

NOTICE OF NEGOTIATIONS MEETING

**BOARD OF TRUSTEES
TROY SCHOOL DISTRICT NO. 287
LATAH COUNTY, IDAHO**

NOTICE IS HEREBY GIVEN to the patrons of Troy School District No. 287 that the Negotiations Teams for both the Board of Trustees and Troy Education Association of said district has called a meeting to be held at 6:30 p.m. at the Troy Elementary School Library, 103 Trojan Drive, Troy, ID on Tuesday, June 24, 2014. The purpose of this meeting is as follows:

- 1. Negotiations**

**Dated this 19th day of June 2014
Theresa Priebe
Clerk, Board of Trustees**

Negotiations Meeting
Tuesday, June 24, 2014
TES Library, 6:30 p.m.

TEA Team: Steve Braun, Lead Negotiator; Alison Bohman; Crystal Tibbals

District Team: Dana Hoskins, Lead Negotiator; Ron Berger, Dr. Christy Castro, Supt. via speaker phone
Clerk: Theresa Priebe

Steve Braun stated that the minutes of May 27, 2014, page 3, last paragraph on page does not reflect the conversation: *Dana Hoskins asked when the District would be sending the information in and Theresa Priebe stated that the notice for the budget hearing would be sent in tomorrow (Wednesday) for publication on Friday, May 30, 2014.*

Due to a misunderstanding of which document was going to be sent in, a revision of the May 27, 2014 minutes need to reflect conversation per tape recording: *(Dana Hoskins stated that the document was actually going to be sent tomorrow or the next day and asked Theresa Priebe what day. Theresa Priebe stated tomorrow. Dana Hoskins informed Steve Braun that he could be copied on it and it's the final draft.)*

Dana Hoskins asked that when a document is being discussed, that the name of the document be addressed for clarification.

Steve Braun stated that he did address the Salary Based Apportionment document and not sure where the confusion came from. We keep getting documents that doesn't have the best and latest information and we are trying to get something that is more accurate to judge our numbers off of.

Dana Hoskins requested to caucus at 6:47 p.m.

Both teams resumed meeting at 7:07 p.m.

Dana Hoskins requested a copy of both meeting tapes and stated that there appeared to be differences in what was interpreted and we acknowledge that our understanding was different, so if we could get a copy of the tape we can revise the minutes. Also, we want a clarification on what is sent to the State and when it is being sent. Dana Hoskins asked Theresa Priebe to provide the list of items to be sent.

Theresa Priebe stated that the following are sent to the State: 4-year budget publication; estimated Revenue Worksheet; Levy Election Results; Voter Tracker; Budget Approved by the Board; L-2 form; and Summary of Funds (2-yr summary).

Steve Braun asked when the documents were sent to the State.

Theresa Priebe replied that the documents are sent to the State after the Board approves the budget and by July 15th.

Dana Hoskins stated that the salary based apportionment worksheet is an internal worksheet that the district uses in which the information is populated on the worksheet and transferred to the Estimated Revenue Worksheet but that worksheet never goes outside of the district.

Steve Braun stated that he understood that it transferred to the other sheet. For many years this has been a pretty good road map for both sides to walk through to see what we're expecting for revenue with the exception of this year.

Dana Hoskins commented that it is now a final draft and is now available at the district office.

Steve Braun asked when the document was finalized.

Theresa Priebe stated that it was at the Budget Hearing.

Steve Braun asked that the document be emailed to the teams sometime this week and asked if the district was still working with 20.93 support units.

Dana Hoskins replied that yes, it was 20.93. Also, we will agree to review the minutes, make whatever revisions we need, come back together, review them, sign them and asked if TEA agreed to this.

Steve Braun stated that TEA would agree to that.

Dana Hoskins then asked Steve Braun if he was at the point prepared to discuss either the 2.5% or the Master Agreement and Steve Braun stated that he was and would like to discuss the 2.5%.

Steve Braun requested that district walk TEA through downsizing 2.5% salary increase. Lots of districts around us are getting more than that; \$88,000 more in this year's budget than last year's budget; \$25,000 in federal dollars that has not been allocated and can be allocated; a reserved \$25,000 for a bus that can be appropriated somewhere else; \$30,000 of non-renewed ESP as an estimate; a possible \$23,000 savings in a teacher not retained; \$2,000 for her national board certificate which is approximately \$193,000 more than last year. And the district can't provide a 2.5% increase.

Supt. Christy Castro addressed these issues. The RIF that was mentioned, the proposed RIF cannot be considered actual reduction in force because they are proposed to the Board and the Board has not...

Steve Braun interjected that he needed to have Supt. Christy Castro explain because three ESPs who all received letters that they are not coming back, they do not have continuing contracts.

Supt. Christy Castro apologized to Steve Braun because she was under the impression he was talking about a teacher. Supt. Christy Castro explained that the paraprofessional positions, the classified positions, that are not coming back, those positions, not in place, enabled us to balance the budget as was presented at budget hearing. The \$59,000 that is budgeted is for movement in salary; the \$25,000 can be used for salary instead of the bus. However, at this point, the school board's responsibility is the safety of the students and is one of three primary responsibilities that they have. Although at this point, all are not ready to allocate immediately for a bus. The Board wants to wait and see how the student enrollment turns out in November before making any final decisions. The \$25,000 federal dollars is typically something kept for capital projects. However, that is also available, but that isn't what the Board uses it for. They keep it for potential capital projects. We do have it still, but not sure where the projected fund balance is going to be. And, we're not sure where we'll be this year with enrollment. We ended with 15 students short with the possibility of another 10 students short for a total of 25 students short since the beginning of last year. With that being the case, that's why we set the budget where it was at the budget hearing. For Supt. Christy Castro, her perspective as superintendent, what we have is \$59,000 in the salary that the school board can look at for negotiating unless they are willing to use other areas but not seeing that they are willing to do that.

Steve Braun stated that there is still \$109,000 at the district's disposal that they could choose to put toward retaining quality teachers but they're choosing a different priority? Am I understanding that correctly?

Supt. Christy Castro is in disagreement with what Steve Braun just said that believes there is \$59,000 that we can look at for salaries and it would not be wise to spend all the \$59,000 because of other expenses that could occur. Because the fund balance possibly not being what was projected. Even TEA said the fund balance projected was less than what the district projected by \$48,000.

Steve Braun asked Dana Hoskins if he could get an answer from her as chief negotiator.

Dana Hoskins explained that at the district, our income relies in three major area—State providing supporting dollars; supporting funds from Federal; and supporting funds from running local levies. The issues, and this is one of those years that is not a fun year. We're not looking at having money left over anywhere. The proposed budget is extremely tight. The expenditures that we have verses the propose number of students that we're going to have -- being down 25 students. That may not seem like a lot to a large district, but to a smaller district, it's a whole classroom and I'm happy to go through with you on any line item that you see where we might be spending, in your view, unwisely. We moved the \$25,000 for the bus to the general fund and I know that as we travel, we want to make sure that both you and our students are safe. We have in the last couple of years gone off the bus rotation schedule

because we wanted to save money. We needed to save money we didn't have and needed to spend it elsewhere. If you want to look at the buses and feel comfortable that one or two can make long distance trips and you feel safe traveling with the students, we can look at that \$25,000. I have been advised that we need to get back on the bus schedule as quickly as we can. That's just a piece of the puzzle. Federal funds—what we get from federal funds usually have some sort of tie with them. We do have the forest funds and they go into the general spending. From TEA's view, what is a healthy fund balance to maintain?

Steve Braun asked Fund Balance or Contingency Reserve?

Dana Hoskins stated contingency reserve.

Steve Braun stated 5%.

Supt. Christy Castro commented fund balance and stated that we could talk about both of them.

Steve Braun commented to Dana Hoskins that he would like to maintain the conversation with her and get her answers.

Dana Hoskins commented that she wanted to define both the fund balance and contingency reserve and recommended defining fund balance first. Dana Hoskins asked Theresa Priebe what the definition of fund balance was and what those dollars were spent on and Theresa Priebe replied that it was part of your expenditures in the budget.

Supt. Christy Castro stated that the fund balance goes back into your entire budget that we had approved. If we need to spend every penny that was budgeted, then there is no fund balance the year after. The question would be, how much of the budget, that we budgeted, do you feel we don't need? And from what I'm hearing is the bus, and \$100,000 that is there—that is what I'm hearing from Mr. Braun. Maybe misunderstood.

Dana Hoskins stated that the fund balance is used to pay our monthly and Theresa Priebe interjected yearly and is part of revenues for the year. Contingency reserve are funds that are not used on your line item budget that is like a savings account. The funds are there for the Board to use in case of an emergency.

Steve Braun questioned what type of emergency would we use the contingency reserve for because one example and people have asked about is how did we pay for the flooding at the elementary school. Insurance. It better have been insurance. So that's not an emergency we need a contingency for so what would we spend contingency on?

Supt. Christy Castro stated that for example, the contingency money was used when the greenhouse fence project was over budget. The difference came out of contingency reserve because there were additional costs not budgeted for the project. Many projects can go over

budget due to unexpected things that can occur throughout the year. Two paraprofessionals hired out of the contingency this past year. The list does go on. This is just two examples.

Steve Braun questioned the fence project at \$6,000. So when it was said and done, the district paid him more than the \$6,000 bid?

Supt. Christy Castro replied that that was right. When it was all said and done, we paid the students that helped. We also ended up paying students to help us during the summer that need to be done. We also had to pay for paraprofessionals that we had not initially planned for. So, there were a number of things—just not the one project. But thought it was one where you were affected.

Steve Braun asked if the district changed or approved a policy to pay more for a project than the bid it had accepted.

Supt. Christy Castro stated that no, what we had to do because there were students who helped build the fence that the district had to pay the students. By law, it's the employment law for youth. Whenever students are used, we have to pay them. We were not aware that there were going to be students helping with the project.

Steve Braun stated that somebody along the lines had to authorize those students to do work outside of the contract of that of what Guy Wells submitted.

Supt. Christy Castro replied that it didn't happen that way. And because that wasn't planned for even though it wasn't planned for, those students did the work and we are responsible to pay them. I don't believe it's necessary to get into all that because I did have the attorneys involved in that in deciding what had to be paid and what didn't. My point is with following up with what are some things that can occur in a district. The contingency reserve is there to pay for unexpected things you don't plan for and I think you understand that. We can argue it but it's a fact. That's what it's there for.

Steve Braun asked how many para professionals did you say before that was paid out of contingency.

Supt. Christy Castro stated that initially when she got here, two para professionals were hired that we thought had been covered in the budget before and approved before I got there. When push came to shove when all the fund balance being calculated, we had to end up using our contingency for these para professionals.

Steve Braun asked what the third item was that would have been a contingency cost.

Supt. Christy Castro stated that just about anything that's not in the budget can be used. What we try to do is get our insurance to pay for anything that is unexpected and we try not to have unexpected expenses. There are times when things happen and you need to have a

contingency. Don't have budget in front of her but asked Theresa Priebe if contingency was set at \$13,000 and Theresa Priebe stated it was just a little over \$13,000. Expecting, with this budget, a \$3 million budget that it is possible that there could be an unexpected item and if not, it does go into the fund balance the following year.

Dana Hoskins wanted to clarify on the fund balance that she would like to see it at 10%, but the State recommends it a 5% and we generally try to stay

Supt. Christy Castro stated to Dana Hoskins that it's not for fund balance, that's for contingency. The 5%.

Dana Hoskins stated 5% for the contingency and we are currently setting at \$13,000, right?

Supt. Christy Castro stated that was right and also stated that we are way under the 5%.

Dana Hoskins stated that would be right around \$164,000.

Supt. Christy Castro stated yes and we're looking at \$150,000 contingency with 5%. We're at \$13,000 this next year, which is a little bit scary.

Dana Hoskins asked Steve Braun if he had any other questions about how we are spending the contingency reserve.

Steve Braun stated that the fund balance is a tricky thing and I think it takes a lot of trust. If looking at a household budget and find that your electricity bill is coming under budget by about \$200 and save that up, by the end of the year, you look at that and say "Gosh, we have some extra money here, let's replace the furnace, add some air conditioning to the house and spend \$5000 and now we don't have a fund balance, right?"

Dana Hoskins stated that if we spent it all, we wouldn't. That's correct.

Supt. Christy Castro stated that it's projected that we will not have a fund balance in two years, possibly one year. One of the expenses that did raise was our utility bills. They did go up significantly this year.

Dana Hoskins asked if the real question was that you're feeling uneasy about the amount of money we have in the fund balance?

Steve Braun stated that I just think it's an easy thing to manipulate what type of money we may have left over. Last time he quoted several of the audits where it showed a significant amount of money that was budgeted, income is less, expenses quite a bit more and I understand it. It's wise accounting, but it's a pretty big gap. And it's pretty easy, about February, it looks like we're ahead of things here, let's spend some of this money in other places. Let's take care of some pet projects as opposed to what may be better for the health of the school district.

On paper that's not necessarily what I'm seeing now. What are the priorities of the District? And I'm starting to really question is it retaining and recruiting high quality staff, or is it something else?

Dana Hoskins suggested talking about salary and what you're paid right now. The State has a salary schedule and Troy School District pays about \$250 thousand above and beyond that. If you look at Region 2 and you look at salaries that are paid, ours are within the top five of those salary schedules. Troy has historically supported the staff. We value you, we want to do the best we can, and the years we can, we do. There are some years like this year, that we hit a wall and we're looking at \$13,000 in the contingency and it's scary. We want you to be part of the budget process. I do feel like you guys have a ton of good information to bring back to us. The discussion should always be held. The fact that we do have a bad year, that we are looking at lot more expenditure than we have income, our student population is decreasing. I'd like to see that reversed. I had a little conversation with myself. Why are we losing students? We're tracking that. We have staff students who are not attending and want to know why. Is there something we're doing differently? Every student we can get into our district helps our bottom line. The contingency of \$13,000 is scare to me. It probably doesn't scare you guys.

Steve Braun commented that he trusted Theresa Priebe.

Dana Hoskins commented that you trust Theresa Priebe? That is good to know. Do you not trust me?

Steve Braun stated that he wasn't saying he didn't trust Dana Hoskins. I trust Theresa Priebe with the books.

Dana Hoskins stated ok and alright and anybody who knows me, I am a penny pincher. I like to have reserves for any kind of unknowns. I'm not so much of a penny pincher that I would keep money out of your pocket. When I come to you and say that this is what we have, it really is what we have. We have been given 1% from the State. That 1% is right around \$9,000, but we're paying a quarter million dollars over what the State has scheduled to send. We have budgeted to moving you on steps and lanes, I think \$59,000. However, that doesn't benefit ten of you. So, does that affect me? That affects me because I'm seeing 10 of you work just as hard as everyone else and not reap any kind of benefit. We do have funds for the pay for performance, but it's not called that anymore.

Steve Braun stated that he knew what Dana Hoskins was talking about, so they are on the same page.

Dana Hoskins finished by stating that those funds are set aside for you. Now, we've always tried to make it attainable because we want you guys to have all the money.

Steve Braun asked if Dana Hoskins could foresee that continuing.

Dana Hoskins asked if Steve Braun was referring to the pay for performance dollars.

Steve Braun asked if the Board would try to make that attainable because we seem to have a different committee all of a sudden this year.

Dana Hoskins stated absolutely. We want it so it doesn't look like you walk through the door and get the money. We trust you guys. You have goals to reach and we, as a committee, will set those but you're involved with that as well. Who are you concerned about on the committee? Is there any...

Steve Braun stated none. I was just curious. Suddenly it just changed and we haven't heard anything back and so I wanted to feel out if we still have the same goal in mind.

Dana Hoskins replied yes and those are dollars given to pass along and we want to make sure that you have them. I know it doesn't look like an increase to your salary amount, but it is dollars that we do pass along.

Steve Braun stated so you mentioned that we're losing possibly 25 students. Part last year and part this coming year. We've pretty much had the same staff, support, principals and everything like that that the community has always supported. Why do you think we're losing students? What's the problem?

Dana Hoskins stated good question and I am concerned about it. I would like to think that we can rebound and that we're just in a transition state. Folks who had children in our district graduated from the universities and are moving on, but it's not just that. Deferred to Christy—I know that you've done some surveys. Are you able to add any insight as to the students we have had leave?

Supt. Christy Castro stated that I have actually done some research on the students that are in our district. We've stayed pretty steady over the years. Of the students that had chose to go to Moscow or another school district over ours that lives in our district, what we are seeing differently would be the families that are moving in to the real estate that we have in Troy do not have the school-age students. They're not populating the housing with the number of school-age students. That's what I'm seeing. The number that is going to Moscow and other districts are pretty much remaining the same over the years. So, there's an overall decline.

Steve Braun stated that we have lost something in our educational system at Troy that used to attract people here because we did a great job but our staff hasn't changed that much.

Dana Hoskins asked Steve Braun if he had any insight as to what he thinks is changing.

Steve Braun stated that he didn't know, but he thinks it's a huge problem that we need to fix.

Dana Hoskins commented okay.

Steve Braun stated that he lives here, he teaches here, and he works here and he has a son that without Mrs. Perezchica's intervention, probably still wouldn't be reading at this point and time and our philosophy is to cut reading at a critical age in life? You know how important reading is to young people and I don't find that attractive, that's something to me that make me think, "Well, for the sake of my child and my child's education, maybe he needs to look at a neighboring community that also be educated in" because we feel so severe that we need to cut programs that are critical to education. And, I can't imagine why other parents wouldn't see the same thing.

