



**OWOSSO PUBLIC SCHOOLS**  
Ready for the World

**Board of Education Agenda**  
**January 22, 2025**  
**5:30 pm**

Washington Campus Gymnasium  
645 Alger St.  
Owosso, Michigan 48867

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Election of Officers**

**4. Building Reports**

- Recognition of Retiree Michele Betts
- Recognition of All-State Athletes
- Recognition of Mallory Irelan- Zone 8 Coach of the Year
- Celebrate Kids! - Emerson Elementary School
- School Board Member Recognition Month
- Student Representative Report - Paige Davis

**5. Board Correspondence:**

- Superintendent's Report
- Curriculum Director's Report

**6. Public Participation**

**7. For Action**

▪ **Consent Agenda:**

|   |              |          |
|---|--------------|----------|
| December 11, 2024 Board of Education Regular Meeting Minutes-----             | Report 24-74 | Page 3   |
| December 11, 2024 Board of Education Closed Session Minutes-----              | Report 24-75 | At Place |
| January 8, 2025 Board of Education Committee Meeting Minutes-----             | Report 24-76 | Page 12  |
| January 8, 2025 Board of Education Closed Session Minutes-----                | Report 24-77 | At Place |
| Current Bills-----  | Report 24-78 | Page 22  |
| Financials-----   | Report 24-79 | Page 33  |
| ▪ Bylaws Resolution-----  | Report 24-80 | Page 38  |
| ▪ Delegation of Election Duties-----  | Report 24-81 | Page 40  |
| ▪ Retainer – School Attorneys-----  | Report 24-82 | Page 42  |
| ▪ Resignations of Professional Staff-----                                     | Report 24-83 | Page 44  |
| ▪ Designation of Financial Institutions and Authorized Signers-----           | Report 24-84 | Page 46  |
| ▪ SRES Designation of Representative-----                                     | Report 24-85 | Page 49  |
| ▪ Approval of Michigan Merit Curriculum Waivers for CTE Programs 2024-25----- | Report 24-86 | Page 51  |
| ▪ 2024-25 Budget Revision One-----  | Report 24-87 | Page 53  |
| ▪ Approval to add an Amazon Credit Card for District Use-----                 | Report 24-88 | Page 57  |
| ▪ Approval to Use the Huntington Bank Liquidity Portal-----                   | Report 24-89 | Page 60  |
| ▪ Approval of Jerome Street and Willman Field Parking-----                    | Report 24-90 | Page 62  |
| ▪ Personnel New Hire-----   | Report 24-91 | Page 65  |

**8. For Future Action**

|   |              |         |
|---|--------------|---------|
| ▪ Declaration of Obsolete Material----- | Report 24-92 | Page 68 |
|---|--------------|---------|

**9. For Information**

|                         |              |         |
|-------------------------|--------------|---------|
| ▪ Personnel Update----- | Report 24-93 | Page 72 |
|-------------------------|--------------|---------|

**10. Public Participation**

**11. Board Comments:** Board Member Comments/ Updates

**12. Upcoming Board Meeting Dates:**

- February 12: Board of Education Committee of the Whole Meeting, 5:30 PM, Washington Campus Conference Room 112
- February 26: Board of Education Regular Meeting, 5:30 PM, Washington Campus Gymnasium
- March 12: Board of Education Committee of the Whole Meeting, 5:30 PM, Washington Campus Conference Room 112

**Important Upcoming Dates:**

January 24: OMS Drama Club Performance, 6:00 PM, PAC  
January 29: FFA District Competition, 4:00 PM, OHS  
February 14: Half Day for All Students: Teacher Work Day  
February 17: No School, President's Day  
February 19: OHS Band Concert, 7:00 PM, PAC  
February 20: OMS Band Concert, 7:00 PM, PAC  
February 25: NHS Blood Drive, 7:00 AM-3:00 PM, PAC  
February 25: OMS Choir Concert, 7:00 PM, PAC  
February 26: OHS Choir Concert, 7:00 PM, PAC  
February 28: LHS 2<sup>nd</sup> Trimester Ends

### **13. Adjournment**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. Board Policy 0166

## BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

**Therefore**, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

Rick Mowen  
President



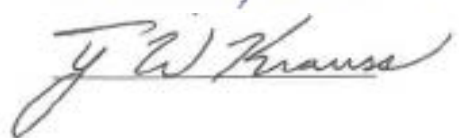
Marlene Webster  
Vice President



Olga Quick  
Treasurer



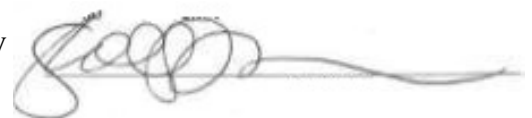
Ty Krauss  
Secretary



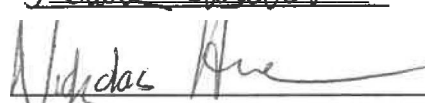
Adam Easlick  
Trustee



Shelly Ochodnicky  
Trustee



Nicholas Henne  
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

# BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## **Public Participation at Board Meetings Statement**

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

# For Action

# **December 11, 2024 Board of Education Regular Meeting Minutes**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education**  
**Regular Board Meeting Minutes**  
**December 11, 2024**  
**Report 24-74**

Present: Adam Easlick, Nick Henne, Ty Krauss, Rick Mowen, Shelly Ochodnicki, Olga Quick, Marlene Webster (arrived at 6:06 p.m.)

Absent:

President Mowen called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Administration Building, 645 Alger St, Owosso, MI 48867.

**Pledge of Allegiance**

**Amend Agenda**

President Mowen informed the Board of a requested agenda amendment to remove Celebrate Kids! – Owosso High School, Carrie Warning, and SkillsUSA State Officers and to update the Student Representative Report presenter from Paige Davis to Madelyn Usher. Moved by Krauss, supported by Henne, to approve the agenda as amended. Motion carried unanimously.

**Building Reports**

Superintendent Brooks began by recognizing Board of Education Secretary Ty Krauss's remarkable dedication and service. Over the past eight years, Ty has been a steadfast advocate for education, completing two terms on the Board of Education after being sworn in on January 23, 2017.

Throughout his tenure, Ty attended approximately 96 Board Meetings, diligently reviewing around 6,240 pages of Board packet information. His commitment extended to 92 Committee of the Whole meetings, where he reviewed an additional 1,932 pages. Ty contributed to 188 meetings, carefully analyzing more than 8,172 pages of detailed information to support informed decision-making for the district.

Ty's commitment extended beyond meetings. He consistently engaged with the community and Board members through ongoing communications. Over his tenure, it is estimated that Ty reviewed approximately 14,560 pages of information shared with the Board, demonstrating his dedication to informed decision-making and transparency.

During Ty's time on the Board, the district made significant strides, including hiring 117 teachers, with a retention rate of 64%. Seventy-five educators remain, making up 42% of the district's teaching staff. Beyond teachers, Ty played a role in hiring countless support staff and administrators, helping to strengthen the district's foundation.



Ty worked alongside two superintendents and collaborated with nine different Board members, showcasing the community's stability and unity. Notably, under his leadership, the district achieved a historic milestone on November 7, 2017, with the passage of a \$45 million bond project that continues to positively impact the community.

Superintendent Brooks recognized Board Secretary Ty Krauss for his unwavering dedication and contributions to the district. As Ty transitions from this role, we reflect on his impact with gratitude. As he's always shown through his actions, this is not a goodbye but a "see you later." President Mowen presented Ty with a plaque as a token of appreciation.

Madelyn Usher, Student Government Vice President, presented this month's student representative report, highlighting several ongoing initiatives. The student government is currently raising funds for Toys for Tots through various events, and some teachers are offering credit to encourage participation.

A recent success was the Mr. Wonderful pageant and talent show, where senior boys competed for the title of Mr. Wonderful. The event was a major hit and well-received. Looking ahead, the student government is planning another talent show, Miss Magnificent, scheduled for either January or February.

In addition to supporting Toys for Tots, the student body celebrated the conclusion of the fall sports season with "clap-out" ceremonies for the Equestrian Team and the Girls' Varsity Swim Team, which the athletes greatly appreciated. Winter sports are now in full swing and progressing smoothly.

### **Board Correspondence**

Superintendent Brooks shared that Owosso Public Schools has been bustling with holiday cheer and remarkable achievements across the district. On Friday, the Owosso High School Madrigals will visit all three elementary schools, spreading joy with festive music for students and staff.

At the high school, the Varsity Football Team earned All-State Academic honors, highlighting their exceptional performance in the classroom. Additionally, the team celebrated an All-State Running Back named to the First Team All-State—a significant achievement and the first time in many years Owosso has had an All-State player on the roster.

The district is also proud to recognize Mallory Irelan, an OHS alum and current OMS teacher named Zone 8 Coach of the Year, for her outstanding leadership with the swim team. In other sports news, OHS student-athlete Camden Caswell, a standout in baseball and bowling, recently earned his 300 Club jacket after bowling a perfect game earlier this year—a rare and impressive feat.

Owosso High School recently hosted its annual Senior Citizen Holiday Celebration, welcoming 150 guests who enjoyed performances by the jazz and symphony bands and the Madrigals. Guests also enjoyed festive treats, refreshments, and photo opportunities with students, making it a memorable event.

The OPS Foundation met last week to select the Teacher and Support Staff Member of the Year. The recipients will be announced at the State of the District event on January 20, 2025, at 2 p.m.

Academically, the High School Quiz Bowl team celebrated advancing to the playoffs, and OHS student centers hosted a well-attended informational session on CTE, early college, and dual enrollment opportunities, providing valuable insights for parents and students.

In the arts, students and staff are participating in the beloved Lebowky Center holiday show, a cherished community tradition. Winter band and choir concerts also showcased student talent, with a standout moment being the performance of *Snow Drift*, an original composition by band director Jordan Sterk.

The Owosso High School Swim and Dive Team celebrated junior Lillian Pumford's remarkable achievement of earning All-State honors and breaking a school record in the 100-meter butterfly at the state finals. Additionally, senior Madelyn Usher signed her letter of intent to swim at Ashland University, marking an exciting milestone in her athletic career.

At the middle school level, reading interventions through Lexia PowerUp and Number Worlds are in progress, supporting students' academic growth. Meanwhile, students are eagerly anticipating the ever-popular dodgeball tournament. Lincoln High School introduced Morgan, their new therapy dog, who has already positively impacted students and staff. Mrs. Meter's critical thinking and writing students also broadened their learning experiences with a field trip to the Flint Institute of Arts.

Fourth-grade students district-wide attended an Internet safety presentation by Trooper Amy of the Michigan State Police. Known for her expertise in social media safety, she provided valuable insights on the dangers of social media to students, staff, and parents. At Bryant, students enjoyed an enriching field trip to the Michigan State Capitol and a lively PBIS assembly featuring a festive dance performance by Mrs. Spielman and Mr. Pepin, dressed as elves—a moment that became a viral sensation on Facebook. Thanks to community partnerships, the school also provided 16 Thanksgiving meals to needy families, and several classrooms participated in the Festival of Trees.

At Central, the Gumdrop Shop is spreading holiday cheer alongside plans for upcoming holiday parties. Emerson's PTO organized a holiday shop where students could purchase gifts for loved ones, and the school celebrated the IB Learner Profile. With support from the First Church of Christ and Walmart regional managers, Emerson assisted 16 students adopted for Christmas. The Emerson Student Council also showcased meaningful community involvement by ringing bells for the Salvation Army near the post office.

Superintendent Brooks concluded his report with updates from Bentley Bright Beginnings, where students created their own Macy's Day Parade by crafting balloons and marching around the school—a fun and creative activity. Bentley students also participated in the Festival of Trees and are preparing for their first annual holiday concert. The event, featuring preschoolers singing holiday favorites, is scheduled for December 19 at 5 p.m. at the PAC and promises to be a heartwarming occasion.

## **Public Participation**

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participants addressed the Board:

None

## **For Action**

- Moved by Easlick, supported by Henne, to approve the November 20, 2024, Regular Meeting Minutes, November 20, 2024, Closed Session Minutes 1, November 20, 2024, Closed Session Minutes 2, Current Bills, and Financials as presented. Motion carried unanimously.
- Moved by Quick, supported by Krauss, to authorize the Superintendent to sign the service agreement with Technical Building Automation. Motion carried unanimously.
- Moved by Quick, supported by Ochodnický, to table the action item of approving the Accelerate Education courses for the 2024-25 school year. Motion carried unanimously.

## **For Future Action**

- The Board will be asked to approve the Michigan Merit Curriculum waivers for state-approved CTE programs for the 2024-25 school year. Moved by Easlick, supported by Henne, to move to For Action at the January 22, 2025, Regular Board Meeting. Motion carried unanimously.
- The Board will be asked to adopt the resolutions that revise the appropriations for the General and School Service for the 2024-25 fiscal year to be presented to the Board for adoption at the January 22, 2025, regularly scheduled Board meeting. Allowing for the formal budget to be presented on January 22nd will provide the most current information to be incorporated into the proposed Revision. Moved by Easlick, supported by Henne, to move to For Action at the January 22, 2025, Regular Board Meeting. Motion carried unanimously.
- The Board will be asked to approve the addition of an Amazon Credit Card for District use. Moved by Easlick, supported by Henne, to move to For Action at the January 22, 2025, Regular Board Meeting. Motion carried unanimously.
- The Board will be asked to approve the use of the Huntington Bank Liquidity Portal to manage excess cash in our organizational accounts. This initiative will ensure that we effectively optimize cash management and liquidity and maximize returns on idle funds.

Utilizing this tool can streamline our cash management process, enhance financial flexibility, and ensure we are making the most of available resources. Moved by Easlick, supported by Quick, to move to For Action at the January 22, 2025, Regular Board Meeting. Motion carried unanimously.

### **For Information**

Superintendent Brooks announced the following personnel changes:

#### **Accepted Positions**

Michael Flagg has accepted the Custodian position at OMS/OHS.

Stacy Wilson has accepted the Paraprofessional position at OHS.

Marie Schautz has accepted the Sub Bus Driver position.

