

DRAFT – Unofficial Until Approved
Meeting Minutes 5/11/2017

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Board Meeting on May 11, 2017 in the Library, at Tanque Verde High School - 4201 N. Melpomene Way, Tucson, Arizona 85749. The meeting was called to order at 7:00 p.m.

1. ROLL CALL

Board Members present:

Mr. Carlos Ruiz, President

Mr. Jeffrey Neff, Board Clerk

Mr. Steven Auslander, Board Member

Mr. Jeremy Schalk, Board Member (absent)

Ms. Susan Fry, Board Member

David Morden, Student Board Member (absent)

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent

Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda with exception, he requested Information Items A. and B. be moved and heard before Reports. Mr. Neff seconded; the motion carried unanimously.

3. INFORMATION ITEMS

A. Volunteer recognition:

Ms. Sharp spoke to the audience expressing her thanks and appreciation for all the volunteer efforts on our campuses.

TVES – Ms. Centers expressed her thanks and appreciation to the volunteers helping on her campus this year, noting that she sincerely appreciates the dedication and enthusiasm of the hardworking members of the PTG. Ms. Centers thanked the following people and spoke briefly about each volunteer and their efforts on the TVES campus. :

Andrea Johnson, Erin Smiley, Greg Gaines, Danielle Jacobs, Desi Leotaud, Kristen Flocco, Janet Orth, Shawna Adams, Kim McCarthy, Kathy Meindl, Lori Hollywood, Kristen Taylor, Jan Gardlund, Stephanie Koessler, Anne Velosa, Shannon Pacheco, Tracey Jones, Heather Lewis, Jen McDowell, Jean DiMaria, Heather Tyler, Jim Drexler, Shara Gerhart and Liz Larsen

ACES – Ms. Rosalik thanked her PTG, and parent volunteers on the ACES campus. Ms. Rosalik expressed how grateful she is to have such strong parent support. The PTG is welcoming, inclusive and inviting to all parents; the talent, creativity and cooperative efforts is what makes the PTG so strong and so successful at ACES. Ms. Rosalik thanked the following people and spoke briefly about each volunteer and their efforts on the ACES campus:

Jodi Darling, Todd and Lindsey Kowalski, Nici Bersbach, Krista Lange, Jose and Lorie Caballero, Elizabeth Spilotro, Emily Nye, Dawn Head, Jennifer Fest, Cindi Randolph, Tawna Tolbert, Jennifer Vimmerstedt, Derrek and Jennifer Masseth, James Dickens and Alan Anderson, Gina Henrich, Melissa Hadinger, Miki Pimienta, Kelly Jo Volin and Char Atkinson.

District – Ms. Place expressed her thanks for all support from the following volunteers, noting that the support of our community is ‘at the heart’ of the district’s continued success: Karen Reifschneider, who oversees the Adult Leisure Community Programs and is directly responsible for the ceramic hearts being given to our volunteers tonight. Ms. Reifschneider works hand-in-hand with district Art teachers organizing the District Art Fair in January. George and Char Atkinson are strong supporters of the ‘Arts’ in the district. Ms. Atkinson, a former elementary art teacher in the district is volunteering on the ACES campus weekly . Mr. Atkinson established Char’s Art Fund, as a birthday present for Char. Erica Reid, Todd Kowalski, Jim Drexler and Elizabeth Spilotro are all active and very involved volunteers with all of the District wide fundraiser through the Tanque Verde Foundation.

Ms. Sharp and Board members expressed their sincere thanks to all the volunteers who donate their time and energy to our students and schools.

B. Thank you to Student Board Members Anisa Hermosillo and David Morden for their service – Ms. Sharp

Ms. Sharp introduced Anisa Hermosillo to the audience. On behalf of the Governing Board she thanked Anisa, acknowledging all of her efforts with the monthly student board reports, offering a ‘student perspective’ on issues during board meetings and her participation and leadership in student projects.