Supt. Christy Castro stated that she was sorry, but she couldn't hear Steve Braun and asked if he stated we were cutting reading.

Steve Braun stated that we're definitely reducing our library staff which will impact the reading program at the elementary that impacts my son's ability to be a good reader at a young age.

Supt Christy Castro stated that she would disagree with that. We are not going to be closing or limiting access to the library. There's not a reading program at the library that's being cut. Your son will be receiving the same reading and so will all the other children be receiving the same reading instruction next school year.

Steve Braun stated so this may shed light onto the problem we have. The perception around the community is that programs like that that are critical to our kids are being reduced. If that is their perception, they'll make it the reality by leaving. And that is the perception.

Supt. Christy Castro stated that may be so. I disagree with it but that does not explain why we have 15 less in this school year when we had the same amount of staff and programs as we did before. We will have the same amount of programs available next year as well. When you look at 30 students graduating from high school and 20 coming in, that was all measured before we reduced the library staff at the high school and elementary.

Steve Braun asked if our libraries will still be open the same amount of time that they have been in the past.

Supt. Christy Castro stated that the libraries will still be open. We do have a plan for that. I'm not sure where that's going with negotiations and the teachers getting paid, but yes, they will still be open with the staff that we have.

Steve Braun asked if that couldn't possibly be part of the community's perception where they choose to take kids to another school than to come to our school.

Supt. Christy Castro stated that if this community does have that perception after the school year starts, then we may be seeing something. But that hasn't even been, that couldn't possibly be the reason for any of this because like you said, our staff and programs have been

the same for years. But yet, for all of these years, the decline in enrollment has occurred. This is just a most recent change that hasn't even been able to take effect yet.

Steve Braun stated so,

Supt. Christy Castro stated that if there is going to be something that occurs from that, then it hasn't happened yet.

Steve Braun asked if we were good with our programs and staff and everything else until a couple of years ago? And then we saw a decline?

Supt. Christy Castro stated that actually we had more staff in the last two years than we have had in the previous years.

Steve Braun stated that he was talking about enrollment.

Supt. Christy Castro apologized and asked Steve Braun to repeat.

Steve Braun asked so our enrollment seemed to be fairly steady until the last couple of years or so?

Supt. Christy Castro stated no, it's been a steady decline. It goes up and down, but it's been a steady decline from when we parted from Whitepine School District. We can bring in the enrollment. Let me do that next time or let me forward that to you. The pattern of enrollment has been a steady decline all the years since we departed from Whitepine. Although it will go down on year and up the next year, it still won't go up as far as the years previous. It's a pattern. Let me get the enrollment figures to you.

Steve Braun stated okay and addressed Dana Hoskins. You talked about the three funding sources being state, federal and local. Dana Hoskins confirmed. Steve Braun stated that two of those, to my understanding, have increased. Even though we didn't raise our levy significantly, it is more available money this year than last year because we didn't do the road project and the state, if I understand this correctly, basically gave a 5% increase in spending if you add the salary together and the 12% for discretionary. So again, those two have increased. Yet, locally, we're destitute.

Supt. Christy Castro stated that our fund balance has dropped from \$400,000 to, we project, \$140,000-\$150,000 and the TEA has projected less than. Well, I take that back. I've taken our the road in our fund balance, so our fund balance has decreased significantly and again the TEA's estimate believes will be less than what our projection is.

Dana Hoskins started to state so our expenditures

Supt. Christy Castro stated we had a fund balance before that we don't have now to use in our general fund. So our levy is replacing that fund balance. The increase in our levy is replacing the decrease in our fund balance.

Dana Hoskins referred to Steve Braun and stated that as you look through the budget are you seeing line items that catch your eye that you would like for us to look at?

Steve Braun stated that there is one initially and then I think we need to go talk for a minute and this actually came out quite a while ago and it disturbed me on several levels. I need to find where it is in here. It is what it is.

Dana Hoskins asked Steve Braun if he was looking at the final or looking at...

Steve Braun stated that it is from March. April 9th 2014 that Christy...

Dana Hoskins asked if the line item was still the same?

Steve Braun responded that I don't know that yet. I just had it here and turned the page while we were talking. I shouldn't have. It was when you were talking about, I hate to say frivolous spending, but question some of the authorization of spending. And I think this has appeared on a couple of...maybe I can't find it.

Dana Hoskins stated you can. I trust you.

Steve Braun asked Theresa Priebe what are the 531 accounts.

Theresa Priebe responded that the 531 is interscholastic. 100-531

Steve Braun stated that's not it. It was a purchased service at the district office I thought that we just wanted some clarification on.

Dana Hoskins stated the she actually had the 4-9 draft that we were working from and you said it was a purchased service?

Steve Braun stated that he thought there was some purchased service stuff from the district.

Theresa Priebe stated that would be under 100-632.

Steve Braun stated 632.

Supt. Christy Castro stated that I'm wondering if it's the accounting program you might be thinking of.

Steve Braun stated I'm not sure. It was a question way back in my mind.

Dana Hoskins stated purchased services \$31,000. Is that it?

Steve Braun stated yes. I'm not going to suggest that it's not justified. But I definitely know that when we went through these budgets, it was a question some of the people sat there asking, "My word, what kind of things are we purchasing for \$31,000?" I can tell them copy machines, part of that. I know there are different things like that. But, it's pretty hard to distinguish when we're going through this with a big blank check and an item there purchased services for \$31,000. Probably nothing to do about it tonight or at this table but it would be nice to know services we're actually providing outside of the staffing we have.

Supt. Christy Castro stated and that's not too difficult to answer. We have accounting programs, we have Ednetics. Theresa, you might have those things off the top of your head that you can list, better than myself.

Theresa Priebe stated a lot of it is advertising, auditor, those are just a couple of things. The tech support for our financial accounting.

Steve Braun asked if we are still in a partnership with Kendrick for that deal.

Theresa Priebe stated yes and that I can list that stuff out and send that to you. Those are just some of the top items that come to my mind. Copies and

Steve Braun stated there are a few of those throughout the budget. I know during the budgeting process that there were some questions with "My word, we're fixing and paying the Ag Teacher, but we're going to pay the Ag Teacher from Deary to do the job" it looks like in purchased services. I think we can easily clarify those to some extent, but

Dana Hoskins stated okay, so, are there any others on here, Steve, that pop out, that we can have Theresa Priebe look at, I mean get that information out?

Steve Braun stated that's the only one I sorta remember but I wish I had more clarification for that, but it was just a big number that we really don't know what it's spent on. It it's copiers, auditing programs and things like that, okay. That's a necessity. Okay, we have to have those things. We talked about contingency.

Dana Hoskins asked Steve Braun if there were any other line items that you wanted the final proposal, our final budget that you wanted to discuss as far as thoughts on.

Steve Braun stated not that I'm aware at this time.

Dana Hoskins stated okay.

Steve Braun stated so the, wait, maybe we should caucus a minute before we go on and before we move on another topic. We want to caucus a moment while we still have some numbers in our head.

Dana Hoskins stated okay.

Teams went to caucus at 7:55 p.m.

Teams returned to the table at 8:22 p.m.

Steve Braun asked Dana Hoskins if you got everything decided.

Dana Hoskins stated that we did.

Steve Braun stated that we have a counter proposal for you. We already proposed, now a counter. We will drop off 1% to go to 1.5% salary increase across the board. Keep the Master Agreement as is for the continuing year. And, we would like to drop the other three proposals. That would be suspending stipends, which would go away. Freezing lanes on salary schedule would go away. And tracking the time for extra-curricular stuff would go away.

Dana Hoskins stated so you want to drop

Steve Braun again stated we'll come down 1%. 1.5 salary increase. Keep Master Agreement in place as is for a continuing year and basically you would withdraw your three proposals which would suspend stipends for a certain number of extra-curricular activities. I can list those if you like.

Dana Hoskins stated that no, I've got them.

Steve Braun stated that and we, after you caucus, we can specify those if we need to in the agreement. Freshman and JrHi advisors, T-Club, Troy Spirit Club, cheerleading, Math Counts, IDFY – those would not be suspended. We would not freeze teacher salary schedule for steps and lanes, and we'll kick the can down the road for the timesheets for extra-curricular stipends. Because the feeling is, the District once again is up against us in financial difficulty and I don't know if we need to worry about the rest of those if we can come down from our 2.5% proposal.

Dana Hoskins stated that we are going to go caucus a little bit and then we'll be back.

Teams left to caucus at 8:25 p.m.

Teams returned to the table at 9:03 p.m.

Dana Hoskins stated the district's counter proposal is: No salary increase, we do agree to the step and lane movement, the Master Agreement and the withdrawal of the extra-curricular and the time sheets are all tied together. So, if we agree on the Freshmen, JrHi, T-Club, Spirit Club,

cheerleading, math, IDFY time sheets have to come with those and it has to be adjusted in the Master Agreement.

Steve Braun asked Dana Hoskins to walk through that again slowly. No salary increase

Dana Hoskins stated no salary increase. Movement on steps and lanes. And, if we fund Freshmen, JrHi, T-Club, Troy Spirit Club, Cheerleading, Math, IDFY, the time sheets have to be implemented and it has to be noted in the Master Agreement as such.

Steve Braun asked why no salary increase?

Dana Hoskins stated we don't have the funds.

Steve Braun stated that you told us already that you budgeted 1% from the State. That the State added and sent on to us.

Dana Hoskins stated no. That was the one think we did not budget. Was that we budgeted the move on the steps and lanes.

Steve Braun stated that we need to check because I'm pretty sure at two different meetings that both you and Christy each said that there was a 1% built in already. We'll check.

Dana Hoskins replied okay.

Steve Braun stated steps and lanes. What do you have against the extra-curricular positions you're trying to cut? Can't find my sheet to list those.

Dana Hoskins began so

Steve Braun stated that the advisors for the freshmen and JrHigh classes are probably pretty important for those students to have some guidance while they prepare for high school. T-Club, Troy Spirit Club, Cheerleading, Math Counts, IDFY.

Dana Hoskins stated that what we've done is we've asked the administration to look at what's happening in each of the extra-curricular, these have been identified as either low or no activity and when you pay somebody to do a job, it's important that you get a return on your investment. Therefore, the time sheet will actually prove one way or the other whether yes, there is more than one meeting or meetings. \$200 for one meting if there are four meetings in a year, in my book, that's a lot of money. And, we just want to have an accounting just as you would if you were employing someone. You would want to know that they're spending your money wisely. What their return to you is worth what you are paying them.

Steve Braun stated that now I need to go back to what we asked last time. How do you see this reporting taking place? At one point we urge and suggest they do this and now it doesn't

sound like urge and suggest. It sounds like their payment would be withheld if they did not turn in some form of time sheet.

Dana Hoskins stated that time sheets are not going to be difficult. We're not going to make it an account by minute. I understand that Mr. Malm had some sort of a time sheet that you guys have used prior.

Steve Braun stated that he didn't know if it was a time sheet. You were supposed to try to go through and be general on what activities you have been doing.

Dana Hoskins replied okay.

Steve Braun stated far different than a time sheet.

Dana Hoskins asked if time sheet might be scaring you. But really, it's just how many hours you are investing and what are you doing with those hours?

Steve Braun stated I think you really need to clarify that because if there is a detailed time sheet, I think you can run into a lot of problems just like I asked last time, how are you going to account for overnight trips?

Dana Hoskins replied that I'm glad you brought that up because I too, am a salaried employee and when I am required to go out of town, I am paid for 8 hours even if I'm traveling for 16.

Steve Braun stated that I can go to bed after those 8 hours. And, if boys are red and girls are blue and they make purple in the middle of the night, it's not my problem because I'm an 8 hour employee?

Dana Hoskins responded that that's not how I'm treated. I still have the responsibility to do my work, whether I travel on the 8 hours that I do. I do company business. If I'm traveling four of those, I still have four hours worth of work waiting at my desk. I don't just say "Oh, those came in?" I don't foresee you ever doing that, Steve. Your work ethic is much different than that.

Steve Braun stated I understand that, but we need to have some way to all equally be recording what we're suppose to be doing and what we are doing for the amount of salary that we get paid.

Dana Hoskins stated right. I agree. Well, maybe your time sheet proves that we're not paying you enough for the effort you have spent. It could benefit both ways.

Steve Braun stated and I'm sure you're going to raise my salary. Highly unlikely.

Dana Hoskins stated still, works both ways. It holds us accountable for the time you invest.

Steve Braun stated okay and when if, I'm going to stick with time sheets right now. If we're turning in time sheets, I'm assuming that it would have to go to Theresa Priebe monthly. Are you going to break those stipends out by the amount of hours put in that month? How do you envision all this working because it's pretty important?

Dana Hoskins stated that the first year, we're going to ask for the accounting of the time sheets. You're still going to get paid because it's in the contract. No matter if you put one hour in or 97,000 hours in, the money is in the contract. And those monies have to be paid. But what that is going to give us at the end of next year is a good view of what is being done. Are we under paying you? Are we over paying you? So, at that point, all we're doing is collecting what you're doing. What you're doing for those dollars. Or are you doing a whole...

Steve Braun interjected and stated so, why don't we leave it on a voluntary basis then instead of making it..

Dana Hoskins interjected and stated we would never get the time sheets. I've asked for four years for time sheets and I have not seen one. So, the voluntary isn't working.

Steve Braun stated that I don't know if we have followed that up through the administration to be able to say. The last time we did this, I'm sure Mr. Malm put James Stoner, as the athletic director, in charge of it and he collected and some reason he was the one who finally had to come around to some people and say "Hey, I need something. I need to have you put together an estimation of what you do through the year." It worked out fine and it was a lot less threatening. It seems like we have a lot of *threatening* going on and I don't like it.

Dana Hoskins asked what is threatening. The time sheet thing is threatening to you?

Steve Braun replied that "Oh, you'll do it or we'll cut your salary". You're going to attach that to being able to pay you at all.

Dana Hoskins stated okay. So, say you have four workers on your farm. And, you've set a salary and you expect them to do "x" amount of work. You're not there during the day. There's a lot o activity on your farm. How do you account that they've done everything you asked them to?

Steve Braun stated that usually you can either see the product or the progress they've done. Apparently, in education we can't.

Dana Hoskins stated that back to the administration selecting these specific groups and saying maybe it's just all the activity is happening where they're not seeing it. But there's either low or no activity, so it's no us just randomly saying we don't see anything happening. So, we're just asking. Is there activity going on with this freshmen group? Is there more than one or two meetings a year? There could be. There could be one every two weeks and it's not being seen.

Steve Braun asked what do we do with the JrHigh and freshmen classes who have no advisors.

Dana Hoskins stated that we would have to work that out with the administration. What are the plans and they would come back and propose how they are going to be handled.

Steve Braun stated that maybe we have the cart before the horse.

Dana Hoskins stated that decision or discussion could have already occurred and I just don't know the specifics of it. So, I can get that for you.

Steve Braun asked Theresa Priebe how much money those positions would save the district.

Dana Hoskins stated \$9,334. That includes the stipends and social security income that's paid on top of those funds.

Steve Braun stated that I guess you would need to flush out a little bit. What a...so, the time sheets would be mandatory. Become part of the Master Agreement.

Dana Hoskins stated we would want some sort of tracking whether we called it a time sheet or an activity tracker. And, it does not have to be called a time sheet. You guys can give us examples of what you would like to see. I mean, it doesn't have to be from our side.

Steve Braun interjected and stated that somewhere along the line, the new philosophy is that we're cheating the district and we're not accountable for the time we're putting in, so now in the foreseeable future, we need to turn that stuff in. Because I'm pretty busy and I don't care what your sheet looks like. That's just another five minutes that I don't have to keep track of and deal with and to justify what I'm doing. I would say that if there is someone you don't trust doing the job they should be doing, that is probably someone you should target looking at having them justify their time.

Dana Hoskins stated okay.

Steve Braun stated that now this is a flat across the board. Little more stress, little more time, and we do a lot of paperwork.

Dana Hoskins stated that oh, I am sure you do.

Steve Braun stated that I still don't think we asked the question about what happens to 24 hour supervision.

Dana Hoskins stated that we can have additional discussions on that. I mean that we can come together at the table and figure out what we want to do with that. Whether it's chaperones, whether it is bus drivers, whether it's... I agree, Steve. When you're traveling, you need that protection as well. You need to be, you need to have additional staff when you have students

with you. I don't think you should be responsible to be awake 24/7 time 70 if you're gone that long.

Steve Braun stated to answer that question, we basically would have to have the district pay for and approve however they see fit the people traveling because I'm not willing to assume responsibility for a chaperone that runs amuck. And that costs me my profession.

Dana Hoskins stated that you and I have had that conversation before. We're in agreement with that. So, do you guys want to go back and talk about that or.

Steve Braun asked if there were any additional questions at this time.

Dana Hoskins replied that no, we don't.

Steve Braun stated that we are not going to be able to caucus and wrap our head around this tonight at all.

Dana Hoskins stated okay.