#### **Resignations**

Deann Floria, Custodian has resigned effective November 20, 2024.

Vickie Purdy, Paraprofessional at OHS has resigned effective December 2, 2024.

Eric Arendt, Paraprofessional at LHS has resigned effective December 6, 2024.

Hannah Poyner, Teacher at OHS has resigned effective December 31, 2024.

Josh Ramirez-Roberts, Teacher at LHS has resigned effective December 6, 2024.

Kristina Crandell, Teacher at Emerson has resigned effective January 3, 2025.

#### **Public Participation**

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The following participants addressed the Board:

Brena Irelan

#### **Board Comments**

Trustee Easlick took a moment to express his gratitude to Ty for his many years of dedicated service, humorously noting that when Ty graduated, he himself was just three years old! He also

thanked Madelyn for her informative student representative report and congratulated Mallory Ireland on her outstanding accomplishments. Trustee Easlick praised CFO Dame for streamlining the business office and making it more efficient. Additionally, he shared his enjoyment of the Festival of Trees, commending the choirs for their excellent performances and describing the decorated trees as truly impressive.

Treasurer Quick expressed her heartfelt thanks to Ty for his years of service. She also extended congratulations to all the award winners. Treasurer Quick voiced some concern regarding the staff initiative at Lincoln High School, emphasizing that as Board members, they need to closely monitor the situation, particularly in the interest of stability for the highest-risk students. She highlighted the importance of giving this issue the attention it deserves. On a positive note, Treasurer Quick shared her enjoyment of the Festival of Trees, praising the beauty of the trees and the incredible performances.

Trustee Henne congratulated Ty, acknowledging the significant amount of paperwork passed through him. He also commended the football team for their academic all-state achievement, highlighting the rare accomplishment of having an individual named all-state, which he noted places them in an elite group. He added, it's great to see the program improving.

Trustee Ochodnický began by addressing the K-5 online student situation. She expressed interest in a presentation from the RESD to better understand the process of enrolling a student. She noted that if any advocacy is needed, the Board members are eager to represent the student and work toward improving services. She also inquired about any updates on the hard cap change, asking if there would be an amendment to consider at the next meeting regarding the budget.

Ochodnický shared that all of the district's service dogs had been in the "doggy shop" this week, and it has been wonderful to see them coming and going, with pictures shared by the girls. She mentioned that only one more dog needs to be brought on at Bentley, and the new dog from Lincoln was introduced this week. She expressed her appreciation for seeing the dogs doing well.

Ochodnický congratulated Ty and thanked him for his service, noting how much she valued his input. She wished him well and looks forward to seeing him in the community.

Vice President Webster shared that this should be the last time she arrives so late due to her commitments as a county commissioner. She recently finished her final Board of Commissioners meeting and still has a couple of committees to attend next week. She expressed looking forward to returning with her full attention, without overlapping meetings.

Webster also mentioned that she missed the congratulations to Ty and joked that if he graduated in 2011, she likely did as well, making her and Shelly among the oldest members on the Board, except for Rick. She concluded by acknowledging Ty as a consummate professional, thanking him for his service to the district, and wishing him the best in his future endeavors, noting that they will likely see him around.

President Mowen wanted to congratulate Ty, his great friend and a valued Board member.

Secretary Krauss expressed that serving the district has been a pleasure and thanked his constituents for electing him to two terms. He acknowledged the administration, staff, and everyone involved in the schools, noting their dedication and commitment to the students, which is evident daily. He encouraged them to be proud of their work and continue the tradition of excellence, which means a great deal to the community.

He also thanked the Board members he has worked with over the years, commending their commitment to excellence and to the district, and expressed that their efforts have made a lasting impact. He concluded by thanking everyone for their support.

### **Upcoming Board Meeting Dates**

- January 8: Board of Education Committee of the Whole Meeting, 5:30 PM, Washington Campus Conference Room 112
- January 22: Board of Education Regular Meeting, 5:30 PM, Washington Campus Gymnasium
- February 12: Board of Education Committee of the Whole Meeting, 5:30 PM, Washington Campus Conference Room 112

### **Important Upcoming Dates**

- December 19: Bentley Bright Beginnings Holiday Concert, 5:15 PM, PAC
- December 20: Half Day for All Students: Teacher Work Day & End of 1<sup>st</sup> Semester
- December 23-January 3: No School, Holiday Recess
- January 8: LHS Evening PT Conferences, 5:30 PM, Washington Campus
- January 20: No School, Martin Luther King Jr. Day & Professional Development

Moved by Easlick, supported by Ochodnicky, to move into closed session at 6:19 p.m. to conduct the Superintendent's Evaluation and address matters protected by attorney-client privilege. Secretary Krauss conducted a roll call vote: Ayes: Easlick, Henne, Krauss, Mowen, Ochodnicky, Quick, and Webster Nays: None. Motion carried unanimously.

Moved by Quick, supported by Ochodnicky, to move back into open session at 8:07 p.m. Motion carried unanimously.

Moved by Easlick, supported by Henne, to accept the completed year-end evaluation and contract extension for Superintendent Steve Brooks. President Mowen reported that the Board of Education met in closed session to complete the year-end consensus-based evaluation for Superintendent Steve Brooks. The Board completed the summative evaluation after reviewing Superintendent Brook's performance in seven domain areas. The areas evaluated were Governance & Board Relations, Community Relations, Staff Relations, Business and Finance, Instructional Leadership, Student Growth, and Progress Toward District-Wide Goals. Based on the summative evaluation, Superintendent Brooks earned an overall effective evaluation. The Board of Education agreed to extend Superintendent Brook's employment contract through June 30, 2028. President Mowen commented that Superintendent Brooks has demonstrated exceptional leadership and a strong focus on academic achievement. He has worked diligently to build a sense of pride within the school district, despite the challenges of losing long-time

members of our community. His unwavering dedication to our students and staff is evident, and the Board of Education members have confidence in his leadership. Under his guidance, our district will continue to provide opportunities for greater success and growth. Ayes: Easlick, Henne, Krauss, Ochodnicky, Webster, and Mowen. Nays: Quick. Motion carried 5 to 1.

**Adjournment**

Moved by Quick, supported by Easlick, to adjourn at 8:12 p.m. Motion carried unanimously.

Minutes recorded by Stephanie Goetzinger.

Respectfully submitted,

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Board Secretary

# **January 8, 2025 Board of Education Committee Meeting Minutes**



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Minutes**  
**Committee of the Whole Meeting**  
**January 8, 2025**  
**Report 24-76**

Present: Adam Easlick, Nick Henne, Rick Mowen, Shelly Ochodnicky, John Pappas, Olga Quick, Marlene Webster  
Absent:

President Mowen called the Board of Education Meeting to order at 5:30 p.m. The meeting was held at the Washington Campus Administration Building, 645 Alger St, Owosso, MI 48867.

**Pledge of Allegiance**

**Amend Agenda**

President Mowen informed the Board of two requested amendments to the agenda. First, Item #4, Election of Officers, will be moved to its own agenda item and retitled Election of Officers Procedures. A closed session will be added at the end of the meeting, with Agenda Item #1, Personnel Update, to be discussed during the closed session. Moved by Easlick, supported by Ochodnicky, to approve the agenda as amended. Motion carried unanimously.

**Oath of Office**

Administrative Assistant and Notary Public, Mrs. Stephanie Goetzinger, administered the Oath of Office to newly elected Board member Mr. John Pappas and re-elected Board members Mr. Adam Easlick and Mrs. Marlene Webster.

**Election of Officers Procedures**

Superintendent Brooks shared the process that the Board of Education uses for the annual election of officers. He explained that he would open the nominations for Board President by taking the first nominations. The newly elected President would use the same process for Vice President, Secretary, and Treasurer. When the elections are completed, the meeting will continue with the new officers in place.

**Public Participation**

President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on education issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

The following participants addressed the Board:  
None

## **Budget Updates**

CFO Dame provided a comprehensive budget update highlighting key changes and future expectations. The projected deficit is \$960,000, down from the original \$1,060,000, reflecting a \$100,000 improvement. Revenue and expenses have increased by \$1.7 million and \$1.6 million, respectively, primarily due to grants requiring matching revenue and expense reporting. Despite these adjustments, the district maintains a healthy 20% fund balance. This conservative budget assumes full employment and does not account for potential adjustments, such as an anticipated \$500,000 increase from retirement cost offsets (147 A), which will be added once confirmed.

The budget assumes full expenditure of supply and energy budgets, though actual spending often falls below projections. Additionally, 66% of the budget is allocated to instructional costs, placing the district among the highest in the region compared to other schools in Shiawassee, Clinton, and Ingham Counties. This is achieved by efficiently managing administrative costs, which remain lower than peer districts. For perspective, the regional average for instructional spending is 59.65%, while Owosso spends 6% more, equating to an additional \$2.4 million invested in classrooms.

The district is preparing for potential increases in insurance costs, retirement contributions, and curriculum updates. Insurance rates are expected to rise 7.2% next year, adding approximately \$241,000 in expenses, with potential further increases forecasted. Retirement costs are projected to grow by 3%, and the district is proactively evaluating staffing needs to mitigate the costs. Funds have been set aside for future curriculum and technology needs, including a federal E-Rate technology program and replacing outdated materials like 23-year-old science textbooks.

Revenue remains cautiously estimated, with interest income projected at \$400,000 despite a more optimistic expectation of \$520,000. Fluctuating interest rates and state funding adjustments pose ongoing challenges. For example, the district's at-risk funding was initially forecasted at \$2.6 million but reduced to \$2.25 million due to changing economic conditions. Staff continue to pursue grants, including a \$40,000 application for additional school aides.

The district's sinking fund currently totals \$3.72 million, with \$232,000 designated for capital improvements and \$3.5 million reserved for safety projects. These funds include proceeds from litigation with an architectural firm. CFO Dame emphasized the importance of strategic financial planning, noting that the district is on track to meet its economic goals. Despite the current deficit projection, conservative budgeting and prudent cost management suggest the district will approach breaking even by the end of the fiscal year.

The district remains fiscally responsible, prioritizing instructional spending while preparing for anticipated cost increases. The budgeting approach ensures financial stability, with significant funds allocated for future needs. The next two-week update will provide further insights into the district's economic standing and strategic plans.

## **Bond Project**

Superintendent Brooks provided an update on the bond project, emphasizing critical planning and collaboration to address the district's infrastructure needs while maintaining the current debt millage of 4.7 mills. By refinancing existing bonds, the district has the potential to generate approximately \$35 million for essential upgrades. CFO Dame and Superintendent Brooks

recently met with financial consultant Carrie Blanchett from PFM to review updated figures, considering fluctuating interest rates and rising construction costs.

Over the break, the district engaged Clark Construction and Spicer Group to foster more cohesive collaboration than the previous bond effort. Derek shared a detailed Excel sheet with historical data on district assets such as roofs, parking lots, and mechanical systems, providing valuable context for planning. Spicer and Clark conducted comprehensive assessments of all district buildings, including 3D renderings of classrooms and facilities. Their inspections of roofs, boilers, parking lots, and other critical systems have established a thorough understanding of the district's current infrastructure.

The team is considering a November bond election, which offers better community engagement opportunities than a summer vote. The November timing allows the district to leverage back-to-school momentum while avoiding the perception of rushing a decision during summer break. Preliminary discussions with county clerks suggest the bond may be the only item on the November ballot, though this is subject to change.

The following key next steps include commissioning an enrollment analysis to project future needs and ensure compliance with Treasury requirements. Thrun will assist with refinancing bonds, drafting ballot language, and managing financial details. Community forums will play a vital role in gathering input and aligning priorities with community needs, ensuring the bond reflects collective goals rather than being perceived as board- or individually driven.

The proposed projects include essential but less glamorous upgrades, such as roofing, plumbing, electrical systems, and parking lot improvements. Air conditioning remains a significant consideration, with a cost-effective alternative to traditional ductwork potentially reducing the \$13 million estimate. Items like artificial turf for Willman Field, initially included for discussion, have been deprioritized to focus on classroom improvements. Clark and Spicer continue to refine cost estimates and project priorities to ensure the proposed upgrades meet the district's most pressing needs.

### **County School Board Positions**

Superintendent Brooks informed the Board that representatives for two key positions—the Shiawassee County School Board Executive Board and the Shiawassee RESD Budget Review and Election—will be appointed during the January 22nd Board Meeting. These appointments will require a formal motion, support, and a vote by the Board.

### **K-5 Online Discussion**

Superintendent Brooks led the discussion on the K-5 Online Program, designed as a short-term solution for students facing extreme medical or behavioral challenges. Accelerate Education offers an interactive online learning platform with support from certified elementary teachers, flexible instruction, and engaging lessons. It aims to help students continue their education while addressing individual needs that prevent them from attending school in person. Although in-person instruction is preferred, this online option provides an alternative for students who need it.

Several board members expressed concerns about the effectiveness of virtual learning, especially for students with special needs or behavioral issues, referencing challenges during the COVID-19 pandemic. There were questions about ensuring success in these cases, particularly if students

do not have external support like counseling or wraparound services. The virtual contract, signed by students and parents, outlines participation requirements and any necessary in-person assessments. The Board raised concerns about liability for outside services, acknowledging that while the district cannot cover these costs, it can assist families in navigating insurance and available resources.

The Board discussed the need for a review process to monitor student's progress in the virtual program. Students who do not progress could return to in-person schooling, potentially with additional support, such as after-school help. The virtual option is a last resort for students struggling with behavioral issues, allowing them to remain engaged in their education while receiving additional support. While the program isn't viewed as a permanent solution, it was emphasized as a necessary tool to help students stay connected to their education. The Board agreed that the program should be reviewed case-by-case before implementation, ensuring transparency and oversight.

Moved by Henne, supported by Pappas, to move the K-5 Online Discussion to For Action and to approve the Accelerate Education courses for the 2024-25 school year. Vote Ayes: Henne, Mowen, Ochodnick, Pappas, Quick, and Webster. Nays: Easlick. Motion carried 6 to 1.

