

DEMAREST BOARD OF EDUCATION

AGENDA – REGULAR MEETING

June 18, 2013

7:30 P.M.

I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Flag salute.

D. Roll Call: Galtieri, Geisenheimer, Geller, Molina, Verna, Woods and Holzberg.

E. Move to accept minutes of the:

Regular Public Meeting – May 21, 2013

Moved by:

Seconded:

Action (v):

F. Review of correspondence.

II. BOARD PRESIDENT'S REPORT

III. SUPERINTENDENT'S REPORT

IV. REVIEW OF AGENDA

A. Board members review the items.

B. Move to open the meeting to public discussion limited to agenda items.

Moved by:

Seconded:

Action (v):

C. Public discussion.

D. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

V. ACTIONS

A. Instruction – Staffing

1. Move to approve the following substitutes for the 2013/2014 school year, as recommended by the Chief School Administrator:

Cole, Andrew	Kass, Elaine	Noviello, Frank	Sunberg, Michelle
Coppa, Kathleen	Kemp, Donna	O’Connell, Anne	Stodnick, Lindsey
Drummond, Maria	Koch, Elizabeth	Paccione, Elizabeth	Tabacchi, Silvana
Eftychiou, Regina	LaMendola, Ellen	Plokhooy, Barbara	Torres, Gabriela
Feifer, Anne	Lesser, Ozelle	Rizzo, Marjorie	Torre Lopez, Jeanne
Hagendorf, Arlene	Lumley, Mary Anne	Rokeach, Susan	Tucker, Jeffrey
Halprin, Marilyn	Marsich, James	Ross, Nadine	Tzavelis, Joanne
Heffler, Wendy	Mehta, Gunjan	Ross, Samantha	Warren, Thomas
Hunt, Josephine	Merritts, Jennifer	Schachter, Laura	Weiss, Ilene
Johnson, Olga	Murphy, Susan	Schwartz, Steven	Welzer, Sue
Kang, Andrew	Natko, Gilda	Shyong, Joanna	Zaccaria, Lauren
Karlitz, Julie	Nolan, Kathleen	Sims, Gloria	Flannery, Theresa - Aide
			Racoma, Maria - Nurse

Moved by: *Seconded:*
 Action (RC): G Gei Gel M V W H

2. Move to approve the following stipend positions and amounts for the 2013/2014 school year, as recommended by the Chief School Administrator:

STIPEND POSITION	TEACHER	AMOUNT
Athletic Programs		\$12,000
Boys Basketball	TBD (\$2,000)	
Girls Basketball	C. Cohen (\$2,000)	
Girls Volleyball	C. Cohen (\$2,000)	
Boys/Girls Track	S. Zitelli; and TBD (\$2,000 p.p.)	
Boys/Girls Soccer	TBD (\$2,000)	
Band	J. Zemba	\$6,000
Beginning Band	J. Zemba	\$ 733
Chorus	A. Beckley	\$2,499
Communications Coordinator	T. Sorge	\$1,823
Dramatics	C. Conti; S. Calegari; J. Roessler (\$607.67 p.p.)	\$1,823
Eighth Grade Advisors	T. Sorge; A. Giaconia (\$911.50 p.p.)	\$1,823
Gifted & Talented	C. Quillen	\$1,823
Lunchroom Coordinator – CRS	A. Shore	\$6,000
Lunchroom Coordinator – LLE	D. Stokes	\$6,000
Lunchroom Coordinator – DMS	A. Giaconia (\$6,000); J. Regan (.8 = \$4,800)	\$10,800
Student Council	S. Zitelli; C. Korines (\$1,044 p.p.)	\$2,088
Teacher-in-Charge – CRS	D. Duby	\$6,069
Teacher-in-Charge – LLE	J. Ench	\$6,069
Technology Team Coordinator	C. Conti; S. Calegari; J. Roessler (\$607.67 p.p.)	\$1,823
Website Coordinator	V. Zimmerman	\$2,499
Yearbook	A. Campagna	\$2,340

Moved by: *Seconded:*
 Action (RC): G Gei Gel M V W H

V. ACTIONS (Continued)

B. Instruction – Pupils/Programs

1. Move to approve participation in the following Northern Valley Regional High School District Programs for the 2013/2014 school year, as recommended by the Chief School Administrator:

<u>NVRHS PROGRAM</u>	<u>PROGRAM COST</u>
Curriculum & Instruction	\$27,762
Staff Development	19,527
Criterion-Referenced Testing	1,650
Substance Abuse	-0-
Valley Interdisciplinary/Convocation (VIA)	750
Region III Special Education	17,403
SLICE of PIE Tuition	9,100
Psychiatrist	2,200
Occupational & Physical Therapy (OT \$98,260, PT \$16,192)	114,452
Region III Summer Tuition	1,012
Valley Tuition	71,092
Transportation	TBD
Technology Support	40,500
Behavioral Tuition	40,955
Orton-Gillingham Program	550

