



**Grand Canyon Unified School District #4**

**Wednesday, November 18, 2020**

**6:00 p.m.**

**Regular Meeting**

**Meeting Minutes**

Minutes are recorded as annotations of the agenda, as indicated in gray background and left paragraph bars (bars have been added because the gray background may not copy).

**Due to the pandemic, this meeting will be conducted online and telephonically**

**Pursuant to A.R.S. 38-431.02**, notice is hereby given to the public that the Governing Board of the Grand Canyon Unified School District #4 will convene for a Regular Meeting. The Meeting will be held Wednesday, November 18, 2020.

When: Nov 18, 2020 06:00 PM Arizona

Topic: Board Meeting of the Grand Canyon Unified School District #4

Please click the link below to join the webinar:

<https://zoom.us/j/92147146104>

Or iPhone one-tap :

US: +12532158782,,92147146104# or +13462487799,,92147146104#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 253 215 8782 or

+1 346 248 7799

Webinar ID: 921 4714 6104

The Governing Board reserves the right to move into Executive Session for discussion and consideration of employment, assignment, promotion, demotion, salaries, etc., and/or legal advice with its attorneys for any item listed on the agenda, in person or telephonically, pursuant to A.R.S. 38-431.03(A)(1) or (A) (3).

***All items on the agenda may be discussed or considered at this meeting.***

**AGENDA**

**1. OPENING ITEMS**

**A. CALL TO ORDER**

Motion by: Mr. Kevin Hartigan

At: 06:05 PM

Motion: Call to order.

Second: Ms. Kathryn Morris

Vote Tally

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan | X   |    |         |    |
| SuZan Pearce   | X   |    |         |    |
| Joe Rabon      | X   |    |         |    |
| Pete Shearer   | X   |    |         |    |
| Kathryn Morris | X   |    |         |    |

Motion Passes.

**B. ROLL CALL**

In compliance with social distancing and stay-at-home recommendations issued by the Center for Disease Control and directions from Federal and State governments in response to the COVID-19 pandemic, this Board meeting was held virtually by phone/web conference.

Designation of “present” in the roll call indicates these members were identified as active members in the conference call.

The Board Meeting phone/web conference information was provided for the public in the meeting posting. As a result not all individuals who called into the meeting were identified. Only Board Members and district staff who actually reported to the Board are identified in the roll call.

Board members present:

- Mr. Kevin Hartigan
- Ms. SuZan Pearce
- Mr. Joe Rabon
- Mr. Pete Shearer
- Ms. Kathryn Morris

District staff members present:

- Ms. Tosca Henry, JD, Legal Counsel
- Dr. Shonny Bria, Ph. D., Superintendent
- Mr. Matt Yost, Principal
- Mr. Thomas O’Connor, Program Director, Acting Board Secretary
- Ms. Brenda Thomas-Martinez, Business Manager

**C. APPROVAL OF THE AGENDA**

Motion by: Mr. Kevin Hartigan  
 At: 6:07 PM  
 Motion: Approval of the Agenda as with item change from 25 to 50 chromebooks in item G.  
 Second: Ms. Kathryn Morris

Vote Tally

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan | X   |    |         |    |
| SuZan Pearce   | X   |    |         |    |
| Joe Rabon      | X   |    |         |    |
| Pete Shearer   | X   |    |         |    |
| Kathryn Morris | X   |    |         |    |

Motion Passes.

**2. COMMUNICATIONS**

**A. CALL TO THE COMMUNITY**

We value input from our community. Members of the public may speak to the Board regarding items that are not on this Agenda. To do so, a Public Participation at Board Meetings form must be completed and emailed to Board Secretary, Susan Kerley, at [skerley@grandcanyonschool.org](mailto:skerley@grandcanyonschool.org) before 4:00 p.m., Wednesday, November 18, 2020, The form may be found on the School's website at [www.grandcanyonschool.org](http://www.grandcanyonschool.org),> Governing Board>Public Participation Form. When you join the meeting by phone or computer, notify the host that you have submitted a form and wish to speak during the Call to the Community. When the President of the Board calls upon you, please limit your comments to three minutes.

Members of the Board may not discuss items that are not specifically identified on the agenda.

Therefore,

pursuant to A.R.S. 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Please remember, this is not an appropriate place to evaluate, discuss, or criticize District personnel.