### **Barn Project**

Superintendent Brooks provided an update on the barn project and its associated funding. The district has secured approximately \$250,000 in Capital Improvement Project (CIP) funds, specifically allocated for site work and capital improvements. These funds are derived from the litigation with King Scott and can only be used for capital improvement purposes.

The plan for the barn project involves a bid process managed by Spicer, which will begin after the first of the year. The bid will cover essential site work, including leveling the ground, drainage installation, and setting up the necessary infrastructure for the barn. The project will include installing a septic system and a well, ensuring proper capacity to support the barn and future facilities, such as the bus garage and maintenance buildings. These improvements will also provide the correct septic field and well pressure size to service the entire site adequately. The barn will be located near Middleton Road by the salt bunker.

In preparation for the barn project, the district is utilizing the CIP funds for site prep work, which will also be necessary for the Transportation Center and maintenance facilities. Superintendent Brooks noted that Beth Clark has raised nearly \$300,000 for the project, including CTE grant funding, to cover the barn's construction and related facilities.

The overall cost for the barn, bus garages, and associated infrastructure is expected to be well within budget. The site prep portion is estimated at around \$1,500,000, significantly less than the total project budget. The district will send the site prep portion out to bid, and once the bids are received, the information will be presented to the Board for review and approval.

### **Jerome Street & Willman Field Parking**

Superintendent Brooks provided an update on the Jerome Street parking project, detailing plans initiated by the city to address parking and infrastructure challenges near Willman Field. The city has approached the district with plans to renovate Jerome Street in the summer of 2026, which runs along the river near Willman. Superintendent Brooks emphasized coordinating the project

timeline with key school events. Specifically, he informed the city that construction should ideally begin after graduation and conclude before the first day of school to ensure smooth bus operations. While these preferences have been communicated, the district recognizes there may be challenges in ensuring compliance with these timelines.

The city's proposal includes adding gutters along the south side of Jerome Street, adjacent to the river, to prevent vehicles from parking on the walkway. They do not plan to install curbs on the north side, which runs from the stadium to the cinemas. This decision likely stems from cost-saving considerations and the impact on residential properties along that stretch. However, the city has proposed creating 10 to 12 paved parking spaces on the south side as bump-outs for district use, costing \$20,000. Superintendent Brooks expressed concerns about their location, noting they would be about 100 yards from the entrance to Willman Field, limiting their practicality for some attendees.

Discussions also touched on the current parking situation. Attendees noted that parking along the north side of Jerome Street is inconsistent, with some vehicles parked parallel to the fence while others park haphazardly, reducing the efficiency of the space. Suggestions included marking diagonal parking spaces along the wall to maximize capacity and improve organization. Concerns about muddy conditions and drainage in that area were also raised, assuming that the city's reconstruction project would address these issues, potentially in coordination with environmental guidelines from EGLE (formerly DEQ).

There was also a recommendation to encourage angled parking on game nights along the south side of Jerome Street, which could increase capacity significantly. However, the city's efforts to prevent vehicles from parking on the nearby trail could complicate this approach. Concerns were raised about the potential narrowing of the roadway if the bump-outs are added, further limiting parking options along that side.

Superintendent Brooks noted that formalizing the decision is essential, while the proposed \$20,000 investment for the additional parking spaces could be funded through the sinking fund or capital improvement project budget. He will bring the proposal forward for discussion and action at the next meeting to allow the board time to review and decide. Coordination with the city will continue to ensure the project meets the district's needs and aligns with the construction timeline.

### **Enrollment Data**

Superintendent Brooks provided an overview of enrollment data based on the fall count. It reflects the transient nature of the district's student population. During the fall count period, 207 students moved out of the district, while new enrollments resulted in a net loss of approximately 60 students. This was slightly better than the anticipated loss of 75 students.

The data indicates various reasons for the student movement. Around 20 students enrolled out of state, while others transferred to non-public schools or relocated within Michigan. The report included a graph illustrating these movements, with details about specific destinations. For example, 24 students moved to the Corunna district, but a deeper analysis showed that many

moves were due to relocations. Of those 24, four students had never attended Owosso schools, five moved as part of family relocations, and one had a parent who teaches in Corunna. Conversely, Owosso gained 15 students from the Corunna district during the same period.

A notable trend was families moving together, often with multiple children transferring to the same destination. These moves were geographically diverse, with families relocating across Michigan. Brooks emphasized that such movements are not necessarily permanent, as families often return after circumstances change.

Some discrepancies were noted, such as students with Owosso addresses attending other districts without completing required non-resident forms. These situations often come to light after the fact, requiring administrative follow-up to ensure compliance. The report highlighted the importance of understanding these dynamics for future planning.

### **Curriculum Updates**

Curriculum Director Dr. Dwyer provided an overview of several exciting initiatives underway this semester. At the middle school level, literacy and math intervention programs were launched to address student needs. The Lexia PowerUp program is now operational, targeting sixth graders identified through data analysis. Thirty students are currently enrolled, and early results are promising, with one student completing 38 units in just three days. Similarly, the math intervention program, Number Worlds, has been introduced, focusing on the lowest-performing seventh graders. Thirty students are enrolled in this program, demonstrating a strategic approach to addressing specific learning gaps.

Renowned national literacy presenter Jan Richardson will visit the district during the week of January 20. She will conduct a full day of professional development for teachers, focusing on literacy with an emphasis on writing. Additionally, she will work with preschool teachers at Bentley and lead classroom-based learning labs across all grade levels. These sessions involve Richardson modeling instructional strategies with students while teachers observe, followed by debriefs where teachers discuss the methods, ask questions, and explore practical applications in their own classrooms. Her visit, funded by the 35j grant, represents a significant opportunity for professional growth.

Jenny LaMay is continuing to support middle school science and social studies teachers through "The Writing Revolution" initiative. She visits classrooms twice a week to model writing instruction in content areas. Teachers are applying these strategies throughout their classes, and the initiative is already yielding positive feedback. This program is expected to significantly enhance writing scores.

Following an extensive review of literacy materials, the district has narrowed its focus to two pilot programs for reading and collaborative literacy. Starting in late January or early February, two teachers from each grade level, along with two special education teachers, will participate in the pilot. These teachers will visit neighboring districts using the selected curriculums to observe their implementation. They will also receive training from company representatives and teach a

full curriculum unit in their own classrooms. Feedback from these pilots will guide the final decision on curriculum adoption, ensuring the best fit for the district's needs.

Finally, Dr. Dwyer mentioned the review of the HIV curriculum. Working closely with the Health Advisory Committee and nurses, the district aims to implement age-appropriate lessons that focus on bloodborne pathogens, in line with state requirements. The goal is to ensure the content is informative while avoiding any controversial topics. A small committee will soon be convened to finalize the approach.

### **House Bill 6058**

Superintendent Brooks discussed House Bill 6058, which addresses insurance options for districts, particularly the hard cap insurance. There are two main insurance models: the 80/20 model, where the district covers 80% of the insurance costs, and the employee pays the remaining 20%, and the hard cap model, where the district sets a fixed amount, and any costs beyond that are passed on to the employee.

The House and Senate recently approved a 7% increase to the hard cap, which has now been sent to Governor Whitmer for approval. However, there are concerns that the governor may veto the bill due to its poor drafting. A lobbyist mentioned that the bill could be problematic, especially in how it addresses premiums. Currently, the premiums for a two-person policy are almost the same as for a whole family, which is an issue that lawmakers were attempting to address. However, the proposed changes may have unintended consequences, leading to other problems that must be resolved.

If Governor Whitmer signs the bill, the hard cap numbers would increase by 7%, translating to an additional \$241,000 for the district. However, this change would not take effect until next August, as the district's current collective bargaining agreement is in place until then. Regardless of the bill's outcome, the district is covered until August, and any changes will not impact them until the new fiscal year.

### **January 20, 2025, Professional Development Day**

Dr. Dwyer provided an update on the upcoming Professional Development (PD) Day scheduled for January 20, 2025. The day will focus on continuing the work that has been a priority throughout the year.

One key area will be disciplinary literacy, specifically reading in the content areas at the secondary level. This will allow teachers to further develop their approach to literacy within their subject matter. The CPI de-escalation strategies and scripts will continue. This topic, which was very well received in the fall, will involve teachers learning to write actual scripts they can use in the classroom to address student escalation. These strategies are part of the ongoing effort to equip teachers with effective tools for managing student behavior.

The day will culminate with Superintendent Brooks' State of the District address at 2 p.m. in the Performing Arts Center. This session will review the goals set at the beginning of the year and highlight the progress made. Brooks will also share key data collected throughout the year and announce the Teacher of the Year and Support Staff of the Year awards. The session is expected

to take about an hour, but it may be shorter, and attendees will have time for additional discussions afterward.

### **Thrun Policies**

Superintendent Brooks led the discussion regarding the Thrun policies and the ongoing process for reviewing and updating them. He introduced two piles of materials: one containing a checklist for policy implementation and the other featuring printed sheets starting with Series 1000, which are bylaws that need attention. The highlighted items in blue require action, such as filling in district information, while yellow highlights indicate options for the Board to consider, with recommendations from the administration.

The district is currently aligning with other districts, such as Corunna and the RESD, which are also adopting Thrun policies. Superintendent Brooks and other district leaders met to develop a game plan over break. The 1000 and 2000 series policies, which focus on board roles, boundaries, and elections, will be reviewed first, followed by the 3000 series on finance and the 4000 series on HR policies. The administrative team will review the 5000 series, dealing with instruction, teachers, and curriculum.

The Board will have time to review all policies, provide feedback, and consider options. The goal is to present a package of recommendations for a vote by March or April, though additional revisions may be needed in June when Thrun updates their policies. Superintendent Brooks emphasized that the process will move efficiently, with live documents available for the Board to view and provide input. The ultimate aim is to streamline policy adoption and ensure alignment with current practices and state requirements.

### **Meeting Updates:**

- January 22, 2025: Board of Education Regular Meeting, 5:30 PM, Washington Campus Gymnasium
- February 12, 2025: Board of Education Committee of the Whole Meeting, 5:30 PM, Washington Campus Conference Room 112
- February 26, 2025: Board of Education Regular Meeting, 5:30 PM, Washington Campus Gymnasium

### **Important Upcoming Dates:**

- January 20: No School, Martin Luther King Jr. Day & Professional Development
- January 24: OMS Drama Club Performance, 6:00 PM, PAC
- January 29: FFA District Competition, 4:00 PM, OHS
- February 14: Half Day for All Students: Teacher Work Day
- February 17: No School, President's Day

Moved by Easlick, supported by Ochodnicky, to move into closed session at 7:52 p.m. to address matters protected by attorney-client privilege. President Mowen conducted a roll call vote: Ayes: Easlick, Henne, Mowen, Ochodnicky, Pappas, Quick, and Webster Nays: None. Motion carried unanimously.

Moved by Mowen, supported by Pappas, to move back into open session at 8:15 p.m. Motion carried unanimously.



Moved by Quick, supported by Pappas, to accept the resignation agreement with Mr. Steve Ireland. President Mowen conducted a roll call vote: Ayes: Easlick, Henne, Mowen, Ochodnicki, Pappas, Quick, and Webster Nays: None. Motion carried unanimously.

**Adjournment**

Moved by Quick, supported by Ochodnicki, to adjourn at 8:16 p.m. Motion carried unanimously.

Minutes recorded by Stephanie Goetzinger

Respectfully submitted,

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Board Secretary

## **Current Bills**

OWOSSO PUBLIC SCHOOLS  
EXPENDITURE REPORT  
12/05/2024-1/15/2025  
REPORT 24-78

**CHECK RUN ACTIVITY BY FUND**

|                        |                     |
|------------------------|---------------------|
| GENERAL FUND           | \$794,932.22        |
| SERVICE FUND           | \$146,246.17        |
| SINKING FUND           | \$25,000.00         |
| BOND FUND              | \$0.00              |
| CAPITAL PROJECTS       | \$0.00              |
| <b>CHECK RUN TOTAL</b> | <u>\$966,178.39</u> |

**DRAW FROM ACCOUNT**

|  |                     |
|--|---------------------|
| GORDON FOOD SERVICE PAYMENT (12/05/2024) | \$ 8,904.05         |
| GORDON FOOD SERVICE PAYMENT (12/12/2024) | \$ 6,968.17         |
| GORDON FOOD SERVICE PAYMENT (12/19/2024) | \$ 4,537.63         |
| GORDON FOOD SERVICE PAYMENT (12/23/2024) | \$ 2,141.32         |
| CONSUMERS ENERGY PAYMENT (12/12/2024)    | \$ 16,692.97        |
| CONSUMERS ENERGY PAYMENT (12/19/2024)    | \$ 35,739.38        |
| CONSUMERS ENERGY PAYMENT (1/09/2025)     | \$ 8,659.50         |
|  | <u>\$ 83,643.02</u> |

**CREDIT CARD ACTIVITY BY FUND (12/5-1/4/25)**

|                          |                     |
|--------------------------|---------------------|
| GENERAL FUND             | \$ 17,503.85        |
| SERVICE FUND             | \$ 681.84           |
| ORGANIZATIONAL FUND      | \$ -                |
| <b>CREDIT CARD TOTAL</b> | <u>\$ 18,185.69</u> |

**PAYROLL AND STABILIZATION DRAWS**

|                          |                        |
|--------------------------|------------------------|
| PAYROLL (#12) 12/06/2024 | \$ 1,197,850.91        |
| PAYROLL (#13) 12/20/2024 | \$ 1,213,665.47        |
| PAYROLL (#14) 01/03/2025 | \$ 1,125,193.45        |
|                          | <u>\$ 3,536,709.83</u> |

**GRAND TOTAL**

**\$ 4,604,716.93**

#VALUE!

