

## CRISIS INTERVENTION CONSULTANT

### BASIC FUNCTION:

Under the direction of a Principal, provide consultation services to students, parents, staff and others including crisis, violence, sexual harassment, substance abuse and other prevention and intervention programs; promote sobriety and provide drug-free activities; make presentations to classrooms and provide various in-services related to assigned areas.

### REPRESENTATIVE DUTIES:

- Provide consultation services to students individually and in groups and work diplomatically with high-risk students; provide consultation in areas including substance use and abuse, suicide attempts, pregnancies, runaways, domestic violence, and involvement with occults, gangs, and criminal activities. **E**
- Intervene and de-escalate crisis situations; develop programs to prevent crises from occurring. **E**
- Assist students in achieving and maintaining sobriety by providing individual and group counseling and a twelve-step group format with peer support; work with parents to achieve goals. **E**
- Communicate and coordinate activities with service providers in the community including Child Protective Services, probation, juvenile court, law enforcement, counseling agencies and therapists, doctors and psychiatrists, placement agencies, social workers and others. **E**
- Make referrals to outside agencies as needed; notify clients and parents of recovery meetings and other resources available in the community. **E**
- Participate in a variety of activities and committees; organize campaigns, contests, forums, conferences and other activities to support prevention and intervention programs; serve as advisor to various clubs as assigned; attend various meetings. **E**
- Make presentations to staff, students and others in assigned areas; research, collect, preview and organize appropriate materials. **E**
- Organize fundraisers and drives for needy families; solicit food, clothing, money, household items and related essential needs from staff, students and the community. **E**
- Prepare and maintain accurate files, records and reports related to assigned clients and activities; prepare correspondence to courts, outside agencies, parents and others. **E**
- Provide consultation services to staff as needed.
- Perform related duties as assigned.

### KNOWLEDGE OF:

Laws, codes, rules and regulations related to student rights and related areas.  
Prevention, intervention and counseling techniques.  
Legal and illegal drugs, related terminology and long-term or short-term effects.  
Service providers in the community.  
Public speaking techniques.  
Oral and written communication skills.  
Interpersonal skills using tact, patience and courtesy.  
Record-keeping techniques.

**ABILITY TO:**

Provide consultation services to students, parents, staff and others including crisis, violence, sexual harassment, substance abuse and other prevention and intervention programs.

Plan curriculum, projects and activities related to assigned areas.

Promote sobriety and provide drug-free activities.

Make presentations and conduct in-services.

Respond calmly, effectively and responsibly to life threatening situations.

Intervene and de-escalate crisis situations.

Work with resistant or hostile students and parents.

Communicate effectively both orally and in writing.

Work independently with little direction.

Analyze situations accurately and adopt effective course of action.

Prepare and maintain accurate records and reports.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to: two years college-level course work in a related field and three years experience working with at-risk or high-risk students or in a crisis intervention or substance abuse environment.

**LICENSES AND OTHER REQUIREMENTS:**

Five years sobriety.

Valid California driver's license.

**WORKING CONDITIONS:****ENVIRONMENT:**

Office environment.

Constant interruptions.

Incumbents are exposed to working in high-stress situations.

Driving a vehicle to conduct work.

**PHYSICAL ABILITIES:**

Hearing and speaking to exchange information and make presentations.

Seeing to observe behaviors.

Sitting or standing for extended periods of time.

**HAZARDS:**

Respond to life-threatening or emergency situations as needed.

1/23/98

SMJUHSD

Range 24