

**TOWN OF OXFORD, CONNECTICUT  
Board of Education**

**REQUEST FOR PROPOSAL (RFP)**

**BID NUMBER: OPS 2026-03**

**DUE: Monday February 10, 2026 1pm**

**1. GENERAL PROVISIONS**

The Town of Oxford Board of Education (hereinafter referred to as the Board), is seeking proposals from qualified contractors (the Bidders) to replace the existing fire alarm system at Quaker Farms School (30 Great Oak Road Oxford, CT) including the addition of Voice Evacuation System as described in Appendix A of this RFP. The bid price is to include all materials, labor and permit fees.

Bidders will offer a Construction Manager at Risk Contract that will complete:

**Fire Alarm System**

- 1 FireLite ES1000X Addressable Fire Alarm Control/Communicator  
(located in Main Office)
- 1 FireLite Trim Ring for control panel
- 1 FireLite BB-55F Battery Box
- 1 FireLite HPF-PS6 Remote Power Supply
- 1 FireLite Ann80, Remote Annunciator
- 1 FireLite LED Driver Module
- 1 FireLite ECC50/100 Emergency Command Center 50watt  
(located in main office)
- 1 FireLite ECC-50DA Audio Amplifier Module 25vrms
- 1 FireLite Circuit Expander Module
- 6 FireLite Remote Microphone Paging Units
  - 1-Principal's office
  - 1-Library office
  - 1-Rm 207 office
  - 1-Rm 302 classroom
  - 1-Rm 421 classroom

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- 1-custodian office
- 1 FireLite Remote Telephone Zone Module
- 38 FireLite Addressable Photoelectric Smoke Detectors
- 4 FireLite Addressable Photoelectric Duct Smoke Detectors
- 4 System Sensor Sampling Tubes (for duct smoke detectors)
- 3 System Sensor Remote Test Stations (for duct smoke detectors)
- 9 FireLite Addressable Fixed Temperature Heat Detectors
- 15 FireLite Addressable Manual Pull Stations
- 4 FireLite Control Relay Modules
- 5 FireLite Monitor Modules
- 23 System Sensor Speaker/Strobe Units
- 23 System Sensor Back Boxes, Red
- 2 Yuasa 12volt 26amp Batteries
- 4 Yuasa 12volt 18amp Batteries
- 9 1000' 16awg/4con, Shielded Solid, FPLP Fire Cable
- 1 Misc. wiremold, pipe, boxes, fittings, straps, clamps, hardware, etc.

Notes:

1. 120volts ac power to Voice Evacuation Panel to be delivered by others (electrician)
2. Use of Oxford Public Schools scissor lift in gymnasium allowed
3. All control panels to be surfaced mounted in main office

This entire document will be available for download from the BID/RFP Section of the Board of Education website ([oxfordpublicschools.gov](http://oxfordpublicschools.gov)).

## **2. PREPARATION OF PROPOSALS**

The following items must be considered and addressed by the Bidders as they prepare their proposals.

### **Project Schedule**

1. All work must be substantially completed during the April Break of the Oxford Schools (Monday April 13th 2026 through Friday April 17th 2026).

### **Building Availability for Construction Activities**

The following summarizes site availability for the project period.

1. 2026 April Break: (Monday April 13th 2026 through Friday April 17th 2026).

### **Wage Rates**

Wages in the bid must be quoted at the Connecticut Department of Labor Prevailing Wage Rates.

### **3. BID SUBMISSION**

Proposals shall be submitted in a sealed envelope clearly stating that it is a response to bid # **OPS2026-03** one (1) ORIGINAL and one (1) EXACT COPY of their bid. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids.

Bids are to be submitted in DUPLICATE and sealed in the bid envelope provided and addressed as follows:

Oxford Board of Education  
Attn: Michael Dagostino  
50 Great Oak Road, Suite A  
Oxford, CT 06478

The person signing the formal proposal must be authorized by the organization to contractually bind that organization with regard to price and related contractual obligations for the delivery period requested.

### **2. BID DUE DATE & TIME**

Bids shall be received at the Oxford Board of Education, Central Office, prior to the advertised hour. All bids will be opened and recorded by the Oxford Public School District Central Office on **February 10, 2026 1pm.**

A bidder may withdraw a proposal at any time prior to the above-scheduled date and time. Any bid received after the above-scheduled date and time shall not be considered or opened. No bidder may withdraw a bid within five (5) days after the actual bid opening.

### **3. TOWN'S OPTIONS**

The Town reserves the right to reject any or all bids and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the Board of Education. The award shall be made after careful consideration of all factors including but not limited to price.

The requirements and specifications of this RFP document specific requirements. Bidders are NOT authorized to deviate from the design, component selection or material specification as documented in Appendix A of this document. Only the Board may authorize deviations from the Appendix A specifications and all deviations must be in writing and approved by the BOE COO.

#### **4. TAXES**

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A Town Tax Exemption Certificate shall be furnished upon request.

#### **5. INQUIRIES**

All inquiries regarding this request shall be answered up to the close of business on **February 5, 2026**, after which time no additional questions will be accepted. All Inquiries and questions will be emailed to the **BOE COO** at [dagostinom@oxfordpublicschools.org](mailto:dagostinom@oxfordpublicschools.org). **Answers to all received questions will be emailed to the list of Bidders and posted on the Oxford Public School District website [http://www.oxfordpublicschools.org/district\\_information/bid\\_notifications](http://www.oxfordpublicschools.org/district_information/bid_notifications) with the Bid # OPS2026-03.**

After proposals are received, the Town reserves the right to communicate with any or all of the bidders to clarify the provisions of any Proposal. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.

