

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016

BOARD OF DIRECTORS' REGULAR BOARD MEETING

April 12, 2021, 6:30 pm via Zoom and in person at the Old Middle School Gym, 660 SW Bryant St
(see our main page at www.csd.k12.or.us for instructions on joining the meeting via Zoom)

BOARD MEETING MINUTES

Board Members Present: Megan Evenson-Superintendent, Kara Harris-Vice Chair, Ian Wiggins, Kathy Engel, Katherine Willis
Admin Team Present: Cathy Hurowitz-Superintendent, Mark Bergthold-Business Manager, Jim Helmen-Director of Student Services and Innovation, Tami Burgher-Board Secretary, Kara Burghardt-CES Principal, Sheila Roley-CMHS Interim Principal
Guests: Ryan Tompkins, Lucius Jones, Dawn Warren, Stacy Hicks, Paul Simmons, Tin Erwin

- I. CALL TO ORDER: 6:30 pm
 - A. Agenda Review: No changes
 - B. Approve Agenda

A motion was made to approve the agenda.

K. Engel/K. Harris - UNANIMOUS

II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES

- A. Public Comment: None
This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation
- B. Student Body Report: Written
- C. Oregon School Employees Association Representative Report: S. Hicks reported the union is still at 100% dues participation. G. Nolan retired. For negotiations, they are working on dates to get things started.
- D. Clatskanie Education Association Representative Report: L. Jones reported that the association applauds what the district is doing regarding student testing this year. They are looking to do what they can to support each other and get through the rest of the year.
- E. COVID Safety/Athletics Update - Ryan Tompkins reported that the girls' volleyball team finished fourth at the State Finals held in Creswell this weekend. It was the best finish they have had since 1996, so kudos to them. OSAA was unable to coordinate a state playoff due to OHA restrictions, so the athletic directors put one together. There will be one for softball and baseball as well. It is very meaningful for the kids, even without the OSAA logo on the trophies. Sports is a positive that gets kids in the classroom doing their work and graduating. Regarding COVID, we are still maintaining the protocols required. The kids have been very positive and cooperative regarding wearing the masks, it can be very fatiguing to wear the masks as the year goes on, but the kids are doing great.

III. OLD BUSINESS

- A. Update on CSD work truck purchase: P. Simmons reported that the district has purchased a work truck to replace the 1988 Dodge we are currently using and he will no longer have to use his personal truck to check roads in the winter. It should be ready to go within the next week or so.

IV. NEW BUSINESS

- A. Approve the ~~2020-2021~~ 2021-2022 District Calendar: The calendar committee met and made some minor changes. It has been approved by the committee. K. Harris asked about the "Trade Day" on November 23rd. The teachers have long conference days that week, one 16 hr day and 4 extra hours the week before and they trade it for that day off. It is basically the same as last year. K. Willis asked about no school on October 8th, that is a Statewide In Service Day. That is a day where teachers have a choice as to whether to participate in the Statewide offerings.

A motion was made to approve the 2021-2022 school calendar.

K. Harris/K. Engel - UNANIMOUS

- B. State Assessments: C. Hurowitz discussed the district's plans for statewide testing this year. Our state applied for two waivers with the federal government, but both waivers were denied. It was expected that states would get a waiver, but that did not happen. ODE came up with a plan that meets the bare minimum for statewide assessments: 3rd grade reading, 4th grade math, 5th grade science, 6th grade language arts and math, 7th grade language arts, 8th grade math and science, and 11th grade math and language arts. The state assessment accountability measures have been waived, the 95% participation rate has been waived and there will be no individual student reports. What good are these assessments? We have had two years of students that have never taken a statewide assessment, our current 3rd and 4th graders (due to last year's waiver). No one can give her any good information on what these assessments are going to do for us. Ashland School District was the first district to decide to go to an opt-in model, where parents/guardians would have to fill out a form to opt in to the testing. This is a violation of the Division 22 Standards. This would require a corrective plan be submitted for that violation. The admin team was all in agreement to ask the staff how they felt about it? Both principals talked to staff and they agreed. There is nothing good about this assessment, it takes up valuable instruction time. C. Hurowitz shared a resolution with the board. The resolution itself is the corrective plan for violating Division 22, it says that this is only for one year and we will resume testing next year. If families or students want to be tested, they can fill out the opt in form, but they will not get individual student results. The resolution has statements from Colt Gill and the Oregon Department of Education as to why a waiver was needed this year. She is asking the board to agree to the resolution. M. Evenson read the resolution out loud (see attached). I. Wiggins asked what the repercussions are for violating Division 22? The district will have to do a corrective action plan.