Mr. Brad Houston, 46 Coconino St, GC Village AZ: Addressed the Board, thanking them for their support and decisions so far this year.

Ms. Adrian Alvarez, 1406 W. Antelope Lane, Williams and Arizona: Addressed the Board regarding current COVID-19 conditions.

**3. PRESENTATION/CORRESPONDENCE/DISCUSSION**

**A. 301 Plan and School Data, including Attendance Report for October 2020– Mr. Matt Yost**

Mr. Yost reported to the Board. See Attachment A, Principal’s Report.

Attendance is still strong overall. Highs on 11/4 Elem 98%, MS 97% and HS 99% and 11/5 Elem 97%, MS 96% and HS 100% Lows on 11/9 Elem 96%, MS 92% and HS 96%

Mr. Yost highlighted primary tools for distance learning, see his report.

Addition Highlights to our Distance Learning Plan and Social Emotion Support:

- High School is offering after school tutoring four days a week.
- Middle School has added additional open Zoom meetings to support students.
- Ms. Duthie has begun “Why Try” lessons for all HS students also supporting Career Exploration.
- Mr. Magana has begun the Second Step program for all MS students.
- Elementary teachers are continuing Second Step during morning announcements and throughout the school day.
- Ms. Ridley and Ms. Moreno have started high school, after school games for social connectivity.
- High School Student council has begun.
- Ms. Lyle has started a Virtual Odyssey of the Mind.

Mr. Yost also discussed options for bringing pre-school students back on campus. He noted that we currently have on average about 20 students on campus daily for supervised support services and discussed how the school was working with these students. He also described the efforts the school is making to assist academically at-risk students, including encouraging parents to bring them on campus for support work, and sending teachers and aids to student’s homes in certain circumstances.

Discussion:

NOTE: The following is a brief overview of the topics which were discussed during this period. It is provided here to represent the general nature of the discussion, and should not be considered a verbatim transcription of the discussion.

Mr. Hartigan began by asking what criteria would be required to bring pre-school into school.

Several Board members noted that the current environment had increasing COVID-19 infection rates, not lower rates, which makes them skeptical of any activity to bring students back on campus at this time.

There was further discussion between Board members, with Mr. Hartigan and Ms. Pearce favoring bringing early childhood classes back before the end of the First Term, with Mr. Rabon and Ms. Morris opposed. Mr. Shearer was the tie breaker, commenting that “With recent flare-ups, I would favor the side of safety.”

Note that this was an unofficial canvas of the Board to determine directions to staff, if any. No actual motion was presented, and no additional directions to staff at this time.

**B. Update on COVID-19 information and NPS Special Use Permit – Mr. Thomas O’Connor**

Mr. O’Connor updated the Board on the most recent official tallies of COVID-19 data as compared to the state in-person opening criteria.

At this time, neither the County nor the local area serviced by the Grand Canyon School District meet the Arizona Department of Health Services criteria for safe in-person learning.

**C. Review of Stilo Donation Agreement and Forest Service letter and possible application**

Dr. Bria briefed the Board on the current status of the donation agreement with Stilo Development Group. Key highlights include:

Dr. Bria has a letter from Stilo to bring payment of funds current through 2020.

In reference to CC&Rs: Have not heard back from Stilo.

In 2014, a letter was written to the Forest Service and the Town of Tusayan requesting traffic into and out of the Stilo property east of the School property in Tusayan to be diverted north of Tusayan instead of along the school property. The concern is safety of the students.

Dr. Bria asked the Board if they wanted to send another letter to the Forest Service and the Town to repeat the recommendation.

Directions to staff:

Please author a letter requesting future access to the Stilo property to be by the route to the North of the Town of Tusayan.

