

Southwest Georgia STEM Charter Board of Directors Meeting

August 17, 2023 5:30 P.M. - Media Center at SGSC

MINUTES

Meeting also offered through Teleconference Option due to COVID-19:

Dial-in Number 978-990-5080: Access Code: 6521665

advertised on the School Website as well.

Call to Order - 5:31 pm by Vice- Chairman Chris Weathersby

Recognition of All Members in Attendance/Note Those Not Present - , Members - Patricia Goodman, Erwin Thomas, Chris Weathersby and Russell Nuti . Ginger Almon, school leader and Chairman Tony Lee were not present. Lori Wilson, CFO was also present. Guest -Tim Thompson, former board member.

Approval of June Minutes - Motion to approve by Patricia Goodman, 2nd by Russell Nuti, All in favor.

Approval of August Agenda - Motion to approve by Patricia Goodman, 2nd by Russell Nuti,, All in favor.

Recite the current SGSC Mission Statement

- SGSC will provide distinguished and integrated instruction in an environment that cultivates respect, is inclusive of all, and lays the foundation for excellence and life-long learning.

Public Comment - none

School Liaison (Ms. Fincher) - none

School Leader's Report - Information Items

- **Athletics Information** - Information Item - Updated cross country, softball, I and football schedules were handed out along with being posted on social media.
- **Upcoming Events** - Information Item - August 21-25 we will be having a MAP assessment for the beginning of the year. August 22nd - Student Advisory panel at Chatt-Flint RESA, we will be represented by Rose Barley and Duke Stephens. August 25th the Randolph County Rotary Club is sponsoring a Senior Breakfast at Andrew College.
- **Enrollment Summary** - Information Item - The end of the year had us at an enrollment of 466.. As far as attendance for the 23-24 school year, we have 527 students with 32% non white.

Academic - Information Items

- **Milestones Data presentation** - Information Item - Results were presented to the board members. Discussion was had about how we performed in comparison to other schools. Confirmed the changes that had been made to several teaching staff and new ones in place to help out in areas that need improvement.

Finance - Action Items and Information Items

- **Approval of JUNE/JULY Financial Report** - Action Item - **Motion to approve by Patricia Goodman, 2nd by Russell Nuti, All in favor.** The General fund reports ending in June 2023 were reviewed. The school is 100.00% through the fiscal year. We compared the areas of the general fund to the fiscal year percentage to monitor spending. Revenues total at 99.57%. Expenditures total at 104.76%. The increase in expenditures is mostly due to the facilities acquisition. The board had voted for the purchases to be made. They were originally budgeted to come out of the Esser Facilities Grant. This was changed to come out of the General Fund. The total fund equity for June is \$3,606,002.34. Board members reviewed all of the financials for the General Fund. Fund equity has increased by \$1,365,711.04 when compared to July 2022. The July 2023 reports show that the school is 8.33% through the fiscal year. The revenue totals 8.43%. The \$6,899.71 received by the state is a House Bill Payment that will be distributed to a teacher that was recognized for house bill 280. The expenditures total at 8.92% due to facilities expenditures. In preparation for the new school year, there were many repairs completed in July. Fund equity for July 2023 increased by \$91K.
 - Cash Flow-

- **Approval of the JUNE AND JULY School Food Report** - Action Item - **Motion to approve by Ervin Thomas, 2nd by Patricia Goodman, All in favor.** The school nutrition fund for June was reviewed. The revenues total to 91.58%. The expenditures total at 103.97%. The increase in food costs attributed to the expenditures increase over 100%. The fund equity total is \$359,856.42. July 2023 was also reviewed. Revenues for July 2023 were zero percent because we do not have any meal claims in the month of July. The expenditures for July totaled 1.54% which were due to the summer salaries.
- **CPF Point Calculation at this time** - Information Item- The Comprehensive Performance Frameworks Score Prediction was reviewed. Based on the SCSC monitoring results, the CPF score is a 95 due to enrollment variance. There were no major changes in any of the CPF calculations for the month of June. July was also reviewed. As we start the beginning of the fiscal year, the days of unrestricted cash increase once again. The score remains at 95.
- **ARP ESSER III Update/Input** - Information Item-After completion reports, there are some funds remaining in Esser Expanding Charters. The committee discussed using some of the funds for gate operators. At this time, the committee wants to carry the fencing around the campus before we invest more money into the operators.
- **Finance Policy Amendment-** Action Item - **Motion to approve by Chris Weathersby, 2nd by Patricia Goodman, All in favor.** The Board approved the changes made to Section Five of the Financial Policy. The fiscal year should be closed out after the end of the fiscal year not later than August 31st.
- **Mauldin & Jenkins-** Information Item- The audit is 32% completed.