| Check # | Date       | Run | Vendor | Name                            | Invoice Description                 | Amount   |
|---------|------------|-----|--------|---------------------------------|-------------------------------------|----------|
| 109854  | 12/05/2024 | 1   | 003483 | ABECEDARIAN ABC, LLC            | Magnetic Lower Case English Letters | 59.25    |
| 109855  | 12/05/2024 | 1   | 000642 | ACORD, SHANNEN L                | 042524-110824 Mileage Reimbursement | 80.40    |
| 109856  | 12/05/2024 | 1   | 007694 | AUE, JESSICA                    | Staff Meeting Prizes Reimbursement  | 41.98    |
| 109857  | 12/05/2024 | 1   | 008901 | BASGALL, JAKE                   | November Mileage Reimbursement      | 134.83   |
| 109858  | 12/05/2024 | 1   | 000856 | BRINKS, EMILY A                 | 27K Student Loan Repayment Program  | 2,000.00 |
| 109859  | 12/05/2024 | 1   | 000160 | CRAFT ELECTRICAL SERVICES       | Generator Service Call - Central    | 545.00   |
| 109860  | 12/05/2024 | 1   | 008881 | CROSS, KRISTA                   | 27K Student Loan Repayment Program  | 1,200.00 |
| 109861  | 12/05/2024 | 1   | 006588 | DAYSTARR COMMUNICATIONS         | Telephone                           | 430.82   |
| 109862  | 12/05/2024 | 1   | 009019 | DIGNAN, THOMAS                  | November Mileage Reimbursement      | 136.57   |
| 109863  | 12/05/2024 | 1   | 000818 | Discount Playground Supply      | Rubber Playground Border            | 1,377.05 |
| 109864  | 12/05/2024 | 1   | 000465 | DRAKE, BRITTANY                 | 27k Student Loan Repayment Program  | 1,520.00 |
| 109865  | 12/05/2024 | 1   | 007162 | FERGUSON, CHRIS                 | 27k Student Loan Repayment Program  | 1,600.00 |
| 109866  | 12/05/2024 | 1   | 000834 | FIRST                           | OHS/ROBOTICS COMPETITION            | 5,700.00 |
| 109867  | 12/05/2024 | 1   | 101944 | GOPHER SPORTS                   | OHS/DEB CLEVENGER                   | 242.81   |
| 109868  | 12/05/2024 | 1   | 007955 | HENDRICKSON, MICHAEL            | 101124-103124 Mileage Reimbursement | 373.19   |
| 109869  | 12/05/2024 | 1   | 008910 | HURLEY OCCUPATIONAL HEALTH PROG | DOT Physical - Rigoulot             | 270.00   |
| 109870  | 12/05/2024 | 1   | 007486 | JODWAY, BROOKLYNN M             | 27k Student Loan Repayment Program  | 2,000.00 |
| 109871  | 12/05/2024 | 1   | 000591 | JOE-LEES CROSSWINDS CAFE        | Holiday Breakfast                   | 418.75   |
| 109872  | 12/05/2024 | 1   | 005463 | JOSTENS                         | Diplomas - Lincoln                  | 396.95   |
| 109873  | 12/05/2024 | 1   | 000399 | KNIPE MUSIC LLC                 | OHS Piano Tuning                    | 120.00   |
| 109874  | 12/05/2024 | 1   | 000038 | KOWALCZYK, JILLIAN              | 27K Student Loan Repayment Program  | 2,000.00 |
| 109875  | 12/05/2024 | 1   | 102408 | LANSING SANITARY SUPPLY INC.    | Custodial Supplies - OHS            | 2,543.71 |
| 109876  | 12/05/2024 | 1   | 000853 | LEWIS, BROOKE E                 | 27k Student Loan Repayment Program  | 488.00   |
| 109877  | 12/05/2024 | 1   | 001841 | LINTNER, DALLAS                 | 112324 Mileage Reimbursement        | 103.72   |
| 109878  | 12/05/2024 | 1   | 000855 | LUMSDEN, JAMIE S                | 27K Student Loan Repayment Program  | 2,400.00 |
| 109879  | 12/05/2024 | 1   | 000282 | MAIER, JENNIFER                 | 27K Student Loan Repayment Program  | 1,800.00 |
| 109880  | 12/05/2024 | 1   | 100343 | McGraw Hill LLC                 | Student Workbooks                   | 1,092.26 |
| 109881  | 12/05/2024 | 1   | 008144 | MIDWEST DATA CENTER INC.        | Video Data                          | 609.00   |
| 109882  | 12/05/2024 | 1   | 000843 | MSBOA District 5                | 8th Grade Band Registration         | 340.00   |
| 109883  | 12/05/2024 | 1   | 100030 | OWOSSO PUBLIC SCHOOLS           | Postage                             | 93.84    |
| 109884  | 12/05/2024 | 1   | 007853 | PIONEER VALLEY BOOKS            | EM/CICALO                           | 528.00   |
| 109885  | 12/05/2024 | 1   | 003608 | RUGENSTEIN, CARRIE              | NCG Reimbursement                   | 240.00   |
| 109886  | 12/05/2024 | 1   | 005420 | SCHOOL SPECIALTY LLC.           | OMS/PARK/ART                        | 504.69   |
| 109887  | 12/05/2024 | 1   | 005363 | SHATTUCK SPECIALTY ADVERTISING  | Parking Lot Sign                    | 45.00    |
| 109888  | 12/05/2024 | 1   | 000852 | Stanhope, James                 | Conference Mileage Reimbursement    | 107.40   |
| 109889  | 12/05/2024 | 1   | 008301 | STINSON, GUNNAR                 | November Mileage Reimbursement      | 227.49   |
| 109890  | 12/05/2024 | 1   | 000327 | STUART, ALEXIS                  | 27K Student Loan Repayment Program  | 1,390.00 |

| Check # | Date       | Run | Vendor | Name                                | Invoice Description                         | Amount    |
|---------|------------|-----|--------|-------------------------------------|---|-----------|
| 109891  | 12/05/2024 | 1   | 001704 | SUNBURST GARDENS INC.               | Supplies                                    | 950.00    |
| 109892  | 12/05/2024 | 1   | 002623 | TASC-CLIENT INVOICES                | FSA Administration Fees 010125-013125       | 364.80    |
| 109893  | 12/05/2024 | 1   | 006230 | THRUN LAW FIRM, P.C.                | Legal Services - General                    | 5,967.50  |
| 109894  | 12/05/2024 | 1   | 002534 | TIRE FACTORY                        | Tires - 2019 Ford                           | 1,163.88  |
| 109895  | 12/05/2024 | 1   | 008450 | VECTOR TECH GROUP                   | ADMIN/WATSON/TECH                           | 16,282.00 |
| 109896  | 12/05/2024 | 1   | 008974 | VIC BOND FLINT                      | Supplies - Plumbing                         | 30.97     |
| 109897  | 12/05/2024 | 1   | 007985 | WATSON, JOE                         | 27K Student Loan Repayment Program          | 1,920.00  |
| 109898  | 12/05/2024 | 1   | 007985 | WATSON, JOE                         | November Mileage Reimbursement              | 263.44    |
| 109899  | 12/05/2024 | 1   | 006845 | WIN'S CORPORATE OFFICE              | Supplies - Electrical                       | 214.50    |
| 109900  | 12/05/2024 | 1   | 000441 | WINKE, LAURIE                       | 27K Student Loan Repayment Program          | 690.00    |
| 109901  | 12/05/2024 | 1   | 003103 | WRIGHT, KEN                         | 27K Student Loan Repayment Program          | 530.00    |
| 109902  | 12/05/2024 | 1   | 008156 | YOHO, CARRIE                        | Conference Mileage Reimbursement            | 56.20     |
| 109906  | 12/12/2024 | 1   | 000278 | APPLEBEE OIL COMPANY                | Propane Fuel - Bus #8                       | 75.97     |
| 109907  | 12/12/2024 | 1   | 001197 | CLEVENGER, DEB                      | CPR/AED Certification x56 Participants      | 1,960.00  |
| 109908  | 12/12/2024 | 1   | 006259 | CODDE, TARA                         | PBIS Rewards Reimbursement                  | 10.00     |
| 109909  | 12/12/2024 | 1   | 000862 | COPELAND, STEPHANIE                 | Reimbursement for Math Night Supplies       | 89.94     |
| 109910  | 12/12/2024 | 1   | 101546 | DEW-EL LLC                          | Supplies OMS Operations                     | 3,184.50  |
| 109911  | 12/12/2024 | 1   | 008658 | EPS SECURITY                        | Service Call - OHS                          | 300.00    |
| 109912  | 12/12/2024 | 1   | 000695 | FinalForms                          | 2024-25 District Annual Invoice             | 1,656.00  |
| 109913  | 12/12/2024 | 1   | 002390 | GILBERT'S DO IT BEST HARDWARE       | November Charges                            | 368.21    |
| 109914  | 12/12/2024 | 1   | 000463 | GOBEL, MAGGIE                       | Central Supplies Reimbursement              | 66.49     |
| 109915  | 12/12/2024 | 1   | 008028 | GOLDBERG, DIANE                     | 100224-103124 Mileage Reimbursement         | 71.29     |
| 109916  | 12/12/2024 | 1   | 007419 | HEALY AWARDS, INC.                  | Football Helmet Decals                      | 807.18    |
| 109917  | 12/12/2024 | 1   | 003311 | HOWELL HIGH SCHOOL                  | Entry Fees - Wrestling                      | 575.00    |
| 109918  | 12/12/2024 | 1   | 008220 | J & H OIL CO.                       | Fuel November 2024                          | 8,818.05  |
| 109919  | 12/12/2024 | 1   | 004730 | J. W. PEPPER & SON INC.             | OHS Band Music                              | 74.80     |
| 109920  | 12/12/2024 | 1   | 100333 | K-LOG INC                           | OMS/PARK                                    | 1,181.94  |
| 109921  | 12/12/2024 | 1   | 008359 | KINECT ENERGY INC.                  | Energy Mgmt Fee - November 2024             | 630.00    |
| 109922  | 12/12/2024 | 1   | 008292 | KONICA MINOLTA BUSINESS SOLUTION    | Lease                                       | 2,330.18  |
| 109923  | 12/12/2024 | 1   | 000787 | Lexia Learning Systems LLC          | Lexia PowerUp Literacy Student Subscription | 6,600.00  |
| 109924  | 12/12/2024 | 1   | 007158 | MOMAR, INCORPORATED                 | SERVICE AGREEMENT FOR BOILER TREATME..      | 430.00    |
| 109925  | 12/12/2024 | 1   | 005928 | MURRAY, ANDREW                      | OMS Science Supplies Reimbursement          | 62.65     |
| 109926  | 12/12/2024 | 1   | 000688 | National Vision Administrators, LLC | November Coverage GF Staff                  | 160.35    |
| 109927  | 12/12/2024 | 1   | 004790 | PITNEY BOWES                        | OHS Postage Refill                          | 1,000.00  |
| 109928  | 12/12/2024 | 1   | 100135 | QUILL CORPORATION                   | OHS/INK FRONT OFFICE                        | 105.29    |
| 109929  | 12/12/2024 | 1   | 000864 | Schultz, Marie                      | Fingerprint Reimbursement - Transportation  | 65.00     |
| 109930  | 12/12/2024 | 1   | 102443 | SCHOLASTIC, INC.                    | 5th Grade Science Resources                 | 238.92    |

| Check # | Date       | Run | Vendor | Name                                | Invoice Description                              | Amount    |
|---------|------------|-----|--------|-------------------------------------|--|-----------|
| 109931  | 12/12/2024 | 1   | 005420 | SCHOOL SPECIALTY LLC.               | Construction paper                               | 453.23    |
| 109932  | 12/12/2024 | 1   | 005625 | SHIAWASSEE RESD                     | Nurses & Edustaff 102724-110924                  | 18,582.30 |
| 109933  | 12/12/2024 | 1   | 000608 | SUMMERLAND, LORI                    | Spec Ed Supply Reimbursement                     | 36.90     |
| 109934  | 12/12/2024 | 1   | 001704 | SUNBURST GARDENS INC.               | Supplies   | 280.00    |
| 109935  | 12/12/2024 | 1   | 000235 | TECHNICAL BUILDING AUTOMATION INC   | Heating Pumps - Bentley                          | 5,625.96  |
| 109936  | 12/12/2024 | 1   | 004269 | UNITED STATES POSTAL SERVICE        | Postage  | 730.00    |
| 109937  | 12/12/2024 | 1   | 000530 | US OMNI & TSACG COMPLIANCE SERVICES | Plan Admin Fee October 2024                      | 112.42    |
| 109941  | 12/19/2024 | 1   | 002568 | BELDING HIGH SCHOOL                 | Wrestling Entry Fee 121424                       | 250.00    |
| 109942  | 12/19/2024 | 1   | 006202 | BSN SPORTS LLC                      | Wrestling Supplies                               | 2,903.45  |
| 109943  | 12/19/2024 | 1   | 008968 | BUDGET CHALLENGE                    | Budget Challenge License 2024-25                 | 1,875.00  |
| 109944  | 12/19/2024 | 1   | 007131 | CSH Electric Motor & Repair         | Supplies - Bryant                                | 165.79    |
| 109945  | 12/19/2024 | 1   | 003369 | CULLIGAN OF OWOSSO                  | OHS Water  | 83.50     |
| 109946  | 12/19/2024 | 1   | 100197 | DESIGNS BY BEAN                     | Lincoln School Jerseys for Sports                | 242.00    |
| 109947  | 12/19/2024 | 1   | 008999 | DETROIT SALT COMPANY LLC            | OPER/HENDRICKSON/SALT                            | 3,578.22  |
| 109948  | 12/19/2024 | 1   | 008872 | DIOCESE OF LANSING                  | Title II Professional Development FY2024-25      | 800.00    |
| 109949  | 12/19/2024 | 1   | 101613 | DURAND HIGH SCHOOL                  | Wrestling Entry 010425                           | 250.00    |
| 109950  | 12/19/2024 | 1   | 000364 | ELLSWORTH, HEIDI                    | OHS Math Curriculum Reimbursement                | 44.54     |
| 109951  | 12/19/2024 | 1   | 009063 | ESS MIDWEST INC                     | BBB Staffing                                     | 46,757.66 |
| 109952  | 12/19/2024 | 1   | 101364 | Fenton High School                  | Swim Entry 122124                                | 200.00    |
| 109953  | 12/19/2024 | 1   | 007715 | FRONTLINE TECHNOLOGIES GROUP, LLC   | Asset Management Subscription                    | 5,000.00  |
| 109954  | 12/19/2024 | 1   | 000525 | HALF PINT KIDS                      | BRY/INSTRSUPPL/CICALO                            | 158.40    |
| 109955  | 12/19/2024 | 1   | 002810 | HI-QUALITY GLASS                    | Glass - Athletics                                | 8.95      |
| 109956  | 12/19/2024 | 1   | 004730 | J. W. PEPPER & SON INC.             | OHS Vocal Music                                  | 683.89    |
| 109957  | 12/19/2024 | 1   | 004942 | KLAPKO, GREG                        | 112024-120224 Mileage Reimbursement              | 65.66     |
| 109958  | 12/19/2024 | 1   | 008292 | KONICA MINOLTA BUSINESS SOLUTION    | Lease  | 1,977.93  |
| 109959  | 12/19/2024 | 1   | 102408 | LANSING SANITARY SUPPLY INC.        | Custodial Supplies - OHS                         | 8,167.45  |
| 109960  | 12/19/2024 | 1   | 003660 | MEDLER ELECTRIC COMPANY             | Electrical Supplies                              | 196.48    |
| 109961  | 12/19/2024 | 1   | 008643 | MEI TOTAL ELEVATOR SOLUTIONS        | Dec-Feb Quarterly Service                        | 336.13    |
| 109962  | 12/19/2024 | 1   | 000835 | Michigan State University-FFA       | Affiliate Membership Fee                         | 1,051.00  |
| 109963  | 12/19/2024 | 1   | 000781 | MILLER, JOE                         | Construction Supplies - Reimbursement            | 55.02     |
| 109964  | 12/19/2024 | 1   | 000168 | MITES                               | Memberships                                      | 600.00    |
| 109965  | 12/19/2024 | 1   | 005928 | MURRAY, ANDREW                      | OMS Science Supplies Reimbursement               | 8.99      |
| 109966  | 12/19/2024 | 1   | 004121 | NAPA AUTO PARTS                     | Supplies   | 87.46     |
| 109967  | 12/19/2024 | 1   | 008554 | OWOSSO BAND BOOSTERS                | S&E Registration Reimbursement (Invoice # 63153) | 200.00    |
| 109968  | 12/19/2024 | 1   | 004553 | OWOSSO HITCH & PLOW CENTER INC      | Oil  | 42.22     |
| 109969  | 12/19/2024 | 1   | 000869 | Owosso Lube Express                 | Oil & Air Filter                                 | 175.95    |
| 109970  | 12/19/2024 | 1   | 009003 | QUADIENT FINANCE USA, INC.          | Postage Refill                                   | 500.00    |