**4. CONSENT AGENDA**

**A. Approval of Governing Board Meeting Minutes:(BEDG, BEDG-R)**

October 14, 2020 – Regular Meeting

October 15, 2020 - Special Meeting

October 29, 2020 – Public Hearing

October 29, 2020 – Special Meeting (Zoom bombed)

November 2, 2020 – Special Meeting

November 6, 2020 – Special Meeting

November 9, 2020 – Special Meeting

**B. Approval of Payroll Vouchers:**

FY 20-21 # 8 \$153,668.41

FY 20-21 # 9 \$139,148.10

**C. Approval of Expense Vouchers:**

FY 20-21 # 4011 \$ 73,926.77

FY 20-21 # 4012 \$ 61,471.29

FY 20-21 # 4013 \$ 20,702.78

FY 20-21 # 4014 \$ 46,997.07

- D. Approval of Fiduciary Disbursements:
  - Student Activity – October 2020
  - Revolving – October 2020
  - Auxiliary – October 2020
  - Food Services – October 2020

- E. Human Resources:
  1. Approval to hire: Mr. Justin Warnat, Substitute and On-Line Culinary Arts Instructor; Ms. Brenda Thomas-Martinez, Business Manager (through ESI)
  2. Approval of stipends: Ms. Susan Duthie, Ms. Elna Perkins for work on AOI Demonstration
  3. Approval of extension of Tom Rowland’s consulting principal contract until June 30, 2021

- F. Approval of Agreement:
  1. Education Technology Consortium Cooperative Purchasing Agreement
- G. Approval of purchase of 50 ACER Chromebooks for students for distance learning for \$21,637.48

Motion by: Mr. Kevin Hartigan  
 At: 8:02 PM  
 Motion: Approval of the Consent Agenda as presented.  
 Second: Ms. SuZan Pearce

Motion to amend: Pull item E.3, extension of Tom Rowland’s consulting contract for separate consideration.

Motion by: Mr. Joe Rabon  
 Second: Ms. Kathryn Morris

Amended Motion: Approval of the Consent Agenda as presented removing item E.3 for separate consideration.

Vote Tally

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan | X   |    |         |    |
| SuZan Pearce   | X   |    |         |    |
| Joe Rabon      | X   |    |         |    |
| Pete Shearer   | X   |    |         |    |
| Kathryn Morris | X   |    |         |    |

Motion Passes as amended.

Discussion of Item E3:

NOTE: The following is a brief overview of the topics which were discussed during this period. It is provided here to represent the general nature of the discussion, and should not be considered a verbatim transcription of the discussion.

Mr. Rabon appreciated everything Mr. Rowland has done, but from an HR perspective he believes it is time for the current principal to move on, on his own.

Mr. Shearer noted that with the current pandemic, we still have a lot of work to do, and it may be in the best interest of the school to keep Mr. Rowland on for remainder of the year.

Ms. Pearce asked for the current principal’s input, how Mr. Yost felt about Mr. Rowland’s assistance.

Mr. Yost Matt replied that Mr. Rowland has tons of experience, has been great mentor, and that he supports both Dr. Bria and himself. He asked the Board, “If you could find it in your heart to allow him to continue to the end of the year, it would be appreciated.”

Motion: Approve item E3 from consent agenda.

Motion by: Mr. Kevin Hartigan

Second: Ms. Kathryn Morris

At: 08:04 PM

Vote Tally

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan | X   |    |         |    |
| SuZan Pearce   | X   |    |         |    |
| Joe Rabon      |     | X  |         |    |
| Pete Shearer   | X   |    |         |    |
| Kathryn Morris |     | X  |         |    |

Motion Passes by majority.

**5. OLD BUSINESS**

- A. Adopt Policy AC – Second Reading -Nondiscrimination/Equal Opportunity
- B. Adopt Policy ACA – Second Reading - Sexual Harassment
- C. Adopt ACAA(New) Second Reading – Title IX Sexual Harassment
- D. Adopt JB – Second Reading - Equal Educational Opportunities

Dr. Bria noted that all of these changes are provided by the Arizona School Boards Association, and are all required by statute.

Motion by: Mr. Kevin Hartigan

At: 08:05 PM

Motion: Adopt policies indicated by 5.A through 5D. Adopt Policies at second reading: AC – Nondiscrimination/Equal Opportunity; ACA – Sexual Harassment; ACAA(New) – Title IX Sexual Harassment; JB – Equal Educational Opportunities

Second: Mr. Joe Rabon

Vote Tally

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan | X   |    |         |    |
| SuZan Pearce   | X   |    |         |    |
| Joe Rabon      | X   |    |         |    |
| Pete Shearer   | X   |    |         |    |
| Kathryn Morris | X   |    |         |    |

Motion Passes.

