

Frazier School District

Board of School Directors Regular Monthly Board Meeting Held On: Monday, November 17th, 2025 Board Room of the Administration Building

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District was held on Monday, November 17th, 2025, was called to order at 6:10 p.m. by Board President Douglas Clingan. The meeting was held in the boardroom of the Administration Building, located at 142 Constitution Street, Perryopolis, PA.

Present: Rick Adams, Doug Clingan, Jill Devine, Megan Hoff, Melissa Patitucci, Alicia Puskar, Thomas Shetterly, Michael Tretinik, Vicki Olexa
Others: Superintendent: Mr. Michael V. Turek
High School Principal: Dr. Jason Pappas
Middle School Principal: Mrs. Amanda Law
Elementary Principal: Dr. Anne Stillwagon
Interim Business Manager: Tyler Jacobs
Director, Technology: Scott Hazelbaker
Coordinator, Cafeteria/Transportation: Suzanne Boni
Supervisor, Buildings/Grounds: Adam King
Davis & Davis Solicitor: Jeremy Davis

At the completion of the Roll Call, all in attendance recited the Pledge of Allegiance, led by Board President, Douglas Clingan.

An executive session was called at 5:30 to 6:05 p.m. to discuss personnel and legal matters.

Motion by Adams, second by Tretinik, to approve the agenda as presented. Mr. Clingan noted the following additions/changes to the agenda.

1. During the Executive Session meeting it was brought to the Board's attention that Mr. Rick Adams will be resigning from the Board, effective November 28th, 2025. This motion will be added to the agenda under 7e.
2. There was a typographic error on 7b – The professional staff member will be "retiring," not resigning.

[Roll Call Vote]

Vote: Yes –Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Comments from the Public on the Agenda: None

Motion by Adams, second by Puskar, to approve the October 20th, 2025, minutes as presented. No changes or comments.

[Roll Call Vote]

Vote: Yes –Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

It was decided to take 5a through 5e, all the financial reports, as one with one motion and one second.

Motion by Olexa, second by Adams, to approve the financial reports, as presented.

[Roll Call Vote]

Vote: Yes –Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Motion by Olexa, second by Devine, to approve the payment of bills due and payable and additional bills due and payable.

[Roll Call Vote]

Vote: Yes –Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Regular Monthly Board Meeting

Monday, November 17th, 2025

Page 2

Motion by Adams, second by Devine, to approve the following field trips and conferences:

1. John Malone, HS Gifted Teacher and 5 Students
Charleroi Academic League Competition
Nov. 7th, 20th, 2025 and January 8th, 2026
School Van for transportation
Registration costs - \$600
No substitute needed
Total cost to the district - \$600
2. Frazier Jr. Class Prom
Thursday, May 21, 2026
Rich Farms – Smithfield, PA
Number in Group – Estimated at 150
Transportation cost covered by Jr. Class Activity Fund
No substitutes needed
No cost to the district
3. Ninth Grade Classes
Tour of CWCTC – Monday, Dec. 8th, 2025
Number in Group – 78
Transportation cost – Two (2) buses - \$425
No substitutes needed
Total cost to the district - \$425
4. Retroactive Approval
Mandy Hartman and Four (4) Students
Heinz History Center – Athletic Leadership Summit
Wednesday, November 4th, 2025
School Van used for Transportation
One (1) Substitute - \$125.00
Total Cost to the District - \$125.00
5. Ryan Gerney and 8 Students
Fay West Honor Band
Southmoreland High School
Friday, January 16th, 2026
Registration Costs - \$240 (budgeted)
One (1) Substitute - \$125
School Van used for transportation
Total cost to the District - \$365.00

[Roll Call Vote]

Vote: Yes –Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa

(Summary: Nine yes. Motion carried.)

Motion by Adams, second by Tretinik, to accept the MOU between the Frazier Education Association and the Frazier School District to approve the additional language to the Collective Bargaining Agreement (CBA) for the Building Substitutes.

[Roll Call Vote]

Vote: Yes –Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa

(Summary: Nine yes. Motion carried.)