4. **REPORTS**

- Student Board Member Report – David Morden (*reported was submitted in writing*)
Tanque Verde High School

Last month, several students traveled to Phoenix to compete in the SkillsUSA State Competition

Christopher Altizer (a student at Tanque Verde) was named one of the 723 semi-finalists in the 2017 U.S. Presidential Scholars competition

Over 100 students and parents attended the Music in the Parks at Disneyland in Anaheim, CA on April 20th through the 23rd

The Theatre Department is presented their one-acts on May 5th and 6th

The Boys Tennis team participated in the 2017 3A State Tennis Tournament

Emily Gray Junior High School

Last week, the eighth graders went to Washington D.C and those that didn’t go participated in many activities. Some of these activities included, “Fun with Teachers Day,” Arizona State Parks Day, Celebrate our Family Treasure with guest speakers from the U of A, and See Downtown Tucson and U of A Day

Today, the Emily Gray Cadet Band, Advanced Band, and String Orchestra are presenting a concert of popular songs and classic songs

Friday, May 12th, the students will be participating in their last school dance which is being held in the Emily Gray MPR

The Eighth Grade Promotion is Monday, May 22nd and the last day of school is Wednesday, May 24th

Tanque Verde Elementary School

The library had recently brought in “storytellers” who had made presentations to the students. They recently finished up their MAP Testing and their final test for grades K-3, DIBELS, ends this week.

Their last book fair was at the beginning of this week.

Their band concert was at EGJH on May 9th.

The Battle of Books competition is May 15th and the 16th.

Agua Caliente Elementary School

On May 2nd, there was a Star Party which is happening in the evening.

On May 4th, Student Council has a movie day and they are watching Star Wars, A New Hope.

The Battle of the Books day for ACES is the 17th.

Their promotion is the 23rd and their last day of school is the 24th.

- Superintendent’s Report – Ms. Kimberly Sharp

- TVHS Student Town Hall

Ms. Sharp shared with Board members that a Student Town Hall meeting was scheduled on Wednesday, May 3rd at 7:15 a.m. to answer questions students may have about schedules, the changes in the HS course work requirements, the Zero Hour, or whatever else students may have questions about. Mr. Malis, Ms. Claire Place and Ms. Sharp were in attendance and at the ready to respond to the students. Unfortunately, after waiting 20 minutes with no students arriving, it was apparent no students would attend. Mr. Malis, Ms. Place and Ms. Sharp are all open and willing to attempt another Student Town Hall expressing a desire to meet the students need for answers. Students should let Mr. Malis know if they would like to have the Town Hall rescheduled.

- TVES Principal Retirement

There was a late notification of a retirement – Ms. Susan Centers, TVES principal, announced she will retire at the end of this school year. The position opening is posted for recruitment, and the closing date is on May 19, 2017. The Site council will be asked to contribute information about the qualities they would like to see in the successful candidate for this position. There is a TVES Site Council Meeting scheduled on Monday, May 22nd at 3:00 p.m. We have an extended timeline for this process, to ensure all interested and qualified candidates are able to participate in the recruitment process, and to provide time for community input. Dr. Hagerman is making himself available during the recruitment process – we all recognize this is a key position of the TVUSD Administrative Leadership Team. There will be a town hall meeting scheduled once the final candidates have been identified. The date/time will be announced via the TVES Constant Contact. We anticipate, according to the timeline, a decision should be made on or before June 15, 2017. Because there is not a Governing Board meeting scheduled in late June, the Governing Board may be asked to participate in a special meeting to approve this new hire. Our hope is to have the newly hired TVES Principal in place as close to the start of the typical contract which begins on July 1, 2017.

Ms. Sharp acknowledged Ms. Centers' leadership, compassion and sense of humor. Ms. Centers managed the largest school in the district by herself – for many years. It's just been within the last year that a full-time assistant principal was appointed. We will miss her and wish her well in her retirement.

➤ 2017 TVHS Senior Gift - Marquis

Every year there is a Senior gift presented to the high school. This year, the class of 2017 gift is the Marquis, with the newly designed high school logo – it is spectacular!

• Community Liaison Report – Ms. Claire Place

➤ Communications

Website - The District is under contract with eSchoolView for website services. Included in the current contract is a visual design update. The website is currently being reviewed by district staff members for desired visual design elements and updates are scheduled for completion over the summer. Once a 'beta' of the new site design is approved content is transferred.

(District Goal 4.0 Involve and engage the community in district pursuits)

➤ Community Outreach

Town Hall - An informational town hall meeting was held on Tuesday, April 25th to answer questions regarding the adjustment to the high school schedule beginning as of the 2017-18 school year. Thank you to board members, teachers, parents and students who were in attendance and offered feedback and suggestions.