A motion was made to adopt the resolution 2021-2

K. Engel/K. Willis - UNANIMOUS

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Written.
- B. 7-12 Principal Report: C. Hurowitz introduced Sheila Roley, our new CMHS Interim Principal. S. Roley reported how much she is enjoying being at Clatskanie Middle High School, the staff and students have been incredibly welcoming. They had an earthquake fire drill to begin the week. She got to meet with Nina Brewer's Leadership Class a few days ago and students presented their plans for activities for the Homegoing Week. It's a treat to work with student leadership. Congratulations to the Volleyball Team! Parent conferences are coming up this week. There is a new software to set up conferences for staff and parents. There will be a meeting to finalize graduation. It is always very busy at the end of the school year. Everyone has been very helpful!
- C. Student Services Report: Written. J. Helmen thanked Sheila for stepping in to finish up the year.
- D. Superintendent Report: Written. K. Engel asked about the two instructional coaches positions. They are both full time. These would be accomplished teachers that could support their peers doing model lessons, going into classrooms, etc. All high performing schools have instructional coaches. K. Engel asked if that was mentoring? C. Hurowitz explained that it is some mentoring, some support, some nonjudgmental non evaluative help. Because there has been so much interest in instructional coaching in school districts, the ESD is bringing a company to help train coaches. A question was asked where they will be, CES or CMHS? It just depends on who we hire and where their strengths are.
- Financial Report: M. Bergthold reported that we are on track for the last three months of the year. M. Evenson asked if we had found anyone else for the budget committee? We have one person on the committee

with four openings. K. Engel reported that she watched a webinar on budgeting and that we don't have to have a full budget committee to move forward.

VI. BOARD MEMBERS REPORTS: K. Engel reported that the visit with the architects last Friday was very exciting. She also gave a report of the bond political action committee. They will be sending out a four page mailer designed by the architects. They have done a rendering of the front of the building, it is exciting to see. The PAC is able to do this mailer and the yard signs through very generous donations from the public. We are on track and our mailer will go out around the same time as the ballots. K. Willis thanked Sheila for supporting us in the last few months of our school year. Also excited to see the spring sports kids out and the Homegoing activities. K. Engel asked a question regarding general operating funds used to staff the "new" middle school (if the bond passes). Hoping C. Hurowitz can give them an idea of how it will be funded and that we won't end up with a "new" middle school and not be able to staff it. I. Wiggins commented "Welcome Sheila, it's great to have you here for the rest of the year and congratulations to the girls volleyball team for taking 4th in state". He is excited to see all of those new positions listed in C. Hurowitz's report. Very happy to see that! K. Harris reported, we are really grateful for the endorsement of the city council for our bond measure. M. Evenson congratulated Gary Nolan on his retirement. Also, PACE Day is on Thursday.

VII. INFORMATION (no action needed)
A. Enrollment Information: Written
B. Resignation of bus driver, Melanie Elbert (effective 3/19/21)
C. Hiring of temporary CES Educational Assistant, Annabelle Martin (effective 3/19 - 6/10/21)
D. Retiring of CES Head Custodian, Gary Nolan (effective 6/10/21)

VIII. CONSENT AGENDA
A. Financial Report
B. Approve contract for Sheila Roley as CMHS Interim Principal (4/8-6/10/21)
C. Approve the leave request by Denise Rowland for the 21/22 school year
D. Approve the March 8, 2021 board meeting minutes

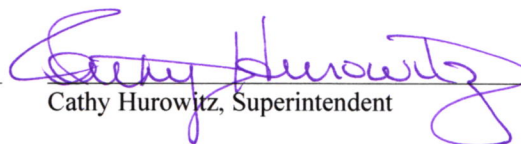
A motion was made to accept the consent agenda.

K. Willis/K. Engel - UNANIMOUS

NEXT BOARD MEETING: May 10, 2021

ADJOURNMENT: 7:43 pm


Megan Evenson, Board Chair


Cathy Hurowitz, Superintendent

Student Body Report 4-12-21

1. ASB Elections are complete and Class Elections are set to begin on April 26
 - a. Senior Election Committee will run Class Elections
2. Tiger News is adding new segments (i.e. "Guess Who?" and weather reports)
 - a. Plan to bring back Daily Morning Announcements
3. All previous "Spirit Week"-type plans will be adapted for "Homegoing Week"
 - a. Spirit Week running May 24-29 with activities, dress-up days, etc.
 - b. Live Concert with Food Trucks May 28
 - i. Contingency plans for weather and COVID metrics are in development
 - c. Senior Formal Event May 29 (plan to honor last year's Prom court)
 - d. "Winter Wishes" turn to "Spring Surprises"
4. School Tour with McKinstry: April 2
 - a. A group of students led the architects through the building to provide information about the spaces
5. Informational Bond Video
 - a. Drone footage, video, and pictures are being gathered
 - b. A script is being developed
 - c. The "PAC" has provided the focus areas for the bond funds, as well as the slogan.
 - d. Plan to have the video finalized on April 23rd
6. OASC Recognition Application
 - a. Complete; preliminary result of a "Gold Medal" school designation
7. Junior and Senior Class Meetings:
 - a. Discuss input about events and activities and/or class interests (i.e. Prom, Graduation, etc.)
 - i. Seniors=April 14th
 - ii. Juniors= April 13th



