

PICKENS COUNTY BOARD OF EDUCATION

377 Ladow Center Circle

Carrollton, AL 35447

Monday, July 15, 2024

9:00 a.m.

The Pickens County Board of Education met on Monday, July 15, 2024, at 9:00 AM at the Pickens County Board of Education. Board members John Brandon, Gene Dawkins (arrived after meeting started), Annie Jackson, Frankie Spencer, and Sam Wiggins were in attendance. Superintendent Jamie Chapman conducted the meeting. Other district staff participants were Accounts Payable Specialist Shatoria Atmore, Accounting Specialist ZaNarrious Graham, Associate Superintendent Vanessa D. Anthony, Board Attorney Ray Ward, Payroll Accountant Collin Herring, ESSER & Instructional Technology Administrator Chan Mullenix, and IEP Coordinator Kim Clark.

BOARD MEETING MINUTES

Call to Order and Open Meeting (Board Chairperson)

1. Regular Business

- A. Approve Agenda: On a motion by Sam Wiggins and seconded by Frankie Spencer, the Board unanimously approved the agenda.
- B. Approve June 10, 2024, Minutes: On a motion by Frankie Spencer and seconded by Sam Wiggins, the Board unanimously approved the June 10, 2024 meeting minutes.

2. Community Groups: None

3. Reports:

- A. **Audit Report:** State Auditor Shelley Patrenos reviewed the 2022-2023 Audit Report. There were two findings and the District received an Unmodified Opinion on the financial statements. An Unmodified Opinion means the funds were materially correct.
- B. **AASB Simbli Management Presentation:** Dr. Suzanne Freeman shared information from AASB for a software program, Simbli (a board meeting platform).
- C. **AASB All-State School Board Member Recognition Program** – Board members have until August 15, 2024 to nominate an individual.
- D. **PCBOE Employee Institute:** PCHS, Friday, August 2, 2024, 9:00 AM – All employees are required to attend.
- E. **Just Be Well Pickens:** P4C, Monday, August 5, 2024, 11:30 AM (assigned individuals) and 1:00 for the public.

4. Other Business (Board Action Required)

- A. **Payroll:** On a motion by Sam Wiggins and seconded by John Brandon, the Board unanimously approved the recommendation to accept the June payroll as presented by Accounting Specialist Zannarrious Graham.

FUNDING SOURCES	AMOUNTS
General Fund	\$ 1,727,170.28
Federal Fund	\$ 304,242.47
CNP Fund	\$ 102,275.99
TOTAL	\$ 2,133,688.74

- B. **Finance:** Accounting Specialist Zannarrious Graham reviewed the June financial statements reflected in the charts below. On a motion by Frankie Spencer and seconded by John Brandon, the Board unanimously approved the Superintendent's recommendation to accept the financials as presented.

FUNDING SOURCES	APRIL 2024	MAY 2024	JUNE 2024
General Fund	\$ 4,241,874.93	\$ 4,352,927.08	\$ 4,499,677.68
Bond Proceeds	\$ 353,743.48	\$ 353,908.72	\$ 354,068.70
QZAB	\$ 105,581.91	\$ 105,581.91	\$ 105,581.91
Capital	\$ 801,057.13	\$ 773,122.40	\$ 1,801,515.42
Capital CD	\$ 94,698.27	\$ 94,698.27	\$ 361,300.91
Ladow Fund CD	\$ 94,698.27	\$ 94,698.27	\$ 94,698.27
Debt Service Fund	\$ 171,054.23	\$ 171,054.23	\$ 171,054.23
Child Nutrition Program	\$ 374,518.50	\$ 288,319.69	\$ 266,080.95
Federal Programs	\$ 438,603.53	\$ 549,301.53	0.00
Local Schools	\$ 1,535,351.58	\$ 1,535,351.58	\$ 1,532,784.92
TOTALS	\$ 8,477,784.47	\$ 7,486,963.26	\$ 9,186,762.99

CNP: As of June 2024, CNP had the following:

State Fund	\$69,186.60
Federal Fund	\$573,575.37
Local Fund	\$137,573.90
TOTAL	\$780,335.87

June Sales Tax Collections: \$232,812.72

- C. Accounting Office Calendar:** On a motion by John Brandon and seconded by Frankie Spencer, the board unanimously approved the Superintendent's recommendation to accept the Accounting Office Calendar as presented.
- D. Accounting Office Procedure Manual:** On a motion by Frankie Spencer and seconded by Sam Wiggins, the board unanimously approved the Superintendent's recommendation to accept the Accounting Office Procedure Manual as presented.
- E. PCS Travel Procedures:** On a motion by John Brandon and seconded by Frankie Spencer, the board unanimously approved the Superintendent's recommendation to accept the travel procedures as presented.
- F. PCS In-district Mileage Chart:** On a motion by Frankie Spencer and seconded by John Brandon, the board unanimously approved the Superintendent's recommendation to approve the in-district mileage chart as presented.
- G. American Fidelity:** On a motion by Frankie Spencer and seconded by Sam Wiggins, the board unanimously approved the Superintendent's recommendation to accept them as the district's Section 125 and 403B provider.
- H. Mandatory Salary Deductions Policy:** On a motion by Frankie Spencer and seconded by Sam Wiggins, the board unanimously voted to table the policy for thirty days, based on the Superintendent's recommendation to approve the mandatory salary deductions policy.
- I. Institute Speaker: Dr. Tommie Mabry Contract:** On a motion by John Brandon and seconded by Sam Wiggins, the board unanimously approved the Superintendent's recommendation to contract with Dr. Tommy Mabry for the institute meeting.
- J. Called Board Meeting:** A called board meeting will be held at the central office on July 29, at 6:00 p.m.

K. Personnel Recommendations: On a motion by Sam Wiggins and seconded by John Brandon, the board unanimously approved the following personnel recommendations:

ADMINISTRATIVE: LEAVE OF ABSENCE

Vanessa D. Anthony PCS, Associate Superintendent, 08/01/2024
Tammy Brown PCS, Elementary Curriculum Specialist, 08/01/2024

ADMINISTRATIVE: RETIREMENT

Vanessa D. Anthony PCS, Associate Superintendent, 07/01/2025
Tammy Brown PCS, Elementary Curriculum Specialist, 07/01/2025

ADMINISTRATIVE: RESIGNATION

Siegfried Williams GHS, Assistant Principal, Effective 07/10/2024

CERTIFIED: EMPLOYMENT

Hannah Hawthorne ECLC, Pre-K Teacher, Effective 08/05/2024
Angela Bluitt PCHS, Teacher, Effective 08/01/2024

CLASSIFIED: EMPLOYMENT

Lazeth Craig RES, Instructional Assistant, Effective 08/05/2024
Nellie Fields RES, Instructional Assistant, Effective 08/05/2024
Jessica Sanders RES, Instructional Assistant, Effective 08/05/2024

CERTIFIED: RESIGNATIONS

Cynthia Brown RES, Teacher, Effective 05/24/2024

SUSPENSION: The Superintendent made the recommendation to suspend PG for five days without pay. The recommendation died for a lack of a motion and a second.

After reconvening back into regular session, the board conducted the personnel hearing for PG. Once the hearing was completed, the board reconvened into executive session. The board reconvened into regular session at 1:27 PM.

5. **Executive Session:** Board Attorney Ray Ward requested to convene for an executive session. On a motion by Sam Wiggins and seconded by John Brandon, the Board unanimously approved the recommendation. The Board convened into executive session at 9:55 AM and reconvened into regular session at 11:43 AM
 - A. **Personnel:** See above
 - B. **Expulsions:** None
 - C. **Zone Variances:** All zone variances were approved.
 - D. **Legal Matters:** Confidential information was discussed.
 - E. **Adjourn:** There being no further business, the Board adjourned at 1:35 PM. The next regular Board meeting will be held at the central office on Monday, August 19 at 9:00 AM.