Steve Braun stated that it would be a flat out lie if I said we could. So we probably need to look at concluding tonight that way we can come back together and will give us some time to go through this. Frankly, I'm kinda insulted now you've come back with no salary increase. That's a shocker to know that we've sat in many meetings, talked about many different things and the Board chose to pass a levy that didn't even support its staff. It's heartbreaking.

Dana Hoskins replied okay.

Steve Braun stated that we will not be able to resolve this tonight at all. I'm sure. We would need to have some time to go wrap our head around what you guys have brought back to the table.

Dana Hoskins replied okay and just so you are aware, contracts have to be out by July 1st. Theresa Priebe will be issuing them at last year's rate and as we continue to negotiate, amendments will be made.

Steve Braun stated that it would probably help the district if it would include a letter saying why they are issuing contracts at the same rate as last year so as people receive those, they won't freak out.

Dana Hoskins stated they don't freak out.

Steve Braun stated that so everyone understands you can sign at this point and time and there will be an amendment at a later date

June 24, 2014

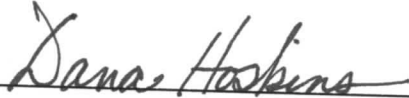
Dana Hoskins replied yes and asked if we wanted to call it an evening.

Steve Braun asked if we needed to set out next meeting date.

Dana Hoskins stated that we need to set our next meeting.

Next meeting is scheduled for July 8, 2014 at 6:30 p.m. at TES Library.

Meeting adjourned 9:22 p.m.



Dana Hoskins, District



Steve Braun, TEA

NOTICE IS HEREBY GIVEN, that at the regular meeting of the Board of Trustees of Troy School District No. 287, Latah County, Idaho, will be held on June 9, 2014 at 7:00 p.m. at the Troy High School Library, located at 101 Trojan Drive, at which meeting there shall be a public hearing on the maintenance and operation budget and a fee increase for Drivers Ed and a fee increase in school lunches/breakfasts for the forthcoming school year.

A copy of the proposed budget as determined by the Board of Trustees is available for public inspection at the School District Office at 102 W. Fifth Street, Troy, Idaho, during the hours of 8:00 a.m. to 4:00 p.m. from the date of this notice until the date of the hearing.

SUMMARY STATEMENT 2014 - 2015 SCHOOL BUDGET

ALL FUNDS

Troy School District 287

REVENUES	GENERAL M & O FUND				ALL OTHER FUNDS			
	Prior Year Actual 2011-2012	Prior Year Actual 2012-2013	Prior Year Amended Budget 2013-2014	Proposed Budget 2014-2015	Prior Year Actual 2011-2012	Prior Year Actual 2012-2013	Prior Year Amended Budget 2013-2014	Proposed Budget 2014-2015
Beginning Balances	375958	479505	355000	259000	514495	524700	465179	536347
Local Tax Revenue	839996	843488	1012623	998220	233756	241034	233071	237722
Other Local	28824	69357	32500	27500	55575	60603	80306	88525
County Revenue	0	0	0	0	0	0	0	
State Revenue	1989002	1992538	2078780	2048137	43928	49431	25070	63328
Federal Revenue	83241	0	0	0	247675	243925	220841	202031
Other Sources	0	0	0	0	1386303	132992	243431	230500
Totals	\$3,317,021.00	\$3,384,888.00	\$3,478,903.00	\$3,332,857.00	\$2,481,732.00	\$1,252,685.00	\$1,267,898.00	\$1,358,453.00
EXPENDITURES	Prior Year Actual 2011-2012	Prior Year Actual 2012-2013	Prior Year Actual/Budget 2013-2014	Proposed Budget 2014-2015	Prior Year Actual 2011-2012	Prior Year Actual 2012-2013	Prior Year Actual/Budget 2013-2014	Proposed Budget 2014-2015
Salaries	1785588	1918299	1997291	1933286	210133	188094	188074	188107
Benefits	537560	584974	618909	650355	87966	79348	68266	59389
Purchased Services	236627	249098	384187	295583	213881	96147	160998	191493
Supplies & Materials	94865	93276	131310	111923	89785	86240	92052	107900
Capital Outlay	36218	22560	131700	132050	19976	17832	33928	133049
Debt Retirement	0	0	0		1454472	244571	233071	231494
Insurance & Judgments	27477	29225	42506	52804			4313	4308
Transfers (net)	119181	132992	143000	143000	131569	0	100431	104659
Contingency Reserve	0		30000	13856				
Unappropriated Balances	479,505.00	354,464.00	0.00	0.00	273,950.00	540,453.00	386,765.00	338,054.00
Totals	\$3,317,021.00	\$3,384,888.00	\$3,478,903.00	\$3,332,857.00	\$2,481,732.00	\$1,252,685.00	\$1,267,898.00	\$1,358,453.00

A copy of the School District Budget is available for public inspection at the District's Administrative or Clerk's Office.

TROY SCHOOL DISTRICT #287
BOARD OF TRUSTEES REGULAR MEETING
Monday, June 9, 2014 – 7:00 p.m.
Troy High School Library

AGENDA

1. Call to Order
 - A. Attendance
 - B. Adopt Agenda
2. Public Hearing: Budget Hearing: 7:00 p.m.
3. Public Comments
4. Approve Consent Agenda
 - A. Minutes
 - B. Bill Payments
 - C. Classified Personnel Actions
 - D. Procedure Manual
 - E. Items to be Disposed
5. Information Items
 - A. Budget Reports
 - B. Enrollment Report
 - C. Superintendent's Report
 - D. Board Chairman's Comments
6. Executive Session-IC 67-2345(1)(c) Labor Negotiations & IC-67-2345 (1)(b) Personnel
7. Action Items
 - A. Accept Levy Election Results
 - B. Approve Budget for school year 2014-15
 - C. Hire Renewable Contract Teachers
 - D. Hire Category 3 Contract Teachers
 - E. Approve Benefit Resolutions
 - F. Reduction of Superintendent Position
 - G. Superintendent Contract
 - H. Special Education Director Contract
 - I. Discuss August 2014 Election Date
8. Policy Items
 - A. 2nd Reading – Policy 3060 Homeless Education
9. Other Business
10. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES REGULAR MEETING
JUNE 9, 2014 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:01 p.m.
 - A. Members Present:** Dana Hoskins, John Menter, James Fry, Wendy Fredrickson, Ron Berger
 - Administrators Present:** Christy Castro, Superintendent; Theresa Priebe, Clerk
 - B. Adopt Agenda:** By unanimous consent, agenda is approved.
2. **Public Hearing: Budget Hearing 7:00 p.m.:** Superintendent Christy Castro presented the FY2014-15 Budget in detail. After the presentation of the proposed FY14-15 budget, public comment and questions were received pertaining to the budget presented. The Budget Hearing closed at 8:30 p.m.

The Board recessed at 8:30 p.m. for 10 minutes. The Board meeting resumed at 8:40 p.m.

3. **Public Comments:** Public comments were received pertaining to the FY2014-15 proposed budget in which patrons, who did comment, requested that the Board look elsewhere to cut costs to maintain the staff positions. Patrons questioned the purchase of a new bus over maintaining staff positions and questioned the staff time cut at the elementary school library.
4. **Approve Consent Agenda:** By unanimous consent, Consent Agenda is approved. Items approved: Regular Meeting minutes of June 9, 2014; bills paid totaling \$271,529.32; and, reduction of 2.5 classified staff based on financial limitations and reduced enrollment of the district.
5. **Information Items:** Budget reports included the ASB accounts, District Financial Report, Medical Insurance Pool report for April 2014. Enrollment is 299. Superintendent's Report included information of the professional development held on June 6, 2014 and reported that no contact from the TEA negotiation team to make an appointment to discuss the budget. Chair Dana Hoskins had no report.
6. **Executive Session – IC 67-2345(1)(c) Labor Negotiations & IC 67-2345(1)(b) Personnel:** John Menter moved to go into Executive Session per I.C. 67-2345(1)(c) Labor Negotiations and I.C. 67-2345(1)(b) Personnel at 8:58 p.m. James Fry seconded. All voted aye. A roll call vote was taken: Ron Berger-aye; Wendy Fredrickson-aye; James Fry-aye; John Menter-aye; Dana Hoskins-aye. Motion carried.

Board came out of Executive Session at 9:50 p.m. No action taken.

Board recessed at 9:50 p.m. for a break. Chair Dana Hoskins resumed the regular meeting at 9:54 p.m.

7. Action Items:

- A. Accept Levy Election Results:** Wendy Fredrickson moved to accept the May 20, 2014 Supplemental Levy results as canvassed by Latah County Board of Commissioners dated May 21, 2014. James Fry seconded. All voted aye. Motion carried.
- B. Approve Budget for school year 2014-15:** John Menter moved to approve the budget for school year 2014-15 as presented. James Fry seconded. Discussion on the \$25,000 earmarked in the general fund for transfer into the bus depreciation fund. Wendy Fredrickson moved to amend the motion on the table to adopt the FY2014-15 budget with the exclusion of transferring \$25,000 for the school bus. Ron Berger seconded. All voted aye. Motion carried.
- C. Hire Renewable Contract Teachers:** Wendy Fredrickson moved to hire the renewable contract teachers as presented. James Fry seconded. All voted aye. Motion carried.
- D. Hire Category 3 Contract Teachers:** James Fry moved to hire the Category 1 and Category 3 contract teachers as presented. John Menter seconded. All voted aye. Motion carried.
- E. Approve Benefit Resolution:** John Menter moved to approve the Benefit Resolution package for the 2014-15 school year. James Fry seconded. All voted aye. Motion carried. Troy School District shall supply funds as needed to insure that certificated teachers who hold a current National Board of Professional Teacher Standards certificate shall receive a payment (beyond regular salary) of \$1,000; and, the Troy School District shall pay medical, dental, and vision insurance for the employee only. The deductible shall be \$2,000, with a buy down to \$500. Employees, who will be paying for their dependents coverage, and retirees under the age of 65, shall be required to pay 100% of the medical premium difference between a \$500 deductible and a \$2,000 deductible to the Medical Pool Fund.
- F. Reduction of Superintendent Position:** James Fry moved to reduce the superintendent position from .5 FTE to .3 FTE. Ron Berger seconded. All voted aye. Motion carried.
- G. Superintendent Contract:** James Fry moved to approve a three-year contract for Superintendent and other considerations as proposed. John Menter seconded. 4 voted aye and 1 voted nay. Other considerations include: Keep same salary for positions of Special Education Director and School Psychologist; Reduce Superintendent contract to .3 FTE; 184 work days; Salary reduced to \$40,400;

insurance paid 100%; retain sick days, personal days and vacation days, retain college credit benefit at 100% of 1.0 FTE;

H. Special Education Director Contract: John Menter moved to approve the Special Education Director contract at .25 FTE for school year 2014-2015. James Fry seconded. All voted aye. Motion carried.

I. Discuss August 2014 Election Date: By unanimous consent, no levy election in August.

8. Policy Items:

A. 2nd Reading – Policy 3060 Homeless Education: James Fry moved to approve Policy 3060.

9. Other Business: None

10. Adjournment: Meeting adjourned at 10:21 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk

Negotiations Meeting
Tuesday, May 27, 2014
TES Library, 6:30 p.m.

TEA Team: Steve Braun, Lead Negotiator; Matt Bruns, Alison Bohman

District Team: Dana Hoskins, Lead Negotiator; Wendy Fredrickson, Dr. Christy Castro, Supt.
Clerk: Theresa Priebe

Dana Hoskins laid out the ground rules for the meetings: Talk respectful, be respectful and ask questions to clarify.

Dana Hoskins referred to the items back on the negotiations list and asked if the TEA team felt comfortable to discuss the 2.5% for salaries.

Steve Braun stated that he still has questions and would like some clarification on.

Dana Hoskins asked if TEA's counsel contacted the District's counsel.

Steve Braun stated that no counsel has been contacted. TEA team has talked with Jason McKinley at IEA, the Region 2 Coordinator, and that's the advice TEA needed so far.

Dana Hoskins asked if TEA felt they needed to ask Mr. McKinley or get more clarification from him or from the District Office.

Steve Braun stated that more clarification from the Board team and Theresa Priebe.

Dana Hoskins expressed that TEA needed to contact the District Office to get the questions answered and should make an appointment to me and asked TEA team if that was okay.

Steve Braun stated that he didn't know if that was okay. He stated that being at the negotiation table is to figure out what we can do for salary increase, benefits, and those types of things that would include the budget and that this would be the place to clarify those things like we have done in the past.

Dana Hoskins stated that the negotiation table is generally reserved for the list we pass back and forth to each other.

Steve Braun stated that the TEA team understood that we are asking for a salary increase which includes the budget.

Dana Hoskins stated that what she would like to ask that a meeting be arranged so that the TEA team can actually sit down with the documentation because we're not trying to guess or give TEA an idea of what the answers may be and asked if the TEA team was okay with that.

Steve Braun stated not necessarily. When we need further clarification and we don't have the facts here, we perfectly understand that and accept that. And if you could make that clear to us that we need to get together to clarify that somewhere else, that's excellent because we do want the right information. But there are obviously some questions that have to be answered first so that we can move forward with making our decision for the best interest for all of us. But we have to be able to have that discussion to reach the best decision,

Dana Hoskins asked if the discussion surrounding the answers that TEA received through the Key Communicator or through...

Steve Braun interrupted and stated thank you for that information. We just need a little more in-depth understanding of that and some of it gave us a new group of questions. And obviously some if it things that have transpired has given us some new questions as well.

Supt. Christy Castro stated that the District's attorney advised not to discuss the budget at this meeting because something that is said could potentially get misunderstood. If the TEA has not understood the five years of financial information that was already sent, then tonight probably would not help answer any further questions you may have.

Steve Braun thanked the District for the Key Communicator letter. It was helpful and he then read aloud the new questions that TEA came to the table with. A list of questions is attached.

Supt. Christy Castro asked how the questions were generated and Steve Braun stated that the TEA went through the Key Communicator letter and still didn't feel comfortable with the information and that TEA is still going through the budget. TEA is not seeing any discrepancies, but didn't see numbers in the budget.

Supt. Christy Castro stated that the District answered the questions many time in many ways. She feels that too many people are trying to understand school finance. A TEA designated person should be the one to address the questions to the District and take back the answers to the rest of the members.

Steve Braun stated that Lewiston School District has a meeting before negotiations to address the questions.

Troy District team requested a caucus at 7:05 p.m. Teams left the room to caucus.

Teams rejoined at table at 7:50 p.m.

Dana Hoskins asked that the TEA submit the questions in writing to Supt. Christy Castro who will respond via the Key Communicator letter the answers to the questions and after TEA reads the responses, any further questions that TEA still have, schedule a meeting with the district office so that all questions can be answered. June 9, 2014 is the Budget Hearing where the Board will be presented the final budget. Everyone is invited to the Budget Hearing. District

would like to address the item on District's list #3 – Teachers who have extra-curricular stipend will submit a time sheet in order to collect the extra-curricular salary. This item has been discussed before in which the District would like an accounting/time sheet of the time spent so that the District knows what it is getting. If the extra-curricular activities aren't being used, the money could be used elsewhere. District want staff to identify record of time spent.

Steve Braun asked what the time sheet would look like.

Dana Hoskins said that she would bring an example of a form that is used in her department at work which would include, name, activity, date, and number of hours.

Steve Braun asked if the form needed to be turned in for pay and if the time spent wasn't logged, would the stipend not be paid.

Dana Hoskins suggested that the first year, a gently prompting would need to be given to all staff to submit a time sheet. The process would be repetitious and the District would pay the stipend. The goal is to track funds. When asked what is being done to receive the stipend, the District can let people know. There may be some staff members who may be working behind closed doors and people may not see what they are getting paid for. The Board needs to let the public know that the time has been logged and it has been seen

Steve Braun stated that if documented, then there's accountability. He also asked how overnight trips would be equated.

Dana Hoskins stated that this information would need to be reviewed and the Board would need to review to make sure that the activity is being fairly paid.

Dana Hoskins encouraged TEA to feel comfortable in asking questions of the District, but would like to start the 2014-15 school year to be accountable for the extra-curricular funds.

Dana Hoskins mentioned that the rest of the items on the lists hinged on dollars and preferred to wait to address the rest of the items after the final draft of the budget has been addressed at the Budget Hearing to get questions answered.

also asked if there was someone on the team who would be willing to be on the budget committee who would attend the Board meetings, budget meetings, and go to the District for questions.

Steve Braun stated that he was not opposed to asking a member.

Dana Hoskins would like to know who the district can help. Would like for TEA to get connected with the district office and let Supt. Christy Castro know if someone is interested.

Steve Braun asked what the philosophy was of the district and the philosophy of the budget. TEA would like to know the priorities of the district. Steve Braun implied that the district would put the possibility of purchasing a new bus or installing air conditioning at the elementary school or saving money in front of keeping a teacher in the classroom in front of the kids.

Dana Hoskins stated that as a Board, we are responsible for the health of the district and when you don't see the overall picture, one does question what the Board is doing and that is understandable. She encouraged participation at the board meetings for the opportunity to ask questions during the Patron Comment section. She said that the Board wants questions and input because the more eyes that are on the budget, questions would arise as to why this or that would be needed when it isn't. The District doesn't want to be wasting money on something that isn't needed. The board is looking to the teacher to help save money.

