

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**July 17, 2023**

The Liberty Center Local Board of Education met in regular session on Monday, July 17, 2023 at 7:00 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver and Mrs. Andi Zacharias were in attendance. The Pledge of Allegiance was recited.

**#58-23 Approve Minutes**

The motion was made by Mr. Weaver and seconded by Mr. Benson to approve the minutes of the Regular Meeting held on June 26, 2023 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter

Nays: None – Motion Carried

**Treasurer's Report**

Mrs. Buenger reported on the regular monthly reports. The Budget vs. Actual Report shows the District ended Fiscal Year 23 in the black \$31,308, which can be partially attributed to the June interest income of \$36,160. Mrs. Buenger also thanked all of the very generous donors.

Mrs. Buenger explained the transfer of \$115,398.00 from the PI Fund to the Bond Retirement Fund TAN. This is for the TAN that was taken out in 2021 for the recent building projects. Additionally, Mrs. Buenger explained the appropriation modifications and amended certificate modifications. The student activity budgets were turned in after the June 27<sup>th</sup> Board meeting. The Permanent Improvement increase will allow the District to budget the OFCC funds that are being returned to the District in item i. of the agenda.

Mrs. Buenger informed the Board the athletic ticket prices are remaining the same as last year. She also explained the transfer of a portion of the OFCC funds remaining from the K-12 project can only be used for permanent improvement projects. She also informed the Board the voluntary Chromebook fee is the same as in previous years. Lastly, Mrs. Buenger noted the payment in lieu of transportation for the two students attending TPS also attended the schools last year.

**#59-23 CFO/Treasurer's Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mrs. Zacharias and seconded by Mr. Spangler that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- Cash Summary Report
- Disbursement Summary Report
- Investment Report
- Budget vs. Actual

Approve the following donations:

Select Sanitation	JH Cheer Uniforms	\$1,674.50
KK Collision Inc.	Football Pants	\$3,774.00
KK Collision Inc.	Golf Bags	\$817.98
Vorwerk Farms	In Memory of Kathleen Veigel	\$100.00

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Approve the following student activity budgets for the 2023-24 school year:

- Boys Soccer
- Vocal Music
- Golf Camp

Approve the participation in the following state and federal grant programs for the 2023-24 school year:

- Title I-A Improving Basic Programs
- Title I-D Neglected
- Title II-A Supporting Effective Instruction
- Title IV-A Student Support and Academic Enrichment
- IDEA-B Special Education
- IDEA Early Childhood Special Education
- National School Lunch Program
- Stronger Connections Grant
- ARP Homeless Round II
- ARP IDEA B Special Education Grant
- OHIO AG's School/Law Enforcement Technology Linking Safety Grant

Approve the transfer of \$115,398.00 from the Permanent Improvement Fund to the Bond Retirement Fund Tax Anticipation Note.

Approve the following change funds for the 2023-24 school year:

<u>Fund</u>	<u>Amount</u>	<u>Person Responsible</u>
Athletic Fund	\$5,000.00	Kaleb Pohlman and DeeAnn Shafer
Lunchroom Fund	\$100.00	Jillian Kabwata
High School	\$200.00	Heather Garretson

Approve the following Appropriation Modifications and Amended Certificate Modifications:

**Appropriation Modifications**

572 9102	Title 1D Neglected	\$44,934.45
300 951D	Boys Soccer	\$950.00
300 947A	Vocal Music	\$3,010.00
300 954G	Golf Camp	\$2,000.00
587 9700	Preschool Disabilities Grant (NWOESC)	\$5,896.55
003 0000	Permanent Improvement Fund	\$314,849.52

**Amended Certificate Modifications**

572 9102	Title 1D Neglected	\$44,934.45
300 951D	Boys Soccer	\$815.00
300 947A	Vocal Music	\$3,050.00
300 954G	Golf Camp	\$2,500.00
587 9700	Preschool Disabilities Grant (NWOESC)	\$5,896.55
003 0000	Permanent Improvement Fund	\$314,849.52

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Approve the 2023-24 ticket prices for athletic events as presented.