#### **6. AWARD AND AUTHORITY**

The Board of Education shall issue notification of an award in writing.

#### **9. PRICING**

All prices quoted are to be firm for a period of six (6) months following bid opening. Special Consideration will be given to responses with extended firm price dates. The Board is always interested in any and all cost reduction opportunities.

#### **10. ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS**

The contractor or subcontractor offers and agrees to assign to the public purchasing body all rights, title, and interest in and to all causes of action it may have under Sec. 4 of the Clayton Act, 15 U.S.C. Section 15 or under Chapter 624 of the General Statutes of Connecticut arising out of the purchase of services, property or intangibles of any kind pursuant to a public purchase contract or subcontract. This assignment shall be made and become effective at the time the public purchasing body awards or accepts such contract, without further acknowledgment by the parties.

**11. HOLD HARMLESS CLAUSE**

The Contractor further agrees to indemnify, hold harmless and defend the Board from and against any and all liability for loss, damage or expense which the Board may suffer or for which the Board may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under this Contract, whether or not due in whole or in part of any act, omission or negligence of the Owner or any of his representatives or employees.

**12. WORK REGULATIONS AND STANDARDS**

All work activities performed in association with this request must be performed and completed for the Board in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

**13. PERFORMANCE BOND**

The Board requires a performance bond from the successful bidder(s) in the amount of five thousand dollars (\$5,000) as a guarantee of fulfillment of the contract before a purchase order is awarded. The Board may waive the Bond requirement based on prior acceptable services supplied to the Board.

**14. DELIVERY AND TERMS**

All prices shall be quoted as DELIVERED PRICES. The terms of the sale must be stated. No advance payments will be made to the vendor. Payment will be made as soon as the work is accepted. Partial payments are acceptable

**15. INVOICES**

Individual original invoices shall be furnished to the Town. Statements are not acceptable for use as invoices.

Oxford Board of Education  
Attn; Michael Dagostino, MPA.  
50 Great Oak Road, Suite A  
Oxford, CT 06478

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**Service required and/or Materials to be purchased**

**16. SCOPE OF WORK:**

**Project Summary**

The Town of Oxford Board of Education (hereinafter referred to as the Board), is seeking proposals from qualified contractors (the Bidders) to replace the existing fire alarm system at Quaker Farms School (30 Great Oak Road Oxford, CT) including the addition of Voice Evacuation System as described in Appendix A of this RFP. The bid price is to include all materials, labor and permit fees.

Bidders will offer a Construction Manager at Risk Contract that will complete:

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(located in Main Office)
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- 1 FireLite LED Driver Module
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- 1 FireLite ECC-50DA Audio Amplifier Module 25vrms
- 1 FireLite Circuit Expander Module
- 6 FireLite Remote Microphone Paging Units
  - 1-Principal's office
  - 1-Library office
  - 1-Rm 207 office
  - 1-Rm 302 classroom
  - 1-Rm 421 classroom
  - 1-custodian office
- 1 FireLite Remote Telephone Zone Module

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38 FireLite Addressable Photoelectric Smoke Detectors  
4 FireLite Addressable Photoelectric Duct Smoke Detectors  
4 System Sensor Sampling Tubes (for duct smoke detectors)  
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9 FireLite Addressable Fixed Temperature Heat Detectors  
15 FireLite Addressable Manual Pull Stations  
4 FireLite Control Relay Modules  
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23 System Sensor Speaker/Strobe Units  
23 System Sensor Back Boxes, Red  
2 Yuasa 12volt 26amp Batteries  
4 Yuasa 12volt 18amp Batteries  
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1 Misc. wiremold, pipe, boxes, fittings, straps, clamps, hardware, etc.

Notes:

1. 120volts ac power to Voice Evacuation Panel to be delivered by others (electrician)
2. Use of Oxford Public Schools scissor lift in gymnasium allowed
3. All control panels would be surfaced mounted in main office

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**Summary of Project**

All services in this bid must comply with the detailed specifications as documented in Appendix A of this RFP. No substitution of equipment, materials or software will be permitted.

The following activities must be estimated and included in the vendor's bid proposal.

**Project Goals:**

The Town of Oxford Board of Education (hereinafter referred to as the Board), is seeking proposals from qualified contractors (the Bidders) to replace the existing fire alarm system at Quaker Farms School (30 Great Oak Road Oxford, CT) including the addition of Voice Evacuation System as described in Appendix A of this RFP. The bid price is to include all materials, labor and permit fees.

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**Project Completion Tasks:**

Manufacturer Warranty Inspection grade greater than 90%  
Customer satisfaction and possible third party inspection results

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**Signature Submission Page**

Date \_\_\_/\_\_\_/\_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
by (Signature)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Title

## **APPENDIX A - Scope of Work**

The Town of Oxford Board of Education (hereinafter referred to as the Board), is seeking proposals from qualified contractors (the Bidders) to replace the existing fire alarm system at Quaker Farms School (30 Great Oak Road Oxford, CT) including the addition of Voice Evacuation System as described in Appendix A of this RFP. The bid price is to include all materials, labor and permit fees.

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