Alison Bohman stated that the staff at the elementary school would forego air conditioning to keep staff.

Supt. Christy Castro stated that air conditioning was not in the budget and also commented that even if one staff member didn't want air conditioning in the building, another staff member may want air conditioning.

Steve Braun stated that he would like clarification on the document Salary Based Apportionment.

~~Dana Hoskins asked when the District would be sending the information in and Theresa Priebe stated that the notice for the budget hearing would be sent in tomorrow (Wednesday) for publication on Friday, May 30, 2014.~~

REVISED from June 24, 2014 meeting due to a misunderstanding of which document was going to be sent in. (Dana Hoskins stated that the document was actually going to be sent tomorrow or the next day and asked Theresa Priebe what day. Theresa Priebe stated tomorrow. Dana Hoskins informed Steve Braun that he could be copied on it and it's the final draft.)

Steve Braun had a couple of things he notice from where it was adjusted from what was being turned in as actual. Administration allowed is 2.06 and we have 2.75. We know we are slightly over. Instruction says we have 23.52 and the actual for next year the district is claiming 24.55. That seems like it's an increase of staff positions. For non-certified, 7.84 to 17. So, these numbers suggest we're increasing even though we're also considering ridding individuals. It seems like conflicting information here. Am I not getting that right there?

Dana Hoskins stated that it's a draft, a working document. She had asked that Steve Braun bump up against...

Steve Braun interrupted stating that this document was one TEA was working off from while going through the budget with the latest proposal given.

Dana Hoskins again stated that it was a draft.

Supt. Christy Castro reiterated that our numbers don't become solid until late in the year, it's difficult. But you have to keep in mind too, that no RIFs have been made, there have been recommendations for RIFs, so until there are actual RIFs in place that have been made, after hearings occurred, after the school board has approved, nothing is going to reflect that.

Steve Braun stated that TEA has seen an almost \$200,000 increase in the budget this year from last year between the levy, let's say \$180,000 increase, than we had previously. It's pretty confusing that if we have more money coming into the district than previously that we would even be considering reducing staff and positions. And, by such numbers. That's what we're trying to get our heads wrapped around. To sock away \$33,000 because what we might forecast as a crystal ball and leave a person unemployed and leave students without the one-on-one contact just doesn't see like the proper philosophy for our school district.

Supt. Christy Castro asked Steve Braun what the appropriate fund balance should be for the district.

Steve Braun stated up to 5% per the State.

Supt. Christy Castro stated that contingency up to 5% of the budget is legal.

Steve Braun stated that the District is not the bank of Troy. The District is a taxing entity and should not be in the business to bank money.

Supt. Christy Castro explained that the 5% is for contingency, not fund balance.

Supt. Christy Castro asked again what Steve Braun thought the fund balance should be.

Steve Braun stated that the fund balance doesn't get much over 5-7% up to 9%. We're not in the business of banking money and shouldn't be banking our money. Should be in the business to provide resources to our kids was his opinion.

Dana Hoskins stated that the District needed to pay bills.

Supt. Christy Castro asked if TEA understood what fund balance means and its purpose and asked again how much the fund balance should be.

Alison Bohman asked if the teams could address the fund balance definition tonight.

Supt. Christy Castro explained that the fund balance is a reserve to pay the bills that is carried over from the previous year. Supt. Christy Castro asked TEA team if the district should have a fund balance to pay one month's bills or two month's bills.

Steve Braun asked about the contingency fund.

Supt. Christy Castro stated that the contingency fund is for emergencies. She does not agree with a \$150,000 contingency reserve. There is no need for a \$150,000 contingency.

Steve Braun asked if both the fund balance and contingency reserve could be used in conjunction with one another.

Supt. Christy Castro answered that the fund balance and contingency reserve could be used in conjunction with one another.

Supt. Christy Castro also stated that we all need to keep a pulse on the fund balance throughout the year and the district will help keep you informed. There seems to be mistrust and it needs to be addressed.


Steve Braun referred to the past fund balances from 2005 to 2013.

Supt. Christy Castro stated that we all need to work together to understand the budget and to see each other's perspectives besides addressing it at a couple of meetings.

Next meeting date is scheduled for June 24, 2014 at 6:30 p.m.

Dana Hoskins asked Steve Braun if he had any further questions or comments and he did not.

Meeting adjourned 8:23 p.m.



Dana Hoskins, District



Steve Braun, TEA

NOTICE OF NEGOTIATIONS MEETING

**BOARD OF TRUSTEES
TROY SCHOOL DISTRICT NO. 287
LATAH COUNTY, IDAHO**

NOTICE IS HEREBY GIVEN to the patrons of Troy School District No. 287 that the Negotiations Teams for both the Board of Trustees and Troy Education Association of said district has called a meeting to be held at 6:30 p.m. at the Troy Elementary School Library, 103 Trojan Drive, Troy, ID on Tuesday, May 13, 2014. The purpose of this meeting is as follows:

- 1. Negotiations**

**Dated this 9th day of May 2014
Theresa Priebe
Clerk, Board of Trustees**

TROY SCHOOL DISTRICT #287
BOARD OF TRUSTEES REGULAR MEETING
Monday, May 12, 2014 – 7:00 p.m.
Troy High School Library

AGENDA

1. Call to Order
 - A. Attendance
 - B. Adopt Agenda
2. Education Presentation
3. 10 Minute Training
4. Public Comments
5. Approve Consent Agenda
 - A. Minutes
 - B. Bill Payments
 - C. Classified Personnel Actions
 - D. Procedure Manual
 - E. Items to be Disposed
6. Information Items
 - A. Budget Reports
 - B. Enrollment Report
 - C. Principals' Reports
 - D. Technology Director's Report
 - E. Superintendent's Report
 - F. Board Chairman's Comments
7. Executive Session
 - A. I.C. 67-2345(b)-Personnel
 - B. I.C. 67-2345(c)-Labor Negotiations
8. Action Items
 - A. Accept Ramsdale Scholarship Fund Financial Statements
 - B. Approve Hayden & Ross Certified Public Accountants for TSD #287 Financial Auditor for School Year 2013-14.
 - C. Approve 2014-15 School Calendar
 - D. Approve Mann and Stanke Gift
 - E. Approve the Implementation of Reduction In Force (policy 5740, 5740A)
 - F. Approve Job Descriptions
 - G. Approve Installation of Metal Double Door System at Troy Elementary School
9. Policy Items
 - A. 1st Reading – Homeless Education (3060)
10. Other Business
11. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES REGULAR MEETING
MAY 12, 2014 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:04 p.m.
 - A. **Members Present:** Dana Hoskins, John Menter, Ron Berger, Wendy Fredrickson, James Fry
 - Administrators Present:** Christy Castro, Superintendent; Theresa Priebe, Clerk; Brad Malm, HS Principal
 - B. **Adopt Agenda:** Add to the Action Items: Item 8H Approve Greenhouse Alumni Sign; and Item 8I Approve 2014-15 Insurance Renewal with Morton & Co. By unanimous consent, agenda is approved as amended. Superintendent Christy Castro reminded the audience that this meeting is a public meeting and that the Board will be conducting business. If anyone wanted to speak before the Board, they would have had to sign up to speak. The Board will listen to the patrons who signed up to speak, but the Board will not act or respond at this time.
2. **Education Presentation:** Mrs. Bohman gave a presentation using the Mimio in her classroom. Chair Dana Hoskins recessed the business meeting at 7:12 p.m. to walk to the Elementary School to Mrs. Bohman's classroom for the presentation. The business meeting resumed at 7:29 p.m.
3. **10-minute Training:** The Clerk of the Board responsibilities and duties.
4. **Public Comments:** Mrs. Julie Fry spoke regarding the Calendar process stating that the month of May is overloaded with sporting events and graduation and would like to see graduation at a later date and on-line classes don't mesh with the Calendar; Mrs. Lisa Nelson spoke regarding Reduction in Force (RIF) and was surprised to see the action item on the Agenda and was a little confused about RIF because the survey didn't call for RIF and asked what other things could be considered instead; Mr. Steve Braun spoke regarding the RIF Policy and expressed that now is not the appropriate time and that RIF is the least favorable item. He stated that the district budgets expenditures high with revenues low. Mr. Braun asked why reduce staff when the Board could reconsider purchasing a bus and not put money in the contingency fund so not to disrupt a person's life. Mr. Braun feels that the cart is being put before the horse and that the morale is the lowest it's been the 19 years he's been here. Mr. Braun feels that the safety concerns are out of place and would ask the Board to choose to postpone a decision until we know how much money we have. Give the district time to give the best proposal. Mrs. Nikki Goucher spoke regarding the budget in that she couldn't make heads or tails out of the budget and that the survey recommendation was to not cut staff. The budget has caused premature stress due to who may be cut and asked that things be brought back to the table for discussion.
5. **Approve Consent Agenda:** Wendy Fredrickson moved to approve the Consent Agenda as presented. Ron Berger seconded. All voted aye. Motion carried. Items approved: Regular Meeting minutes of April 14, 2014; and, bills paid totaling \$273,663.82.
6. **Information Items:** Budget reports included the ASB accounts, District Financial Report, Medical Insurance Pool report for April 2014. Superintendent Christy Castro presented the FY15 proposed budget to the Board of Trustees. Chair Dana Hoskins asked what the purchased services were in the Special Ed line item in the amount of \$11,000 and Supt. Christy Castro said that the services was for SLP. Chair Dana Hoskins asked what the transfer out of \$92,000 was for and Supt. Christy Castro said that the amount was for Student-Occupied Building fund. Enrollment is 299. Supt. Christy Castro did state that the district is down one support unit (14 students) but with the 97% protection, funding won't hit the District too hard next year, but will affect the 2015-16 school year if enrollment does not increase. Principals' reports included in the packet. Technology report included an update that two Mimios and two document cameras were purchased; the computer lab will be dismantled for next year; First Step will install 25 mps; State Dept. will finish up the fiber optics, 12.5 mps, this fall; applying for a grant through the State Dept of Education for 1:1 chrome books and new projectors at the elementary school; will use unitrend backup system which is an off-site backup that will back up two months of data. Superintendent's Report included information for THS Awards Night, May 20, 2014; Last day of school, May 22, 2014; Graduation, May 23, 2014; presented a Committee list for the Board members to sign up for one committee participation, possibly two committees; Supplemental levy is May 20, 2014; Negotiations is May 13, 2014; and Inland Radio and Moscow-Pullman Daily News conducted interviews regarding the levy election. Chair Dana Hoskins had no report.

Board recessed at 8:24 p.m. for a break. Chair Dana Hoskins resumed the regular meeting at 8:31 p.m.

7. **Executive Session – IC 67-2345(b)Personnel and (c) Labor Negotiations:** Wendy Fredrickson moved to go into Executive Session per I.C. 67-2345(b) Personnel and (c) Labor Negotiations at 8:31 p.m. John Menter seconded. All voted aye. A roll call vote was taken: Ron Berger-aye; Wendy Fredrickson-aye; James Fry-aye; John Menter-aye; Dana Hoskins-aye. Motion carried. Board came out of Executive Session at 9:29 p.m. No action taken.

Board recessed at 9:29 p.m. for a break. Chair Dana Hoskins resumed the regular meeting at 9:35 p.m.

8. Action Items:

- A. Accept Ramsdale Scholarship Fund Financial Statements:** Wendy Fredrickson moved to approve the Ramsdale Scholarship fund financial statements for year ended December 31, 2013 as presented. John Menter seconded. All voted aye. Motion carried.
- B. Approve Hayden & Ross Certified Public Accountants for TSD #287 Financial Auditor for School Year 2013-14:** John Menter moved to approve the contract with Brad Lewis, of Hayden & Ross, for the fiscal year 2014 audit. James Fry seconded. All voted aye. Motion carried. John Menter noted that Brad Lewis does a good job for the district and his presentations are excellent.
- C. Approve 2014-15 School Calendar:** Wendy Fredrickson moved to approve the draft of the school calendar for the 2014-2015. John Menter seconded. All voted aye. Motion carried. James Fry requested that the Board receive the Calendar earlier so that there was plenty of time to review the document. It is frustrating on the Board's end to have to make a decision without having time to review. It is requested that the Board receive the Calendar in March annually.
- D. Approve Mann & Stanke Gift:** Wendy Fredrickson moved to graciously accept and approve the gift from Mann and Stanke and to set up the endowment fund through Northwestern Mutual. James Fry seconded. All voted aye. Motion carried.
- E. Approve the Implementation of Reduction in Force (Policy 5740, 5740A):** John Menter moved to approve the implementation of the Reduction in Force Policy as set out in Policy 5740. James Fry seconded. All voted aye. Motion carried.
- F. Approve Job Descriptions:** Ron Berger moved to approve the district secretarial job descriptions which include Administrative Assistant, Elementary School Secretary, and High School Secretary. Wendy Fredrickson seconded. All voted aye. Motion carried.
- G. Approve Installation of Metal Double Door System at Troy Elementary School:** John Menter moved to approve option #1, as presented, for installation of metal double door system in the Troy Elementary School. Moscow Glass & Awning was awarded the bid of \$9,347. James Fry seconded. All voted aye. Motion carried. John Menter commented that it is difficult to spend the funds. Any additional funds being expended when we are tightening our belts but attempting to prevent the loss of students is worth it. When the buildings were designed and built, the time was before Columbine and Sandy Hook, and society was different.
- H. Approve Greenhouse Alumni Sign:** James Fry moved to approve the placement of the greenhouse alumni sign at the end of the blacktop. John Menter seconded. All voted aye. Motion carried.
- I. Approve FY14-15 Insurance Renewal with Morton & Co:** James Fry moved to renew the 2014-2015 insurance package with Moreton & Co. Wendy Fredrickson seconded. All voted aye. Motion carried.

9. Policy Items:

- A. 1st Reading – Homeless Education (3060):** Supt. Christy Castro presented the draft for the first reading.

10. Other Business: None

11. Adjournment: Meeting adjourned at 9:57 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk

TROY SCHOOL DISTRICT #287
BOARD OF TRUSTEES REGULAR MEETING
Monday, April 14, 2014 – 7:00 p.m.
Troy High School Library

AGENDA

1. Call to Order
 - a. Attendance
 - b. Adopt Agenda
2. Education Presentation
3. 10 minute training
4. Public Comments
5. Approve Consent Agenda
 - a. Minutes
 - b. Bill Payments
 - c. Classified Personnel Actions
 - d. Procedure Manual
 - e. Items to be Disposed
6. Information Items
 - a. Budget Reports- Present Draft Budget
 - b. Enrollment Report
 - c. Principals' Reports
 - d. Technology Director's Report
 - e. Superintendent's Report
 - f. Board Chairman's Comments
7. Action Items
 - a. Approve Date for Fiscal Year 2014-2015 Budget Hearing
 - b. Approve Annual Measureable Objectives and sign Assurance form
 - c. Approve 3 year Professional Development Plan
 - d. Approve out of state travel for FFA
 - e. Approve out of state travel for BPA
 - f. Approve participation in the Whitworth University Football Camp
 - g. Approve First Step to use TSD as a relay station to service the community
 - h. Approve Certified Teacher resignation
8. Policy Items
 - a. none
9. Executive Session
 - a. I.C. 67-2345(b)-Personnel
 - b. I.C. 67-2345(c)-Labor Negotiations
10. Other Business
11. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES REGULAR MEETING
APRIL 14, 2014 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:02 p.m.
 - A. Members Present:** Dana Hoskins, John Menter, Ron Berger, Wendy Fredrickson, James Fry
 - Administrators Present:** Christy Castro, Superintendent; Theresa Priebe, Clerk; Brad Malm, HS Principal; Klaire Vogt, Elementary Principal
 - B. Adopt Agenda:** By unanimous consent, agenda is approved.
2. **Education Presentation:** Knowledge Bowl students vs. Board of Trustees
3. **10-minute Training:** Training on updating Policy
4. **Public Comments:** None
5. **Approve Consent Agenda:** By unanimous consent, the Consent Agenda was approved. Items approved: Regular Meeting minutes of March 10, 2014; bills paid totaling \$280,045.70; Hire Rob Bafus and Ben Calabretta as assistant coaches for Track; Dennis Carlson retirement this summer; Troy JH-HS Student Handbook; Principal Klaire Vogt handed out the TES Handbook to the Board of Trustees.
6. **Information Items:** Budget reports included the ASB accounts, District Financial Report, Medical Insurance Pool report for March 2014. Superintendent Christy Castro presented the FY15 proposed budget to the Board of Trustees. The Budget Committee will review the proposed budget on April 17, 2014 and public meetings will be scheduled in April before the election on May 20, 2014. Enrollment is 300. Principals' reports included in the packet. Technology report included an update on the Mimio placed in Mrs. Bohman's class; pre-ordered 40 laptops and carts for the laptops; looking into purchasing chromebooks for the elementary school; First Step Internet will be on board May 1st and the district will have free service to the Reader Board; informed the Board that it saves the District money to stay with the traditional phones until ERate no longer funds the phones; and the Coeur d'Alene Tribe and Nez Perce Tribe have been contacted regarding grants. Superintendent's Report included information for the Law Conference scheduled for April 28-29, 2014; an update of the Post-Legislative Tour meeting that was held on April 10th in Lewiston; a review of Superintendent Tom Luna's visit to Troy schools in which the Daily News was contacted to report on his visit; and the classroom doors windows have been replaced with wire glass. Chair Dana Hoskins had no report.
7. **Action Items:**
 - A. Approve Date for Fiscal Year 2015 Budget Hearing:** James Fry moved to approve the Fiscal Year 2015 budget hearing to be scheduled for June 9, 2014 at 7:00 p.m. Ron Berger seconded. All voted aye. Motion carried.
 - B. Approval Annual Measurable Objectives and sign Assurance form:** Wendy Fredrickson moved to approve the Annual Measurable Objectives for Troy Schools. John Menter seconded. All voted aye. Motion carried.
 - C. Approve 3 year Professional Development Plan:** John Menter moved to approve the 3 year Professional Development Plan for Troy School District as presented. James Fry seconded. All voted aye. Motion carried.
 - D. Approve Out of State Travel for FFA:** Ron Berger moved to approve out of state travel for FFA. Wendy Fredrickson seconded. All voted aye. Motion carried.
 - E. Approve Out of State Travel for BPA:** James Fry moved to approve out of state travel for BPA for one teacher and one student. John Menter seconded. All voted aye. Motion carried.
 - F. Approve Participation in the Whitworth University Football Camp:** John Menter moved to approve the use of the school district's football protective equipment at the Whitworth University Football Camp. James Fry seconded. All voted aye. Motion carried.
 - G. Approve First Step to use Troy School District as a Relay Station to Service the Community:** Wendy Fredrickson moved to approve First Step to use Troy School District as a relay station to service the community. Ron Berger seconded. All voted aye. Motion carried. In exchange for using Troy SD as a relay station to service the community, First Step will give Troy SD 5MBps free and provide internet to the Reader Board.
 - H. Approve Certified Teacher Resignation:** James Fry moved to approve Lori Anderson's resignation from Troy School District. Wendy Fredrickson seconded. All voted aye. Motion carried.
8. **Policy Items:**
 - A. None**
9. **Executive Session – IC 67-2345(b) Personnel and (c) Labor Negotiations:** John Menter moved to go into Executive Session per I.C. 67-2345(b) Personnel and (c) Labor Negotiations at 8:40 p.m. Wendy Fredrickson seconded. All voted aye. A roll call vote was taken: Ron Berger-aye; Wendy Fredrickson-aye; James Fry-aye; John Menter-aye; Dana Hoskins-aye. Motion carried. Board came out of Executive Session at 9:24 p.m. No action taken.
10. **Other Business:** School Calendar