| Check # | Date       | Run | Vendor | Name                               | Invoice Description                             | Amount    |
|---------|------------|-----|--------|------------------------------------|---|-----------|
| 109971  | 12/19/2024 | 1   | 002661 | SATA                               | One-way trips in November 2024                  | 76.50     |
| 109972  | 12/19/2024 | 1   | 005420 | SCHOOL SPECIALTY LLC.              | 2 Cribs   | 1,801.31  |
| 109973  | 12/19/2024 | 1   | 100017 | SET-SEG                            | Workers' Compensation Fund Qtr 3                | 3,828.00  |
| 109974  | 12/19/2024 | 1   | 005363 | SHATTUCK SPECIALTY ADVERTISING     | SOTM Pencils                                    | 1,891.56  |
| 109975  | 12/19/2024 | 1   | 005625 | SHIAWASSEE RESD                    | One Time Payment, Nurses & Edustaff 111024-11.. | 21,962.40 |
| 109976  | 12/19/2024 | 1   | 000858 | Sinclair Recreation, LLC           | Installation of Rock with Me                    | 8,000.00  |
| 109977  | 12/19/2024 | 1   | 100138 | STATE OF MICHIGAN                  | 2025 License Renewal                            | 81.00     |
| 109978  | 12/19/2024 | 1   | 000863 | The Writing Revolution             | Workshops/Conf Jenny LaMay                      | 1,050.00  |
| 109979  | 12/19/2024 | 1   | 000795 | Vibrissa School of Cosmetology LLC | OHS - Cosmetology                               | 2,416.68  |
| 109980  | 12/19/2024 | 1   | 008974 | VIC BOND FLINT                     | Supplies - Plumbing                             | 438.82    |
| 109981  | 12/19/2024 | 1   | 007788 | WAKELAND OIL                       | Operations Diesel November 2024                 | 713.17    |
| 109982  | 12/19/2024 | 1   | 000544 | WILLOUGHBY, MARK R                 | Woodworking Supplies - Reimbursement            | 112.90    |
| 109983  | 12/19/2024 | 1   | 006845 | WIN'S CORPORATE OFFICE             | Supplies - Electrical                           | 107.28    |
| 109984  | 12/19/2024 | 1   | 000296 | WMPM MECHANICAL LLC                | OHS Chiller                                     | 4,898.95  |
| 109989  | 12/23/2024 | 1   | 000271 | BP ENERGY RETAIL COMPANY LLC       | Natural Gas - OHS                               | 6,952.20  |
| 109990  | 12/23/2024 | 1   | 000625 | Cache Valley Bank Trustee          | Official's Fees                                 | 5,000.00  |
| 109991  | 12/23/2024 | 1   | 009063 | ESS MIDWEST INC                    | BBB Staffing                                    | 25,187.38 |
| 109992  | 12/23/2024 | 1   | 102408 | LANSING SANITARY SUPPLY INC.       | Custodial Supplies - Emerson                    | 620.50    |
| 109993  | 12/23/2024 | 1   | 003021 | MELANIE LOUNDS                     | 121324 Mileage Reimbursement                    | 37.52     |
| 109994  | 12/23/2024 | 1   | 007158 | MOMAR, INCORPORATED                | SERVICE AGREEMENT FOR BOILER TREATME..          | 430.00    |
| 109995  | 12/23/2024 | 1   | 004121 | NAPA AUTO PARTS                    | Supplies  | 4.49      |
| 109996  | 12/23/2024 | 1   | 100141 | NEW LOTHROP AREA SCHOOLS           | JV Wrestling Entry Fee 011025                   | 150.00    |
| 109997  | 12/23/2024 | 1   | 001856 | OWENS, DAVID                       | OHS Science Supplies - Reimbursement            | 57.47     |
| 109998  | 12/23/2024 | 1   | 000106 | POMP'S TIRE SERVICE                | Tires   | 2,439.50  |
| 109999  | 12/23/2024 | 1   | 005363 | SHATTUCK SPECIALTY ADVERTISING     | Emerson Parking Lot Signs                       | 90.00     |
| 110000  | 12/23/2024 | 1   | 000235 | TECHNICAL BUILDING AUTOMATION INC  | 010125-123125 Service Contract                  | 14,700.00 |
| 110001  | 12/23/2024 | 1   | 000799 | TYLER TECHNOLOGIES, Inc.           | TYLER TECHNOLOGIES                              | 410.00    |
| 110002  | 12/23/2024 | 1   | 008974 | VIC BOND FLINT                     | Supplies - Plumbing                             | 30.99     |
| 110005  | 01/02/2025 | 1   | 009001 | ATKINSON, AMANDA                   | PBIS Christmas Party Supply Reimbursement       | 23.34     |
| 110006  | 01/02/2025 | 1   | 006202 | BSN SPORTS LLC                     | Boys/Girls Swimming Supplies                    | 509.11    |
| 110007  | 01/02/2025 | 1   | 001197 | CLEVENGER, DEB                     | CPR/AED Certifications - Adams & Gouldman       | 10.00     |
| 110008  | 01/02/2025 | 1   | 100197 | DESIGNS BY BEAN                    | Staff Gifts - Lincoln                           | 551.41    |
| 110009  | 01/02/2025 | 1   | 000387 | GLASERS LUMBER                     | OHS Wood & Construction                         | 1,006.60  |
| 110010  | 01/02/2025 | 1   | 000871 | Ionia High School                  | Wrestling Entry Fee 122824                      | 225.00    |
| 110011  | 01/02/2025 | 1   | 004730 | J. W. PEPPER & SON INC.            | OHS Band Supplies                               | 173.79    |
| 110012  | 01/02/2025 | 1   | 008144 | MIDWEST DATA CENTER INC.           | TV Data   | 600.00    |
| 110013  | 01/02/2025 | 1   | 008554 | OWOSSO BAND BOOSTERS               | MSBOA Membership Reimbursement - Jordan & J..   | 220.00    |

| Check #                    | Date       | Run | Vendor | Name                                | Invoice Description                   | Amount     |
|----------------------------|------------|-----|--------|-------------------------------------|---------------------------------------|------------|
| 110014                     | 01/02/2025 | 1   | 000323 | ROTARY CLUB OF OWOSSO               | November Dues & Meals - Brooks        | 94.00      |
| 110016                     | 01/09/2025 | 1   | 001050 | CITY OF OWOSSO                      | Officers                              | 80,144.02  |
| 110017                     | 01/09/2025 | 1   | 003941 | EASLICK, ADAM                       | Board of Education Stipend            | 595.00     |
| 110018                     | 01/09/2025 | 1   | 009063 | ESS MIDWEST INC                     | BBB Staffing                          | 24,836.91  |
| 110019                     | 01/09/2025 | 1   | 007955 | HENDRICKSON, MICHAEL                | 010125-010625 Mileage Reimbursement   | 304.73     |
| 110020                     | 01/09/2025 | 1   | 000579 | HENNE, NICK                         | Board of Education Stipend            | 595.00     |
| 110021                     | 01/09/2025 | 1   | 008359 | KINECT ENERGY INC.                  | Energy Mgmt Fee - January 2025        | 315.00     |
| 110022                     | 01/09/2025 | 1   | 008195 | KRAUSS, TY                          | Board of Education Stipend            | 595.00     |
| 110023                     | 01/09/2025 | 1   | 102408 | LANSING SANITARY SUPPLY INC.        | Custodial Supplies - OHS              | 710.32     |
| 110024                     | 01/09/2025 | 1   | 000787 | Lexia Learning Systems LLC          | Lexia PowerUp Subscription            | 660.00     |
| 110025                     | 01/09/2025 | 1   | 008805 | MANTIS PEST MANAGEMENT SVC LLC      | Monthly Services                      | 390.00     |
| 110026                     | 01/09/2025 | 1   | 003740 | MASB                                | Workshop 121124                       | 871.14     |
| 110027                     | 01/09/2025 | 1   | 003780 | MESSA                               | January 2025 Messa Insurance Admin    | 348,595.84 |
| 110028                     | 01/09/2025 | 1   | 003297 | MOWEN, RICK                         | Board of Education Stipend            | 595.00     |
| 110029                     | 01/09/2025 | 1   | 002093 | NEOLA INC.                          | Update Service                        | 1,375.00   |
| 110030                     | 01/09/2025 | 1   | 003412 | OCHODNICKY, SHELLY                  | Board of Education Stipend            | 595.00     |
| 110031                     | 01/09/2025 | 1   | 005049 | PEARSON                             | Developmental Reading Assessment      | 424.70     |
| 110032                     | 01/09/2025 | 1   | 009003 | QUADIENT FINANCE USA, INC.          | Equipment Rental                      | 89.97      |
| 110033                     | 01/09/2025 | 1   | 006261 | QUICK, OLGA                         | Board of Education Stipend            | 595.00     |
| 110034                     | 01/09/2025 | 1   | 002661 | SATA                                | One-way trips in December 2024        | 58.50      |
| 110035                     | 01/09/2025 | 1   | 100017 | SET-SEG                             | Set-Seg Insurance - Admin             | 4,457.30   |
| 110036                     | 01/09/2025 | 1   | 005363 | SHATTUCK SPECIALTY ADVERTISING      | Supplies - Bryant                     | 288.00     |
| 110037                     | 01/09/2025 | 1   | 005625 | SHIAWASSEE RESD                     | Professional Development Fees 2024    | 15,420.25  |
| 110038                     | 01/09/2025 | 1   | 001704 | SUNBURST GARDENS INC.               | Supplies                              | 6,175.00   |
| 110039                     | 01/09/2025 | 1   | 002623 | TASC-CLIENT INVOICES                | FSA Administration Fees 020125-022825 | 364.80     |
| 110040                     | 01/09/2025 | 1   | 100347 | TIME FOR KIDS                       | EM/WERTZ                              | 300.00     |
| 110041                     | 01/09/2025 | 1   | 100267 | UNUM LIFE INSURANCE                 | Unum Insurance - Admin                | 3,138.33   |
| 110042                     | 01/09/2025 | 1   | 000530 | US OMNI & TSACG COMPLIANCE SERVICES | Plan Admin Fee November 2024          | 113.88     |
| 110043                     | 01/09/2025 | 1   | 006217 | WEBSTER, MARLENE                    | Board of Education Stipend            | 595.00     |
| 110044                     | 01/09/2025 | 1   | 006845 | WIN'S CORPORATE OFFICE              | Supplies - Electrical                 | 89.40      |
| <b>Total of All Checks</b> |            |     |        |                                     |                                       | 794,932.22 |
| <b>Less Voids</b>          |            |     |        |                                     |                                       | 0.00       |
| <b>Grand Total</b>         |            |     |        |                                     |                                       | 794,932.22 |



| Check # | Date | Run | Vendor | Name | Invoice Description | Amount |
|---------|------|-----|--------|------|---------------------|--------|
|---------|------|-----|--------|------|---------------------|--------|

**Check Summary**

| Check Status | Count      | Amount            |
|--------------|------------|-------------------|
| Open         | 80         | 617,591.72        |
| Cleared      | 98         | 177,340.50        |
| Void         | 0          | 0.00              |
| <b>Total</b> | <b>178</b> | <b>794,932.22</b> |

