



## MEETING MINUTES

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Secretary at (530) 472-3241. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

(28CFR 35.012-34.104 ADA Title II)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: District Office, 27635 Oak Run to Fern Rd, Oak Run, CA 96069

A copy of the agenda can also be viewed at the District's website: [www.oakrunschool.org](http://www.oakrunschool.org). The Board meeting will be held in person. For those individuals not attending in person, all public comments will need to be submitted to Becky Carr at [bcarr@oakrunschool.org](mailto:bcarr@oakrunschool.org) by 12:00 p.m. on the day of the Board meeting.

### 1. CALL TO ORDER

Meeting called to order at 4:35 p.m.

Shawn Hill - Present  
Shauna Kittrell - Absent  
Candy Maurer - Present  
Kandace Baugh - Present

Daniel Moore - Present

### 2. AGENDA ITEM: INTERVIEW AND PROVISIONAL APPOINTMENT OF BOARD MEMBER

Kallie Bukowski was the only community member to apply for the open Board Position.

Appointment of Board Member  
1 candidate - Kallie Bukowski

Motion to approve this appointment by C. Maurer  
Second by K. Baugh  
Unanimous vote to approve

Note: Board had K. Bukowski join immediately.

### 3. COMMUNITY INPUT

D. Lucero spoke with her concerns of teacher credentials and quick deeding of school property

by former superintendent.

#### **4. Community Relations/Public Comment on Close Session Items**

#### **5. CLOSED SESSION**

Closed Session : 4:46pm

**A. Conference with Legal Counsel regarding Existing or Potential Litigation:**

**B. Conference with District Labor Negotiator: 1. (Government Code Section 54957.6)**

#### **6. OPEN SESSION**

Nothing to report out of Closed Session.

##### **A. Call to Order**

Called to Order at 5:18pm

Shawn Hill - Present

Shauna Kittrell - Absent

Candy Maurer - Present

Kandace Baugh - Present

Kallie Bukowski - Present

Daniel Moore - Present

##### **B. Pledge of Allegiance**

#### **7. REVIEW AND ACCEPTANCE OF AGENDA**

Motion - K. Baugh Second - C. Maurer

All approved

#### **8. SUPERINTENDENT DISCUSSION ITEMS:**

##### **A. Superintendent Update**

**1. Update on State challenge to our ELOP Program and the \$825,000 State findings regarding attendance records**

Three weeks ago, the school received a notice from the state regarding an \$80,000 ELOP fine. After reviewing our submitted mitigation documentation, the state confirmed that our findings were accurate. As a result, the fine has been fully eliminated.

The school currently has one supplemental funding program in operation, ELOP. Beginning next year, there will be two supplemental funding sources: ELOP and ACE. The

Shasta County Office of Education (SCOE) will oversee and operate both programs.

A tentative agreement has been reached regarding the previously reported \$825,000 owed for improper attendance recording. Daniel Moore attended the pre-hearing meeting and has a copy of the related documentation. The agreement is not yet public and will remain confidential until all required signatures are obtained. The tentative settlement amount has been significantly reduced to approximately \$20,000 and covers school years 2021/2022 and 2022/2023 only.

## **2. Community School Coordinator Update**

Kim Patterson reported that the Community Program will be able to supply paint only for the Community Room. The relocation from the Library to the Community Room is tentatively scheduled to take place during Christmas Break. The new Community Room will include grocery distribution with pre-packed bags and a refrigerator. This new location is expected to be more accessible and convenient for the community. In the future, there are plans to establish item-trading partnerships with other schools. We had a fun Halloween party. A wonderful Thanksgiving lunch today. We also had a shoe (brand new pairs) that each student was given. In December the students will be singing at the Oak Run Store (we will advertise the date/time). Dec. 18th after the singing at the store we will have a Hot Cocoa Cart to serve staff and students at the school.

## **B. Shasta County Office of Education Business Oversight Expert Report**

**R. Fauss** expressed appreciation for the positive news regarding the reduction of fines. It was noted that two individuals are actively advocating on behalf of the district. Emphasis was placed on mitigation as the key factor in continuing forward progress.