11. Adjournment: Meeting adjourned at 9:32 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk

TROY SCHOOL DISTRICT #287
BOARD OF TRUSTEES REGULAR MEETING
Monday, March 10, 2014
7:00 p.m. Troy High School Library

AGENDA

1. Call to Order
 - A. Attendance
 - B. Adopt Agenda
2. Education Presentation
3. Public Comments
4. Approve Consent Agenda
 - A. Minutes
 - B. Bill Payments
 - C. Classified Personnel Actions
 - D. Procedure Manual
 - E. Items to be Disposed
5. Information Items
 - A. Budget Reports
 - B. Enrollment Report
 - C. Principals' Reports
 - D. Superintendent's Report
 - E. Board Chairman's Comments
6. Action Items
 - A. Approve Principal Contracts
 - B. Approve fiber installation for internet
 - C. Approve Bid for Trojan Road
 - D. Set Supplemental Levy Amount/ Approve Supplemental Levy Election Resolution
 - E. Kelly Scholarship Recommendation
 - F. Appoint Board Negotiator(s)
7. Policy Items
 - A. None
8. Executive Session 67-2345(1)(c) – Labor Negotiations
9. Other Business
10. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES REGULAR MEETING
MARCH 10, 2014 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:04 p.m.
 - A. **Members Present:** Dana Hoskins, John Menter, Ron Berger, Wendy Fredrickson, James Fry
 - Administrators Present:** Christy Castro, Superintendent; Theresa Priebe, Clerk; Brad Malm, HS Principal; Klaire Vogt, Elementary Principal
 - B. **Adopt Agenda:** Changes to the Agenda included: Move Item 8—Executive Session up before Item 6—Action Items; Add Technology Report before Superintendent's Report under Item 5—Information Items; and, Add Item 6A(1)—Approve Assistant Coaches for Spring Sports. Wendy Fredrickson moved to approve the Agenda as amended. Ron Berger seconded. All voted aye. Motion carried.
2. **Education Presentation:** None
3. **Public Comments:** None
4. **Approve Consent Agenda:** John Menter moved to approve the Consent Agenda as presented. James Fry seconded. Discussion on the table referred to last month's meeting approving Debbie Blazzard as a volunteer coach for track and this month she is being approved for a paid assistant track coach position. Mr. Malm stated that the number of participants in track warrant an assistant coach. All voted aye. Motion carried. Items approved: Regular Meeting minutes of February 10, 2014; Special Meeting of February 18, 2014; bills paid totaling \$277,740.38; and, hire Debbie Blazzard as assistant track coach.
5. **Information Items:** Budget reports included the ASB accounts, District Financial Report, Medical Insurance Pool reports for February 2014. Enrollment has dropped to 299. Principals' reports; Technology report included First Step is in process of adding band width to Reader Board supply, fiber optics being provided free of charge by State Dept. of Education with a one year contract to be reviewed annually, ERate funding for wireless installation is on hold until the appeal process is completed and SBAC testing is set up in both schools; Superintendent's Report included survey results from the community and budget committee relating to the 2014-15 budget. Chair Dana Hoskins had no report.
6. **Executive Session – IC 67-2345(1)(c) – Labor Negotiations:** John Menter moved to go into Executive Session per Idaho Code 67-2345(1)(c) to conduct deliberations concerning labor negotiations at 7:41 p.m. James Fry seconded. A roll call vote was taken: Ron Berger-aye; Wendy Fredrickson-aye; James Fry-aye; John Menter-aye; Dana Hoskins-aye. Motion carried. The Board came out of Executive Session at 8.28 p.m. Motion was made by Wendy Fredrickson to go back into the regular meeting. John Menter seconded. All voted aye. Motion carried. No action taken.
7. **Action Items:**
 - A. **Approve Principal Contracts:** Wendy Fredrickson moved to approve both the Elementary Principal contract and the Secondary Principal contract for a two-year period for the 2014-2016 school years. Ron Berger seconded. All voted aye. Motion carried.
 - A. 1. **Approve Assistant Coaches:** James Fry moved to approve hiring Monte Gash as assistant coach for softball and Shane Keen as assistant coach for baseball for the 2014 spring sport season. John Menter seconded. All voted aye. Motion carried. Superintendent Christy Castro did state that there may be another assistant coach for baseball and the stipend would be split between both assistant coaches. Mr. Stoner did not have the information at the time of this meeting.
 - B. **Approval the Fiber Installation for the Internet:** Ron Berger moved to approve the installation of the fiber-optic funded by the State Department of Education along the side of the walking path going up the hill to the Elementary School. Wendy Fredrickson seconded. All voted aye. Motion carried.
 - C. **Approve the Bid for Trojan Road:** Wendy Fredrickson moved to accept Halvorson Excavation's bid proposal for repairing and resurfacing Trojan Drive for \$72,225. The bid includes fabric with a minimum of 12 inches of pit run rock and 6 inches of gravel base with 2 inches of asphalt along with the requested specifications as per the bid request. James Fry seconded. All voted aye. Motion carried.
 - D. **Set Supplemental Levy Amount/Approve Supplemental Levy Election Resolution:** Wendy Fredrickson moved to set the supplemental levy amount for the 2014-2015 school year at \$995,000 and to approve the resolution stating amount set. Ron Berger seconded. All voted aye unanimously. Motion carried. The Board also directed Superintendent Christy Castro to make the necessary budget cuts to balance the proposed budget for 2014-2015 school year.
 - E. **Approve Kelly Scholarship Recommendation:** Ron Berger moved to approve the Kelly Scholarship award to Austin Bull as recommended in the amount of \$500. John Menter seconded. All voted aye. Motion carried.
 - F. **Appoint Board Negotiator(s):** Dana Hoskins and Wendy Fredrickson will participate for the District.
8. **Policy Items:**
 - A. None
9. **Other Business:** None

10. Adjournment: Meeting adjourned at 9:28 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk

TROY SCHOOL DISTRICT #287
BOARD OF TRUSTEES REGULAR MEETING
Monday, April 14, 2014 – 7:00 p.m.
Troy High School Library

AGENDA

1. Call to Order
 - a. Attendance
 - b. Adopt Agenda
2. Education Presentation
3. 10 minute training
4. Public Comments
5. Approve Consent Agenda
 - a. Minutes
 - b. Bill Payments
 - c. Classified Personnel Actions
 - d. Procedure Manual
 - e. Items to be Disposed
6. Information Items
 - a. Budget Reports- Present Draft Budget
 - b. Enrollment Report
 - c. Principals' Reports
 - d. Technology Director's Report
 - e. Superintendent's Report
 - f. Board Chairman's Comments
7. Action Items
 - a. Approve Date for Fiscal Year 2014-2015 Budget Hearing
 - b. Approve Annual Measureable Objectives and sign Assurance form
 - c. Approve 3 year Professional Development Plan
 - d. Approve out of state travel for FFA
 - e. Approve out of state travel for BPA
 - f. Approve participation in the Whitworth University Football Camp
 - g. Approve First Step to use TSD as a relay station to service the community
 - h. Approve Certified Teacher resignation
8. Policy Items
 - a. none
9. Executive Session
 - a. I.C. 67-2345(b)-Personnel
 - b. I.C. 67-2345(c)-Labor Negotiations
10. Other Business
11. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES REGULAR MEETING
APRIL 14, 2014 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:02 p.m.
 - A. Members Present:** Dana Hoskins, John Menter, Ron Berger, Wendy Fredrickson, James Fry
 - Administrators Present:** Christy Castro, Superintendent; Theresa Priebe, Clerk; Brad Malm, HS Principal; Klaire Vogt, Elementary Principal
 - B. Adopt Agenda:** By unanimous consent, agenda is approved.
2. **Education Presentation:** Knowledge Bowl students vs. Board of Trustees
3. **10-minute Training:** Training on updating Policy
4. **Public Comments:** None
5. **Approve Consent Agenda:** By unanimous consent, the Consent Agenda was approved. Items approved: Regular Meeting minutes of March 10, 2014; bills paid totaling \$280,045.70; Hire Rob Bafus and Ben Calabretta as assistant coaches for Track; Dennis Carlson retirement this summer; Troy JH-HS Student Handbook; Principal Klaire Vogt handed out the TES Handbook to the Board of Trustees.
6. **Information Items:** Budget reports included the ASB accounts, District Financial Report, Medical Insurance Pool report for March 2014. Superintendent Christy Castro presented the FY15 proposed budget to the Board of Trustees. The Budget Committee will review the proposed budget on April 17, 2014 and public meetings will be scheduled in April before the election on May 20, 2014. Enrollment is 300. Principals' reports included in the packet. Technology report included an update on the Mimio placed in Mrs. Bohman's class; pre-ordered 40 laptops and carts for the laptops; looking into purchasing chromebooks for the elementary school; First Step Internet will be on board May 1st and the district will have free service to the Reader Board; informed the Board that it saves the District money to stay with the traditional phones until ERate no longer funds the phones; and the Coeur d'Alene Tribe and Nez Perce Tribe have been contacted regarding grants. Superintendent's Report included information for the Law Conference scheduled for April 28-29, 2014; an update of the Post-Legislative Tour meeting that was held on April 10th in Lewiston; a review of Superintendent Tom Luna's visit to Troy schools in which the Daily News was contacted to report on his visit; and the classroom doors windows have been replaced with wire glass. Chair Dana Hoskins had no report.
7. **Action Items:**
 - A. Approve Date for Fiscal Year 2015 Budget Hearing:** James Fry moved to approve the Fiscal Year 2015 budget hearing to be scheduled for June 9, 2014 at 7:00 p.m. Ron Berger seconded. All voted aye. Motion carried.
 - B. Approval Annual Measurable Objectives and sign Assurance form:** Wendy Fredrickson moved to approve the Annual Measurable Objectives for Troy Schools. John Menter seconded. All voted aye. Motion carried.
 - C. Approve 3 year Professional Development Plan:** John Menter moved to approve the 3 year Professional Development Plan for Troy School District as presented. James Fry seconded. All voted aye. Motion carried.
 - D. Approve Out of State Travel for FFA:** Ron Berger moved to approve out of state travel for FFA. Wendy Fredrickson seconded. All voted aye. Motion carried.
 - E. Approve Out of State Travel for BPA:** James Fry moved to approve out of state travel for BPA for one teacher and one student. John Menter seconded. All voted aye. Motion carried.
 - F. Approve Participation in the Whitworth University Football Camp:** John Menter moved to approve the use of the school district's football protective equipment at the Whitworth University Football Camp. James Fry seconded. All voted aye. Motion carried.
 - G. Approve First Step to use Troy School District as a Relay Station to Service the Community:** Wendy Fredrickson moved to approve First Step to use Troy School District as a relay station to service the community. Ron Berger seconded. All voted aye. Motion carried. In exchange for using Troy SD as a relay station to service the community, First Step will give Troy SD 5MBps free and provide internet to the Reader Board.
 - H. Approve Certified Teacher Resignation:** James Fry moved to approve Lori Anderson's resignation from Troy School District. Wendy Fredrickson seconded. All voted aye. Motion carried.
8. **Policy Items:**
 - A. None**
9. **Executive Session – IC 67-2345(b)Personnel and (c) Labor Negotiations:** John Menter moved to go into Executive Session per I.C. 67-2345(b) Personnel and (c) Labor Negotiations at 8:40 p.m. Wendy Fredrickson seconded. All voted aye. A roll call vote was taken: Ron Berger-aye; Wendy Fredrickson-aye; James Fry-aye; John Menter-aye; Dana Hoskins-aye. Motion carried. Board came out of Executive Session at 9:24 p.m. No action taken.
10. **Other Business:** School Calendar

11. Adjournment: Meeting adjourned at 9:32 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk

TROY SCHOOL DISTRICT #287
BOARD OF TRUSTEES REGULAR MEETING
Monday, March 10, 2014
7:00 p.m. Troy High School Library

AGENDA

1. Call to Order
 - A. Attendance
 - B. Adopt Agenda
2. Education Presentation
3. Public Comments
4. Approve Consent Agenda
 - A. Minutes
 - B. Bill Payments
 - C. Classified Personnel Actions
 - D. Procedure Manual
 - E. Items to be Disposed
5. Information Items
 - A. Budget Reports
 - B. Enrollment Report
 - C. Principals' Reports
 - D. Superintendent's Report
 - E. Board Chairman's Comments
6. Action Items
 - A. Approve Principal Contracts
 - B. Approve fiber installation for internet
 - C. Approve Bid for Trojan Road
 - D. Set Supplemental Levy Amount/ Approve Supplemental Levy Election Resolution
 - E. Kelly Scholarship Recommendation
 - F. Appoint Board Negotiator(s)
7. Policy Items
 - A. None
8. Executive Session 67-2345(1)(c) – Labor Negotiations
9. Other Business
10. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES REGULAR MEETING
MARCH 10, 2014 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:04 p.m.
 - A. **Members Present:** Dana Hoskins, John Menter, Ron Berger, Wendy Fredrickson, James Fry
 - Administrators Present:** Christy Castro, Superintendent; Theresa Priebe, Clerk; Brad Malm, HS Principal; Klaire Vogt, Elementary Principal
 - B. **Adopt Agenda:** Changes to the Agenda included: Move Item 8—Executive Session up before Item 6—Action Items; Add Technology Report before Superintendent's Report under Item 5—Information Items; and, Add Item 6A(1)—Approve Assistant Coaches for Spring Sports. Wendy Fredrickson moved to approve the Agenda as amended. Ron Berger seconded. All voted aye. Motion carried.
2. **Education Presentation:** None
3. **Public Comments:** None
4. **Approve Consent Agenda:** John Menter moved to approve the Consent Agenda as presented. James Fry seconded. Discussion on the table referred to last month's meeting approving Debbie Blazzard as a volunteer coach for track and this month she is being approved for a paid assistant track coach position. Mr. Malm stated that the number of participants in track warrant an assistant coach. All voted aye. Motion carried. Items approved: Regular Meeting minutes of February 10, 2014; Special Meeting of February 18, 2014; bills paid totaling \$277,740.38; and, hire Debbie Blazzard as assistant track coach.
5. **Information Items:** Budget reports included the ASB accounts, District Financial Report, Medical Insurance Pool reports for February 2014. Enrollment has dropped to 299. Principals' reports; Technology report included First Step is in process of adding band width to Reader Board supply, fiber optics being provided free of charge by State Dept. of Education with a one year contract to be reviewed annually, ERate funding for wireless installation is on hold until the appeal process is completed and SBAC testing is set up in both schools; Superintendent's Report included survey results from the community and budget committee relating to the 2014-15 budget. Chair Dana Hoskins had no report.
6. **Executive Session – IC 67-2345(1)(c) – Labor Negotiations:** John Menter moved to go into Executive Session per Idaho Code 67-2345(1)(c) to conduct deliberations concerning labor negotiations at 7:41 p.m. James Fry seconded. A roll call vote was taken: Ron Berger-aye; Wendy Fredrickson-aye; James Fry-aye; John Menter-aye; Dana Hoskins-aye. Motion carried. The Board came out of Executive Session at 8.28 p.m. Motion was made by Wendy Fredrickson to go back into the regular meeting. John Menter seconded. All voted aye. Motion carried. No action taken.
7. **Action Items:**
 - A. **Approve Principal Contracts:** Wendy Fredrickson moved to approve both the Elementary Principal contract and the Secondary Principal contract for a two-year period for the 2014-2016 school years. Ron Berger seconded. All voted aye. Motion carried.
 - A. 1. **Approve Assistant Coaches:** James Fry moved to approve hiring Monte Gash as assistant coach for softball and Shane Keen as assistant coach for baseball for the 2014 spring sport season. John Menter seconded. All voted aye. Motion carried. Superintendent Christy Castro did state that there may be another assistant coach for baseball and the stipend would be split between both assistant coaches. Mr. Stoner did not have the information at the time of this meeting.
 - B. **Approval the Fiber Installation for the Internet:** Ron Berger moved to approve the installation of the fiber-optic funded by the State Department of Education along the side of the walking path going up the hill to the Elementary School. Wendy Fredrickson seconded. All voted aye. Motion carried.
 - C. **Approve the Bid for Trojan Road:** Wendy Fredrickson moved to accept Halvorson Excavation's bid proposal for repairing and resurfacing Trojan Drive for \$72,225. The bid includes fabric with a minimum of 12 inches of pit run rock and 6 inches of gravel base with 2 inches of asphalt along with the requested specifications as per the bid request. James Fry seconded. All voted aye. Motion carried.
 - D. **Set Supplemental Levy Amount/Approve Supplemental Levy Election Resolution:** Wendy Fredrickson moved to set the supplemental levy amount for the 2014-2015 school year at \$995,000 and to approve the resolution stating amount set. Ron Berger seconded. All voted aye unanimously. Motion carried. The Board also directed Superintendent Christy Castro to make the necessary budget cuts to balance the proposed budget for 2014-2015 school year.
 - E. **Approve Kelly Scholarship Recommendation:** Ron Berger moved to approve the Kelly Scholarship award to Austin Bull as recommended in the amount of \$500. John Menter seconded. All voted aye. Motion carried.
 - F. **Appoint Board Negotiator(s):** Dana Hoskins and Wendy Fredrickson will participate for the District.
8. **Policy Items:**
 - A. None
9. **Other Business:** None

