

Minutes of the February 28, 2022 Planning/Action Meeting of the Board of School Directors held in the Shippensburg Area Senior High School Auditorium, 201 Eberly Drive, Shippensburg, PA 17257.

### **OPENING**

#### **Call to Order**

Mr. Mark Buterbaugh called the meeting to order at 7:00 p.m.

#### **Roll Call**

On roll call, the following members were present: Mr. Mark Buterbaugh, President; Mr. Charles Suders, Vice President; Mr. Jim Bard; Mr. Dwayne Burt; Mr. Levi Cressler; Mrs. Steph Eberly; Dr. Nathan Goates; Mr. Donald Hilbinger; Mr. Fred Scott, Sr.; and Caden Yonish, Student Representative. Allison Hunt, Student Representative; was absent.

Others present were: Dr. Chris Suppo, Superintendent; Mrs. Susan Martin, COVID Coordinator; Mrs. Deborah Luffy, Shippensburg Area Senior High School Principal; Mr. Chad Kreitz, Director of Operations and Maintenance; Dr. Troy Stevens, Technology Coordinator; Mrs. Kelly Bier, Vo-Ag Teacher and FFA Advisor; Ms. Sonja Payne, SCRC Coordinator; Ms. Krista Akers, SASHS Co-op Coordinator and Business Teacher; Dr. Charles Patterson, Interim President of Shippensburg University; parents; teachers; concerned citizens; and Mrs. Cristy Lentz, Business Administrator/Board Secretary.

#### **Moment of Silence**

The Board of School Directors held a moment of silence in memory of the following:

**Heather Bigler Swartz** ~ August 19, 1969 - February 11, 2022  
1987 Graduate of Shippensburg Area Senior High School

**Margaret Ann Coffman** ~ July 21, 1937 - February 11, 2022  
Former part-time English language tutor for the District

**Elaine Keener** ~ July 7, 1933 - February 15, 2022  
1951 Graduate of Shippensburg High School

**Lincoln Fogelsanger** ~ July 2, 1928 - February 22, 2022  
1946 Graduate of Shippensburg High School and former instrumental music teacher in the District

**Robert McCurdy, Sr.** ~ July 11, 1944 - February 22, 2022  
Father of Bob McCurdy, 1st Grade Teacher at James Burd

**(Action)**

**Agenda Approval**

Mr. Buterbaugh asked if there were any changes or amendments to tonight's agenda.

Dr. Suppo stated there are three changes/amendments to tonight's agenda. They are as follows:

- 1) Under #3 Reports, Item #3d "Curriculum Report" Mrs. Woodall is absent this evening so there will be **no Curriculum Report**.
- 2) Under #4 Consent Agenda, Item #4g "2022 Summer Academy" he noted he would like to **add** that Secondary Teachers will receive a stipend of \$2,400 and Elementary Teachers will receive a stipend of \$1,800. He also noted this is the same rate as paid in the 2021 Summer Academy.
- 3) Under #6 Discussion Agenda, Item #6g "Field Trip Request Change" he noted to **remove** "Harrisburg Senator's baseball game" from this agenda item.

On motion of Suders, seconded by Scott to approve tonight's agenda as **amended** above.

On roll call, all present voted to approve tonight's **amended** agenda.

**(Information)**

**CITIZENS COMMENTS REGARDING AGENDA ITEMS**

Bruce Hockersmith, resident of S.A.S.D., spoke regarding Discussion Agenda item #6 "Athletic Stadium". He referenced a letter he sent to the Board concerning his position on this topic and offered the help of the Shippensburg Borough Council regarding this topic. He noted the Shippensburg Borough Council is acknowledging they have not maintained Memorial Park in the last several years and noted that Shippensburg Area School District students deserve better.

Barbara Dickey, resident of S.A.S.D., spoke regarding the cancelled band trip, lack of integrity between Board and Administration about decisions which impact community support, lack of efficiency at meetings, masking changes regarding transportation, the need to repeal the district's current Health & Safety Plan, accountability for school schedule changes beyond weather, and the district's COVID Coordinator position.

Travis Hoover, resident of S.A.S.D., spoke regarding masking changes regarding transportation, the district's Health and Safety Plan, the virtual kindergarten registration for the 2022-23 school year, and the COVID Coordinator position.

