

CMES Board of Directors Agenda, November 28, 2023 - 6pm

Mission: Cornerstone Montessori Elementary School's mission is to support children from culturally and economically diverse backgrounds living in or near St. Paul's East Side through a rigorous and high-impact Montessori program that empowers them to make positive decisions, develop self-discipline, and create a true sense of responsibility for themselves and others in their community.

| Topic | Description | Supporting Documents | Function ¹ | Presenter | Time |
|----------------------------|---|---|-----------------------|----------------|----------|
| Regular Business | | | | | |
| Call to Order | Welcome to Meeting | None | I | Julaine | 3 min |
| Public Comment Period | Comments limited to 3 minutes per person | Sign-up sheet, Policy 206 | I | Julaine/Guests | 0-10 min |
| Consent Agenda | <ul style="list-style-type: none"> Draft November 2023 Meeting Minutes Draft December 2023 Meeting Minutes 203.6 Consent Agenda Policy 206 Public Comments at Board Meetings Policy 509 Enrollment Policy 609 Religious Accommodation Policy 704 EFT Policy HOS PD Plan HOS Annual Goals | Distributed at least 1 week in advance of mtg | M | Julaine | 5 min |
| Approve Agenda | Any modifications, any movement of Consent Agenda items | Consent/Mtg Agenda | M | Julaine | 3 min |
| Conflict of Interest | Based on approved agenda, identify any conflicts of interest | Meeting Agenda | D | Julaine | 1 min |
| Treasurer's Report | <ul style="list-style-type: none"> Financial Statements - review/accept November Accept November donations Financial Statements- review/accept December Accept December donations | Pre-reading/at meeting | D, M | Joe | 10 min |
| HOS Report | <ul style="list-style-type: none"> School Operations | Pre-reading/at meeting | I, D | Alyssa | 10 min |
| Today's Meeting | | | | | |
| Dir of Business Operations | <ul style="list-style-type: none"> Enrollment update | Pre-reading/at meeting | I, D | Chris | 5 min |
| Governance Committee | <ul style="list-style-type: none"> Update on Scott Flemming event | At meeting | I, D | Rohan | 5 min |
| Expansion | <ul style="list-style-type: none"> Update on Boys Totem Town property | At meeting | I | Rohan/Jean | 5 min |
| Marketing Task Force | <ul style="list-style-type: none"> Update on 3rd party marketing firm recommendation | Pre-reading/at meeting | I | Jeremy | 5 min |
| Strategic Planning | <ul style="list-style-type: none"> Review SOAR outcomes Address questions around HOS-managed items | At meeting | A | Rohan | 15 min |
| Board Chair Report | | At meeting | I | Julaine | 5 min |
| Meeting Wrap-up | | | | | |
| Next Meeting Agenda | Suggested agenda items for next board meeting | None | D | All | 3 min |
| Reflection & Adjournment | Self-Assessment of board meeting, call for motion to adjourn | None | D, M | All | 5 min |

¹ **Function Description:** I = Informational, questions only for clarity. D = Discussion item, when item distributed in advance, contact author with questions prior to meeting. E = Educational material, may include reading assignment prior to meeting, M = anticipated motion at meeting. A = Board activity.