It was decided to take 6c and 6d together as one motion and second. Motion by Olexa, second by Devine, to approve the following:

- 6c Approve Jackie Kmetz, on behalf of Mon Valley Gymnastics, to coach six (6) individual students from Frazier School District and compete as a team for the 2025-2026 season. [Clearances are in order].
- 6d Approve a Frazier student athlete to compete as an independent swimmer/driver for the Ringgold School District (RSD). This arrangement permits the student to participate in a sport with the correct

Regular Monthly Board Meeting

Monday, November 17th, 2025

Page 3

eligibility criteria that WPIAL requires with permission of both school districts. Also, requesting permission for Liz Sprowls, Head Swimming/Diving Coach at RSD to coach our student during practices and competitions. [Clearances are in order.]

[Roll Call Vote]

Vote: Yes –Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa

(Summary: Nine yes. Motion carried.)

It was decided to take 6e and 6f together as one motion and second. Motion by Adams, second by Devine, to approve the following agreements:

6e Approve the affiliation agreement for Student Teaching Placements with West Virginia University for the 2025-2026 school year, as presented. No cost to the district.

6f Approve the agreement with the American Red Cross to provide emergency prevention and preparedness training classes to Frazier School District staff. Prices vary based on the service provided.

[Roll Call Vote]

Vote: Yes –Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa

(Summary: Nine yes. Motion carried.)

Motion by Adams, second by Devine, to approve the following extracurricular staff for the 2025-2026 school year as follows:

- | | | |
|----|---------------|--|
| 1. | Joe Scalise | Head Coach, Track |
| 2. | Bill Wiltz | Volunteer, Boys Basketball |
| 3. | Lisa Keefer | Volunteer, Boys Basketball |
| 4. | Owen Newcomer | Volunteer, Boys Basketball |
| 5. | Jason King | Volunteer, Wrestling |
| 6. | Mark Minnicks | Volunteer, Wrestling |
| 7. | Jason Guthrie | Volunteer, Wrestling |
| 8. | John Malone | Interact Club Substitute |
| 9. | John Malone | Middle School Computer Club Substitute |

[Roll Call Vote]

Vote: Yes –Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa

(Summary: Nine yes. Motion carried.)

Motion by Adams, second by Puskar, to accept the letter of retirement from Sue Szalc, Professional Staff Member, effective February 11th, 2026. Date may change based on an unforeseen circumstance or a change in the school calendar.

Mr. Turek thanked Mrs. Szalc for her 25+ years of service and wished her the best in retirement.

Motion by Adams, second by Devine, to approve posting a professional staff position with Secondary Math certification.

[Roll Call Vote]

Vote: Yes –Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa

(Summary: Nine yes. Motion carried.)

Motion by Adams, second by Shetterly, to accept the resignation of Rick Adams, as School Director, effective November 28th, 2025.

The members of the Board thanked Mr. Adams for his years of service and accepted his letter with regret.

[Roll Call Vote]

Vote: Yes –Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa

(Summary: Nine yes. Motion carried.)

Motion by Adams, second by Puskar, to approve the request submitted by Mr. Turek to proceed with the Act 93 employee increases for the 202-2026 school year based on satisfactory evaluations and per contractual language.

[Roll Call Vote]

Regular Monthly Board Meeting
Monday, November 17th, 2025
Page 4

Vote: Yes –Adams, Clingan, Devine, Hoff, Patitucci, Puskar, Shetterly, Tretinik, Olexa
(Summary: Nine yes. Motion carried.)

Comments from the Public:

Ms. Jill Devine, Board Member, thank the Board, community and staff for the opportunity to serve on the Frazier School Board of Directors. The Board thanked Ms. Devine for her years of service, as well.

Motion by Adams, second by Tretinik, to move for adjournment of the meeting. All in attendance were in agreement. No objections to the motion, all in favor.

The regularly scheduled monthly meeting of the members of the Board of School Directors of the Frazier School District held on Monday, November 17th, 2025, in the Boardroom, adjourned at 6:50 p.m.



Board President

VO:dts



Board Secretary