

Colebrook School District Building Expansion Committee Meeting Minutes

November 17, 2021 / 5:30 PM

ATTENDEES

Jenny Keazer, Ron Patterson, Debra Taylor, Dawn Hall, Stacey Campbell, Deb Greene, Craig Hamelin, John Falconer, Kristin Brooks, Ryan Call, Kim Wheelock, Jenn Mathieu, Rick Tillotson, Jordan Phinney, Cheryl Covill

AGENDA

1. Welcome and Introductions
2. Review and Approve Minutes of 11-9 Meeting
3. Status of RFP
4. Brainstorming Session
 - a. Come prepared to discuss your ideas concerning school expansion and remodeling.
5. Other
6. Adjourn

NOTES

- John Falconer called the meeting to order at 5:30 pm.
- The committee reviewed the minutes. The minutes were approved with corrections.
- The RFP is currently under attorney review.

- The committee brainstormed ideas for building expansion. Ideas from the previous meeting included the addition of a 3 story building connected to the school which would house the majority of high school programs in 12 classrooms. Suggestions for gym renovations and the possibility of an auditorium were also made.

The committee continued their brainstorming. The list below includes all ideas shared:

- 1) More elevator access;
- 2) single room bathrooms;
- 3) more handicapped parking;
- 4) family and consumer ed classroom equipped;
- 5) integrated disciplinary teaching;
- 6) Tech classrooms for LNA, EMS, Dental. Automotive for hands-on training and also for adult education.
- 7) expand adult education;

- 8) New gymnasium for high school, and available to community for blood drives, and other community events;
- 9) Old gym can become a multipurpose room including for auditorium;
- 10) More technical education - substance along with academics;
- 11) Become a site for WMCC adult education courses in up to date facility;
- 12) WMCC could use this technical education classrooms for hands on learning;
- 13) chance to attract more students to our school;
- 14) consider remodeling our current gym for additional classrooms and then construct a new gym for all students and include a double basketball court;
- 15) consider square footage and heating;
- 16) build addition in front of the school (Rt 3 entrance);
- 17) smaller classes for electives, more specialized instructional spaces;
- 18) Updated sound system for gym and performance area;
- 19) Culinary program which also serves community group meetings;
- 20) more lockers for our students;
- 21) Expanded health office to include isolation room and storage;
- 22) more storage space;
- 23) Satellite libraries for younger students and a library for student to study;
- 24) Distance learning lab for virtual classes;
- 25) maker space room open to all students;
- 26) Examine kitchen and cafeteria size;
- 27) Plan addition with passing time in mind:
- 28) Update wiring and electrical outlets throughout the building
- 29) Update electrical throughout the building
- 30) Expand heating and ventilation
- 31) Add High School Science Lab
- 32) Consider needed upgrades to elementary and junior high school

- Design and Funding Update

The community approved a building trust fund and allocated \$255,000 in additional adequacy aid to this fund for the purpose of completing an architectural design study. The committee discussed other available funding sources including Tillotson funds, Northern Border Regional Commission, USDA Rural Development Funds; and ESSER III funds. We also discussed future federal funding that may become available from bills that have recently passed or are under consideration in Congress.

- The committee agreed to devote the upcoming meeting to prioritizing and expanding ideas for the project. A suggestion was made to gather and share visual examples of classrooms and school buildings for discussion and review with the committee.

ACTION ITEMS

- Disseminate of RFP

- Each member should come prepared to prioritize and add ideas for future expansion and discuss the shared visual examples of classrooms and school buildings. .

FUTURE MEETING AGENDA

- Prioritize brainstormed list of building expansion and improvements.
- Come prepared with visual examples of the model classroom and building designs
- [Incorporate your visual examples or links into this folder by 11-29](#)

FUTURE MEETING DATE

December 1, 2021 at Colebrook Academy and Elementary School at 5:30 pm.

Respectfully submitted,
Debra Taylor
Superintendent