



Northwest Regional  
Education Service District

# BOARD OF DIRECTORS ELECTION PACKET

ZONE 4: CLATSKANIE SCHOOL DISTRICT

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CANDIDATE MATERIALS ATTACHED

PLEASE CAST YOUR BALLOT BY  
SEPTEMBER 13, 2024

CONTACT/QUESTIONS  
NWRES D Board Secretary - [vwhite@nwresd.org](mailto:vwhite@nwresd.org)



# Northwest Regional Education Service District

August 21, 2024

TO: Board of Directors

FR: Dan Goldman, Superintendent RE: NWRESD Board Vacancy - Zone 4

## EXPLANATION:

NWRESD board Zone 4 position has been vacated with one year remaining of a four year term. The position is up for election to begin October 9, 2024. NWRESD has completed the application process for candidates and received the following application, included in this packet.

As per NWRESD board policy BBE, any vacancy on the NWRESD Board of an elected member from any numbered zone position shall be filled through election by the component district boards from within that zone. Each school board within Zone 4 will receive one vote for their candidate of choice.

Qualified and interested persons were allowed to submit applications online to the NWRESD Board. For this election cycle, one candidate applied:

Michelle Graham

In this agenda item, Zone 4 School Boards will have the opportunity to review the candidate for NWRESD Board vacancy for Zone 4 to begin October 9, 2024 with term ending June 30, 2025.

PRESENTER(S):

Board Chair, Board Secretary or Superintendent

SUPPLEMENTARY MATERIALS:

Application Info: [Michelle Graham](#)  
[Policy BBE: Vacancies on the Board](#)  
[Zone 4 Ballot](#)

PROPOSED MOTION:

"I move to endorse candidate, Michelle Graham, as presented, to fulfill the vacancy of NWRESD Zone 4 to begin October 9, 2024 through June 30, 2025."



# Northwest Regional Education Service District

## *Zone 4 Candidate Application Materials:*

# ***MICHELLE GRAHAM***

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*Michelle shared the following in their application:*

### **EMPLOYMENT**

*Employed by Providence Health and Services for 44 years where she started as an Intensive Care Nurse and retired as an Executive of Quality and Medical Staff Services.*

### **EDUCATION**

*Received a Bachelor of Science in Nursing from University of Portland.*

### **EXPERIENCE**

*Director on the board of Scappoose School District, retiring after 16 years. Served 4 years each as chair and vice chair.*

### **COMMENTS**

*Retired from the Scappoose School Board 2 years ago. Since then, has been looking for an opportunity to serve, not only her community, but a broader one as well. This role will build on the partnerships developed in previous roles while continuing to be passionately involved in public education.*

# Northwest Regional Education Service District

Code: BBE

Adopted: 5/17/07

Revised/Readopted: 4/18/17, 8/9/2022

Orig. Code: BBE

## Vacancies on the Board

Vacancies occurring in elected or appointed board positions will be filled either through Board appointment or through election by the boards of the component districts in the manner described below. The Board appointee must be a legally registered voter and a resident within the Northwest Regional Education Service District (NWRESD) for one year immediately preceding the election or appointment.

In the event of multiple vacancies, the position vacated first will be filled first.

Upon appointment or election the newly appointed or elected Board member(s) will take office at the next board meeting following the appointment.

If the offices of a majority of Board members are vacant at the same time, the State Board of Education shall appoint persons to fill the vacancies occurring in appointed board positions from among persons qualified for those positions, if any, or from among other persons who are qualified to serve. The State Board of Education shall oversee the election by component school district boards within the position zones in which the vacancy occurred to fill vacancies occurring in elected positions from among qualified individuals from within those zones.

### Numbered Zone Positions

Any vacancy on the Board of an elected member from any numbered zone position shall be filled through election by the component district boards from within that zone from among the qualified members in that numbered position's zone. Qualified and interested persons will be allowed to submit applications to a component board or the NWRESD Board. Each component district in the zone of vacancy shall have one vote. The term of office of the person elected to fill a vacancy will be the time remaining in the vacated Board position.

### Appointed Positions (Positions A, B, C and D)

Any vacancy on the Board of an appointed member from any position designated by letter shall be filled through appointment by the zoned Board members from among persons qualified for that position. Appointment procedures will be developed by the NWRESD Board in an open meeting. The term of office of the person appointed to fill a vacancy will be the time remaining in the vacated Board position.  
END OF POLICY

#### Legal Reference(s):

[ORS 249.865 - 249.877](#)

[ORS 255.245](#)

[ORS 255.335](#)

[ORS 334.090](#)

[ORS 334.095](#)

#### Cross Reference(s):

BBBA - Board Member Qualifications

BBC - Board Member Resignation

BBD - Board Member Removal from Office



# Northwest Regional Education Service District

## Northwest Regional ESD Governing Board Ballot Instructions

Please indicate your endorsement of the candidate from the attached packet.

You may choose to hold an interview or forum at your next board meeting.

Please contact [vwhite@nwresd.k12.or.us](mailto:vwhite@nwresd.k12.or.us) with questions.

Please return your ballot by September 13, 2024.

### Voting Ballot

<b>NWRESD Board of Director: Zone 4 (Clatskanie, Rainier, Scappoose, St Helens, Vernonia &amp; Beaverton (Sunset &amp; Westview HS))</b>	
We, _____ (school district) Board of Directors <b>endorse</b> the Zone 4 candidate application as presented.	<input type="checkbox"/>
We, _____ (school district) Board of Directors <b>do not</b> endorse the Zone 4 candidate application as presented.	<input type="checkbox"/>
_____ Board Chair Signature	_____ Date