

GREENVILLE PUBLIC SCHOOL DISTRICT  
PAYROLL OFFICE  
TEL: (662) 334-7009 / (662) 334-7014  
P.O. Box 1619 Greenville, MS 38702-1619  
FAX: (662) 334-3480

2021 - 2022

SCHEDULE FOR ABSENCE REPORTING,  
TIMESHEET CUTOFFS & PAYDAYS

| <u>PERIOD COVERED</u> | <u>TIMESHEETS DUE</u> | <u>PAYDAYS</u> |
|-----------------------|-----------------------|----------------|
| 07/04/21 - 08/07/21   | 08/11/21              | 08/31/21       |
| 08/08/21 - 09/04/21   | 09/09/21              | 09/30/21       |
| 09/05/21 - 10/02/21   | 10/06/21              | 10/29/21       |
| 10/03/21 - 10/30/21   | 11/03/21              | 11/30/21       |
| 10/31/21 - 11/27/21   | 12/01/21              | 12/17/21       |
| 11/28/21 - 01/01/22   | 01/07/22              | 01/31/22       |
| 01/02/22 - 01/29/22   | 02/02/22              | 02/26/22       |
| 01/30/22 - 02/26/22   | 03/02/22              | 03/31/22       |
| 02/27/22 - 04/02/22   | 04/06/22              | 04/29/22       |
| 04/03/22 - 04/30/22   | 05/04/22              | 05/27/22       |
| 05/01/22 - 06/04/22   | 06/08/22              | 06/30/22       |
| 06/05/22 - 07/02/22   | 07/07/22              | 07/29/22       |
| 07/03/22 - 07/30/22   | 08/03/22              | 08/31/22       |
| 07/31/22 - 08/27/22   | 08/31/22              | 09/30/22       |