William Braun, resident of S.A.S.D., spoke regarding CDC guidelines, the need to effectively communicate with the community, and masking protocols that may help others.

Amanda McNair, resident of S.A.S.D., spoke regarding Discussion Agenda item #6a "Athletic Stadium" and #6c "Health & Safety Plan", and Board Policy #246 "School Wellness".

Chris Jackson, resident of S.A.S.D., thanked the Board for doing the right thing at the last Board Meeting. He also spoke about repealing the district's current Health & Safety Plan and implementing the Health & Safety plan prepared by the parents that meet ESSER requirements, accountability, school closures, and the COVID Coordinator position.

## **REPORTS**

### **Student Representative - Caden Yonish**

Caden Yonish, Student Representative, reported on the following events/issues at the Shippensburg Area Senior High School:

- 1) The Winter Dance was held on Saturday, February 26, 2022 in a new modified Carnival form. Cole Pearson was crowned King.
- 2) Freshmen, Sophomores, and Juniors have completed their scheduling for the 2022-2023 school year.
- 3) Ayden Estep, Alex Holderbaum, John Viens, Kevin Foxworth, Patrick Reed, Drew Fry, Dominic Frontino, John Gleason, Diesel Koser, and Eddie Alcantara qualified for Wrestling Sectionals last Saturday. Diesel Koser, John Gleason, and Dominic Frontino moved on to Districts where Diesel placed fourth and Dominic placed second which moved them both on to States.
- 4) Bryce Pattillo placed 4<sup>th</sup>, Erica Buchheister placed 11<sup>th</sup>, and Kylie Ramsey placed 14<sup>th</sup> in Diving Districts.
- 5) Congratulations to Jed Ritchie who set a new school record in the 500 meter Freestyle with a time of 4:52 seconds and placed 5<sup>th</sup> at the Mid Penns in the process.
- 6) Boys' basketball is competing right now in the District semi-finals at West York and they have already punched a ticket to the State playoffs. They are also the Mid-Penn runner-ups.
- 7) The annual Senior Trip has been planned and it will be a day trip to Pittsburgh. The trip includes a cruise buffet and a trip to the zoo.
- 8) The annual Blood Drive originally scheduled for February 25, 2022 has been postponed until May 11, 2022.
- 9) The National Honor Society held a carnation sale for Valentine's Day.
- 10) The Ship Works students have started a new business in the high school called Ship Works Coffee. He noted they sell coffee, hot chocolate, tea, mocas, and more.
- 11) The Winter Band, Sharps, Chorus, and Orchestra Concerts were held since the last student report.
- 12) This year's musical "My Fair Lady" is opening on March 10, 2022.

**Franklin County Career Center Report - Dwayne Burt and Charlie Suders; Jim Bard, Alternate**

Mr. Burt reported on the following:

- 1) The Personnel Committee met on February 16, 2022 with staff and administration regarding plans for the new Director search. Some key dates include the following:
  - a) March 7, 2022 is the application deadline
  - b) March 22 – March 24, 2022 are first round interviews
  - c) March 30 – March 31, 2022 are second round interviews
  - d) Plan to appoint the new Director by the end of April 2022
- 2) The Budget & Finance Committee of the FCCTC met on Thursday, February 24, 2022 prior to the Board meeting. The Committee will be proposing the 2022-2023 budget to the full Board next month. After the budget is approved, it will be sent to the sending schools for their approval. The proposal includes staying status quo on programming and an additional position for an Outreach Coordinator. Overall the proposed 2022-2023 budget shows a 2.14% increase in costs. He did note that each school district's percentage is based on a three year look-back at the average daily membership and SASD's share is 16.3% of the FCCTC operating costs which is a reduction from the prior year. He commented that SASD will be seeing a drop in costs even though there is a slight increase in expenses which will equate to a reduction in costs of approximately \$18,000.00. He commented that SASD is 2<sup>nd</sup> in terms of size of students attending the FCCTC and feels we are able to offer our students many programs for a small fraction of the costs.
- 3) FCCTC will be applying for a new grant through the Pennsylvania Department of Labor and Industry who has allotted \$2,000,000.00 for funding of schools-to-work programs. The FCCTC will be applying for \$200,000 of these funds to expand the computer integrated manufacturing precision machining operations program.