School Bell Adjustments for 2017-18 School Year - A parent letter was distributed on April 17th, and has been posted on the website to notify families about the adjustment to school schedules for the 2017-18 school year. In an effort to also notify the community, the information was also submitted to the local publication, the Tanque Verde Voice.

Public School Drinking Water Lead Testing Program - The district is voluntarily participating in a program funded by the Arizona Department of Environmental Quality (ADEQ) with the purpose of ensuring that our students have access to safe drinking water facilities by testing water samples for lead content. A parent letter was posted on May 3rd, and is being distributed via Constant Contact by the schools. ADEQ will communicate the test results along with any recommendations to remedy water source issues. The district will directly communicate results to families when they become available.

(District Goal 4.0 Involve and engage the community in district pursuits)

Ms. Place added, relating to the recruitment for a new elementary principal at TVES, there is a TVES Site Council meeting scheduled on Monday, May 22 at 3:00 and a Town Hall meeting is tentatively scheduled on Tuesday, June 13.

• Enrollment Report – Mr. Adam Hamm

Mr. Hamm reported we are down three (3) students from last month, our current enrollment is 2082. Adding, he will be checking our enrollment numbers against the state numbers.

- District Report Card – Mr. Adam Hamm

Mr. Hamm announced that he anticipates \$10,000 carryforward in the District Additional Assistance fund.

- Legislative Update – Mr. Jeff Neff

Mr. Neff announced that 34 minutes ago the Arizona Legislature adjourned Sine Die. The Mesnard bill was not Adopted. Mr. Neff stated his observation that Education is the only business that is not rewarded for doing well.

- Facilities Report – Mr. Adam Hamm

- Climatec LED Lights Update

Mr. Hamm updated the Governing Board with the information he received from Climatec relating to possible installation of LED lights district wide. There are 3,400 fixtures (inside and out) identified for possible conversion to LED lights, the cost to the district would be \$300,000 after rebates. The annual cost savings to the district would be approximately \$60,000. When asked how this would impact our TEP savings, Mr. Hamm reported this hasn't been calculated yet. Ms. Sharp asked if the conversion could be a roll out. Mr. Hamm will follow up and report back.

- Arizona Department of Environmental Quality (ADEQ) – Public School Drinking Water Lead Testing Program

Mr. Hamm reported last week 56 samples of water were collected and submitted to the Arizona Department of Environmental Quality (ADEQ) for lead testing. Many of the collection locations were focused on drinking fountains. Mr. Hamm reported he didn't know when or how we would be notified about the results. He did mention he is checking the ADEQ website weekly to see if anything is posted. Board members asked if we receive reports that there is lead, what steps do we then take? Mr. Hamm responded that the water source will be turned off until corrective measures, as recommended by ADEQ, can be made. Mr. Hamm said once we know the results they will be communicated. Mr. Neff added, the water out here is so mineralized, he doesn't anticipate there will be any findings.

- Board Comments – Mr. Carlos Ruiz

Mr. Ruiz commented that the end of year staff celebration and retirement recognition held earlier in the week was fun! This year there seemed to be more employees in attendance, and he was pleased to see that.

The following Administrative decision has been communicated to the Governing Board: The Governing Board has received reports over the past few months from District Administration about the Antique Fair and its presence on the TVES campus. The district has provided the Governing Board with updates. In previous public meetings there have been discussions and reports about efforts to maintain this long-standing relationship, while ensuring the TVES property and fields are not compromised. The District has informed the Governing Board of its decision to discontinue providing the elementary campus for this

purpose, and effective immediately, the Antique Fair will no longer be held at Tanque Verde Elementary School. Any repairs to equipment and to the field will be made in a timely manner.

Mr. Neff announced he will be not be available May 27 – June 2 for meetings.

5. CALL TO THE PUBLIC

There were ten people who wished to address the Board.