**CLATSKANIE SCHOOL DISTRICT
2021-2022 SCHOOL CALENDAR**

DRAFT

Teachers: 190 days
Classified: 181 days
Students: 176 days

July 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Aug. 23	Teacher/All Staff In-Service
Aug. 24	Teacher In-Service
Aug. 25-26	Teacher Work Days
Aug. 31	1st Day of School
Sep. 6	Labor Day Holiday

October 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Oct. 8	No School
Nov. 5	Teacher Workday/No School
Nov. 11	Veterans' Day Holiday
Nov. 16-19	Extra 1 hr per day CES-Conf/CMHS-TAG
Nov. 22	No School/Conferences (22nd-12 hrs)(23rd-Off)
Nov. 24-26	Thanksgiving Break
Dec. 17	1/2 day
Dec 20-Dec 31	Winter Break
Dec. 23-24	Christmas Eve/Day

January 2022

S	M	T	W	T	F	S
2	3	4	5	6	7	1/8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Dec. 31	New Years Holiday
Jan. 3	School Resumes
Jan. 17	MLK Jr Day/Holiday
Jan. 27	End of 1st Semester
Jan. 28	Teacher Workday/No School
Feb. 21	President's Day/No School
Mar. 21-25	Spring Break

April 2022

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Apr. 8	Teacher Workday/No School
Apr. 21-22	No School/Conferences (21st-12 hrs/22nd-4 hrs)
May. 30	Memorial Day/No School
Jun. 4	Graduation
Jun. 9	1/2 Day/Last Day
Jun. 10	Teacher Workday

Clatskanie Elementary School had an eventful March. We held our first ZOOM PBIS Assembly and it was a hit. Students were able to view the various drawings and celebrate when the winners were announced. Who doesn't get excited for the chance to win a twirly ribbon, foot pump rocket, or do it yourself pretend garden. We also played Spring Break Bingo, and Who You Rather? Would you rather eat pizza or hamburgers? Would you rather sleep in or get up early? It was a hoot watching them all engage in the choices and enjoy their time.

RTI and the Certified Staff are busy aligning all priority standards in ELA and vertically aligning them across the grades. We are analyzing the data and prioritizing the essential skills to target that imperative for a smooth transition to the next grade level. Several of the RTI members attended the day 2 training and came back with ideas to support. The third session will feature Anita Archer so I am looking to see if we can have more staff attend particularly the younger teachers who haven't heard from her before. We are also monitoring the requirements from ODE in reference to the assessment requirements in preparation to add those to our calendar of events. I am sharing the links for the professional developments we have had.

Complexity of Teaching

Standards of Practice

March 31 Planning/Information

Conferences are currently being scheduled utilizing the website: Calendly. The ZOOM conferences in the fall were so successful and with the need for continued safety protocols, we decided to continue with the mode of meetings. They will be held April 15, from 8 to 8 and April 16, from 8-12 officially, but the ZOOM experience offers more flexibility for families and so the hours may vary from teacher to teacher. The requirement is 16 hours of documented work/conferencing.

As a staff, there is still a push for assuming positive intent and following the PBIS Professional Expectations. As we push towards the end of the year and the transition that spring always brings, I look to ending the year and strive to attain the same level of professionalism and engagement to the best of our ability.

PBIS Professional Practices

Submitted by:
Kara Burghardt
CES Principal



Clatskanie School District

Student Services Department

CSD Board Report

Jim Helmen- Director of Student Services and Innovations

April 8, 2021

Month in Review:

Special Education

1. Progress reports are currently being completed at CES- CMHS was completed at the end of semester I. Based on preliminary results, students are making significant gains in all academic, social-emotional, and behavioral goals. I am completing an evaluation of all student IEP progress and will provide this data in May's board report
2. Extended school year services- Extended School Year services mean special education and related services provided to a child with a disability beyond the regular school year following the child's IEP and are provided at no cost to the child's parents.
 - ESY services are decided if an IEP team, typically in May, determines that previously learned skills are not likely to be relearned when a reasonable amount of instruction is provided for relearning after breaks in instruction (e.g., Winter, Spring, and Summer breaks). The IEP team considers data about the student's learning pattern, regression, and relearning rates in making this determination.
3. Behavior- With current behavior specialists and staff Dr. Maria Rissone and here staff D. McGinnis, M. Doney, and S. Hummer, we see significant gains in our behavior intervention program. "Significant gains" are determined by the amount of success and minutes a student can succeed in school readiness skills/opportunities. We have had three of our most highly impacted behavior students who have not been successful in any educational setting in the past three years. Today, they are thriving in a more inclusive environment.
4. The middle/high school Life Skills program is going strong. We have incorporated Unique Learning Systems as a significant part of the educational platform. ULS provided a daily Life Skills curriculum that incorporated academic, social-emotional, community safety, and work experience components to gain independence skills.
5. Our high school resource program is in full swing in our MEGI transition program. This program is designed for 16-21-year-old youth with disabilities focused on career

Clatskanie School District

Student Services Department

CSD Board Report

Jim Helmen- Director of Student Services and Innovations

exploration and development in small weekly groups with Mrs. Alexander and Ed Guinto. MEGI is a free service funded by Vocational Rehabilitation of Columbia County.

Students Services

1. ODE has decided not to require schools to pursue TAG eligibility for students within the 20-21 school year due to COVID barriers placed on students' assessment options. Schools can CHOOSE to continue with TAG service and identification if they have systems in place to do so. We currently have systems in place to meet TAG identification standards and are continuing to identify

Writing workshop

Writing workshop for classified staff is complete in both schools. Baseline data of staff proficiency indicated a 36% proficiency rate of calibration with ODE writing scoring guidelines. Summative results of staff calibration were 80% proficiency.

What does this mean in practical terms?:

1. Educational Assistants can provide writing support to students at a level that meets the rigor of ODE common core state standards guidelines.
2. Educational assistants can provide feedback to special education case managers on student writing needs and the progress they are making
3. Educational assistants can provide writing supports in general education small group settings.

Superintendent's Report April 12, 2021

CMHS: We have contracted with Sheila Roley to serve as the interim principal for CMHS. Sheila comes to us as a recent retiree from the Seaside School District where she served for 5 years as the Superintendent and 18 years as a middle or high school principal. To support the school and Sheila Jim and I are going to share some duties. Jim and Sheila are going to do teacher evals together, Jim will work with staff and students planning for graduation, CTE and Measure 98 reporting will be handled by Jim. I will take over Special Education at CES as well as transitions, and ECSI.

Staff: We have a variety of funding sources that will support our staff and students. We are going to post for the following positions.

Position	Funding Source	Sustainability
Special Education Teacher CMHS	SIF/CAT	Ongoing
PE Teacher CES	SIF/CAT	Ongoing
PE Teacher CMHS Middle	SIF/CAT	Ongoing
Spanish/ELA CMHS	SIF/CAT	Ongoing
Music Teacher CES	SIF/CAT	Ongoing
College & Career Readiness CMHS Classified	Measure 98	Ongoing
Alternative Teacher	Measure 98	Ongoing
.58 Custodian CES	General Fund (SSF)	Ongoing
.5 Cafeteria CES	General Fund (SSF)	Ongoing
2 Primary Elementary teachers	ESSER 2&3	Up to 3 years
1 FTE Technology Support	ESSER 2 &3	Up to 3 years
2 Instructional Coaches	ESSER 2 & 3	Up to 3 years

Measure 98 funds are used with a plan approved by the ODE. Measure 98 is fully funded and will continue to be fully funded

SIF/CAT fund allocations are very close to the amount we planned for last year. The SIF allocations will grow as our economy comes back and more taxes are collected

General Fund positions are replacing employees that have resigned, retired, or moved into another position.

Bond: The architects visited CMHS and walked through the building with high school leadership students. After they heard from the students they met with staff to discuss the possibilities for a CMHS remodel that separated the middle and HS. They heard a lot of comments and concerns and were able to respond to staff inquiries. Overall it was a positive day and lots of great ideas and feedback were captured. The next step would be to meet with the MS students and get their feedback.

RSSL and 21-22 Planning: We will be planning for returning to school next year. The OHA and ODE have changed the guidance for in class instruction changing the distance from 6 feet to 3 feet with adults still maintaining 6 feet distance. The change will put us at regular classroom capacity. Some districts are

making the change now but we are going to not make any changes this year. We believe that making changes now is just more disruptive. It is unclear what the situation is going to be next year but with the increase in vaccinations and a decrease in cases, we may be close to normal. The ODE continues to tell us that the mask mandate will not go away and there will most likely be a continuation of social distancing and disinfecting. Of course, this may change as well. It seems every week there is a new edition of the guidance (RSSL Ready School Safe Learners)

State School Fund: We are continuing to advocate for a 9.6 billion dollar State School Fund which will allow schools to maintain current programs. The proposed 9.1 billion will mean possible cuts to programs and staff. I am optimistic that we will get more than the 9.1 Billion. As a District we can maintain with a 9.3 Billion dollar budget for the next biennium. Keeping my fingers crossed.