 **Check Register**  
Owosso Public Schools

Bank Account **SERVIC**, From 12/05/2024 to 01/15/2025

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| Check #                    | Date       | Run | Vendor | Name                                | Invoice Description                       | Amount     |
|----------------------------|------------|-----|--------|-------------------------------------|---|------------|
| 008717                     | 12/05/2024 | 1   | 000686 | Amazon Capital Services             | Supplies                                  | 263.08     |
| 008718                     | 12/05/2024 | 1   | 000240 | AMERICAN SPEEDY PRINTING CENTERS    | Supplies                                  | 255.00     |
| 008719                     | 12/05/2024 | 1   | 000619 | FLINT FRESH MOBILE MARKET           | Food                                      | 1,998.00   |
| 008720                     | 12/05/2024 | 1   | 100030 | OWOSSO PUBLIC SCHOOLS               | Polo & Windbreaker                        | 132.50     |
| 008721                     | 12/05/2024 | 1   | 003807 | PRAIRIE FARMS DAIRY                 | Food                                      | 7,775.97   |
| 008722                     | 12/05/2024 | 1   | 000684 | STAFFORD-SMITH INC.                 | Equipment                                 | 8,500.00   |
| 008723                     | 12/05/2024 | 1   | 008854 | VAN EERDEN FOOD SERVICE COMPANY     | Food, Paper & Cleaning                    | 41,503.70  |
| 008725                     | 12/12/2024 | 1   | 000619 | FLINT FRESH MOBILE MARKET           | Food                                      | 949.00     |
| 008726                     | 12/12/2024 | 1   | 000341 | HARTMAN, JOY                        | Meal, Mileage & Hotel Reimbursement       | 388.89     |
| 008727                     | 12/12/2024 | 1   | 003807 | PRAIRIE FARMS DAIRY                 | Food                                      | 5,610.29   |
| 008728                     | 12/12/2024 | 1   | 008854 | VAN EERDEN FOOD SERVICE COMPANY     | Food & Paper                              | 19,676.88  |
| 008729                     | 12/12/2024 | 1   | 007788 | WAKELAND OIL                        | Food Service Fuel November 2024           | 154.48     |
| 008731                     | 12/19/2024 | 1   | 000686 | Amazon Capital Services             | Supplies - Food Service                   | 111.83     |
| 008732                     | 12/19/2024 | 1   | 008258 | GREAT LAKES COCA-COLA DISTRIBUTI    | Food                                      | 728.40     |
| 008733                     | 12/19/2024 | 1   | 000688 | National Vision Administrators, LLC | November Coverage Food Service            | 29.25      |
| 008734                     | 12/19/2024 | 1   | 003807 | PRAIRIE FARMS DAIRY                 | Food                                      | 3,804.35   |
| 008735                     | 12/19/2024 | 1   | 008854 | VAN EERDEN FOOD SERVICE COMPANY     | Food                                      | 15,521.78  |
| 008737                     | 12/23/2024 | 1   | 000686 | Amazon Capital Services             | Paper                                     | 90.42      |
| 008738                     | 12/23/2024 | 1   | 000619 | FLINT FRESH MOBILE MARKET           | Food                                      | 2,518.00   |
| 008739                     | 12/23/2024 | 1   | 000341 | HARTMAN, JOY                        | 110624-112624 Mileage Reimbursement       | 157.52     |
| 008740                     | 12/23/2024 | 1   | 003807 | PRAIRIE FARMS DAIRY                 | Food                                      | 4,278.54   |
| 008741                     | 12/23/2024 | 1   | 000684 | STAFFORD-SMITH INC.                 | Milk Coolers                              | 22,957.50  |
| 008742                     | 12/23/2024 | 1   | 008854 | VAN EERDEN FOOD SERVICE COMPANY     | Food                                      | 6,363.49   |
| 008744                     | 01/09/2025 | 1   | 003780 | MESSA                               | January 2025 Messa Insurance Food Service | 2,239.52   |
| 008745                     | 01/09/2025 | 1   | 100017 | SET-SEG                             | Set-Seg Insurance - Food Service          | 193.28     |
| 008746                     | 01/09/2025 | 1   | 100267 | UNUM LIFE INSURANCE                 | Unum Insurance - Food Service             | 45.50      |
| <b>Total of All Checks</b> |            |     |        |                                     |   | 146,246.17 |
| <b>Less Voids</b>          |            |     |        |                                     |   | 0.00       |
| <b>Grand Total</b>         |            |     |        |                                     |   | 146,246.17 |

 **Check Register**  
Owosso Public Schools

Bank Account **SERVIC**, From 12/05/2024 to 01/15/2025

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| Check # | Date | Run | Vendor | Name | Invoice Description | Amount |
|---------|------|-----|--------|------|---------------------|--------|
|---------|------|-----|--------|------|---------------------|--------|

**Check Summary**

| Check Status | Count     | Amount            |
|--------------|-----------|-------------------|
| Open         | 6         | 5,244.24          |
| Cleared      | 20        | 141,001.93        |
| Void         | 0         | 0.00              |
| <b>Total</b> | <b>26</b> | <b>146,246.17</b> |

**Check Register**  
Owosso Public Schools

Bank Account SF\_1, From 12/05/2024 to 01/15/2025

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| Check #                    | Date       | Run | Vendor | Name                              | Invoice Description      | Amount    |
|----------------------------|------------|-----|--------|-----------------------------------|--------------------------|-----------|
| 601051                     | 12/19/2024 | 1   | 000235 | TECHNICAL BUILDING AUTOMATION INC | Emerson Controls Upgrade | 25,000.00 |
| <b>Total of All Checks</b> |            |     |        |                                   |                          | 25,000.00 |
| <b>Less Voids</b>          |            |     |        |                                   |                          | 0.00      |
| <b>Grand Total</b>         |            |     |        |                                   |                          | 25,000.00 |

**Check Summary**

| Check Status | Count | Amount    |
|--------------|-------|-----------|
| Open         | 0     | 0.00      |
| Cleared      | 1     | 25,000.00 |
| Void         | 0     | 0.00      |
| <b>Total</b> | 1     | 25,000.00 |

# Financials

OWOSSO PUBLIC SCHOOLS  
 BOARD OF EDUCATION  
 January 22, 2025  
 Report 24-79

**Statement of Deposits and Investments**  
**As of 12/31/24**  
**Unaudited**

|   | General<br>Fund      | School<br>Service | Sinking<br>Fund and CPF | Capital Projects<br>Bond Fund | Debt Service<br>Fund | Total                |
|---|----------------------|-------------------|-------------------------|-------------------------------|----------------------|----------------------|
| <b>Summary of Deposits and Investments</b>    |                      |                   |                         |                               |                      |                      |
| Cash on hand                                  | \$ 1,440,478         | \$ 30,392         | \$ 16,921               | \$ 0                          | \$ 35,695            | \$ 1,523,486         |
| Investments                                   | 10,803,729           |                   | \$ 3,701,241            | 7                             | 1,296,286            | \$ 15,801,263        |
| <b>Total Deposits and Investments</b>         | <b>\$ 12,244,208</b> | <b>\$ 30,392</b>  | <b>\$ 3,718,162</b>     | <b>\$ 7</b>                   | <b>\$ 1,331,981</b>  | <b>\$ 17,324,749</b> |
| <br><b>Detail of Deposits and Investments</b> |                      |                   |                         |                               |                      |                      |
| Cash on hand                                  | \$ 1,440,478         | \$ 30,392         | \$ 16,921               | \$ 0                          | \$ 35,695            | \$ 1,523,486         |
| Petty Cash on hand                            | -                    | -                 | -                       | -                             | -                    |                      |
| Total Cash on hand                            | \$ 1,440,478         | \$ 30,392         | \$ 16,921               | \$ 0                          | \$ 35,695            | \$ 1,523,486         |
| Huntington Bank Savings Account               |                      | \$ -              |                         |                               |                      | \$ -                 |
| Mich Class Investment                         | 10,803,729           | -                 | 3,701,241               | 7                             | 1,296,286            | \$ 15,801,263        |
| <b>Total Investments</b>                      | <b>\$ 10,803,729</b> | <b>\$ -</b>       | <b>\$ 3,701,241</b>     | <b>\$ 7</b>                   | <b>\$ 1,296,286</b>  | <b>\$ 15,801,263</b> |
| <b>Total Deposits and Investments</b>         | <b>\$ 12,244,208</b> | <b>\$ 30,392</b>  | <b>\$ 3,718,162</b>     | <b>\$ 7</b>                   | <b>\$ 1,331,981</b>  | <b>\$ 17,324,749</b> |

#VALUE!







**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
 January 22, 2025  
 Report 24-79

**Combined Statement of Revenue, Expenditures, and Fund Balance**  
**General, School Service, and Capital Project Funds**  
**As of 12/31/24**  
**Unaudited**

|  | General Fund         |                       |                        |               | School Service Fund |                   |                       |               | Sinking fund and Capital Projects fund |                     |                     |               |
|--|----------------------|-----------------------|------------------------|---------------|---------------------|-------------------|-----------------------|---------------|--|---------------------|---------------------|---------------|
|  | ORIGINAL BUDGET      | YTD Actual            | Over (Under) Budget    | % Rec'd/ Used | ORIGINAL BUDGET     | YTD Actual        | Over (Under) Budget   | % Rec'd/ Used | ORIGINAL BUDGET                        | YTD Actual          | Over (Under) Budget | % Rec'd/ Used |
| SCHOOL ADMINISTRATION:                             |                      |                       |                        |               |                     |                   |                       |               |  |                     |                     |               |
| SCHOOL ADMINISTRATION                              | \$ 2,925,220         | \$ 1,336,057          | \$ (1,589,163)         | 46%           |                     |                   |                       |               |  |                     |                     |               |
| <b>TOTAL SCHOOL ADMINISTRATION</b>                 | <b>\$ 2,925,220</b>  | <b>\$ 1,336,057</b>   | <b>\$ (1,589,163)</b>  | <b>46%</b>    |                     |                   |                       |               |  |                     |                     |               |
| BUSINESS SERVICES:                                 |                      |                       |                        |               |                     |                   |                       |               |  |                     |                     |               |
| ACCOUNTING/FINANCE                                 | \$ 390,211           | \$ 154,464            | \$ (235,746)           | 40%           |                     |                   |                       |               |  |                     |                     |               |
| PRINTING   | \$ 65,017            | \$ 17,480             | \$ (47,537)            | 27%           |                     |                   |                       |               |  |                     |                     |               |
| <b>TOTAL BUSINESS SERVICES</b>                     | <b>\$ 455,228</b>    | <b>\$ 171,944</b>     | <b>\$ (283,283)</b>    | <b>38%</b>    |                     |                   |                       |               |  |                     |                     |               |
| OPERATIONS AND MAINTENANCE:                        |                      |                       |                        |               |                     |                   |                       |               |  |                     |                     |               |
| OPERATIONS AND MAINTENANCE                         | \$ 3,814,474         | \$ 1,663,723          | \$ (2,150,752)         | 44%           |                     |                   |                       |               |  |                     |                     |               |
| <b>TOTAL OPERATIONS AND MAINTENANCE</b>            | <b>\$ 3,814,474</b>  | <b>\$ 1,663,723</b>   | <b>\$ (2,150,752)</b>  | <b>44%</b>    |                     |                   |                       |               |  |                     |                     |               |
| PUPIL TRANSPORTATION SERVICES:                     |                      |                       |                        |               |                     |                   |                       |               |  |                     |                     |               |
| PUPIL TRANSPORTATION SERVICES                      | \$ 1,510,597         | \$ 464,333            | \$ (1,046,264)         | 31%           |                     |                   |                       |               |  |                     |                     |               |
| <b>TOTAL PUPIL TRANSPORTATION</b>                  | <b>\$ 1,510,597</b>  | <b>\$ 464,333</b>     | <b>\$ (1,046,264)</b>  | <b>31%</b>    |                     |                   |                       |               |  |                     |                     |               |
| CENTRAL SERVICES:                                  |                      |                       |                        |               |                     |                   |                       |               |  |                     |                     |               |
| COMMUNICATION SERVICES                             | 217,835              | 86,990                | (130,845)              | 40%           |                     |                   |                       |               |  |                     |                     |               |
| HUMAN RESOURCES                                    | 205,965              | 76,776                | (129,190)              | 37%           |                     |                   |                       |               |  |                     |                     |               |
| TECHNOLOGY MANAGEMENT                              | 646,965              | 235,199               | (411,766)              | 36%           |                     |                   |                       |               |  |                     |                     |               |
| PUPIL ACCOUNTING                                   | 77,420               | 44,668                | (32,752)               | 58%           |                     |                   |                       |               |  |                     |                     |               |
| <b>TOTAL CENTRAL SERVICES</b>                      | <b>\$ 1,148,186</b>  | <b>\$ 443,633</b>     | <b>\$ (704,553)</b>    | <b>39%</b>    |                     |                   |                       |               |  |                     |                     |               |
| OTHER SERVICES:                                    |                      |                       |                        |               |                     |                   |                       |               |  |                     |                     |               |
| PERFORMING ARTS CENTER                             | 10,300               | 3,920                 | (6,380)                | 38%           |                     |                   |                       |               |  |                     |                     |               |
| ATHLETICS  | 641,741              | 210,437               | (431,304)              | 33%           |                     |                   |                       |               |  |                     |                     |               |
| <b>TOTAL CENTRAL SERVICES</b>                      | <b>\$ 652,041</b>    | <b>\$ 214,356</b>     | <b>\$ (437,685)</b>    | <b>33%</b>    |                     |                   |                       |               |  |                     |                     |               |
| <b>TOTAL SUPPORTING SERVICES</b>                   | <b>\$ 13,025,034</b> | <b>\$ 5,245,250</b>   | <b>\$ (7,779,784)</b>  | <b>40%</b>    |                     |                   |                       |               |  |                     |                     |               |
| COMMUNITY SERVICES:                                |                      |                       |                        |               |                     |                   |                       |               |  |                     |                     |               |
| COMMUNITY EDUCATION                                | 8,279                | 1,682                 | (6,597)                | 20%           |                     |                   |                       |               |  |                     |                     |               |
| DAYCARE PROGRAM                                    | 309,500              | 187,195               | (122,305)              | 60%           |                     |                   |                       |               |  |                     |                     |               |
| <b>TOTAL COMMUNITY SERVICES</b>                    | <b>\$ 317,779</b>    | <b>\$ 188,876</b>     | <b>\$ (128,903)</b>    | <b>59%</b>    |                     |                   |                       |               |  |                     |                     |               |
| OUTGOING TRANSFERS/FUND MODIFICATIONS:             |                      |                       |                        |               |                     |                   |                       |               |  |                     |                     |               |
| OTHER  | 100,000              | 86,210                | (13,790)               | 86%           |                     |                   |                       |               |  |                     |                     |               |
| TRANSFER TO OTHER FUNDS                            | -                    | -                     | -                      | -             |                     |                   |                       |               |  |                     |                     |               |
| <b>TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS</b> | <b>\$ 100,000</b>    | <b>\$ 86,210</b>      | <b>\$ (13,790)</b>     | <b>86%</b>    |                     |                   |                       |               |  |                     |                     |               |
| FOOD SERVICE EXPENDITURES                          |                      |                       |                        |               | \$ 2,152,321        | \$ 905,498        | \$ (1,246,823)        | 42%           |  |                     |                     |               |
| CAPITAL PROJECT EXPENDITURES                       |                      |                       |                        |               |                     |                   |                       |               | \$ 182,595                             | \$ 356,967          | \$ 174,372          | 195%          |
| <b>TOTAL EXPENDITURES</b>                          | <b>\$ 41,624,426</b> | <b>\$ 16,202,902</b>  | <b>\$ (24,859,473)</b> | <b>39%</b>    | <b>\$ 2,152,321</b> | <b>\$ 905,498</b> | <b>\$ (1,246,823)</b> | <b>42%</b>    | <b>\$ 182,595</b>                      | <b>\$ 356,967</b>   | <b>\$ 174,372</b>   | <b>195%</b>   |
| <b>REVENUE OVER or (UNDER) EXPENDITURES</b>        | <b>\$ (987,610)</b>  | <b>\$ (4,961,979)</b> | <b>\$ (3,974,369)</b>  |               | <b>\$ 57,773</b>    | <b>\$ 155,208</b> | <b>\$ 97,435</b>      |               | <b>\$ (33,845)</b>                     | <b>\$ (250,990)</b> | <b>\$ (217,145)</b> |               |