1. Mr. Jeff Crane addressed the Board to say good-bye; he is retiring at the end of this school year. Mr. Crane has been a teacher for 36 years; the last 17 years have been with TVUSD. Mr. Crane mentioned he let other retirees know he would be thanking the Board, they asked him to pass on their thanks as well. He has been through six (6) superintendents, four (4) building principals, and 17 PTG presidents. He is so grateful that the district told him what to teach, but not how to teach. Things he's learned: get to know the maintenance staff, they are an important part to the school – they take care of the students and you – they know how to fix things. Get to know the office manager and front office staff including the nurse, they can want to help you. Understanding the large diverse culture of students, parents, community and district makes a big difference. Things he hopes the district will consider: improve salaries and benefits, hire carefully, shorten district testing and bring back elementary Spanish! He invited all the 6th grade promotion on Tuesday, May 23 at 9:00 a.m.

2. Ms. Oppel spoke to the Board about the MAPS test at the high school. Students were told the MAPS test score would be included in their grade. Admitting there are pros and cons to this, she would like students who put the effort in, and were counting on it to be included, that their test scores will be included – students should get what they were promised.

3. Ms. Sarah Barker, a teacher at ACES, talked about MAP testing from a teacher's perspective. Her students are being tested on material they haven't learned. There should be better planning, the district should look at things before implementing – consider how things impact students. Teachers don't know how to use the results generated from test results.

4. Ms. Angela Flores, the parent of an 11th grader at TVHS addressed the Governing Board regarding MAP testing. She would like consideration into the potential of how districts are graded [by the Arizona Dept. of Ed.], and to look at 'how to implement' changes with testing. Students were told 10% of their grade would be affected by the MAP score – and now that's being changed, extra credit is being offered as a compromise. She requested this be a future Board agenda item.

5. Ms. Carrie Radomsky – stated *she realizes this decision was reversed a couple of hours ago, but still felt there was a need for discussion*. She questioned the decision to use MAP test results as course grades – who made this decision? She feels there is a lack and inconsistency of communication at the high school, including the application and implementation of decisions here. A teacher told her daughter that they must do well on the test or the teacher wouldn't

get all of their 301 money. She questioned the financial transparency of, and the legality of this decision. She wondered if it was legal to use the MAP score as a grade.

6. Mr. Velosa talked about the communication process at TVHS and other schools. This is the second time a change was implemented without communication to parents at the high school. He understands the MAP test is a snapshot measuring student growth. Perhaps there could have been a roll out of this assessment to allow for more communication.

7. Mr. John Jacobs planned to speak to the Governing Board about the Antique Fair and fields at TVES. However, in light of the decision announced earlier he will yield back his time. He said thank you to the Board, he is pleased with decision.

8. Ms. Andrea Johnson planned to speak to the Governing Board about the Antique Fair, but because of the decision, she doesn't need to. She circulated a petition and collected 100 signatures, and provided the list to Board President Mr. Ruiz. She thanked the board for their responsiveness.

9. Ms. Karrie Wheeler came tonight to talk about the Antique Fair at TVES – she expressed her thanks to the Governing board for discontinuing the Antique Fair at TVES.

10. Ms. Mary Schwob Hamilton pleaded with the Board to not cut any Title 1 Funding. She shared a personal story about her daughter, and directly attributes her daughter's success to the Title I.

Mr. Neff requested a MAPS testing report from the Superintendent to the Governing Board – this should be a future Board agenda item. The report should include back ground information, including what other districts are doing.

Mr. Auslander requested once the Board has a clear understanding of the MAPS information, a communication should be disseminated to the community.

Mr. Auslander also asked for information about the cuts to Title I.

Ms. Fry asked for the MAPS timeline, showing what the steps were in the decision making.

6. **CONSENT AGENDA** (*see attached personnel report*)

MOTION: Mr. Neff made a motion to approve the Consent Agenda. Mr. Auslander seconded; the motion carried unanimously.

7. **INFORMATION AND DISCUSSION ITEMS**

C. Tax Eligibility Prep Test Update – Mr. Malis

Mr. Malis provided Board members with an update regarding Prep Test companies willingness to come to the high school to administer the tests. Mr. Malis reached out to KAPLAN Test prep, Double 00 SAT Prep Tutoring, and THINK TANK.