Clatskanie School District

BR-General Fund - Rev & Exp/Assets OBJECT For the Period 07/01/2020 through 03/31/2021

Fiscal Year: 2020-2021

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
GENERAL FUND REVENUES							
Property Taxes (+)	\$3,765,785.00	\$3,441,215.20	\$3,441,215.20	\$324,569.80	\$0.00	\$324,569.80	8.6%
Charges for Services (+)	\$80,500.00	\$86,756.07	\$86,756.07	(\$6,256.07)	\$0.00	(\$6,256.07)	-7.8%
Earnings on Investments (+)	\$0.00	\$4,868.26	\$4,868.26	(\$4,868.26)	\$0.00	(\$4,868.26)	0.0%
Intermediate Sources (+)	\$31,000.00	\$18,609.77	\$18,609.77	\$12,390.23	\$0.00	\$12,390.23	40.0%
State Sources (+)	\$5,006,649.00	\$2,913,785.27	\$2,913,785.27	\$2,092,863.73	\$0.00	\$2,092,863.73	41.8%
Interfund Transfers (+)	\$445,673.00	\$0.00	\$0.00	\$445,673.00	\$0.00	\$445,673.00	100.0%
Beginning Fund Balance (+)	\$191,453.00	\$0.00	\$0.00	\$191,453.00	\$0.00	\$191,453.00	100.0%
Sub-total : GENERAL FUND REVENUES	\$9,521,060.00	\$6,465,234.57	\$6,465,234.57	\$3,055,825.43	\$0.00	\$3,055,825.43	32.1%
Total : INCOME	\$9,521,060.00	\$6,465,234.57	\$6,465,234.57	\$3,055,825.43	\$0.00	\$3,055,825.43	32.1%
EXPENSES							
GENERAL FUND EXPENDITURES							
Salaries (-)	\$4,775,827.00	\$3,248,549.49	\$3,248,549.49	\$1,527,277.51	\$1,554,155.90	(\$26,878.39)	-0.6%
Benefits (-)	\$3,235,243.00	\$2,173,300.40	\$2,173,300.40	\$1,061,942.60	\$594.00	\$1,061,348.60	32.8%
Purchased Services (-)	\$803,005.00	\$492,528.13	\$492,528.13	\$310,476.87	\$312,566.61	(\$2,089.74)	-0.3%
Supplies & Materials (-)	\$299,650.00	\$191,988.55	\$191,988.55	\$107,661.45	\$1,912.15	\$105,749.30	35.3%
Capital Outlay (-)	\$2,000.00	\$1,128.00	\$1,128.00	\$872.00	\$0.00	\$872.00	43.6%
Other Objects (-)	\$178,950.00	\$161,925.41	\$161,925.41	\$17,024.59	\$485.60	\$16,538.99	9.2%
Transfers (-)	\$75,000.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00	100.0%
Planned Reserve (Ending Fund Balance) (-)	\$151,385.00	\$0.00	\$0.00	\$151,385.00	\$0.00	\$151,385.00	100.0%
Sub-total : GENERAL FUND EXPENDITURES	(\$9,521,060.00)	(\$6,269,419.98)	(\$6,269,419.98)	(\$3,251,640.02)	(\$1,869,714.26)	(\$1,381,925.76)	14.5%
Total : EXPENSES	(\$9,521,060.00)	(\$6,269,419.98)	(\$6,269,419.98)	(\$3,251,640.02)	(\$1,869,714.26)	(\$1,381,925.76)	14.5%
NET ADDITION/(DEFICIT)	\$0.00	\$195,814.59	\$195,814.59	(\$195,814.59)	(\$1,869,714.26)	\$1,673,899.67	0.0%