## **Bylaws Resolution**

**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
January 22, 2025  
Report 24-80**

**FOR ACTION**

Subject:

Bylaws Resolution

Recommendation:

Resolve that the Owosso Board of Education Adopt the Bylaws for Owosso Public Schools as presented in this resolution.

**WHEREAS**, the Revised School Code changes the classification of the Owosso School District from a district of the third class to a general powers district under the code, and

**WHEREAS**, the Revised School Code requires that a general powers school district shall adopt bylaws to establish or change Board procedures, and

**WHEREAS**, under the Revised School Code current board procedures, bylaws, and policies in effect on January 1, 2020, shall continue in effect until changed by an action of the Board.

**THEREFORE BE IT RESOLVED**, that the Owosso Board of Education shall continue to operate under existing policies and procedures.

Motion

Seconded

Vote – Ayes

Nays

Motion

## **Delegation of Election Duties**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**January 22, 2025**  
**Report 24-81**

**FOR ACTION**

Subject:

Delegation of Election Duties

Recommendation:

Resolve that the Owosso Board of Education authorize the Superintendent of Schools or his/her designee to conduct and manage any school elections for the calendar year 2025.

Facts:

The Board secretary is responsible for the management of the school election – customarily, the Board of Education authorizes the Superintendent or his/her designee to manage school election activity. This allows for an easier flow of election procedures. However, the Board still must adopt any resolution authorizing any elections that may take place throughout the year.

Motion

Seconded

Vote – Ayes

Nays

Motion

## **Retainer – School Attorneys**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**January 22, 2025**  
**Report 24-82**

**FOR ACTION**

Subject:

Retainer – School Attorneys

Recommendation:

Resolve that the Owosso Board of Education retain Thrun Law Firm, P.C. as the District's attorneys.

Facts:

Owosso Public Schools have a long-standing association with this law firm. The majority of school districts in Michigan retain the Thrun Law Firm. Thrun has proven to be a valuable resource to the Board and the Administration over the course of the relationship.

Motion

Seconded

Vote – Ayes

Nays

Motion

## **Resignations of Professional Staff**



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**January 22, 2025**  
**Report 24-83**

**FOR ACTION**

Subject:

Resignations of Professional Staff

Recommendation:

Resolve that the Board of Education authorize the superintendent or a Board designee to accept professional staff resignations on behalf of the Board.

Rationale:

The Board is the only body to hire, discharge or release professional staff. Because resignations are a formality and for the efficiency of the organization, the superintendent accepts professional staff resignations. The Board is notified of such resignations through an informational report.

Motion

Seconded

Vote – Ayes

Nays

Motion

# **Designation of Financial Institutions and Authorized Signers**

**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
January 22, 2025  
Report 24-84**

**FOR ACTION**

Subject:

Designated Financial Institution Accounts and Authorized Signers.

Recommendation:

Resolve that the depository and withdrawal authorized signers for the Owosso Public Schools' financial and banking transactions for the 2025 calendar year be approved as presented including authorization for necessary ACH transactions and/or bank transfers.

Rationale:

Every fiscal year it is necessary for the Board to approve the authorized individuals to transact banking business for the various accounts held in the name of the District.

Facts and Statistics:

- Positions, rather than actual names, have been presented for authorization to expedite any needed changes that may occur in staffing throughout the fiscal year.
- This is a routine business item that appears before the Board on an annual basis.

Motion

Seconded

Vote – Ayes

Nays

Motion

**Owosso Public School**  
**Financial Institution Accounts and Authorized Individuals to transact**  
**banking on behalf of the District for the specified accounts**

**Calendar Year 2025**

**HUNTINGTON BANK (EXCEPT WHERE NOTED):**

| ACCOUNT   | AUTHORIZED SIGNERS/INITIATORS   |
|---|---|
| General Account   | Chief Financial Officer<br>Board Treasurer  |
| Payroll Account   | Chief Financial Officer<br>Board Treasurer  |
| Sinking Fund  | Chief Financial Officer<br>Board Treasurer  |
| Capital Projects Fund                                       | Chief Financial Officer<br>Board Treasurer  |
| School Service Fund   | Chief Financial Officer<br>Board Treasurer  |
| Debt Service Account  | Chief Financial Officer<br>Board Treasurer  |
| Bond Capital Projects Fund                                  | Chief Financial Officer<br>Board Treasurer  |
| High School Organization                                    | Chief Financial Officer<br>Board Treasurer  |
| Middle School Organization                                  | Chief Financial Officer<br>Board Treasurer  |
| Lincoln Organization account                                | Chief Financial Officer<br>Board Treasurer<br>Principal/Building Executive Secretary  |
| Bryant Organization account                                 | Chief Financial Officer<br>Board Treasurer<br>Principal/Building Executive Secretary  |
| Central Organization account<br>( <b>Owosso PFCU</b> )      | Chief Financial Officer<br>Board Treasurer<br>Principal/Building Executive Secretary  |
| Emerson Organization account<br>( <b>Fifth Third bank</b> ) | Chief Financial Officer<br>Board Treasurer<br>Principal/Building Executive Secretary  |
| Athletic Officials  | Chief Financial Officer<br>Board Treasurer<br>Athletic Secretary<br>Athletic Director |
| Community Education/Bright Beginnings Account               | Chief Financial Officer<br>Board Treasurer  |
| General Account Savings                                     | Chief Financial Officer<br>Board Treasurer  |
| Sinking Fund Savings  | Chief Financial Officer<br>Board Treasurer  |

**MICHIGAN CLASS ACCOUNTS:**

| ACCOUNT                    | AUTHORIZED SIGNERS/INITIATORS              |
|----------------------------|--|
| General Account            | Chief Financial Officer<br>Board Treasurer |
| Sinking Fund               | Chief Financial Officer<br>Board Treasurer |
| Bond Capital Projects Fund | Chief Financial Officer<br>Board Treasurer |
| Debt Service Account       | Chief Financial Officer<br>Board Treasurer |
| Capital Projects Fund      | Chief Financial Officer<br>Board Treasurer |

# **SRES Designation of Representative**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**January 22, 2025**  
**Report 24-85**

**FOR ACTION**

Subject:

SRESB Designation of Representative

Recommendation:

Resolve that the Board of Education appoint one member of their board as a representative of the Shiawassee County School Board Executive Board and the SRESB Budget Review and Election.

Rationale:

According to Public Act 234 of 2004, it is required that a meeting be held to submit a proposed general operating fund budget of the Shiawassee Regional Education Service District (SRESB) to the constituent boards of education.

Facts:

Also pursuant to Public Act 234 of 2004, constituent Boards are required to adopt a resolution in support for or disapproval of the proposed budget. If the budget is not approved the district shall submit to Shiawassee RESD any specific objections and proposed changes the constituent district board has to the budget.

Motion

Seconded

Vote – Ayes

Nays

Motion

# **Approval of Michigan Merit Curriculum Waivers for CTE Programs 2024-25**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**January 22, 2025**  
**Report 24-86**

**FOR ACTION**

Subject:

Approval of the Michigan Merit Curriculum Waivers for CTE Programs 2024-25

Recommendation:

Resolve that the Board of Education approve the Michigan Merit Curriculum Waivers for state approved CTE Programs for the 2024-25 school year.

Facts/Statistics:

The Michigan Department of Education allows Michigan Merit Curriculum (MMC) waivers in Math, Science, and World Language by passing coursework in a State-approved Career and Technical Education (CTE) program. It is recommended that CTE courses be allowed as MMC waivers in one or more for the following MMC areas effective for the 2024-2025 school year forward:

- Mathematics  
Allow a State-approved district or Shiawassee RESD CTE course to fulfill the math experience in the final year of high school and the fourth math credit.
- Science  
Allow completion of a State-approved district or Shiawassee RESD CTE program to fulfill one credit in science.
- World Language  
Allow completion of a State-approved district or Shiawassee RESD CTE program to fulfill one credit in World Language.

Board approval of the above MMC waivers would reduce student graduation barriers, positively impact the district's on time graduation rate, and increase course selection options for high school students.

Motion

Seconded

Vote – Ayes

Nays

Motion



# 2024-25 Budget Revision One

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**January 22, 2025**  
**Report 24-87**

**FOR ACTION**

Subject:

2024-25 Budget Revision One

Recommendation:

Resolve that the Board adopt the resolutions that revise the appropriations for the General and School Service for the 2024-25 fiscal year to be presented to the Board for adoption at the January 22, 2025, regularly scheduled Board meeting. It should be noted that by allowing for the formal budget to be presented on January 22<sup>nd</sup> will provide for the most current information to be incorporated into the proposed Revision.

Rationale:

Adjust the budget for current information and reduce budget variances.

Statement of Purpose/Issue:

Amend the budget to incorporate actual revenues and expenditures to comply with statutory requirements.

Facts/Statistics:

- Revisions to the budget are always necessary to reflect changes in expenditures and revenues based on the best information available at the time of revision.
- Revised budgeted expenditures can be used for comparative purposes in the 2024-25 budgeting process with more validity.
- The major changes in the budget revisions stem from somewhat better estimates for revenue and expenses including staffing, particularly given the significant changes to the revenue sources that have taken place at the last minute by the State of Michigan Legislature.
- Another budget revision, at a minimum, will be adopted in June 2025 as a final.
- It also should be noted that the budget, by law, is required to be posted on the district's website. After the potential adoption by the Board at the next regular meeting, the budget resolutions for the funds indicated will be posted by the Technology department.

Motion

Seconded

Vote – Ayes

Nays

Motion

**2024-25 GENERAL FUND BUDGET  
 APPROPRIATION RESOLUTION  
 FOR ADOPTION BY THE BOARD OF EDUCATION  
 OF OWOSSO PUBLIC SCHOOLS AT A MEETING  
 ON January 22, 2025**

RESOLVED, that this resolution shall be the General Appropriations of Owosso Public Schools for the fiscal year ending June 30, 2025: A resolution to make appropriations; to provide for the expenditures of the appropriations; and to provide for the disposition of income received by Owosso Public Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the Owosso Public Schools for fiscal year ending June 30, 2025 is as follows:

|   |                            |
|---|----------------------------|
| Revenue:                                |                            |
| Local                                   | \$ 5,059,877               |
| State                                   | 33,459,269                 |
| Federal                                 | 2,222,174                  |
| Incoming Transfers & Other Transactions | 1,671,856                  |
| Total Revenue                           | <u>\$42,413,176</u>        |
| Fund Balance, July 1, 2024              | \$ 9,410,808               |
| Less Appropriated Fund Balance          |                            |
| Fund Balance Available to Appropriate   | <u>\$ 9,410,808</u>        |
| Total Available to Appropriate          | <u><u>\$51,823,984</u></u> |

BE IT FURTHER RESOLVED, that \$43,372,018 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

|  |                            |
|--|----------------------------|
| Expenditures                                 |                            |
| Instruction:                                 |                            |
| Basic Programs                               | \$18,445,954               |
| Added Needs                                  | 10,347,224                 |
| Continuing Education                         | 206,290                    |
| Support Services:                            |                            |
| Pupil  | 389,244                    |
| Instructional Staff                          | 2,117,134                  |
| School Administration                        | 3,579,013                  |
| Business Services                            | 418,685                    |
| Operation and Maintenance                    | 3,952,526                  |
| Pupil Transportation                         | 1,484,620                  |
| Central Services                             | 1,317,442                  |
| Other Services                               | 654,005                    |
| Community Services                           | 347,879                    |
| Outgoing Transfers and Other Transactions    | 112,000                    |
| Total Appropriated                           | <u><u>\$43,372,018</u></u> |
| Estimated Ending Fund Balance, June 30, 2025 | <u><u>\$ 8,451,966</u></u> |

FURTHER RESOLVED, that 18 ad valorem mills shall be levied in 2024 on the taxable non-homestead and non-agricultural property located within the Owosso Public School District. The 18 mills shall be used for the appropriations itemized in this resolution.