**Board Committee Reports**

**Facilities Committee**

Dr. Goates noted the Facilities Committee met on February 23, 2022 and that he will provide an update under Discussion Agenda Item #6a "Athletic Stadium" and 6b "Facilities Project".

Mr. Buterbaugh noted he met with Dr. Patterson, Interim President of Shippensburg University, and noted SASD has a very willing partner with SU and feels there is a definite collaboration and partnership that goes beyond GBLUES.

## **Superintendent's Report**

### **FFA Presentation**

Dr. Suppo acknowledged Mrs. Kelly Bier, Vo-Ag teacher and FFA Advisor. Caden Yonish, FFA President; introduced the following FFA Officers/Members: Brianna Foor, FFA Secretary; Ryleigh Minor, FFA Treasurer; Madeline Musser, FFA Reporter; Mitchell Musser, FFA Member; Krista Cohick, FFA Member; and Kelsey Bailey, FFA Member who presented information to the Board regarding the following:

- 1) Keystone Degrees and the recipients
- 2) Winter Convention and first year FFA jacket recipients
- 3) FFA week
- 4) FFA Greenhouse activities

A brief discussion occurred among the Board, Administration, Caden Yonish, FFA President, and Mrs. Bier regarding the presentation and needs of the FFA Department to better serve the students of SASD.

### **Greyhound Wellness Project - SCRC**

Ms. Sonja Payne, SCRC Coordinator, spoke to the Board regarding an opportunity the SCRC has to apply for a grant that would address student mental health needs in the district and a program entitled "Greyhound Wellness Project".

A brief discussion occurred among the Board and Ms. Payne regarding this presentation.

### **Presentation by Krista Akers**

Ms. Krista Akers, SASHS Co-op Coordinator and Business Teacher, presented information to the Board regarding career-focused highlights from their comprehensive counseling plan. Krista actively works with our students and staff to provide opportunities for them to explore careers high in demand and explore all of the careers that are available locally to our students.

A brief discussion occurred among the Board and Ms. Akers regarding this presentation.

### **Donation Report**

The Shippensburg Area School District Board of School Directors acknowledges receipt of donations from the following:

**DonorsChoose.org**, Dell Inspiron 5000 2 in 1 14" touch-screen Laptop for use in a Special Education Classroom at the James Burd Elementary School. Approximate value of the donation is \$690.58.

**Franklin County Farm Bureau**, books for use in the library at the Shippensburg Area Intermediate School. Approximate value of the donation is \$43.93.

(Action)

**CONSENT AGENDA**

On motion of Scott, seconded by Eberly, to approve the following Consent Agenda items:

**Approval of Minutes**

- Recommend approval of the minutes as presented from the February 14, 2022 meeting.

**Finance**

- Recommend approval of the Bills of Payment

**Personnel**

**Administration Staff**

- Administration recommends approval of the following temporary new appointment:
  1. **Virginia K. Lopez** – Assistant High School Principal at the Shippensburg Area High School, effective March 9, 2022 or earlier, at a contracted daily rate of \$250.00 through ESS (temporarily replacing Greg Miller - transfer to Principal at Shippensburg Area Middle School).

**Professional Staff**

- Administration recommends acceptance of the following resignations for the purpose of retirement:
  2. **Shawn C. Chiappelli** – Guidance Counselor at James Burd Elementary School, effective August 14, 2022.
  3. **Gail L. Holtry** – 3rd Grade Teacher at Nancy Grayson Elementary School, effective the last day of the 2021-2022 school year.
- Administration recommends approval of the following absence request:
  4. **Rhonda A. Foust** – Learning Support Teacher at the Shippensburg Area High School is requesting leave with an anticipated effective date of March 15, 2022 and continuing through the last day of the 2021-2022 school year.

