

Climax Springs R-4 School District
571 Climax Ave, Climax Springs, Missouri 65324
Regular Open School Board Meeting
Thursday, August 13, 2020, 6:30 PM
High School Library

OPEN MINUTES

I. CALL TO ORDER

Josh Wolfe called meeting to order at 6:41 P.M. in the School Library.

II. ROLL CALL

Seven (7) Members present: Ashley Butterfield, Adam Roberts, RaShell Burke, Carly Townsend, Michael Cundiff, Shannon Hodges, Josh Wolfe

Zero (0) Members absent

Also present: Superintendent Caleb Petet, Board Secretary Carol Hare, and Principal Misti Maples

III. WELCOME VISITORS

Josh Wolfe welcomed visitors (No Visitors Present)

IV. APPROVE AGENDA

Motioned by Carly Townsend and seconded by Shannon Hodges to **approve agenda**.

Amendments: None

Motion passed: 7-0

V. CONSENT AGENDA

1. Approve open minutes from July 9th, 2020 (**closed minutes to be approved in closed session**)
2. Approve School Treasurer monthly financial statement.
3. Approve payment of bills: **Totaling \$\$333,923.95 Checks #1-17,59592-59650, 520739-520750, ACH000452-000489**

Motioned by RaShell Burke and seconded by Carly Townsend to **approve Open Minutes, Financial Statement, and Paying of Bills as presented.**

Amendments: None

Motion passed: 7-0

VI. SUPERINTENDENT'S REPORT – Caleb Petet presented verbal report.

VII. FORMAL/WRITTEN SUBMITTED REPORTS FROM STAFF

Written reports submitted from: Principal Misti Maples

VIII. OLD BUSINESS

1. Financial Update/no motion

2. Comprehensive School Improvement Plan (CSIP)/No Motion

3. FEMA Project Update

Superintendent, Caleb Petet gave an update on the concrete repair work.

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IX. NEW BUSINESS

1. Cell Phone Stipends

Motioned by Michael Cundiff and seconded by Ashley Butterfield to **approve A \$50.00 per month cell phone stipend for Ashley Gardner, Dirk Oostveen, Ronnie Dake, Misti Maples and Caleb Petet**

Motion passed: 7-0

2. Set Transportation Bus Routes:

Motioned by Carly Townsend and seconded by RaShell Burke to Approve Bus Routes as presented.

Motion Passed: 7-0

3. Westbrook & Co. PC, Public Certified Accountants

Motioned by Carly Townsend and seconded by Michael Cundiff to hire Westbrook & Co. PC Public Certified Accountants.

Motion passed: 7-0

4. Resignations:

Motioned by Shannon Hodges and seconded by RaShell Burke to Accept the resignation of Stephanie Schleher.

Motion passed: 7-0

5. PERSONNEL

Motioned by RaShell Burke and seconded by Carly Townsend to move agenda item five into closed session.

Motion passed: 7-0

6. BOE Treasurer

Motioned by Josh Wolfe and seconded by Adam Roberts to nominate RaShell Burke as BOE Treasurer. No further nominations.

Motion Passed: 7-0

7. Signatory

Motioned by Carly Townsend and seconded by Shannon Hodges to name RaShell Burke as the Signatory.

Motion passed: 7-0

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8. IT Position/Title

Motioned by Carly Townsend and seconded by RaShell Burke to rewrite and restructure the job description for the IT position to a IT Director position.

Motion passed: 7-0

9. IT Director Job Description and Evaluation Form

Superintendent, Caleb Petet read the proposed job description for the IT Director position and the board reviewed the proposed IT Evaluation Form.

First Reading, no motion

10. Master Schedule

Motioned by Shannon Hodges and a second by Carly Townsend to approve the correction of the Master Schedule as presented.

Motion Passed: 7-0

11. Re-Entry Plan

Motion by RaShell Burke and a second by Ashley Butterfield to accept the Re-Entry plan as presented.

Motion Passed: 7-0

X. EXECUTIVE SESSION (See Attachment, "Closed Agenda")

The board will now enter executive session as allowed under chapter § 610.021 sections (2)-(3)-(6)-(11)-(12)-(13), and § 610.022(1) for a closed meeting to the extent authorized by law.

Motioned by Carly Townsend and seconded by Ashley Butterfield to **Recess Open Session @7:49 P.M., to allow entry to Closed Executive Session.**

Motion passed:7-0

XI. RE-ENTER OPEN SESSION

Josh Wolfe called to **re-enter open session @ 9:02 P.M.**

XII. ADJOURN

Motioned by Carly Townsend and seconded by RaShell Burke to **adjourn open session, @ 9:04 P.M.**

Motion passed: 7-0



Josh Wolfe, Board President or Carly Townsend, Board Vice President



Carol Hare, Board Secretary or RaShell Burke, Alternate Board Secretary