



**ELMORE COUNTY BOARD OF EDUCATION  
POLICY MANUAL ADOPTED JUNE 2013 & Reapproved October 2017**

**IV. General Administration**

**4.4 Use of Board Property**

**4.4.1 Equipment, Supplies, Materials, Vehicles** – Equipment, supplies, materials, vehicles, and other movable or consumable property owned by or under lease to the Board may not be used by or made available to persons or entities for private or personal use, benefit, or consumption, or for any non-Board related to use or purpose. Such property may not be removed from Board premises except as necessary to serve a school or Board-related function or purpose, and with the knowledge and approval of the appropriate supervisor, administrator, or the Superintendent.

**4.9 Internet Safety and Use of Technology**

**4.9.1 Access to Technology Resources** – The Board permits restricted and conditional access to and use of its technology resources, including but not limited to electronic devices, such as computers, the “Internet,” network storage areas (LAN and WAN), and electronic mail. Such access and use is restricted to employees, students, and other persons who are engaged in bona fide educational and administrative activities that serve and are consistent with identified educational objectives or authorized support functions, and who, by signing a “Technology Acceptable Use Agreement,” agree to abide by all Board policies, procedures, and regulations regarding technology use. The Acceptable Use Agreement will be developed by the Superintendent for approval by the Board.

**4.9.2 Restriction or Loss of Technology Privileges** – Persons who violate any Board policy, procedure, or regulation regarding technology use may be denied use of the Board’s technology resources and may be subject to additional disciplinary action.

**4.9.3 Ownership of Technology Resources and Data** – All technology resources, including network and Internet resources, email systems, and computers or other electronic devices owned, leased, or maintained by the Board, are the sole property of the Board. Board personnel may, at any time and without prior notice, access, search, examine, inspect, collect, or retrieve information of any kind from the Board’s technology resources, including computer or related equipment, files, email, and data, to determine if a user is in violation of any of the Board’s policies, procedures, and regulations regarding access to and use of technology resources, for or in connection with any other matter or reason related to the safe and efficient operation or administration of the school system, or for any other reason not prohibited by law. Users of school system technology resources have no personal right of privacy or confidentiality with respect to the use or content of such resources.

**4.9.4 Adoption of Rules and Regulations** – The Superintendent is authorized to develop for Board approval additional or more specific procedures and regulations regarding access to and use of its technology resources and to require adherence to such procedures and regulations through such means as the “Acceptable Use Agreement” and application of appropriate disciplinary policies and procedures. Such rules and regulations will address or provide: a. Measures to block or filter Internet access in compliance with the Children’s Internet Protection Act (CIPA) which includes but is not limited to pictures that are obscene, that constitute child pornography, or that are harmful to minors; b. The safety and security of minors when they are using electronic mail, chat rooms, and other forms of direct electronic communications; c. Prevention of “hacking” and other forms of unauthorized use of or access to computer or Internet files, sites, databases or equipment; and d. Unauthorized disclosure, use, and dissemination of personal information regarding minors; e. Restriction of minors’ access to harmful material; f. Educating minors about appropriate online behavior, including interacting with other individuals on social networking websites, chat rooms and cyberbullying awareness and response.

**4.9.5 Limitation on Liability** – The Board makes no warranties of any kind, either express or implied, that the functions or the services provided by or through the Board’s technology resources will be error-free or without defect. The Board will not be responsible for any damage users may suffer, including but not limited to loss of data or interruption of service. [Reference: 47 U.S.C. §254(h) and (l)]