**Support Staff**

- The Administration recommends approval of the following resignations:
  5. **Jennifer S. Armolt** – Cafeteria Cashier/Helper at the James Burd Elementary School effective retroactive February 25, 2022.
  6. **Victoria A. Baker** – Substitute Health Room Aide
  7. **Hannah J. Wyrick** – Substitute Custodian

- Administration recommends approval of the following new appointment:
  8. **Jessica E. Roberts** – Part-Time Classroom Assistant at the Shippensburg Area Intermediate School, at a rate of \$10.50 per hour, working 5.75 hours/day for 182 days/year, effective March 1, 2022 (replacing Angel Adkins – resignation).
- Administration recommends approval of the following transfer:
  9. **Hannah E. Whitsel** – Shippensburg Area Full-Time Custodian at the Shippensburg Area Middle School TO Part-Time Classroom Assistant at the Shippensburg Area Middle School, at a rate of \$10.45 per hour, working 5.75 hours/day for 182 days/year, effective March 7, 2022 (replacing Amber Richard – resignation).

#### Supplemental Staff

- Administration recommends approval of the following new appointment:
  10. **Brad D. Horgos** – Shippensburg Area Middle School Co-Assistant Athletic Director/Equipment Co-Manager, at a supplemental salary of \$1,416.67 (this salary is for the Spring 2021-2022 season), effective March 14th, 2022 (Tim Hess – completed fall and winter seasons for the 2021-2022 school year).
- Administration recommends approval of the following After-School Tutoring Appointment at \$25.00 per hour, effective March 1, 2022:
  11. **Michael A. Veley**

#### Senior Class Trip

- Administration recommends approval of the 2022 Senior Class trip to Pittsburgh, Pennsylvania. Buses will depart from the high school at 6:30 a.m. on Friday, May 20 and return between 12:00 midnight - 12:30 a.m. While there, student will go to the Pittsburgh Zoo and Aquarium, travel to Station Square, ride the Duquesne Incline, explore Station Square where they can shop, visit the waterfront, Highmark Stadium, and have lunch. Later that evening they will have dinner on the Gateway Clipper Dinner Cruise and then depart for home.

Students will miss one day of school and the only cost to the district will be for 2-3 substitutes at a rate of \$160.00 each. Admission to the zoo and dinner cruise will be paid by the students.

#### 2022-2023 School Calendar

- Administration recommends approval of the 2022-2023 instructional calendar.

**2022 Summer Academy**

- Administration recommends approval for the 2022 Summer Academy to be held June 13-July 14, 2022 at Shippensburg Area Senior High School (secondary 6-12) and Shippensburg Area Intermediate School (elementary K-5). Summer Academy teachers will be paid utilizing ESSER Funds at a rate of \$60.00 per hour. Secondary teachers will receive a stipend of \$2,400.00. Elementary teachers will receive a stipend of \$1,800.00.  
  
Summer Academy Classroom Assistants will be paid utilizing ESSER Funds at a rate of \$20.00 per hour.

**Public Relations/Communication Intern**

- Administration recommends approval to hire a Public Relations/Communication Intern through partnership with Shippensburg University for a maximum of 700 hours between March 1, 2022 through June 30, 2023 at a contracted rate of \$10.00 per hour.

Additional details were provided to the Board.

On roll call, all present voted yes to these Consent Agenda items.

**(Action)**

**CONSENT AGENDA**

On motion of Burt, seconded by Suders, to approve the following Consent Agenda item:

**Affiliation Agreement between Shippensburg University and SASD**

- Administration recommends approval of the 2022-2026 Affiliation Agreement between Shippensburg University and Shippensburg Area School District concerning Grace B. Luhrs University Elementary School. The current agreement will expire June 30, 2022.

Dr. Patterson, Interim President of Shippensburg University, spoke regarding his role and Shippensburg University's role in the community. He introduced Dr. Nicole Hill, Dean of Education and Human Services at Shippensburg University, who spoke regarding the collaboration between Shippensburg University and GBLUES.

On roll call, all present voted yes to this Consent Agenda item.

**(Action)**

**ACTION AGENDA**

On motion of Scott, seconded by Goates to approve the following Action Agenda item:

**Approval of Boyo Transportation Van Driver**

- Administration recommends approval of **Nelson Heberlig** as a van driver for Boyo Transportation for the 2021-22 school year.

On roll call, all present voted yes to this Action Agenda item.