End of Report

Operating Statement with Encumbrance

CLATSKANIE SCHOOL DISTRICT
Student Enrollment Numbers by Grade Level
2020-2021

Grade Level	2019-2020		2020-2021									
	9/4/19	6/4/20	9/9/20	10/8/20	11/5/20	12/9/20	1/6/21	2/2/21	3/3/21	4/8/21		
K	69	74	50	47	44	45	45	47	47	46		
1	51	49	74	61	59	59	59	62	66	64		
2	60	59	46	47	45	46	45	45	48	48		
3	49	47	57	54	51	50	50	50	51	51		
4	57	59	48	45	45	44	44	44	44	44		
5	63	62	61	56	54	54	54	54	56	54		
6	56	55	60	60	61	60	59	61	61	61		
<i>Elementary Total</i>	405	405	396	370	359	358	356	363	373	368		
7	44	43	54	49	50	49	48	49	49	48		
8	47	46	44	41	41	41	41	41	42	43		
9	56	59	44	43	42	41	41	43	44	45		
10	41	38	57	56	54	53	53	53	52	54		
11	72	62	41	39	41	42	41	40	38	39		
12	51	53	63	60	60	62	60	59	60	61		
<i>Mid/High Total</i>	311	301	303	288	288	288	284	285	285	290		
TOTAL	743	706	699	658	647	646	640	648	658	658		
TRANSFERS												
CES In	3	0	1	1	1	1	1	1	1	1		
CMHS In	3	1	0	1	1	1	1	1	1	1		
Total IDT In*	6	1	1	2	2	2	2	2	2	2		
CES Out	18	14	26	25	78	78	23	22	20	20		
CMHS Out	14	10	23	24	58	58	23	22	19	17		
Homeschool							45	45	45	45		
IDT Out**	32	24	49	49	136	136	91	89	84	82		

* Interdistrict Transfers into our district

** Interdistrict Transfers out of our district

20-21 Interdistrict Transfers Only

Frontier	Homeschool	ORCA	ORVA	RAINIER	KNAPPA	WILLCA	ISORPH*	ORDCA**
5th - 2		K - 1	3rd - 1	K - 1	K - 1	K - 1	12th - 1	12th - 1
6th - 1		1st - 1	4th - 1	3rd - 2		2nd - 1		
7th - 1		3rd - 1	5th - 1	7th - 2		3rd - 1		
9th - 1		4th - 1	6th - 1	12th - 1		6th - 1		
10th - 2		5th - 1	7th - 1			8th - 1		
		7th - 1	9th - 2					
		8th - 1	12th - 1					
		9th - 1						
=7	=45	=8	=8	=6	=1	=5	=1	=1

*Insight School of Oregon Painted Hills

**Destinations Academy of Oregon

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016

BOARD OF DIRECTORS' REGULAR BOARD MEETING

March 8, 2021, 6:30 pm via Zoom and in person at the Old Middle School Gym, 660 SW Bryant St
(see our main page at www.csd.k12.or.us for instructions on joining the meeting via Zoom)

BOARD MEETING MINUTES

Board Members Present: Megan Evenson-Board Chair, Kara Harris-Vice Chair, Ian Wiggins, Katherine Willis, Kathy Engel
Admin Team Present: Cathy Hurowitz-Superintendent, Jim Helmen-Director of Student Services & Innovation, Mark Bergthold-Business Manager, Tami Burgher-Board Secretary, Kara Burghardt-CES Principal
Guests: Jackson McDonald-Willdan, Stacy Hicks, Rich Davis-Ameresco, Marisa Stephens-MacDonald Miller, Rick Becker-McKinstry, Robert Lindstrom, Greg McCracken, Tim Erwin, Kathleen Reinhardt Waring-MacDonald Miller, Paul Simmons, Lucius Jones, Dawn Warren, Yvonne Krause, Ryan Tompkins, Donna Thompson, Joseph O'Donnell-Ameresco

- I. CALL TO ORDER: 6:30 pm
A. Agenda Review: There is one addition to the agenda, under New Business, Item C, PACE Day - April 15th
B. Approve Agenda

A motion was made to approve the revised agenda

K. ENGEL/K. WILLIS - UNANIMOUS

II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES

- A. Public Comment: None
This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation
- B. Student Body Report: Written. C. Hurowitz added that two students from CMHS are invited to Jeff Merkely's Town Hall meeting on March 17th and they will be allowed to ask a beginning question and an ending question. The request was forwarded to Mrs. Brewer of Leadership to follow through.
- C. Oregon School Employees Association Representative Report: None
- D. Clatskanie Education Association Representative Report: None. Need to set up a day for negotiations and need to set up a calendar committee.
- E. COVID Safety/Athletics Update - Ryan Tompkins: There are about 115 high school and 55-60 middle school students in the building, Monday through Thursday 10 am - 4 pm. Everything is going well. He is very proud of the schools and the district and all of the hard work people have put in to get the kids back in school. It isn't perfect, but staff is being flexible and making adjustments as needed. In athletics, CMHS had its first full week of competition this last week. It's been a year and the kids are excited. There has been great participation and turn out for many of the sports, especially at the middle school level. Katherine Willis, Board Member, is helping coach the MS Volleyball team, there are 30+ girls out. Mr. Tompkins discussed the numbers of students on each sport team and that to participate in athletics, students must be passing their classes and on track to graduate. Athletics can be a huge motivator for students to pass classes. He also discussed the live streaming cameras from a grant from NFHS for people to watch the games from home. At this time, the district does not allow spectators, as it can not be done equitably, where every student would have an opportunity to have a parent there. It is going well. K. Willis gave Mr. Tompkins a huge thank you for making it happen.