Governance - Action and Information Items

Request for a motion to be made by Chris Weathersby to amend the agenda for the addition of Fundraisers suggestion (informational) and a fundraising request (action item). Motion to amend the agenda for the addition of Fundraisers suggestion (informational) and a fundraising request (action item) by Patricia Goodman, 2nd by Ervin Thomas, all approved.

- **Fundraiser suggestions (informational item)** - Russell Nuti, board member, wanted to talk about a fundraiser for the board to sponsor. The fundraiser would be a skeet shot at a range in Albany, GA. This would be a rate for teams to shoot and we will have prizes for the winning teams. Russell stated that we would need to have good prizes for the winners. We could look at getting some donated and that we might have to pay for some also. We all know that the prizes really bring out the supporters. Russell stated that he would move forward with definite information if the board was interested and they all stated that they were so he will be talking about this at the next finance or board meeting. Patricia Goodman mentioned that we might want to set up some kind of booth at the Crossroads festival that will be held in Cuthbert, GA on October 21 from 10-3. Board thinks that selling tickets for the 50/50 drawing would be a great time to sell tickets until the middle of the day at the festival and then draw the winner. This will allow us to get people to support that would normally not be available as it brings in lots of people from other towns.
- **Fundraiser request (action item)** - the board asked for the school to create a calendar with all of the scheduled fundraisers to ensure that we do not have too many during one time and so that all know what is going on with each different group raising money. They requested that this be present at the next board meeting or before. Request for a motion to approve the request for the calendar to be presented in the next board meeting by Chris Weathersby. Motion made by Ervin Thomas, 2nd by Patricia Goodman, all in favor.
- **Expansion of school grounds (update)** - Information Item - discussion was held about the meeting with the possibility of the consulting group. Russell Nuti had found another group to talk with about the consulting. Lori Wilson, CFO, will be looking into if this process will also require the bid process. It was decided that the board members will continue to talk to the agencies and will wait until Lori has answers about the bid process before things go any further than talking.

Request for a motion to be made by Chris Weathersby to amend the agenda for the Approval of Handbooks to be changed from an action item to an information item and to add the approval of Financial Policy Section 5 Accounting as an action item. Motion made to amend the agenda for handbooks to be changed from an action item to an informational item and to add the approval of Financial Policy Section 5 Accounting as an action item made by Patricia Goodman, 2nd by Russell Nuti, all were in favor.

- **Approval of Handbooks - ~~Action Item~~ - Informational Item** - This is being changed to an informational item due to still waiting on information from the school attorney. We will hold a called board meeting once this is received.
 - **Student and Family Handbook -**
 - **Staff Handbook -**

- **Approval of Financial Policy Section 5 Accounting - Action Item** - Motion to approve by Patricia Goodman and 2nd by Russell Nuti, all in favor.

- **Approval of New Hire** - Action Item - approval of two new hires for the 2023-2024 school year - Belinda Smith - 49% - Counselor and Eric Lumpkin - Dual Enrollment Facilitator and Athletic director. **Motion to approve by Russell Nuti, 2nd by Erwin Thomas, All in favor.**

- **Discuss the school leader's performance related to LKES** - Information Item - This month is standard #6. Performance Standard 6: **Teacher/Staff Evaluation** TEACHER/STAFF EVALUATION The leader fairly and consistently evaluates school personnel in accordance with state and district guidelines and provides them with timely and constructive feedback focused on improved student learning. The board all states that they are pleased with School Leader Almon in this area. They think that she does an excellent job. She is always in and out of the classrooms and working with all teachers.

Vice Chairman - Chris Weathersby - asked for a motion to move into executive session. Motion to move into executive session made by Erwin Thomas and 2nd by Patricia Goodman, all in favor. Board entered into executive session at 6:11 pm.

Board exited the executive session at 6:16 pm.

Vice Chairman - Chris Weathersby - asked for a motion to approve the salary items that were discussed in executive session. Motion to approve Erwin Thomas, 2nd of Russell Nuti, all in favor.

Adjourn Meeting - Motion to approve by Patricia Goodman, 2nd by Erwin Thomas, All in favor. Adjournment at 6:17 pm