It was further reported that the **Shasta County Office of Education** is funding mentoring support for **D. Moore** in relation to the district's agreement with the State during the mitigation process. It was noted that **three different state departments** are currently involved, and that the process includes many moving parts.

## **9. COMMUNITY INPUT**

**D. Lucero** addressed the Board regarding an alleged Brown Act violation. She stated that the previous superintendent did not properly report matters related to allowing discrimination and expressed concern that the Board did not take action at that time. Ms. Lucero emphasized the importance of holding individuals accountable and ensuring the school remains compliant with all regulations.

**G. Delarge** reported that she has not received the cumulative records for her grandchildren. Administration stated that the school will work to rectify the issue.

An additional community member spoke regarding concerns about the school logo.

## **10. CONSENT AGENDA**

Motioned: K. Baugh  
Second: C. Maurer

All Approved

**A. SUPERINTENDENT (CONSENT)**

**1. Minutes of Previous Meeting(s) (CONSENT)**

Motion by: K. Baugh Second: S. Kittrell

Unanimous vote

**B. HUMAN RESOURCES (CONSENT)**

**C. BUSINESS AND FINANCE (CONSENT)**

**1. Check Register for September 2025 (Consent)**

**2. Purchase Order resister for September 2025 (Consent)**

**11. CURRICULUM AND INSTRUCTIONAL STUDENT SERVICES (CONSENT)**

**12. ACTION - DISCUSSION ITEMS:**

**A. CHILD WELFARE AND ATTENDANCE (CWA)**

**1. First Trimester Attendance Report**

The Attendance Report for the first two months is 94%. D. Moore commented that these numbers are better than he thought they would be. Very happy with the results.

**B. HUMAN RESOURCES**

**1. Annual Review of Teacher Credentials (INFORMATION)**

The Annual Review of Teacher Credentials was presented to the Board. Both teachers are Fully Credentialed.

**C. CURRICULUM AND INSTRUCTIONAL STUDENT SERVICES:**

**1. 2026–2027 School Year Calendar Proposal**

Went over Calendar with Board. We used the same template as Shasta Union High School District and modified it to fit our school district.

D. Moore would like to vote in the school calendar for 27/28 on December's Board Meeting.

## D. BUSINESS AND FINANCIAL SERVICES:

### 1. Interfund Transfer Between the General Fund and the Cafeteria Fund Resolution 25/26-4

The Interfund Transfer Between the General Fund and the Cafeteria Fund Resolution 25/26 was presented to the Board.

Motion by: K. Baugh

Second: C. Maurer

Unanimously approved

## 13. CONSTRUCTION, MAINTENANCE, TRANSPORTATION, SAFETY AND GROUNDS:

### A. Facility Master Plan

It was noted that the planning portion is **fully funded through the Modernization grant**. This phase represents the **preparatory portion of the plan**, and the district will proceed in accordance with the established process.

## 14. BOARD POLICIES AND ADMINISTRATION:

### A. Update on updating Board Policies

Administration reported that the goal is to have the **updated Board Policies completed by Christmas Break**. This process will include the **removal of policies that are no longer applicable**.

## 15. BOARD DISCUSSION ITEMS:

**Board Member K. Baugh** clarified a previous comment regarding an attempted police report involving the former superintendent. It was noted that since the individual is **no longer employed by the school**, there is **no ongoing behavior**, and because the matter was **not reported in a timely manner**, the attempted report was **dismissed**.

## 16. ADVANCED AGENDA:

The Board is requesting a Budget Report.

## 17. UPCOMING EVENTS:

Christmas Musical and dessert: December 16th @ 6:00pm

Students singing at the store: December 18th @ 10:00am

Christmas Break: December 22- January 5

Next Board Meeting: December 18th @ 4:30

**18. ADJOURNMENT:**

Board Meeting Adjourned @ 6:02pm

**A. CLOSED SESSION (As needed)**