Moved by:
Action (RC): G Gei Gel M V W H

Seconded:

2. Move to accept notification of the 2013/2014 NCLB Consolidated Formula Sub grant Allocation in the amount of \$19,924, as recommended by the Chief School Administrator:

<u>Title II A – Part A</u>		<u>Title III</u>	
Demarest	\$ 7,913	Demarest	\$ 3,601
Holy Angels	<u>6,609</u>	Holy Angels	<u>1,801</u>
Total	\$14,522	Total	\$ 5,402

Moved by:
Action (RC): G Gei Gel M V W H

Seconded:

3. Move to appoint Christopher Kirkby as the District Harassment, Intimidation and Bullying (HIB) Coordinator for the 2013/2014 school year at an annual stipend of \$10,000, as recommended by the Chief School Administrator.

Moved by:
Action (RC): G Gei Gel M V W H

Seconded:

4. Move to approve a Non Domiciled Tuition Agreement with Kevin & Sara Deutsch for their child to attend Kindergarten at County Road School for the 2013/2014 school year in the amount of \$15,468, as recommended by the Chief School Administrator.

Moved by:
Action (RC): G Gei Gel M V W H

Seconded:

5. Move to approve a Tuition Contract with NVRHS – Valley Program Special Classes for Student ID #272002 in the prorated amount of \$11,095, effective May 13, 2013 for the 2012/2013 school year, as recommended by the Child Study Team.

Moved by:
Action (RC): G Gei Gel M V W H

Seconded:

V. ACTIONS (Continued)

C. Support Services – Staffing (Continued)

4. Move to approve Marianne Bolduc as the District Lunchroom Coordinator for the 2013/2014 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
 Action (RC): G Gei Gel M V W H

5. Move to approve Kathleen Coppa, RN, as the in-district Health Aide at an hourly rate of \$27 (not to exceed 2½ hours daily) for the 2013/2014 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
 Action (RC): G Gei Gel M V W H

6. Move to approve Kathleen Coppa, Step 11, as a Teacher Assistant at County Road School for the 2013/2014 school year (not to exceed 25 hours weekly including Health Aide hours), as recommended by the Chief School Administrator:

Moved by: *Seconded:*
 Action (RC): G Gei Gel M V W H

7. Move to award contracts to the following Lunch/Playground Aides according to the Aides Hourly Guide for the 2013/2014 school year, as recommended by the Chief School Administrator:

<u>County Road School</u>	<u>Luther Lee Emerson School</u>	<u>Demarest Middle School</u>
Josephine Della Fave, Step 22	Marilyn Stankiewicz, Step 15	Catherine Ciccimarra, Step 8
Anna Martin, Step 11	Mary Ellen Portera, Step 8	Margaret Cioffi, Step 9
		Mary Jean Dresher, Step 22
		Jo Anna Martin, Step 14

Moved by: *Seconded:*
 Action (RC): G Gei Gel M V W H

8. Move to acknowledge recognition of service for the following staff, as recommended by the Chief School Administrator:

<u>Staff Member</u>	<u>Years of Service</u>	<u>Staff Member</u>	<u>Years of Service</u>
Isabelle Cavalli	15	Janice Boettner	25
James Hayes	15	Mary Ann Lucia	25
Deborah Duby	20	Frank Chilson	30

Moved by: *Seconded:*
 Action (RC): G Gei Gel M V W H

9. Move to approve the payment of accumulated sick time for the following employees per Article VIII-5 of the DEA/Demarest Board of Education Agreement or Secretarial Agreement for retiring staff during the 2012/2013 school year, as recommended by the Chief School Administrator:

<u>Employee</u>	<u>Days</u>	<u>Payment</u>
Tina Borello	66	\$1,730
Myriam Goldfeld	150	\$4,500
Gloria Sims	82.5	\$2,225

Moved by: *Seconded:*
 Action (RC): G Gei Gel M V W H

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

18. Move to approve an agreement with JSL Consulting to maintain the Demarest Policy and Regulations Manual in the base amount of \$1,200 plus \$100 per hour for the 2013/2014 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

19. Move to amend resolution D-9 from October 16, 2012 to adjust the allowable hours for Joseph V. Donnelly to serve as the facilitator for Long Range Facilities Committee at an hourly rate of \$135 from thirty hours to forty hours, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

20. Move to approve the sale or disposal of unused assets to Apple Inc., staff, public or as a donation (per the list distributed and on file in the Board of Education offices), as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

E. Support Services –Fiscal Management

1. Move to confirm May 16 – 31, 2013 payroll in the amount of \$339,662.25.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

2. Move to confirm June 1 – 15, 2013 payroll in the amount of \$368,813.34.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