10. Adjournment: Meeting adjourned at 9:28 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk

TROY SCHOOL DISTRICT 287
BOARD OF TRUSTEES REGULAR MEETING
Monday, February 10, 2014 – 7:00 p.m.
Troy High School Library

AGENDA

1. Call to Order
 - A. Attendance
 - B. Adopt Agenda
2. Education Presentation
3. 10 Minute Training
4. Public Comments
5. Approve Consent Agenda
 - A. Minutes
 - B. Bill Payments
 - C. Classified Personnel Actions
 - D. Procedure Manual
 - E. Items to be Disposed
6. Information Items
 - A. Budget Reports
 - B. Enrollment Report
 - C. Principals' Reports
 - D. Superintendent's Report
 - E. Board Chairman's Comments
7. Action Items
 - A. Approve Emergency School Closure, January 30, 2014
 - B. Approval to Go Out to Bid
 - C. Consider American Fidelity Section 125 Amendment
 - D. Approve Board Goals
8. Executive Session – IC67-2345(b) Personnel
9. Other Business
10. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES REGULAR MEETING
FEBRUARY 10, 2014 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:09 p.m.
 - A. Members Present:** Dana Hoskins, John Menter, Ron Berger, Wendy Fredrickson, James Fry
 - Administrators Present:** Christy Castro, Superintendent; Theresa Priebe, Clerk; Klaire Vogt, Elementary Principal
 - B. Adopt Agenda:** By unanimous consent, the Agenda was approved as presented.
2. **Education Presentation:** None
3. **Board Training – Resolutions and Legislation**
4. **Public Comments:** None
5. **Approve Consent Agenda:** By unanimous consent, the Consent Agenda was approved.
Items approved: Regular Meeting minutes of January 16, 2014; bills paid totaling \$276,171.29; hire Kelly Carlstrom as JrHi boys basketball coach for the spring 2014 season.
6. **Information Items:** Budget reports included the ASB accounts, District Financial Report, Medical Insurance Pool reports for January 2014. Enrollment has dropped to 300. Principals' reports; Superintendent's Report included the following: Reminder that there will be a conference call with Zions Bank on February 18, 2014 at 6:00 p.m. at the Troy HS Library; Day on the Hill scheduled for February 24-25, 2014; Scheduling budget presentations throughout the month of February; budget cut information with graph of the enrollment over the past 12 years. Chair Dana Hoskins had no report.
7. **Action Items:**
 - A. Approve Emergency School Closure:** John Menter moved to approve the Emergency School Closure on January 30, 2014 due to the power outage. Ron Berger seconded. All voted aye. Motion carried.
 - B. Approval to go out for Bid:** Wendy Fredrickson moved to approve the Request to Bid and to proceed forward for the Trojan Road repair and resurfacing. James Fry seconded. All voted aye. Motion carried.
 - C. Consider American Fidelity Section 125 Amendment:** Wendy Fredrickson moved to approve the continuation of our current American Fidelity Section 125 Flex Plan with the grace period of 70 days. John Menter seconded. All voted aye. Motion carried.
 - D. Approve Board Goals:** James Fry moved to approve the 2014 Board Goals as presented. Ron Berger seconded. All voted aye. Motion carried. The goals are: To apply for the Boardsmanship Award through Idaho School Board Association; Conduct a staff satisfaction survey; Recognize the staff and student accomplishments; provide alternative instructional programs for the non-traditional student; and Gather information regarding what THS provides for appropriate courses—information for post high school careers/education.
8. **Executive Session – IC 67-2345(b) – Personnel:** Wendy Fredrickson moved to go into Executive Session per IC 67-2345(b) for personnel at 7:54 p.m. John Menter seconded. A roll call vote was taken: Ron Berger-aye; Wendy Fredrickson-aye; James Fry-aye; John Menter-aye; Dana Hoskins-aye. The Board came out of Executive Session at 8:12 p.m. The regular meeting resumed at 8:12 p.m. No action taken.
9. **Other Business:** Budget Items
10. **Adjournment:** Meeting adjourned at 8:26 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk

NOTICE OF BOARD WORKSHOP

BOARD OF TRUSTEES TROY SCHOOL DISTRICT NO. 287 LATAH COUNTY, IDAHO

NOTICE IS HEREBY GIVEN to the patrons of Troy School District No. 287 that the Board of Trustees of said district has called for a Goal Setting Workshop of said Board members to be held at 6:00 p.m. at the Troy High School Library, 101 Trojan Drive, Troy, ID on Monday, January 27, 2014. The purpose of this meeting of the Board of Trustees is as follows:

1. Board of Trustees Goal Setting Workshop

This special meeting of the Board of Trustees is called pursuant to Title 33 and Chapter 23, Title 67 Idaho Code.

**Dated this 24th day of January, 2014
Theresa Priebe
Clerk, Board of Trustees**

TROY SCHOOL DISTRICT #287
BOARD OF TRUSTEES REGULAR MEETING
Thursday, January 16, 2014 – 7:00 p.m.
Troy High School Library

AGENDA

1. Call to Order
 - A. Attendance
 - B. Adopt Agenda
2. 10 minute Board Training
3. Education Presentation
4. Public Comments
5. Approve Consent Agenda
 - A. Minutes
 - B. Bill Payments
 - C. Classified Personnel Actions
 - D. Procedure Manual
 - E. Items to be Disposed
6. Information Items
 - A. Budget Reports
 - B. Enrollment Report
 - C. Principals' Reports
 - D. Superintendent's Report
 - E. Board Chairman's Comments
7. Executive Session-I.C. 67-2345(1)(b)and(c) Superintendent Evaluation, Superintendent Contract/Negotiations
8. Action Items
 - A. Approve Revisions to the Athletic Code
 - B. Confirm date and time for Zion's Bank Presentation and Budget Workshop
 - C. Confirm date for Goal Setting Workshop d
 - D. Approve Superintendent Contract
9. Other Business
10. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES REGULAR MEETING
JANUARY 16, 2014 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:06 p.m.
 - A. Members Present:** Dana Hoskins, John Menter, Ron Berger, Wendy Fredrickson, James Fry
 - Administrators Present:** Christy Castro, Superintendent; Theresa Priebe, Clerk; Brad Malm, Secondary Principal; Klaire Vogt, Elementary Principal
 - B. Adopt Agenda:** Superintendent Christy Castro requested to add the following items: Item 7—Executive Session-IC 67-2345(1)(a) To consider hiring an employee; Action Items: Item 8E – Approve Head Coach; Item 8F – Approve \$500 for Kelly Scholarship; 8G – Approve Setting up a Bank Account for Food Service Funds coming in; and, to move the Education Presentation up before the 10-minute Board Training. By unanimous consent, the Agenda was approved as amended.
2. **Education Presentation:** Mrs. Wright presented an overview of what her class is learning by using mnemonics to retain information. A student assisted in the presentation.
3. **Board Training – Building Relationships with Legislators**
4. **Public Comments:** None
5. **Approve Consent Agenda:** By unanimous consent, the Consent Agenda was approved.
Items approved: Regular Meeting minutes of December 9, 2013; bills paid totaling \$341,516.34; list of items to be disposed of which included damaged bookcases and teacher desk from flooding, televisions and 4-drawer metal cabinet. (see attached).
6. **Information Items:** Budget reports included the ASB accounts, District Financial Report, Medical Insurance Pool reports for December 2013, recap of the Invested Scholarship Fund ending 12-31-13, and a recap of the invested Ramsdale Scholarship Fund ending 12-31-13. Enrollment has dropped to 302. Principals' reports; Andrew Moore updated the Board with technology upgrades, chrome books update, and expressed the need of laptop carts for the schools. Superintendent's Report included the following: Day on the Hill scheduled for February 24-25, 2014; Law Conference scheduled for April 22-23, 2014; notice that there are personnel using FMLA this semester and the appropriate procedure has been followed; schedule meeting with Zions Bank in February 2014; schedule Goal Setting date; in process of scheduling meeting with Rep. Cindy Agidius during Day on the Hill with region membership; ISBA Master Boardmanship program documentation requirements will be given at next meeting; included in packet a Board Self-Assessment and Code of Ethics for Goal Setting meeting; and reported that the flood repair is currently 90% completed and will pay the 10% heldback after the walk through is completed. Chair Dana Hoskins requested the Board to consider resolutions for Troy School District at next board meeting.
7. **Executive Session – IC 67-2345(1)(a), (b), (c): Consider Hiring an Employee, Superintendent Evaluation, Superintendent Contract/Negotiations:** Wendy Fredrickson moved to go into Executive Session at 7:54 p.m. per IC 67-2345 (1)(a) to consider hiring an employee and (1)(b) and (c) to conduct Superintendent evaluation and consider Superintendent Contract. John Menter seconded. A roll call vote was taken: Ron Berger-aye; Wendy Fredrickson-aye; James Fry-aye; John Menter-aye; Dana Hoskins-aye. Motion carried.
Executive Session – IC 67-2345(1)(a) Consider Hiring an Employee: Superintendent Christy Castro requested Brad Malm be present in discussion. Mr. Malm and Dr. Castro left the room at 8:30 p.m.
Executive Session – IC 67-2345(1)(b) and (c): Superintendent Evaluation, Superintendent Contract/Negotiations: Board began evaluation of superintendent at 8:30 p.m. Wendy Fredrickson moved to close out the Executive Session at 10:30 p.m. John Menter seconded. All voted aye. Motion carried.
8. **Action Items:**
 - A. Approve Revisions to the Athletic Code:** John Menter moved to approve the revised athletic code effective for the school year 2014-2015. James Fry seconded. All voted aye. Motion carried.
 - B. Date and Time for Zions Bank Presentation and Budget Workshop:** The Board scheduled a meeting for February 18, 2014 at 6:00 p.m. to hear the presentation by Zions Bank and to hold a budget workshop. No motion was made.
 - C. Date for Goal Setting Workshop:** The Board scheduled a meeting for January 27, 2014 at 6:00 p.m. for their goal setting workshop. No motion was made.
 - D. Approve Superintendent Contract:** Tabled until February 2014 meeting.
 - E. Approve Head Coach:** Wendy Fredrickson moved to hire Gregg McCoy as boys baseball coach for the Spring 2014 season. Ron Berger seconded. 3 Yes, 1 No James Fry recused himself from voting due to conflict of interest with one of the candidates who applied for the position.
 - F. Approve \$500 for Kelly Scholarship:** Wendy Fredrickson move to approve one \$500 Kelly Scholarship for this application period. John Menter seconded. All voted aye. Motion carried.
 - G. Approve Setting up Bank Account for Food Service Funds:** Wendy Fredrickson moved to set up a

new bank account for Food Service funds at Sterling Savings Bank and request current signers on District Account to sign card. Ron Berger seconded. All voted aye. Motion carried.

9. Other Business: Executive Session for February meeting regarding Personnel

10. Adjournment: Meeting adjourned at 10:35 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk



Troy School District No. 287

102 West Fifth Street PO Box 280 Troy, ID 83871
Telephone: (208) 835-3791 Fax: 208-835-3790

NOTICE

As there will be a quorum of Trustees in attendance at a scheduled meeting with Senator Dan Schmidt on Saturday, January 11, 2014 at 9:00 a.m. at the Filling Station, Troy, ID 83871. No decisions will be made by the Board of Trustees.

This notice fulfills Idaho State Code requirements for public meeting notices.

Dated this 9th day of January 2014

Theresa Priebe, Clerk of the Board
Troy School District No. 287

Posted: District Office
 District Website
 Troy Elementary School
 Troy High School
 Sterling Savings Bank
 US Post Office, Troy

NOTICE OF CHANGE OF REGULAR MEETING

BOARD OF TRUSTEES TROY SCHOOL DISTRICT NO. 287 LATAH COUNTY, IDAHO

NOTICE IS HEREBY GIVEN to the patrons of Troy School District No. 287 that the January 13, 2014 regular meeting of the Board of Trustees of said district has been changed to **Thursday, January 16, 2014, at the Troy High School Library at 7:00 p.m.**

Dated this 8th day of January, 2014.

Theresa Priebe
Clerk, Board of Trustees

TROY SCHOOL DISTRICT #287
BOARD OF TRUSTEES REGULAR MEETING
Monday, December 9, 2013 – 7:00 p.m.
Troy High School Library

AGENDA

1. Call to Order
 - A. Attendance
 - B. Adopt Agenda
2. Education Presentation
3. Public Comments
4. Approve Consent Agenda
 - A. Minutes
 - B. Bill Payments
 - C. Classified Personnel Actions
 - D. Procedure Manual
 - E. Items to be Disposed
5. Information Items
 - A. Budget Reports
 - B. Enrollment Report
 - C. Principals' Reports
 - D. Technology Report
 - E. Superintendent's Report
 - F. Board Chairman's Comments
6. Action Items
 - A. Consider Doug & Edna Kelly Scholarship
 - B. Set Supplemental Levy Date
 - C. Approve Certificated Employment
 - D. To Approve Revisions to the Athletic Code
7. Other Business
8. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES REGULAR MEETING
DECEMBER 9, 2013 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:05 p.m.
 - A. **Members Present:** Dana Hoskins, John Menter, Ron Berger, Wendy Fredrickson, James Fry
 - Administrators Present:** Christy Castro, Superintendent; Theresa Priebe, Clerk; Brad Malm, Secondary Principal
 - B. **Adopt Agenda:** Superintendent Christy Castro requested to Add Item 6E—Approve Emergency School Closure 12-09-2013 and to add additional items to be disposed of. By unanimous consent, the Agenda was approved as amended.
2. **Education Presentation:** Patrick Cummings, Northwestern Mutual, presented an overview of the American Funds and an update on the invested Scholarship Fund. At 7:20 p.m., the Board walked to Mr. McFall's classroom to see some hands on instruction that goes on with his students and to have illustrated to the Board the 8th grade robotics project. The Board resumed the regular meeting business at 7:42 p.m.
3. **Public Comments:** None
4. **Approve Consent Agenda:** By unanimous consent, the Consent Agenda was approved as amended. Items approved: Regular Meeting minutes of November 11, 2013; bills paid totaling \$272,854.58; list of items to be disposed of which included old computers and miscellaneous items (see attached).
5. **Information Items:** Budget reports included the ASB accounts, District Financial Report, Medical Insurance Pool reports for November 2013, recap of the Invested Scholarship Fund ending 10-31-13; Enrollment has dropped to 303. Principals' reports; Andrew Moore updated the Board with technology upgrades and improvements which included the wireless installation at both schools; Superintendent's Report included the following: Consider updating Board Goals, congratulated John Menter being elected Vice President on the Executive Board of ISBA; consider date for Supplemental Levy; a reminder that a Ramsdale Committee meeting is scheduled for December 13, 2013 at 7:30 a.m. in Moscow; a Plant Facility/Budget committee meeting is scheduled for December 12, 2013 at 3:30 at the District Office; the need for a budget review in January; and a reminder that the Superintendent's evaluation will be in January. Dana Hoskins brought several items to the table—Would like to see our Board participate in the Master Boardsmanship program; bring back the 10-minute trainings at the Board Meetings; contact area districts to participate in meeting with Cameron Ariel of Zions Bank; a reminder that the Day on the Hill is slated for February 23-24, 2014 and the need to reach out to our legislators; reach out to the community regarding our budget needs; congratulated John Menter for his election of Vice President of the Executive Board of ISBA; and reported that she was introduced to a Kendrick Board member who does logos and would like to design a logo for Troy School District.
6. **Action Items:**
 - A. **Consider Doug & Edna Kelly Scholarship:** Wendy Fredrickson moved to table until the January 2014 Board meeting. James Fry seconded. All voted aye. Motion carried.
 - B. **Set Supplemental Levy Date:** Wendy Fredrickson moved to set the Supplemental Levy election in May 2014. John Menter seconded. All voted aye. Motion carried.
 - C. **Approve Certificated Employment:** James Fry moved to approve the hiring of Jennifer Hightower as elementary school counselor for up to .4 FTE for the 2013-14 school year. Wendy Fredrickson seconded. All voted aye. Motion carried.
 - D. **Approve Revisions to the Athletic Code:** Tabled until January 2014 meeting.
 - E. **Approve Emergency School Closure 12-09-2013:** James Fry moved to approve the emergency school closure on 12-09-2013 due to frozen pipes, broken water pipes, and flood damage at the elementary school. Ron Berger seconded. All voted aye. Motion carried.
7. **Other Business:** None
8. **Adjournment:** Meeting adjourned at 8:52 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk

TROY SCHOOL DISTRICT #287
BOARD OF TRUSTEES REGULAR MEETING
Troy High School Library
Monday November 11, 2013
7:00 p.m.