FURTHER RESOLVED, that no Board of Education member or employee of the Owosso Public Schools shall expend any funds or obligate the expenditures of any funds except pursuant to appropriations made by the Board of Education keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount unappropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED that, for purposes of meeting emergency needs of the school district, transfers of appropriations may be made upon the written authorization of the Superintendent per Board of Education Policy. In addition, the Superintendent or his/her designee authorize budget transfers between accounts specifically included in the individual building budget allocations provided the total amount allocated to a specific building does not exceed the allocation included in the Appropriations Act. When the Superintendent makes a transfer of appropriations as permitted by this resolution, except transfers within the building budget allocations, such transfer shall be presented to the Board of Education at its next regularly scheduled meeting in the form of an appropriation amendment, which amendment shall be adopted by the Board of Education at such meeting.

This appropriation resolution is to take effect on immediately after adoption.

Ayes:

Nays:

Absent:

Motion Declared:

# **Approval to add an Amazon Credit Card for District Use**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**January 22, 2025**  
**Report 24-88**

**FOR ACTION**

Subject:

Approval to add an Amazon Credit Card for District Use

Recommendation:

Resolve that the Board of Education approve the addition of an Amazon Credit Card for District use.

Rationale:

In reviewing the district's purchasing practices, it has been identified that a significant portion of current credit card purchases—52%—are made through Amazon. Currently, these transactions are handled through general-purpose district credit cards, which create additional workload for the Business Office in reconciling and reporting.

To streamline purchasing and reporting processes, the district proposes adding an Amazon credit card specifically for Amazon purchases. This would be restricted to Amazon transactions only, ensuring tight controls and appropriate use.

Benefits of an Amazon Credit Card

**1. Improved Efficiency in the Business Office:**

- Limiting this card to Amazon purchases simplifies transaction tracking and reporting.
- It reduces reconciliation workload as all Amazon transactions would be centralized on a single card.

**2. Cost Savings:**

- The district will receive a 5% refund on eligible Amazon purchases, creating a direct financial benefit of around \$7,000.

**3. Streamlined Purchasing Process:**

- This dedicated card will eliminate potential delays caused by multi-use credit card policies and limits.

---

Controls and Procedures

• **Restricted Use:**

The Amazon credit card will be used exclusively for Amazon purchases.

• **Monthly Reconciliation:**

The Business Office will reconcile the Amazon credit card transactions monthly to ensure accuracy and compliance.

• **Policy Alignment:**

All purchases made on the Amazon credit card will adhere to the district's purchasing and procurement policies.

---

**Projected Impact**

- **Time Savings:**  
By centralizing Amazon transactions, staff will save time currently spent managing these purchases across multiple credit cards.
- **Financial Efficiency:**  
The 5% refund on purchases will result in an estimated annual savings of \$7,000

---

**Recommendation**

It is recommended that the Board approve the addition of an Amazon credit card for the district. This initiative will streamline purchasing processes, reduce administrative workload, and create cost savings for the district.

---

**Action Required:**

Board approval to open and use an Amazon credit card for district purchases, restricted to Amazon transactions only, with all associated controls and reporting procedures in place.

Motion

Seconded

Vote – Ayes

Nays

Motion

# **Approval to Use the Huntington Bank Liquidity Portal**



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**January 22, 2025**  
**Report 24-89**

**FOR ACTION**

Subject:

Approval to Use the Huntington Bank Liquidity Portal

Recommendation:

Resolve that the Board of Education approve the use of the Huntington Bank Liquidity Portal for managing excess cash in our organizational accounts. This initiative will ensure that we are effectively optimizing cash management, liquidity, and maximizing returns on idle funds. By utilizing this tool, we can streamline our cash management process, enhance financial flexibility, and ensure we are making the most of available resources.

Rationale:

In order to receive competitive interest rates on excess cash, while maintaining same day ACH liquidity and insuring safety in treasury-based money markets and FDIC Insured products, this portal would need to be opened. The portal would only connect to the specified organization's account so the funds would not be mixed.

Currently we are over our FDIC limit for some of our individual accounts. The money market accounts in the portal are currently yielding around 4.5%, while our Huntington accounts would be a considerably lower rate. This allows us to keep our funds with Huntington but receive a higher yield while maintaining safety/liquidity.

Motion

Seconded

Vote – Ayes Nays Motion

# **Approval of Jerome Street and Willman Field Parking**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**January 22, 2025**  
**Report 24-90**

**FOR ACTION**

Subject:

Approval of Jerome Street and Willman Field Parking

Recommendation:

Resolve that the Board of Education approve the Jerome Street and Willman Field parking proposal as presented, including the allocation of \$20,000 for 12 additional parking spaces.

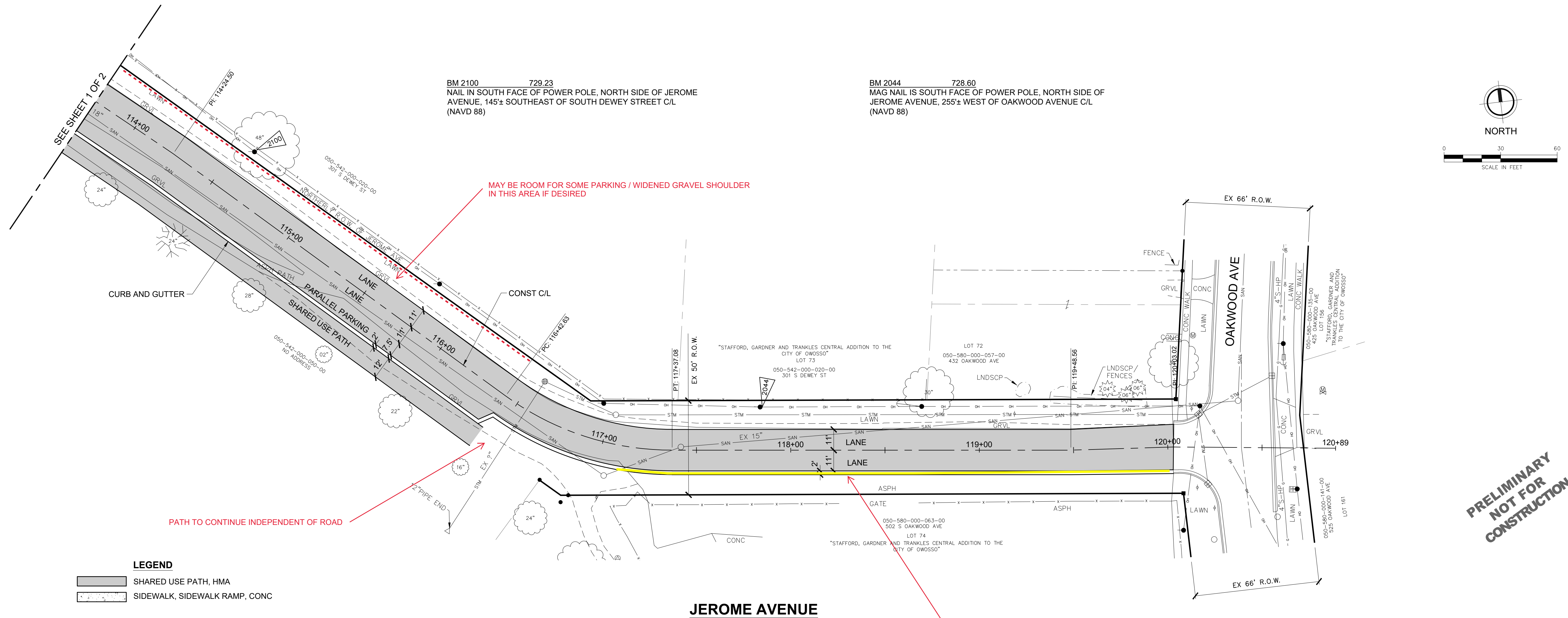
Rationale:

The City of Owosso has approached the district with plans to renovate Jerome Street, adjacent to Willman Field, as part of a larger infrastructure improvement project scheduled for the summer of 2026. The renovation aims to address parking and infrastructure challenges while improving accessibility near the stadium. The district has been actively engaged in discussions with the city to align the project's timeline with key school events and ensure it meets the district's operational needs, such as graduation.

Motion

Seconded

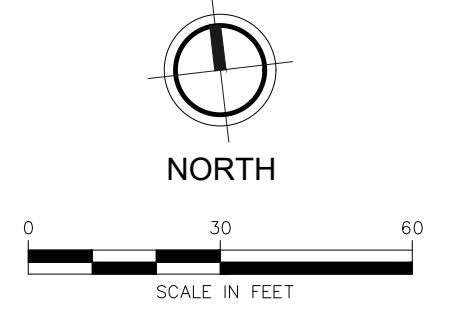
Vote – Ayes Nays Motion



**LEGEND**  
 SHARED USE PATH, HMA  
 SIDEWALK, SIDEWALK RAMP, CONC

BM 2100 729.23  
 NAIL IN SOUTH FACE OF POWER POLE, NORTH SIDE OF JEROME AVENUE, 145'± SOUTHEAST OF SOUTH DEWEY STREET C/L (NAVD 88)

BM 2044 728.60  
 MAG NAIL IS SOUTH FACE OF POWER POLE, NORTH SIDE OF JEROME AVENUE, 255'± WEST OF OAKWOOD AVENUE C/L (NAVD 88)



**PRELIMINARY  
 NOT FOR  
 CONSTRUCTION**

**JEROME AVENUE**



| NO. | REVISIONS | DATE | BY |
|-----|-----------|------|----|
|     |           |      |    |
|     |           |      |    |
|     |           |      |    |
|     |           |      |    |
|     |           |      |    |

| BENCH MARK DATA | DESCRIPTION |
|-----------------|-------------|
| ELEV.           |             |
|                 |             |
|                 |             |

## **Personnel New Hire**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**January 22, 2025**  
**Report 24-91**

**FOR ACTION**

Subject:

Personnel New Hire

Recommendation:

Resolve that the Board of Education approve the hiring of the following certified staff:

| Name               | Building/Grade     | Recommending Administrator  | Salary Schedule Step  |
|--------------------|--------------------|-----------------------------|-----------------------|
| Christopher Poyner | OHS/CTE-Culinary   | Superintendent Steve Brooks | BA Step 5<br>\$52,486 |
| Page Brousseau IV  | LHS/Social Studies | Superintendent Steve Brooks | MA Step 1<br>\$47,413 |

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

## **For Future Action**

# **Declaration of Obsolete Material**



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**January 22, 2025**  
**Report 24-92**

**FOR FUTURE ACTION**

Subject:

Declaration of Obsolete Material

Recommendation

Resolve that the Board of Education authorize the Owosso Public School's Construction Trades Department to dispose of older tools that they no longer use.

Facts/Statistics:

Pursuant to Board Policy #7300, "the Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes".

| <u>Item</u>             | <u>Serial Number</u> |
|-------------------------|----------------------|
| X12 Makita Fast Charger | 13016035985          |
|                         | 20016003405          |
|                         | 20046012942          |
|                         | 123618               |
|                         | 20046012959          |
|                         | 20016009490          |
|                         | 13046035389          |
|                         | 20046016104          |
|                         | 20016002389          |
|                         | 20046012960          |
|                         | 20046002214          |
|                         | 0123618              |
| X8 Makita Cut-Out Tool  | 0151132              |
|                         | 144717               |
|                         | 0153957              |
|                         | 0151132              |
|                         | 145809               |
|                         | 145818               |
| X8 Makita Drywall Drill | 0151138              |
|                         | 335395A              |

|                           |         |
|---------------------------|---------|
|                           | 335396A |
|                           | 319313A |
|                           | 335383A |
|                           | 327455A |
|                           | 327452A |
|                           | 327424A |
|                           | 313973A |
| X5 Makita Skill Saw       | 1429920 |
|                           | 1394614 |
|                           | 1701068 |
|                           | 1488204 |
|                           | 1488199 |
| X2 Makita Impact Gun      | 0300882 |
|                           | 0300746 |
| X5 Makita Drill Gun       | 0704655 |
|                           | 0754580 |
|                           | 0764645 |
|                           | 1823958 |
|                           | 1505692 |
| X8 Makita 5.0 Ah Battery  | BL1850B |
| X16 Makita 2.0 Ah Battery | BL1820B |

If approval is granted by the Board, this item will be made available for sale, allowing individuals or groups to place bids on it. Proceeds will be shown in the General Fund.

Motion  
 Seconded  
 Vote – Ayes                      Nays                      Motion

## **For Information**

## **Personnel Update**

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education**  
**January 22, 2025**  
**Report 24-93**

**FOR INFORMATION**

Subject:

Personnel Update

**Accepted Positions**

Deric Matrau has accepted the Grounds/Maintenance position.

Loren Welsheimer has accepted the Food Service Driver position.

Adam Voss has accepted the Paraprofessional position at LHS.

**Resignations**

Janna Guyski, Food Service worker has resigned effective January 10, 2025.

Steve Irelan, Athletic Director has resigned effective January 10, 2025.

Isaac Williams, Paraprofessional at Central has resigned effective January 6, 2025.

Mandi Hallett, Custodian at Bryant has resigned effective January 16, 2025

**Retirements**

Michele Betts, Teacher at Owosso Middle School retired effective December 20, 2024 after 30 years of service.



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## **NOTICE OF BOARD OF EDUCATION MEETING**

Please take notice that the Owosso Public Schools Board of Education will be holding a regularly scheduled Board Meeting on Wednesday, January 22, 2025. The meeting will take place at 5:30pm, located at the Washington Campus Administration Building, Gymnasium, at 645 Alger St, Owosso, MI 48867.

DATE OF MEETING: Wednesday, January 22, 2025

HOUR OF MEETING: 5:30pm

LOCATION OF MEETING: Washington Campus Administration  
Building, Gymnasium  
645 Alger St, Owosso MI 48867

PURPOSE OF MEETING: Regular Meeting

Telephone Number of Principal Office  
of Board of Education: 989-723-8131

Board Minutes are located at the  
Principal Office of the Board of  
Education: 645 Alger St, Owosso MI 48867

Board of Education, President  
Owosso Public Schools