 Board Reports/Requests**

None

### **1.8 Old Business**

None

## **2.0 CONSENT AGENDA**

**2.1** Approval of Personnel Items

**2.2** Approval of 2020-21 Supplemental Appropriations

**2.3** Second Reading, Approval, Board Policy/Regulation Revisions – GBI, GDBC, IC/ICA, IHCDA, JLCB, JLCB-R, JLCD, JLCD-R

*Katie Ford moved to approve Consent Agenda items 2.1 through 2.3. Nancy Hopper seconded.*

**The motion passed by unanimous roll call vote: [Laura Case, yes; Pat Montoya, yes; Audrey Clary, absent; Mary Clawson, yes; Alejandra Santana, yes; Kevin Hahn, yes; Katie Ford, yes; Kris Musgrave, absent; Nancy Hopper, yes; Nancy Kugler, absent; Mindy Marshall, yes; Paula Peairs, absent; Kathy Wood, yes, Michael Wailes, yes]**

## **3.0 PRESENTATIONS**

None

## **4.0 REPORTS / DISCUSSION**

**4.1** FY 2020-2021 Financial Statements and Single Audit Report\* – Terry Buswell and Tim Mayberry

\*The Single Audit Report was presented at the Board Meeting

**4.2** Superintendents' Advisory Council Report – Dr. Glenn McClain (Oral Report)

**4.3** First Reading, Discussion, Board Policy/Regulation Revisions – AC, AC-E-1, GBA, GBEB, GCE/GCF, GCQC-R, GCQF-R, GDE/GDF, IKF-2, JB, JF, JICDE, JII

**4.4** Financial Reports – Terry Buswell, Assistant Executive Director

- Board Notes for Financial Reports
- Investment Report A
- Cash Flow Analysis Report B
- Cash Flow Chart C
- Two Page Financial Summary Report
- 10 Page Detailed Expense Report

**4.5** Directors' Reports

- Dr. Randy Zila, Administration (Oral Report)  
The following topics were shared:

- Thanked retiring Board Members for their service
- CBOCES will host a legal presentation for Superintendents and possibly one for district Board Members
  - If you have topics you would like discussed send them to Dr. Zila
- Erich Dorn, Business Services/Human Resources/Technology Departments (written report)
- Maria Castillo Saenz, Federal Programs Department (written report)
- Mark Rangel, Innovative Education Services Department (written report)

## **5.0 ACTION ITEMS**

**5.1** Approval of FY 2020-21 Financial Statements and Single Audit

**5.2** Approval of Centennial BOCES 2020-21 Financial Accreditation Report

*Nancy Hopper moved to approve the FY 2020-2021 Financial Statements and Single Audit. Kevin Hahn seconded.*

**The motion passed by unanimous roll call vote: [Laura Case, yes; Pat Montoya, abstain; Audrey Clary, absent; Mary Clawson, yes; Alejandra Santana, abstain; Kevin Hahn, yes; Katie Ford, yes; Kris Musgrave, absent; Nancy Hopper, yes; Nancy Kugler, absent; Mindy Marshall, yes; Paula Peairs, absent; Kathy Wood, no, Michael Wailes, yes]**

*Nancy Hopper moved to approve the Centennial BOCES 2020-21 Financial Accreditation Report. Kathy Wood seconded.*

**The motion passed by unanimous roll call vote: [Laura Case, yes; Pat Montoya, abstain; Audrey Clary, absent; Mary Clawson, yes; Alejandra Santana, abstain; Kevin Hahn, yes; Katie Ford, yes; Kris Musgrave, absent; Nancy Hopper, yes; Nancy Kugler, absent; Mindy Marshall, yes; Paula Peairs, absent; Kathy Wood, yes, Michael Wailes, yes]**

## **6.0 UPDATES/ANNOUNCEMENTS**

### **7.0 ADJOURNMENT**

*The meeting was adjourned by acclamation at 7:30 PM.*

Respectfully Submitted,

*Bela Russell*

Centennial BOCES Executive Assistant