AGENDA

1. Call to Order
 - a. Attendance
 - b. Adopt Agenda
2. Education Presentation
3. Public Comments
4. Approve Consent Agenda
 - a. Minutes
 - b. Bill Payments
 - c. Classified Personnel Actions
 - d. Procedure Manual
 - e. Items to be Disposed
5. Information Items
 - a. Budget Reports
 - b. Enrollment Report
 - c. Principals' Reports
 - d. Technology Report
 - e. Superintendent's Report
 - f. Board Chairman's Comments
6. Action Items
 - a. Approve revisions to the Athletic Code
7. Other Business
8. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES REGULAR MEETING
NOVEMBER 11, 2013 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:00 p.m.
 - A. **Members Present:** Dana Hoskins, John Menter, James Fry
 - Administrators Present:** Christy Castro, Superintendent; Theresa Priebe, Clerk
 - B. **Adopt Agenda:** Superintendent Christy Castro requested to include in 7. Other Business: 7A
1st Reading Student Email Use Policy. By unanimous consent, the Agenda was approved as amended.
2. **Education Presentation:** James Stoner presented an overview of the recommended Athletic Policy changes to implement as soon as possible. Shelley Bennett reviewed the Comparative Market Analysis to the Board regarding the District Office building.
3. **Public Comments:** None
4. **Approve Consent Agenda:** By unanimous consent, the Consent Agenda was approved.
Items approved: Regular Meeting minutes of October 14, 2013; bills paid totaling \$301,475.18; hire Sharaya Durant as Girls Basketball Assistant Coach; and accept the resignation from Guy Wells from the Jr Hi Boys Basketball coach position.
5. **Information Items:** Budget reports included the ASB accounts, District Financial Report, Medical Insurance Pool reports for October 2013; Enrollment dropped to 304. Principals' reports; Superintendent's Report included the following: Actor Dylan Snyder, via Skype, talked to the elementary students about bullying and cyber safety; Medicaid will be issuing a check to the District for services; and the Talk of the Town newsletter had been sent out. Chair Dana Hoskins reported that Cameron Ariel, from Zions Bank would like to present to the Board a new program of financing options.
6. **Action Items:**
 - A. 1. **Approve revisions to the Athletic Code:** Tabled
7. **Other Business: 1st Reading:** Student Email Use Policy
8. **Adjournment:** Meeting adjourned at 8:30 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk



Troy School District No. 287

102 West Fifth Street PO Box 280 Troy, ID 83871
Telephone: (208) 835-3791 Fax: 208-835-3790

NOTICE

As there will be a quorum of Trustees in attendance at the National School Board Association convention in Coeur d'Alene, Idaho, November 6-8, 2013, this notice fulfills Idaho State Code requirements for public meeting notices.

Dated this 4th day of November 2013

Theresa Priebe, Clerk of the Board
Troy School District No. 287

Posted: District Office
 District Website
 Troy Elementary School
 Troy High School
 Sterling Savings Bank
 US Post Office, Troy

TROY SCHOOL DISTRICT #287
BOARD OF TRUSTEES REGULAR MEETING
Monday, October 14, 2013
Troy High School Library

AGENDA

1. Call to Order
 - A. Attendance
 - B. Adopt Agenda
2. Education Presentations
3. Public Comments
4. Approve Consent Agenda
 - A. Minutes
 - B. Bill Payments
 - C. Classified Personnel Actions
 - D. Procedure Manual
 - E. Items to be Disposed
5. Information Items
 - A. Budget Reports
 - B. Enrollment Report
 - C. Principals' Reports
 - D. Superintendent's Report
 - E. Board Chairman's Comments
6. Action Items
 - A. Approve Job Descriptions
 - B. Approve Maternity Leave
 - C. Consider Acceptance of the Bradley J. Uebelher Memorial Scholarship Fund Donation
 - D. Consider transferring percentage of the Bradley J. Uebelher Memorial Scholarship Fund Donation to new Investment Account
 - E. Approve Trophy Case Construction
 - F. Retroactive Approval of Facility Usage
7. Policy Items
 - A. 2nd Readings/Approval 3050
8. Other Business
9. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES REGULAR MEETING
OCTOBER 14, 2013 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:00 p.m.
 - A. Members Present:** Dana Hoskins, John Menter, Ron Berger, Wendy Fredrickson
 - Administrators Present:** Christy Castro, Superintendent; Theresa Priebe, Clerk; Brad Malm, Secondary Principal
 - B. Adopt Agenda:** Superintendent Christy Castro requested that Andrew Moore give a technology update under the Superintendent's Report; and, to include in the Action Item A1 Approve Student Email and move Approve Job Descriptions to Item A2. By unanimous consent, the Agenda was approved as amended.
2. **Education Presentation:** Student Clint Sandquist gave a presentation to the Board of Trustees on building a new trophy case as his senior project. Jenette Dunworth gave a presentation on what her class is learning in math.
3. **Public Comments:** None
4. **Approve Consent Agenda:** Wendy Fredrickson moved to approve the Consent Agenda. John Menter seconded. All voted aye. Items approved: Regular Meeting minutes of September 9, 2013; Special Meeting minutes of September 24, 2013; Resignation of Teresa Monroe; List of items to be disposed of which included old computers and monitors; and bills paid totaling \$372,587.35.
5. **Information Items:** Budget reports included the ASB accounts, District Financial Report, Medical Insurance Pool reports for September 2013; Enrollment is holding at 314. Principals' reports; Superintendent's Report included the following: An update on the staff training; an outline of the projects completed per the Board Goals; a review of the 5-year Plant Facility Plan; and a Market Analysis from Palouse Commercial Realty on the District Office building. Chair Dana Hoskins brought several items to the table for future discussion—Discussion with the Community on safety; consider fund raisers for projects; consider setting date in early 2014 for budget preparation; and discuss future of District Office.
6. **Action Items:**
 - A. 1. Approve Student Email:** John Menter moved to implement the student based email system with a protection filter using Gaggle. Ron Berger seconded. All voted aye. Motion carried.
 - A. 2. Approve Job Descriptions:** Ron Berger moved to approve the job description for Transportation Coordinator(Supervisor)/Bus Technician. John Menter seconded. All voted aye. Motion carried.
 - B. Approve Maternity Leave:** Wendy Fredrickson moved to approve the request for maternity leave beginning December 3, 2013 through February 9, 2014 for the secondary math teacher. Ron Berger seconded. All voted aye. Motion carried.
 - C. Consider Acceptance of the Bradley J. Uebelher Memorial Scholarship Fund Donation:** John Menter moved to accept the Bradley J. Uebelher scholarship fund donation. Ron Berger seconded. All voted aye. Motion carried..
 - D. Consider Transferring Percentage of the Bradley J. Uebelher Memorial Scholarship Fund Donation to new Investment Account:** Wendy Fredrickson moved to invest \$10,323.67 of the funds with Northwestern Mutual and to deposit \$1,500 into the High School account for scholarships for the next three years. John Menter seconded. All voted aye. Motion carried.
 - E. Approve Trophy Case Construction:** John Menter moved to approve the trophy case construction. Wendy Fredrickson seconded. All voted aye. Motion carried.
 - F. Retroactive Approval of Facility Usage:** Wendy Fredrickson moved to approve the facility usage for Mr. Berger on October 4, 2013. John Menter seconded. All voted aye. Motion carried. Ron Berger recused himself from voting on the issue due to conflict of interest.
7. **Policy Items:**
 - A. 2nd Reading – Policy 3050 Student Attendance:** John Menter moved to approve Student Attendance Policy 3050, effective immediately. Wendy Fredrickson seconded. All voted aye. Motion carried.
8. **Other Business:** John Menter brought to the Board's attention that there would be no time to review the proposed Resolutions before the ISBA Convention. Board members will respond via email.
9. **Adjournment:** Meeting adjourned at 9:06 p.m. by unanimous consent.

NOTICE OF SPECIAL MEETING

BOARD OF TRUSTEES TROY SCHOOL DISTRICT NO. 287 LATAH COUNTY, IDAHO

NOTICE IS HEREBY GIVEN to the patrons of Troy School District No. 287 that the Board of Trustees of said district has called a Special Meeting to be held at 7:00 p.m. at the Troy High School Library, 101 Trojan Drive, Troy, ID on Tuesday, September 24, 2013. The purpose of this special meeting is as follows:

- 1. FY13 Audit Report Presentation**
- 2. Consider approval of FY13 Audit Report**
- 3. Consider Pay Differential Plan**

This special meeting of the Board of Trustees is called pursuant to Title 33 and Chapter 23, Title 67 Idaho Code.

**Dated this 23rd day of September 2013
Theresa Priebe
Clerk, Board of Trustees**

TROY SCHOOL DISTRICT #287
BOARD OF TRUSTEES REGULAR MEETING
Monday, September 9, 2013 – 7:00 p.m.
Troy High School Library

AGENDA

1. Call to Order
 - a. Attendance
 - b. Adopt Agenda
2. Education Presentation
3. Public Comments
4. Approve Consent Agenda
 - a. Minutes
 - b. Bill Payments
 - c. Classified Personnel Actions
 - d. Procedure Manual
 - e. Items to be Disposed
5. Information Items
 - a. Budget Reports
 - b. Enrollment Report
 - c. Principals' Reports
 - d. Superintendent's Report
 - e. Board Chair's Report
6. Action Items
 - a. Approve Out of State Travel of Students to the FFA National Conference
 - b. Adopt ISBA Liability Insurer List
 - c. Consider November Levy Election
 - d. Consider Closing out Kelly Scholarship Fund and Transfer Funds to NW Mutual Investment
 - e. Consider Transfer of Granlund Donation from GF to NW Mutual Investment
 - f. Consider Special Meeting for Audit Presentation
 - g. Approve Certificated Supplemental Contracts for FY13-14
7. Policy Items
 - a. 2st Readings/Approvals: 8215
 - b. 1st Readings/Approvals: 7235
 - c. 1st Readings: 3050
8. Executive Session
9. Other Business
10. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES REGULAR MEETING
SEPTEMBER 9, 2013 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:00 p.m.
 - A. Members Present:** Dana Hoskins, John Menter, Ron Berger, Wendy Fredrickson, James Fry
 - Administrators Present:** Christy Castro, Superintendent; Theresa Priebe, Clerk; Klaire Vogt, Elementary Principal
 - B. Adopt Agenda:** By unanimous consent, the Agenda was approved.
2. **Education Presentation:** Greg Godwin, district capacity builder, updated the Board of Trustees where the District is at with the process of getting out of the targeted school status and his role in helping the District.
3. **Public Comments:** None
4. **Approve Consent Agenda:** By unanimous consent, the Consent Agenda was approved. Items approved: Regular Meeting minutes of August 12, 2013; Special Meeting minutes of August 28, 2013; and bills paid totaling \$286,598.48.
5. **Information Items:** Budget reports included the ASB accounts, District Financial Report, Medical Insurance Pool reports for August 2013; Enrollment is at 314. Principals' reports; Superintendent's Report included the following: Opening meeting at orientation on August 19, 2013 went well and commended the District Office staff for the organization of the meeting; both schools are designated as four star schools; Troy SD is teaming up with the U of I to participate in a study using chrome books; a reminder that the ISBA Annual Convention is scheduled for November 6-8, 2013; the District will be soliciting bids for the Trojan Drive repair and the seal coating of the parking lots and asked that the Board review the specifications and discuss at the next meeting; the TES Counselor position is still open and is advertised on the District Website; and she have been invited in the classroom at TES in three different classrooms this year. Chair Dana Hoskins had no report this month.
6. **Action Items:**
 - A. Approve Out of State Travel for the FFA National Conference:** Wendy Fredrickson moved to accept the request for out of state travel for the FFA group traveling to Nashville October 28-November 2, 2013. Ron Berger seconded. All voted aye. Motion carried.
 - B. Approve List of Liability Insurers:** James Fry moved to approve the ISBA list of Liability Insurance Providers, as revised from time to time, as the Troy School District List. John Menter seconded. All voted aye. Motion carried.
 - C. Consider November Levy Election:** Wendy Fredrickson moved to wait until Spring to consider a levy election. Dana Hoskins seconded. All voted aye. Motion carried..
 - D. Consider Closing Kelly Scholarship State Investment and Transfer Funds to NW Mutual Investment:** Wendy Fredrickson moved to transfer the funds from the Kelly Scholarship Fund at the State Investment Pool, move the funds to the NW Mutual account, and close out the State Investment account. John Menter seconded. All voted aye. Motion carried.
 - E. Consider Transfer of Granlund Donation from General Fund and move to NW Mutual Account:** Ron Berger moved to approve transferring the \$10,000 donation from the Granlund Estate in the General Fund to the NW Mutual Account. Wendy Fredrickson seconded. All voted aye. Motion carried.
 - F. Consider Special Meeting for Audit Presentation:** The Board set Tuesday, September 24, 2013 at 7:00 pm at the THS Library for a Special meeting.
 - G. Approve Certificated Supplemental Contracts:** Wendy Fredrickson moved to approve the supplemental contracts for the positions of Perkins III Grant Coordinator and 7th grade co-Advisors. John Menter seconded. All voted aye. Motion carried.
7. **Policy Items:**
 - A. 2nd Reading – Policy 8215 Wellness Policy:** John Menter moved to approve Policy 8215 as presented. James Fry seconded. All voted aye. Motion carried.
 - B. 1st Reading – Policy 7235 IDEA Funding:** John Menter moved to approve the implementation of Policy 7235 pertaining to IDEA funding for the District. James Fry seconded. All voted aye. Motion carried.
 - 1st Reading – Revised Policy 3050 Student Attendance:** Superintendent Christy Castro presented a revised Policy 3050.

- 8. **Executive Session:** None
- 9. **Other Business:** None
- 10. **Adjournment:** Meeting adjourned at 8:14 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk

NOTICE OF SPECIAL MEETING

BOARD OF TRUSTEES TROY SCHOOL DISTRICT NO. 287 LATAH COUNTY, IDAHO

NOTICE IS HEREBY GIVEN to the patrons of Troy School District No. 287 that the Board of Trustees of said district has called a Special Meeting to be held at 7:00 p.m. at the Troy High School Library, 101 Trojan Drive, Troy, ID on Wednesday, August 28, 2013. The purpose of this Special Meeting is as follows:

- 1. Budget Hearing on Amended FY13-14 Budget**
- 2. Approve Amended FY13-14 Budget**
- 3. Approve TES Handbook FY13-14**
- 4. Consider Crow's Nest Upgrade**

This special meeting of the Board of Trustees is called pursuant to Title 33 and Chapter 23, Title 67 Idaho Code.

Dated this 26th day of August, 2013

Theresa Priebe

Clerk, Board of Trustees

**TROY SCHOOL DISTRICT NO. 287
SPECIAL MEETING OF THE BOARD OF TRUSTEES
AUGUST 28, 2013 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

Call to Order: Dana Hoskins called the Special Meeting to order at 7:03 p.m.

