

## Stewartstown School Board Meeting Minutes

<b>Date</b>	December 6, 2021						
<b>Time</b>	5:00 p.m.						
<b>Location</b>	Stewartstown Community School						
<b>Chairperson</b>	Philip Pariseau						
<b>Attendance</b>							
Attendance Legend: <b>P</b> – Present at SCS <b>A</b> – Absent <b>Z</b> – Via Zoom <b>C</b> – Cell Phone							
<b>School Board Members</b>			<b>Principals</b>		<b>SAU Members</b>		
A	Christina “Nina” Brochu	P	Philip Pariseau	P	Stephanie Humphrey	P	Debra Taylor
P	Betsy Gray					P	Cheryl Covill
<b>Public in Attendance:</b> None							

Philip opened the meeting at 5:00 pm.

**Adjustments to the Agenda:** None.

**Hearing of the Public:** None

**Reading of the Minutes:** School Board Meetings of November 1, 2021

P. Pariseau/B. Gray: To accept the minutes of November 1, 2021 as presented.

VOTE: AFFIRMATIVE

**Special Report:** None

### School Administrator’s Report – Stephanie Humphrey

1. Stephanie presented her written report.
  - A. After school program is up and running with twenty students some days.
  - B. We had presentations in each classroom from the Christa McAuliffe Science Center
  - C. Burke Mountain came to do the ski and snowboard fittings. Sixteen students are participating.
  - D. Eighth grade was able to visit Colebrook Academy. They spent the day shadowing students.
  - E. Eighth grades are also working with Mrs. Damato on the yearbook.
  - F. Candi Placey has resigned as full-time sub.
  - G. First-quarter report cards were developed and distributed this month.
  - H. We were able to purchase learning materials called Versatiles for each math class K-8.
  - I. She is working on a Holiday Cheer week with the eighth-graders taking the lead in planning activities.
  - J. December 10, there will be a student & staff flu and COVID vaccinations.
  - K. She updated her entry plan with items that have been completed and upcoming items.

### Superintendent’s Report – Dr. Debra Taylor:

1. Dr. Taylor included a written report in the packet.
  - A. Shane Cloutier has been appointed by the SAU 7 School Board as Director of Technology for SAU 7. He is planning to organize a technology committee that will include staff members from each school.

- B. SAU 7 School Board will meet on December 8<sup>th</sup> at 6:00 pm in Stewartstown School.
- C. School budgets are being prepared for presentation to school boards.
- D. SAU 7 is organizing an in-school vaccine clinic for Friday, December 10<sup>th</sup>.
- E. She included highlights for each school in SAU 7.

**Business Administrator's Report – Cheryl Covill:**

Cheryl has been working on the budgets so did not have a written report.

- A. She presented a budget analysis. The projected balance on hand at the end of the year is \$325,000. This is an early projection and could easily change.
- B. New lights in the multi-purpose room are still on hold.
- C. Bus Transportation was discussed. Cheryl projected it would cost \$144,000 per year to outsource this. Both Betsy and Philip recommended that we keep our own buses and operate as we have for several years. Cheryl said we may need to increase wages. She recommended that we employ a Bus Coordinator to pick up the bus duties before and after SAU 7 office hours.
- D. The Trade Advisory Board wants to meet from 7:00 – 8:30 am but no one is available at that time. If they can find a better time, Betsy is willing to serve.

**Unfinished Business:** None

**New Business:** Requests for Proposals:

Philip opened the one bid from Wells Excavation for reconditioning the pavement in front of the school: \$99,865.00 for that phase and \$131,867.00 for phase II, which would include the end and back of the drive. This is much higher than we thought.

HVAC: CX Associates was the only firm to bid.

Section 1: Evaluation and assessment \$7,850 plus \$330.00 for expenses

Section 2: Writing RFP and construction: \$22,500 - \$38,575

This is higher than the grant so will need to rewrite that.

Cheryl then presented the 22-23 budget. She went over all the major changes. This will be reviewed at the January meeting after the board has had time to look it over. Paving the yard will be a warrant article.

She requested that the board authorize moving IDEA funds to the SAU.

B. Gray/P. Pariseau: To authorize moving the IDEA funds to the SAU.

VOTE: AFFIRMATIVE

**CONNECTICUT RIVER COLLABORATIVE COMMITTEE:** Cancelled last Thursday's meeting. Will probably meet in January.

**Other Business:** None

**Meetings:**

- SAU 7 School Board Meeting: Wednesday, December 8, 2021 at 6:00 pm at SCS
- Stewartstown School Board: Monday, January 3, 2022 at 5:00 pm.

Patricia left at 6:25 pm as the Board went into a nonpublic session to discuss salaries.

Respectfully submitted,

Patricia E. Grover  
Minutes Taker

B. Gray/P. Pariseau: Motion to enter nonpublic session in accordance with RSA 91-A:3, II(b) at 6:30 pm.

ROLL CALL VOTE: P. Pariseau – Yes, B. Gray – Yes

B. Gray/P. Pariseau: Motion to leave the nonpublic session at 6:34 pm.

ROLL CALL VOTE: P. Pariseau – Yes, B. Gray – Yes

P. Pariseau/B. Gray: Motion to approve the recommendation for staff increase.

VOTE: AFFIRMATIVE

B. Gray/P. Pariseau: Motion to adjourn the meeting at 6:36 pm.

VOTE: AFFIRMATIVE

Respectfully submitted,

Debra J. Taylor  
Superintendent

**Adopted 01/03/2022**