**6. NEW BUSINESS**

**A. School Level Report (Annual Financial Report FY 19/20) – Ms. Brenda Thomas-Martinez**

Motion by: Mr. Kevin Hartigan

At: 08:26 PM

Motion: Motion to accept the Annual School Level Report as presented.

Second: Ms. Kathryn Morris

Vote Tally

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan | X   |    |         |    |
| SuZan Pearce   | X   |    |         |    |
| Joe Rabon      | X   |    |         |    |
| Pete Shearer   | X   |    |         |    |



|                |   |  |  |  |
|----------------|---|--|--|--|
| Kathryn Morris | X |  |  |  |
|----------------|---|--|--|--|

Motion Passes.

- B. First reading of policy BCB - Board Member Conflict of Interest
- C. First reading of policy BE – School Board Meetings
- D. First reading of policy BEDF – Voting Method
- E. Food Service Permanent Service Agreement – Ms. Barbara Shields

Motion by: Mr. Kevin Hartigan  
 At: 08:28 PM  
 Motion: Accept items for first reading: 6.B Policy BCB – Board Member Conflict of Interest; 6.C – Policy BE – School Board Meetings; 6.D. Policy BEDF – Voting Method.  
 Second: Ms. Kathryn Morris  
Vote Tally

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan | X   |    |         |    |
| SuZan Pearce   | X   |    |         |    |
| Joe Rabon      | X   |    |         |    |
| Pete Shearer   | X   |    |         |    |
| Kathryn Morris | X   |    |         |    |

Motion Passes.

Motion by: Mr. Kevin Hartigan  
 At: 08:34 PM  
 Motion: Approve Item 6.E. Food Service Permanent Service Agreement  
 Second: Ms. Kathryn Morris  
Vote Tally

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan | X   |    |         |    |
| SuZan Pearce   | X   |    |         |    |
| Joe Rabon      | X   |    |         |    |
| Pete Shearer   | X   |    |         |    |
| Kathryn Morris | X   |    |         |    |

Motion Passes.

**7. SUPERINTENDENT REPORT**

- A. Upcoming Board Meeting Dates – December 9<sup>th</sup> – early because AFR Revision #1 due 12.15.20  
 January 9<sup>th</sup> - Board Retreat with swearing-in and election of officers

Dr. Bria reported on the following:

The district needs to reduce M&O by 125K, Capital \$74K. This was expected, though the amounts were unknown earlier in the year because of expected student attrition.

Will be reviewing the changing recommendations of the state on Dec 9.

On Jan 9 we have scheduled Board retreat and swearing in of officers.

We are hoping to do the retreat with all 5 current and 2 new members. Ms. Henry will talk about Boardsmanship. She asked that all Board member put this date on the calendar.

Dr. Bria inquired if any of the Board members were interested in attending the ASBA Conference, scheduled for December 3 and 4. The conference will be virtual this year.

Ms. Morris expressed interest, and will reach out for information.

- B. Who plans to attend ASBA Conference? (12.03.-04.20) New Board Member training? (12.02.20)

**8. CONSIDERATION OF ITEMS FOR FUTURE REGULAR BOARD MEETINGS**

- Executive Session scheduled for Dec 1, at 6:00 p.m.
- Stilo update
- New policies adoptions (second reading)
- 301 plan

**9. ADJOURNMENT**

Motion by: Mr. Kevin Hartigan  
 At: 08:49 PM  
 Motion: Adjourn  
 Second: Ms. Kathryn Morris

Vote Tally

| Board Member   | Yes | No | Abstain | NA |
|----------------|-----|----|---------|----|
| Kevin Hartigan | X   |    |         |    |
| SuZan Pearce   | X   |    |         |    |
| Joe Rabon      | x   |    |         |    |
| Pete Shearer   | X   |    |         |    |
| Kathryn Morris | X   |    |         |    |

Motion Passes.

Respectfully submitted by, \_\_\_\_\_  
 Board Secretary

Date \_\_\_\_\_

\_\_\_\_\_  
 Kevin Hartigan  
 Board President

\_\_\_\_\_  
 Pete Shearer  
 Board Member

\_\_\_\_\_  
 SuZan Pearce  
 Board Clerk/Vice President

\_\_\_\_\_  
 Kathryn Morris  
 Board Member

\_\_\_\_\_  
 Joe Rabon  
 Board Member