Members Present: Dana Hoskins, Wendy Fredrickson, John Menter, Ron Berger

Administrators Present: Christy Castro, Superintendent; Theresa Priebe, Clerk

1. **Budget Hearing on Amended FY13-14 Budget:** The amended budget was reviewed. No public comments.
2. **Approve Amended FY13-14 Budget:** Wendy Fredrickson moved to accept the August 28, 2013 levy election certification per the Latah County Commissioners and to adopt the amended FY13-14 budget as presented. Ron Berger seconded. All voted aye. Motion carried.
3. **Approve TES Handbook FY13-14:** Ron Berger moved to approve the TES Handbook for FY13-14.
4. **Consider Crow's Nest Upgrade:** Rob Bafus presented to the Board of Trustees a proposal to upgrade the Crow's Nest at the football field. Due to the stability of the structure, Mr. Bafus requested permission to proceed with the project. He has contacted contractors who will donate their time to perform the work, and he is in the process of securing the financing for the project. The structure will be three stories and located in the same place as the current structure. Wendy Fredrickson moved to approve the upgrade of the Crow's Nest, per Coach Bafus' contractor and financing information, and recommended that the project begin after all plans and permits are secured. John Menter seconded. All voted aye. Motion carried.

Meeting adjourned at 7:48 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk

SAMPLE BALLOT

LATAH COUNTY, IDAHO

TROY SCHOOL DISTRICT No. 287

PLANT FACILITY LEVY ELECTION

AUGUST 27, 2013

Latah County, Idaho

August 27, 2013

Polling Places:

Deary 19 **Changed** from regular polling place to Troy Lions Club Community Center

Troy 29 Troy Lions Club Community Center

Absentee Voting: Absentee (In-Person) voting
Latah County Courthouse
Auditor/Recorder's Office, Room 101
522 South Adams
Moscow, Idaho 83843

For Plant Facility Levy information contact Theresa Priebe, Clerk, Troy School District No. 287 at 208-835-3791.

Polls will be open 8:00 A.M. to 8:00 P.M.
Polling Place is accessible for individuals with disabilities

IDAHO VOTERS

MUST BE A U.S. CITIZEN

MUST BE 18 YEARS OF AGE OR OLDER

MUST BE A RESIDENT OF THE COUNTY AND, IF ELIGIBLE, RESIDENT OF
THE SCHOOL DISTRICT FOR
AT LEAST 30 DAYS PRIOR TO THE ELECTION

MUST BE A REGISTERED VOTER
ELECTION DAY REGISTRATION AT THE POLLING PLACES IS AVAILABLE
WITH PROPER VOTER IDENTIFICATION

BRING PICTURE ID TO VOTE ON ELECTION DAY

VOTERS WHO HAVE CHANGED THEIR NAME OR ADDRESS SINCE THE
PREVIOUS ELECTION ARE REQUIRED TO RE-REGISTER

FOR MORE INFORMATION CONTACT THE
LATAH COUNTY AUDITOR'S OFFICE 208-883-2249
LATAH COUNTY WEB SITE: www.latah.id.us/elections/
STATE WEB SITES: www.idahovotes.gov
www.sos.idaho.gov

Use only the **Marking Device provided** to mark your ballot.
To vote you must blacken the oval **completely!**



SAMPLE

SAMPLE

TROY SCHOOL DISTRICT #287
BOARD OF TRUSTEES REGULAR MEETING
Monday, August 12, 2013 – 7:00 p.m.
Troy High School Library

AGENDA

1. Call to Order
 - A. Attendance
 - B. Adopt Agenda
2. Public Comments
3. Approve Consent Agenda
 - A. Minutes
 - B. Bill Payments
 - C. Classified Personnel Actions
 - D. Procedure Manual
 - E. Items to be Disposed
4. Information Items
 - A. Budget Reports
 - B. Transportation Coordinator Report
 - C. Technology Coordinator Report
 - D. Superintendent's Report
 - E. Board Chairman's Comments
5. Action Items
 - A. Approve Student Bus Routes
 - B. Consider request from contractor
 - C. Approve Section 125
 - D. Approve date for 2013-14 amended budget hearing
 - E. Kelly Scholarship
 - F. Consider Baseball Flagpole Installation
6. Policy Items
 - A. First Reading- Wellness Policy ~~8200~~ 8215
7. Other Business
8. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES REGULAR MEETING
AUGUST 12, 2013 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:09 p.m.
 - A. **Members Present:** Dana Hoskins, John Menter, Wendy Fredrickson, Ron Berger
 - Administrators Present:** Christy Castro, Superintendent; Theresa Priebe, Clerk; Andrew Moore, Tech Coordinator; Matt Kathanimane, Transportation Coordinator
 - B. **Adopt Agenda:** Dr. Castro requested an amendment to the Agenda to move the Technology Coordinator and Transportation Coordinator reports after Item #2; move Item 5A up after Transportation Coordinator report; and add Item 3(C) –Consider JrHi Football Coach. By unanimous consent, Agenda is approved.
2. **Public Comments:** No public comments. Andrew Moore, Tech Coordinator, introduced himself to the Boardmembers and then presented an update of where the District stood with its technology. Matt Kathanimane presented to the Boardmembers the bus routes for the new school year, his perspective on emergency routes for the winter and an update on bus maintenance. NOTE: The Board will act on Item 5A under Action Items.
3. **Approve Consent Agenda:** By unanimous consent, the Consent Agenda was approved as Amended: Annual Meeting minutes of July 8, 2013; Ron LeMaster hired as Building/Grounds Maintenance technician at 6 hours per day for 260 days per year; Marianne Sletteland resigned her position as special ed aide; Nick Acord hired as JrHi Football Coach for the FY13-14 school year; items to be disposed of included MET TV, Sony TV and Laptop D610 Serial #442R811; Bills presented in the amount of \$281,638.72; and renew classified staff employment and positions as presented for the FY13-14 school year.
4. **Information Items:** Budget reports included Medical Insurance Pool reports for July 2013. Superintendent's Report included the following: Principals and secretaries returned August 7, 2013; Orientation is scheduled for August 19th at 8:30 a.m. in the Multipurpose Room; the .5 FTE Counselor position is still open; Brad Lewis, auditor, will be at the district office on August 15th; the summer was a joint effort in keeping up with the grounds and facility maintenance. Dr. Castro reported that it was very hot in the computer lab today during the training session and expressed the need for air conditioning at the elementary school; the AC for the elementary server room is scheduled to be installed today and will be finished tomorrow; the sprinkler system on the baseball field has been installed; the results of the Parent Satisfaction Survey was distributed and reviewed; the elementary school is a 4-star school and the high school is a 4-star school. Dr. Castro reported that the district will use the Smarter Balanced Assessment program this next school year. Chair Dana Hoskins informed the Board that nominations for Superintendent of the Year award was due September 9, 2013 and inquired about dates this fall for a training session. Chair Dana Hoskins also asked the board members to bring a goal to the next board meeting for this next year. John Menter announced that the Region II meeting is scheduled for October 17th at Lapwai at 6:00 p.m.
5. **Action Items:**
 - A. **Approve Student Bus Routes:** John Menter moved to approve the school bus routes for the school year 2013-2014 as they stand. Ron Berger seconded. All voted aye. Motion carried.
 - B. **Consider Request from Contractor:** John Menter moved to approve the payment of \$6,000 for installation of the greenhouse fence. Ron Berger seconded. All voted aye. Motion carried.
 - C. **Approve Section 125 Plan:** Ron Berger moved to renew the Troy School District Section 125 Plan for FY 2013-2014. John Menter seconded. All voted aye. Motion carried.
 - D. **Approve Date for 2013-14 Amended Budget Hearing:** Wendy Fredrickson moved to hold a public hearing on August 28, 2013 at 7:00 p.m. at the Troy High School Library to amend the FY 2013-2014 budget. Ron Berger seconded. All voted aye. Motion carried.
 - E. **Approve Kelly Scholarship Award:** John Menter moved to approve awarding one \$500 Kelly Scholarship to the recipient recommended by the Kelly Scholarship committee. Wendy Fredrickson seconded. All voted aye. Motion carried.
 - F. **Consider Baseball Field Flag Pole Installation:** John Menter moved to approve the installation of the baseball field flag pole with the following stipulations; not paying more than \$540 for an engineer to review and design; accept the donation from Darrin Malm; and any additional costs would be paid from the high school baseball funds. Wendy Fredrickson seconded. All voted aye. Motion carried.
6. **Policy Items:**
 - A. **1st Readings:** Wellness Policy 8215

7. **Other Business:** John Menter announced again the Region II meeting in Lapwai on October 17, 2013 at 6:00 p.m. and that Resolutions will be discussed for the membership to consider at the November Convention.
8. **Adjournment:** Meeting adjourned at 9:14 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk

LEGAL NOTICE

As per Idaho Code 33-510 & 33-402, Troy School District No. 287 is announcing its Annual Meeting will be held at 7:00 p.m., July 8, 2013, at the Troy High School Library.

Publish June 28, 2013

TROY SCHOOL DISTRICT #287
BOARD OF TRUSTEES **ANNUAL** MEETING
Monday, July 08, 2013 – 7:00 p.m.
Troy High School Library

AGENDA

1. Call to Order
 - A. Attendance
 - B. Adopt Agenda
2. Approve Minutes
3. Annual Meeting (per Policy 1200)
 - A. Swearing in of Re-Elected Board Members
 - B. Election of a Chair and Vice-Chair
 - C. Election of a Clerk of the Board/Treasurer/Business Manager
 - D. Designation of Official Newspaper
 - E. Designation of regular monthly School Board meetings for 2013-2014
4. Public Comments
5. Approve Consent Agenda
 - A. Bill Payments
 - B. Classified Personnel Actions
 - C. Procedure Manual
 - D. Items to be Disposed
6. Information Items
 - A. Budget Reports
 - B. Superintendent's Report
 - C. Board Chairman's Comments
7. Action Items
 - A. Approve Hiring of Head Coaches
 - B. Approve Plant Facility Levy Resolution for August 27, 2013 Election
 - C. Approve Agreement with Zion's Bank to conduct End-of-Year Refinance Document
 - D. Approve Valuations Northwest Appraisal Agreement
 - E. Approve District Check-Signing Personnel
 - F. Appoint District Committees
 - G. Consider Recommendation from Kelly Scholarship Committee
 - H. Consider Harold E. Granlund Estate Proceeds Donation
8. Policy Items
 - A. None
9. Other Business
10. Adjourn

**TROY SCHOOL DISTRICT NO. 287
BOARD OF TRUSTEES ANNUAL MEETING
JULY 8, 2013 7:00 P.M.
TROY HIGH SCHOOL LIBRARY**

1. **Call to Order:** Dana Hoskins called the meeting to order at 7:44 p.m. Noted: Oath of Office paperwork was not readily available and could not be accessed through a computer at the high school without going through a lengthy process.
 - A. Members Present:** Dana Hoskins, John Menter, Wendy Fredrickson, James Fry, Ron Berger
 - Administrators Present:** Brad Malm, acting Superintendent; Theresa Priebe, Clerk
 - B. Adopt Agenda:** Brad Malm requested an amendment to the Special Meeting minutes of June 25, 2013 and to add to Action Item 7 E. – Discuss Appointing Investment Committee. Wendy Fredrickson moved to approve the Agenda as amended. Ron Berger seconded. All voted aye. Motion carried.
2. **Approve Minutes:** John Menter moved to approve the Regular Meeting minutes of June 10, 2013; the Special Meeting minutes of June 17, 2013; and the Special Meeting minutes of June 25, 2013 as amended with Item #2 to be amended to read *'Wendy Fredrickson moved to amend Maintenance/Transportation position to Transportation Coordinator/Technician and Bus Driver for 5 hours per day for 190 working days, effective July 1, 2013'*. Wendy Fredrickson seconded. All voted aye. Motion carried.
3. **Annual Meeting (per Policy 1200):**
 - A. Swearing in of Re-elected Board Members:** Dana Hoskins and James Fry were sworn in under a modified version of the Oath of Office. A recess shall be called after business is conducted so that the Official Oath of Office can be printed and signed.
 - B. Election of Chair and Vice-Chair:** Wendy Fredrickson moved to retain Dana Hoskins as Board Chair for the 2013-2014 school year. Ron Berger seconded. All voted aye. Motion carried. James Fry moved to retain John Menter as Vice-Chair of the Board for the 2013-14 school year. Ron Berger seconded. All voted aye. Motion carried.
 - C. Election of a Clerk of the Board/Treasurer/Business Manager:** Wendy Fredrickson moved to retain Theresa Priebe as Clerk of the Board/Treasurer/Business Manager. John Menter seconded. All voted aye. Motion carried.
 - D. Designation of Official newspaper:** John Menter moved to designate the Moscow-Pullman Daily News as the District's official newspaper for the ensuing 2013-2014 school year. James Fry seconded. All voted aye. Motion carried.
 - E. Designation of regular monthly School Board meetings for 2013-2014:** John Menter moved to keep the regular meetings of the school board scheduled the second Monday of each month at 7:00 p.m. at the Troy High School Library. James Fry seconded. All voted aye. Motion carried.
4. **Public Comments:** None
5. **Approve Consent Agenda:** By unanimous consent, the Consent Agenda was approved as amended. Thomas O'Brien gave notice of resignation from the elementary school counselor position. Items approved: Bills presented in the amount of \$313,695.81.
6. **Information Items:** Budget reports included the ASB accounts, District Financial Report, Medical Insurance Pool reports for June 2013. Superintendent's Report included the following: Update on the ISEE Grant consortium with training in Coeur d'Alene on June 13-14, 2013; Mr. Malm also reported that the position of part-time maintenance person has been advertised and open until filled; the district received a bid for the window tinting and Dr. Castro will update the Board at the August Board meeting; installation of the air unit for the elementary school server room is in process; two students have been hired to help with summer work; and the fence around the greenhouse started today. Chair Dana Hoskins informed the Board that the deadline to getting resolutions in to the ISBA is July 31, 2013. Any changes or ideas need to be presented to John Menter, our representative.
7. **Action Items:**
 - A. Approve Hiring of Head Coaches:** John Menter moved to hire Mr. Derek Reagan as girls' basketball coach and Mr. Steve Corr as girls' softball coach for the 2013-2014 school year. James Fry seconded. All voted aye. Motion carried.
 - B. Approve Plant Facility Levy Resolution:** James Fry moved to approve the Plant Facility Levy resolution in the amount of \$99,000 to cover the expenses for repairing and paving Trojan Drive and seal coating the parking lot for the August 27, 2013 election. Ron Berger seconded. All voted aye. Motion carried. Noted: Cost would be \$.77/\$1,000 of assessed market value.

- C. Approve Agreement with Zion's Bank:** John Menter moved to approve entering into an agreement with Zions Bank to conduct the Continuing Disclosure Assistance Agreement in the amount of \$2,500 for the December 31, 2013 deadline. James Fry seconded. All voted aye. Motion carried.
- D. Approve Valuations Northwest Appraisal Agreement:** James Fry moved to approve Valuations Northwest to conduct a property appraisal of fixed assets for the District in the amount of \$5,458. Wendy Fredrickson seconded. All voted aye. Motion carried.
- E. Approve District Check-Signing Personnel:** Wendy Fredrickson moved to approve the check-signing personnel for the 2013-14 school year as presented: District—Superintendent Christy Castro; Business Manager/Clerk, Theresa Priebe; Board Chair Dana Hoskins; Board Vice-Chair John Menter. Elementary School—Klaire Vogt, Principal; Senica Cannon, School Secretary; Suzette Acord, District Secretary. High School—Brad Malm, Principal; Janet Schetzle, School Secretary; Theresa Priebe, Business Manager/Clerk. Ron Berger seconded. All voted aye. Motion carried.
- F. Appoint District Committees:** Chair Dana Hoskins appointed the following committees and members as follows: **Doug & Edna Kelly Scholarship Committee**—Zone 1: LaRae Pearson; Zone 2: Debbie Whitney; Zone 3: Patti Heath; Zone 4: John Bohman; Zone 5: Cliff Swanson. **Ramsdale Scholarship Committee**—Pat Smith, Agricultural Engineer; Pat Nunan, Executor of the original Ramsdale Estate; Greg Mann, Accountant of the original Ramsdale Estate; Brad Malm, HS Principal; Vicky Bledsoe, HS Counselor; Wendy Fredrickson, Board Member; Dr. Christy Castro, Superintendent; and Theresa Priebe, Business Manager. **Plant Facility Committee**—Dr. Christy Castro, Superintendent; Theresa Priebe, Business Manager; Brad Malm, HS Principal; Klaire Vogt, Elem Principal; Steve Braun, HS Teacher; Alison Bohman, Elem Teacher; John Menter, Board Member; and Andrew Moore, Computer/Tech Coordinator. **Investment Committee**—Wendy Fredrickson, Board Member; Brad Malm, HS Principal; Vicky Bledsoe, HS Counselor; Klaire Vogt, Elem Principal; Dr. Christy Castro, Superintendent; Theresa Priebe, Business Manager/Clerk.
- G. Consider Recommendation from Kelly Scholarship Committee:** Tabled.
- H. Consider Harold E. Granlund Estate Proceeds Donation:** Board directed Superintendent to contact Mr. Pat Cummings to find out penalty to withdraw money early from investment account if the funds were to be used immediately.
- 8. Policy Items:**
- A. 1st Readings:** None
- 9. Other Business:** None
- The Board recessed at 8:27 p.m. so that the Clerk of the Board could retrieve the official Oath of Office from the District Office.
- The Board reconvened the regular meeting at 8:50 p.m.
- Official Oath of Office for Dana Hoskins and James Fry were signed.
- 10. Adjournment:** Meeting adjourned at 8:51 p.m. by unanimous consent.

Dana Hoskins, Chair

Clerk