3. Move to approve the May 2013 bills in the amount of \$373,922.82.

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$365,138.77
20 Special Revenue Funds	<u>8,784.05</u>
Total	<u>\$373,922.82</u>

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of May 31, 2013, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

V. ACTIONS (Continued)

E. Support Services – Fiscal Management (Continued)

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of May 31, 2013, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

6. Move to acknowledge receipt of the April 30, 2013 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

7. Move to confirm the following budget transfers for May 2013:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-120-100-110-2-0000-38	Substitutes	<u>18,000</u>
		\$ <u>18,000</u>
 <u>To:</u>	 <u>Account No.</u>	 <u>Amount</u>
11-120-100-101-1-0000-05	Mathematics	10,000
11-000-217-106-1-0000-18	Extraordinary Services	<u>8,000</u>
		\$ <u>18,000</u>

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

8. Move to approve the Tax Levy Schedule for the 2013/2014 school year as follows:

<u>Month / Year</u>	<u>Current Expense</u>	<u>Debt Service</u>	<u>Total Overall</u>
July 2012	\$ 1,000,067	\$ 160,138	\$ 1,160,205
August 2012	1,000,067		1,000,067
September 2012	1,000,067		1,000,067
October 2012	1,000,067		1,000,067
November 2012	1,000,067		1,000,067
December 2012	1,000,067		1,000,067
January 2013	1,000,067	478,737	1,478,804
February 2013	1,000,067		1,000,067
March 2013	1,000,067		1,000,067
April 2013	1,000,067		1,000,067
May 2013	1,000,067		1,000,067
June 2013	1,000,067		1,000,067
Totals	\$ 12,000,802	\$ 638,875	\$ 12,639,677

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

V. ACTIONS (Continued)

F. Other

- 1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, July 16, 2013 at 7:00 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by:

Seconded:

Action (v):

VI. REPORTS

VII. PUBLIC DISCUSSION

- A. Move to open the meeting to public discussion.

Moved by:

Seconded:

Action (v):

- B. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

VIII EXECUTIVE SESSION (IF NEEDED)

- A. Move to reenter the Executive Session (if needed) to discuss personnel and/or legal matters.

Moved by:

Seconded:

Action (v):

- B. Move to close the Executive Session and reenter the public session.

Moved by:

Seconded:

Action (v):

IX. ADJOURNMENT

- A. Move to adjourn at _____ P.M.

Moved by:

Seconded:

Action (v):

V. ACTIONS (Continued)

C. **Support Services – Staffing (Continued)**

Add Resolution No's. 19 - 21

19. Move to approve the employment of Susan Keenan, Step 6 (not to exceed 29 hours weekly), as an Instructional Aide for Student ID # 202077 attending Northvale School for the 2013/2014 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

20. Move to approve the employment of the following Instructional Aides for the 2013/2014 school year, not to exceed 29 hours weekly, based on the Student's Individual Education Plan (IEP), as recommended by the Chief School Administrator.

County Road School

<u>Employee Name</u>	<u>Student ID# No.'s</u>
Katelyn Bettega, Step 3	252026, 252025, 242070
Brenda Gensone, Step 10	262005
Andrew Kang, Step 1	252047
Lyndsey Stodnick, Step 4	252072, 252005, 252003

Luther Lee Emerson

<u>Employee Name</u>	<u>Student ID# No.'s</u>
To be determined	242089
Colleen Allmers, Step 2	222010, 222047
Jodi Braunstein, Step 1	222006, 222024, 222027
Josephine Hunt, Step 1	242075
Gunjan Mehta, Step 5	232066, 232048
Sandra Pepe, Step 7	222007, 222030
Elizabeth Paccione, Step 2	232077, 232066
Karen Sokol, Step 10	242056, 242016, 242001
Jeanne Torre, Step 11	222086
Michele Whitney, Step 3	242002, 242005

Demarest Middle School

<u>Employee Name</u>	<u>Student ID# No.'s</u>
Leslie Berkman, Step 8	202080, 202004, 202052
Andrew Cole, Step 6	182060, 182082, 202034, 202099, 202010
Therese Fortunato, Step 15	192100, 192041, 192059
Wendy Heffler, Step 3	192016, 192022, 192024, 192050
Samantha Ross, Step 2	182003, 182076
Elizabeth Varelas, Step 22	182057, 182034, 182053
To be determined	202063, 202006, 202002, 202001, 202034
Rochelle Weiss, Step 22	182096

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

21. Move to approve the provisional employment and award a non-tenure agreement to Orazia (Grace) Sepero, Step 1, Level II, as Principal's Secretary at Demarest Middle School, for the 2013/2014 school year, effective July 1, 2013, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

Moved by: *Seconded:*
Action (RC): G Gei Gel M V W H