**(Action)**

**ACTION AGENDA**

On motion of Goates, seconded by Suders to approve the following Action Agenda item:

**Federal Programs Conference**

- Administration recommends approval for Mrs. Sheri Woodall to attend the required Federal Programs Coordinator Training at the Federal Programs Conference in Seven Springs, PA on April 3 through April 6. The Administration is seeking waiver of Policy 626.1, for overnight stay that exceeds the GSA rate for the area. The rate for each of the three nights is approximately \$265.00.

On roll call, all present voted yes to this Action Agenda item.

**(Information)**

**DISCUSSION AGENDA**

**Athletic Stadium and Facilities Project**

Dr. Goates commented the Facilities Committee met on Wednesday, February 23, 2022. He noted there were representatives and presentations from K & W Engineering and SiteLogIQ. He referenced the copy of the presentation presented to the Board during this meeting. He noted the projected cost is around \$9,000,000.00 and noted this figure is made on past work and does not reflect current inflationary impacts. He noted the storm water management piece is based on other similar projects and does not necessarily reflect the particulars of our project. At this time, the Committee did not come up with recommendations yet for the entire Board. He noted there is a Budget & Finance piece to this equation and believes there is a consensus to set a budget for this project and ask the engineers to design the facility based on the budget.

Dr. Goates commented on the SiteLogIQ work pertaining to the Facilities Projects. He noted SiteLogIQ will be creating a better decision making matrix for the next Facilities Committee Meeting to better understand what needs done. He also noted the Budget & Finance Committee piece to this equation. He also stated SiteLogIQ will need additional Board approval in March for the Middle School project.

A brief discussion occurred among the Board regarding these Discussion Agenda items.

**MS Project Update - Mr. Chad Kreitz**

Mr. Kreitz provided an update on the Middle School construction project to the Board. He reviewed the construction timeline and bidding timeline with the Board.

A brief discussion occurred among the Board regarding the presentation.

### **Site Consolidation**

The District's Middle School Project Consultants, (K & W Engineering, El Associates Architects, and SiteLogIQ Project Management), are recommending the Shippensburg Area School District Board of Directors authorize application to the Shippensburg Borough to consolidate two (2) separate land parcels (Middle School and High School) into one (1) single parcel.

### **Request to Form Greyhounds Unified Bocce Boosters**

Mr. John Klenzing, coach for the Greyhounds Unified Bocce Team is requesting to form a booster club. He has submitted the 2022-2023 Bylaws, which were provided to the Board.

Administration will recommend approval of the formation of the Greyhounds Unified Bocce Boosters.

### **Field Trip Request Change**

Second grade is requesting to go to Colonel Denning State Park as a field trip in place of their Board approved trip to King's Gap, which is booked for the remainder of the school year. Second grade is looking at Colonel Denning State Park dates.

Administration will recommend approval of the new trips.

### **Designation of Depository - Series of 2022**

Administration will recommend approval to establish a bank account exclusively for the series of 2022 debt (MS Construction Projects). This account will be established with Pennsylvania Local Government Investment Trust (PLGIT) as PLGIT meets the parameters for tax exempt bond proceeds as outlined in the Local Government Unit Debt Act.

### **Health & Safety Plan**

Administration recommends modifying the Health & Safety Plan to eliminate the 6' social distancing requirement for students when eating lunch and breakfast beginning March 7, 2022. If approved by the Board, students would return to eating in cafeteria spaces in all buildings with student seating used prior to the pandemic.

Masks optional on District transportation. Addition made due to the change in CDC recommendations last Friday, February 25th.

### **Masking/Quarantining Guidelines**

A brief discussion occurred among the Board and Administration regarding this Discussion Agenda item.

**(Action)**

**ACTION AGENDA**

On motion, **from the floor**, by Goates, seconded by Burt to approve the following Action Agenda item:

**Health & Safety Plan**

- The Board recommends accepting Administration's proposal in regards to eliminating the 6' social distancing requirement for lunch and breakfast by March 7, 2022 as well as updating the transportation policy to match current CDC recommendations by March 2, 2022.

A discussion occurred among the Board and Administration regarding this Action Agenda item from the floor.

On roll call, all present voted yes to this Action Agenda item **from the floor**.