III. OLD BUSINESS

- A. Approval of the FY 20-21 Revised Budget

A motion was made to approve the 20-21 supplemental budget as presented.

K. ENGEL/K. WILLIS - UNANIMOUS

IV. NEW BUSINESS

- A. Design Build Services Award: M. Bergthold discussed the process of evaluating the request for proposals for the design build process. There were four companies that submitted, they were Ameresco, MacDonald-Miller, McKinstry and Willdan. There were five raters, Mark Bergthold, Megan Evenson, Kathy Engel, Paul Simmons and from ODE, Michael Elliott. McKinstry came out as #1, followed by Willdan, Ameresco and MacDonald-Miller.

A motion was made to award the design build services to McKinstry LLC.

M. Evenson praised McKinstry on their answers and is excited to work with them moving forward. C. Hurowitz spoke to Craig Hoppes of Astoria School District, they used McKinstry for their design build contractor and was very pleased with them. K. Engel thanked M. Bergthold for all of his work on the process, as did C. Hurowitz and M. Evenson.

K. ENGEL/K. HARRIS - UNANIMOUS

- B. Donation of Technology: C. Hurowitz was contacted by Monica at Umpqua Bank and the head of the Chamber of Commerce regarding a literacy project she is working on. She approached the district about donating old technology to be shipped to Belize. Any of our used computers. There was a discussion on what we currently do with old technology and the board agreed to move forward with this.
- C. Pace Day- April 15: C. Hurowitz received an email that no one from our district had signed up for this virtual event. She just wanted to remind the board and encourage any and all board members to participate.

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Written. K. Burghardt also mentioned that CES got a Kindergarten grant for \$5,100 and it helps support CES in getting ready for Kindergarten next year. They will use it for a back to school night, having the teachers make contact with the parents and little gift bags for each kinder. It is not used for Kinder Kamp, as the grant needs to be expended by July. C. Hurowitz mentioned it was the first grant that Kara had gotten for the district as an administrator. K. Engel commented how she loves K. Burghardt's reports, they are optimistic, she is doing a great job and enjoying it.
- B. 7-12 Principal Report: K. Harris asked if there had been any preliminary plans for graduation. J. Helmen discussed three possible options that will depend on the metrics at the time. One is bringing in larger family groups, similar to what was done last year. Two, being on the football field where the district could host a larger group, depending on metrics. Three, doing what was done last year. C. Hurowitz discussed the Governor mandating all schools have students in person by mid April. There is a meeting tomorrow at 2 pm where C. Hurowitz will get more information.
- C. Student Services Report: Written. K. Engel asked if Mr. Helmen could share any results of the assessment review that he had done. Mr. Helmen shared that they did a complete review of the assessments from the last three years to give teachers a guide on where they need to prioritize. The goal is to have students prepared for proficiency testing for the Smarter Balance. He has a complete breakdown that he can share with the board. What we teach is very important. K. Engel pointed out that the writing program is very important, she is on a scholarship committee and they see 4.0 GPA students that don't write very well. Mr. Helmen discussed how they are addressing writing support for students. K. Burghardt stated CES is using EasyCBM for reading, that is how they are identifying where the different gaps are; targeted reading interventions primarily at the foundational level to try to tackle and fill those holes. C. Hurowitz stated that a data presentation can be done at the next board meeting.
- D. Superintendent Report: Written. C. Hurowitz clarified the Student Investment Funds. We will be receiving an additional \$300,000 sometime after Spring Break to work with, we won't be to the full \$600,000, but we will be around \$500,000. This isn't soft money, but should be there every year, unless the tax structure changes. Hopefully it will grow every year, so we can add to our programs. I. Wiggins asked C. Hurowitz to explain the calendar committee. The committee is determining what next year is going to look like. It includes two teachers from each building, the administrators from each building and the district office, and a board member or two. They will meet and put together important dates in a calendar to bring to the board for their approval. I. Wiggins said he would serve on the committee along with Megan Evenson. C. Hurowitz is in a lot of off the record superintendents meetings and hears a lot of strife between them and the unions or staff, but that isn't the case here. The kids are happy, the teachers are teaching, kids are learning. We have a lag with COVID, but it isn't going as big of a lag that so many other districts are going to have. Our entire staff has been amazing! It is truly remarkable what has happened in this district.
- Financial Report: Written. M. Bergthold commented that as of February 28th we are on track. Of course, the budget action today will change the numbers for next month.