- KAPLAN - Kaplan has moved toward online classes and they don't anticipate setting any testing dates in Tucson, most of the in person testing is done in Phoenix and Scottsdale – they've even closed the KAPLAN office that was in the UA Student Union.
- Double 00 SAT Prep Tutoring - Mr. Malis spoke with the owner who indicated he hasn't had much success with tests at high schools. There is a minimum enrollment; students who didn't attend the high school felt excluded. He said having the test at a neutral location seems to work better.
- THINK TANK- UofA this has been in place for so long they don't want to go off campus. The experience of having students on the UofA campus is a good thing, perhaps it even encourages college attendance at the UofA.

Mr. Malis stated the digital online program at the high school, Edgenuity, offers SAT/ACT prep courses. If we choose to, we can work with Edgenuity to offer an online alternative to the prep courses on the high school campus. We would have to have staff in place to facilitate this program.

Research into the collection of tax credit donations toward the prep tests is needed. Mr. Malis said he believes that test preparation courses are eligible for tax credit donations; however, he isn't certain how it works if the district serves as intermediary to collect the fees. Mr. Hamm said he would research this and provide follow up details.

8. ACTION ITEMS

A. Policy Advisory Volume 29, Number 1 – February 2017 (#571) - Ms. Kimberly Sharp
#571 – GCCA Professional / Support Staff Sick Leave

Due to Proposition 206 – Healthy Working Families Initiative and changes to statutes relating to minimum wages and earned paid sick time requirements our district policy needed to be updated so we remain in compliance. These updates significantly changed policy language.

MOTION: Mr. Ruiz made a motion to adopt policy advisory #571 – Professional / Support Staff Sick Leave as presented. Ms. Fry seconded; the motion carried unanimously.

B. Board to consider Board Meeting date change from May 25 to May 23 at 5:30 p.m. – Mr. Ruiz

MOTION: Mr. Neff made a motion the change the May 25 Board Meeting to May 23 at 5:30 p.m. Mr. Auslander seconded; the motion carried unanimously.

9. ANNOUNCEMENTS

TVHS – Awards Ceremony, Tuesday, May 16 at 6:30 p.m.

TVHS - Graduation, Tuesday, May 23, at 7:00 p.m.

10. FUTURE BOARD AGENDA ITEMS

Hearing Officer / 504 Coordinator – July

AZSchool Spending FY 2016 - July

Facility Use Report – June/July

High School Credits: CTE and Fine Arts verses CTE or Fine Arts – July

Sport /Athletics participation eligible for PE credits – July

Adjacent Ways Tax – Board Consideration: ‘Public Hearing’ – June

Secondary Schools – Capacity Limits – July

11. ADJOURNMENT

Mr. Ruiz adjourned the meeting at 8:35 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

Carlos Ruiz, Board President

Jeffrey Neff, Board Clerk

Steven Auslander, Board Member

ABSENT
Jeremy Schalk, Board Member

Susan Fry, Board Member

Personnel Items - Board Meeting - May 11, 2017

Administrator Contracts	Position	Reason	Site	FTE	Date
Administrator Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Susan Centers	Principal	Retire	TVES	1.0	6/30/2017
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Susannah Johnson	6th Grade Teacher	Replace Jeff Crane	ACES	1.0	7/31/2017
Kelli McKinney	2nd Grade Teacher	Replace Meg Johnson	ACES	1.0	7/31/2017
Aaron Gruber	PE Teacher	Replace Lisa Ledvina	TVES	1.0	7/31/2017
Shannon Jeffrey	3rd Grade Teacher	Replace Kat Portner	ACES	1.0	7/31/2017
Certified Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Date
Randall Murphy	Custodian	Replace Manny Rodriguez	EGJH	1.0	5/2/2017
Classified Resignations	Position	Reason	Site	FTE	Date
Linda Brown	Food Service Assistant	Family	TVHS	0.50	5/24/2017
Wayne Van Every	Bus Driver	Scheduling	TRANS	0.75	5/24/2017
Other Continuations		Reason (Replace / New)	Site	FTE	Date
Other	Position	Reason (Replace / New)	Site	FTE	Date
Other Discontinuations	Position	Reason	Site	FTE	Date
Other New Hires	Position	Reason	Site	FTE	Date
Helena Bish	Girls Assistant Basketball Coach	Personal	EGJH	Varies	5/24/2017
Jenna Childers	Long-Term Sub	Replace Mindi Hust (job share)	TVES	0.4	7/31/2017
Wayne Van Every	Sub Bus Driver	New	TRANS	Varies	8/2/2017