**(Information)**

**DISCUSSION AGENDA**

**Masking**

A discussion occurred among the Board and Administration regarding the vote that occurred at the February 14, 2022 meeting regarding masking.

**(Action)**

**ACTION AGENDA**

On motion, **from the floor**, by Eberly, seconded by Cressler to approve the following Action Agenda item:

**Masking**

- The Board recommends sticking with the original motion to eliminate all masking requirements currently listed in the Health & Safety Plan.

A discussion occurred among the Board and Administration regarding this Action Agenda item **from the floor** and CDC guidelines.

The motion **failed** with **Bard, Burt, Goates, Hilbinger, and Scott** voting **no**.

**(Information)**

**CITIZENS COMMENTS REGARDING NON-AGENDA ITEMS**

Amanda McNair, resident of S.A.S.D., spoke regarding the recent cancellation of the Band trip to Florida.

Becky Wolfinger, resident of S.A.S.D., spoke regarding mask choice, living life over fear, and the cancellation of the Band trip to Florida.

Chris Jackson, resident of S.A.S.D., spoke regarding cancellation of the Band trip to Florida and the district's Health & Safety Plan.

Barbara Dickey, resident of S.A.S.D., spoke regarding masking, the district's Health & Safety Plan, dialogue at Board Meetings, and the negative impact district choices have made on our students.

**INFORMATION**

**Date Saver**

**March 7** - Budget & Finance Committee Meeting, t/b/d

**March 10** - ARTrageous, Senior High School 5:30-7:00 p.m.

**March 10-12** - High School Musical, "My Fair Lady"

**March 14** - School Board Meeting

**March 16** - Act 80 - Two hour early dismissal for students

**March 18** - No school for students or teachers

**March 24** - Start of 4th marking period (grades 4-12)

**March 24** - Evening of Jazz, SASHS Auditorium

**March 28** - School Board Meeting

**April 7-9** - Middle School Musical, "Frozen Junior"

**April 11** - School Board Meeting

**April 14** - Two hour early dismissal for students, teachers and staff

**April 15-18** - District closed for spring break

**April 20** - Act 80 - Two hour early dismissal for students

**BOARD COMMENTS**

Dr. Suppo clarified who cancelled the Band Trip to Florida.

Mrs. Eberly spoke regarding the 2022-2023 kindergarten registration being scheduled virtually and inquired if this could be moved to face-to-face.

Dr. Suppo noted the registration for the 2022-2023 kindergarten registration is scheduled to be held virtually but noted families would be invited to visit the schools over the summer months. He noted he would check with Mrs. Woodall regarding Mrs. Eberly's request to move registration to face-to-face.

Mrs. Eberly thanked the FFA and Ms. Akers for their presentations.

Mrs. Eberly noted that although our Board Members may have different beliefs, they all care about our students.

Mr. Hilbinger noted he brought a mask with him tonight in case a set of circumstances presented itself. He noted that did not occur so he did not wear his mask.

Mr. Cressler thanked the FFA for their presentation. He would like to find a way to recognize other groups, clubs, etc. and invite them to speak at Board Meetings.

Dr. Goates commented on the location of the stadium and noted the Board needs to determine how best to continue our relationship with the Borough of Shippensburg regarding Memorial Park even if the park is not the designated location for our stadium. He referenced practice fields or competition fields, etc.

Dr. Goates rejoiced in the new recommendations from the CDC and spoke regarding his experience with masking and the value and courtesy of masking on others.

Mr. Buterbaugh thanked the FFA for their presentation.

Mr. Buterbaugh thanked Dr. Patterson, Interim Shippensburg University President, for being here tonight.

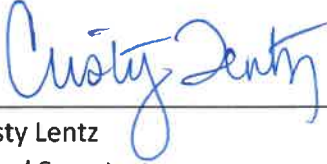
Mr. Buterbaugh echoed Mrs. Eberly's comments and noted he is on the Board because of the students.

#### **Executive Session**

Mr. Buterbaugh noted there was an Executive Session held prior to tonight's meeting to discuss Personnel and Student Relations matters.

#### **ADJOURNMENT**

On motion of Suders, seconded Scott to adjourn at 9:41 p.m.

  
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Cristy Lentz  
Board Secretary