VI. BOARD MEMBERS REPORTS: K. Harris stated she is really proud of our district, she works out of town and when people ask what is going on in the Clatskanie School District, they are impressed too. Kudos to all staff! She also shared that the local backpack program received a grant from Columbia Pacific CCO (medicaid managed care provider in Oregon). It's a COVID related grant for organizations that rely on donations, the grant is for around \$12,000. It will allow them to increase the amount of food they send home on weekends. They mostly serve the elementary school, but at times middle and high school as well. Excited to be able to do more with more funding. K. Engel also appreciates the staff, no matter what job they are doing, they are doing a great! K. Willis reiterated that it is really great. She works with other people in other states and there are very few kiddos that are going to school five days a week. Also really excited to get sports going again, it is a real big motivator for a lot of our kids. I. Wiggins dittoed the comments of the others. He also wanted to thank Mrs. Sittloh for sending out the 100 day video to us, it was adorable and a lot of fun. M. Evenson is proud of all of the work that everyone is doing. C. Hurowitz wants to make sure that she gets a monthly report from the Academy. She discussed the amazing things that are going on with the teachers and the instructional assistant. The district is accommodating our students and they are learning and the family's are happy. In the future, it may not be as large, but will probably be with us for a long time.

VII. INFORMATION (no action needed)

- A. Enrollment Information: It's good to see it continuing to go up. K. Harris asked if there are any plans to reach out to the 45 student families that are listed as homeschoolers about our Academy? C. Hurowitz responded that Dawn Warren and the admin team are going to meet to see how the Academy is going to look next year. The Academy was something we were planning on doing anyway, but COVID forced us to do it quicker. That has always been the plan to do some outreach to homeschool families. We will start looking at that after Spring Break. If they participate in the Academy, then their kids are able to participate in our other activities such as sports.
- B. Hiring of Temporary .5 FTE CMHS Custodian, Clayton Hanson (effective 2/9/21-06/10/21)
- C. Hiring of Temporary .5 FTE CES Educational Assistants, Kyleigh Engen & Candace Pinard (effective 3/1/21-06/10/21)
- D. Resignation of .44 FTE CES Cook Donna McCarty (effective 3/5/21)

VIII. CONSENT AGENDA

- A. Financial Report
- B. Teacher/Admin/Contractor Renewals
- C. Approve Policy Updates - 2nd reading
 - 1. GCBDA/GDBDA-AR(1) - Federal Family and Medical Leave/State Family Medical Leave (Conditionally Required)
 - 2. GCBDA/GDBDA-AR(2) - Request for Family and Medical Leave (Conditionally Required)
 - 3. GCBDA/GDBDA-AR(4) - Sample Designation Letter to Employee-FMLA/OFLA Leave (Conditionally Required)
 - 4. GCBDA/GADBDA-AR(1) - COVID-19 Related Leave (Delete, see email)
 - 5. GCPC/GDPC - Retirement of Staff (Optional)
 - 6. IJ - School Counseling Program (Highly Recommended)
 - 7. IJ-AR - Child Development Specialist Program (Optional)
 - 8. IKFB - Graduation Exercises (Optional)
 - 9. JB - Equal Educational Opportunity (Required)
 - 10. JFCM - Threats of Violence (Required)
 - 11. LBE - Public Charter Schools (Highly Recommended)
 - 12. LBE-AR - Public Charter Schools (Highly Recommended)
 - 13. LBEA - Resident Student Denial for Virtual Public Charter School Attendance (Conditionally Required)
- D. Approve the February 4th, 2021 Bond Workshop Minutes
- E. Approve the February 8th, 2021 Board Meeting Minutes
- F. Accept the resignation of CMHS Principal, Kimberly Oblack (effective 3/6/21)

A motion was made to approve the consent agenda.

K. Harris/K. Engel - UNANIMOUS

Adjourn the public meeting: 7:17 pm

- IX. EXECUTIVE SESSION: ORS 192.660(i): To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Return to public meeting: 8:16 pm

A motion was made to amend our current 20-21 contract to increase the buy back of vacation days from five to fifteen and also that in the new contract, that we increase Cathy Hurowitz's salary from \$123,500 to \$127,500 and we will make it a three year contract, but we will no longer put future salaries in the contract, one year at a time. The fifteen day buyback is for extenuating circumstances around COVID

K. ENGEL/K. HARRIS - UNANIMOUS

A motion was made to amend the motion by adding the words "the 15 day buyback is for extenuating circumstances around COVID".

I. WIGGINS/K. HARRIS - UNANIMOUS

NEXT BOARD MEETING: April 12, 2021

ADJOURNMENT: 8:18 PM

Megan Evenson, Board Chair

Cathy Hurowitz, Superintendent