Approve the transfer of \$314,849.52 from the remaining OFCC State Share project funds and interest from the Classroom Facilities Project State Share (010 9115) account to the Permanent Improvement Fund (003 0000).

Retroactively approve the return of \$267,522.78 in project funds from the Classroom Facilities Project State Share (010 9115) account to the Ohio Facilities Construction Commission.

Retroactively approve the return of \$21,473.36 in interest funds from the Classroom Facilities Project State Share (010 9115) account to the Ohio Facilities Construction Commission.

Approve a voluntary \$20.00 Chromebook insurance fee for the 2023-24 school year.

Declare transportation to be impractical for two parochial students, one who will be attending TPS's ANSAT Program and one who will be attending TPS's Pre-Medical and Health Science Academy, and offer these students payment in lieu of transportation, the rate to be determined by the Ohio Department of Education for school year 2023-24.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter,  
Nays: None – Motion Carried

**Superintendent's Report**

Mr. Peters informed the Board there was over \$20,000.00 in storm damage to the Rex Lingruen Stadium Press Box in the spring. Rupp/Rosebrock has begun to repair the damages, which the insurance company will cover. In addition, the shingles are being replaced on both the press box and old concession stand as they are over thirty years old and have exceeded their life expectancy. The District is using permanent improvement funds to cover the additional costs. Mr. Peters noted the work is scheduled to be completed by August 1<sup>st</sup>.

Mr. Peters also acknowledged and thanked the custodial and maintenance staff for all of their work preparing the building for the start of another school year. He expressed his appreciation for their hard work keeping the buildings looking great.

**#60-23 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Benson, that the Board approve the Superintendent's Consent Agenda items as follows:

Approve the Athletic Code of Conduct and Handbook for the 2023-24 school year, as presented.

Approve the 2023-24 Coaching Handbook, as presented.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

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**#61-23 Superintendent's Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mrs. Zacharias to board approve the Superintendent's Personnel Agenda items as follows:

Approve the NWOESC substitute teacher and paraprofessional list, as presented for the 2022-23 school year, to obtain substitute teachers and paraprofessionals.

Through the passage of HB 583 and ORC 3319.36 and 3319.101 approve the following individuals as Substitute Teachers for the 2023-24 school year with the 1-Year Temporary Non-Bachelors Substitute Teaching license:

Riley Garretson  
Rene Hadding  
Danielle McClay  
Maryann Reimund  
Lisa Wagner  
Micah Weirich

Offer Donna Eickholt a one-year probationary contract as Lunchroom Supervisor beginning August 1, 2023 through July 31, 2024. Her salary and benefits will be per Board Policy.

Offer Tim Reed, a non-certified individual, a one-year contract as the Concession Manager for the 2023-24 school year, with his hourly rate set at minimum wage, for a maximum of 450 hours per school year, plus mileage, as submitted by timecard and signed by the Athletic Director.

Approve advancing Mackenzie Mahnke, Classroom Teacher, to the Masters column on the LCCTA Negotiated Agreement's salary schedule, effective at the beginning of the 2023-24 school year.

Approve Stacey Dietrich and Hayley Babcock as the District's On-Board Instructors at the rate of \$21.51 per hour for the 2023-24 school year, pending completion of all necessary paperwork.

Approve the following individuals as substitutes to the department listed for the 2023-24 school year, pending completion of all necessary paperwork and trainings:

Steven Chapa – Bus Driver  
Mike Clendenin – Bus Driver  
Donna Crozier – Bus Driver  
Kathy Curlis – Bus Driver  
Jennifer Fitzenreiter – Bus Driver  
Norene Keller – Bus Driver  
Terry Miller – Bus Driver  
Deb Nash – Bus Driver  
Pat Parcher – Bus Driver  
Maryann Reimund – Bus Driver  
Phil Roseman – Bus Driver  
Karen Savage – Bus Driver

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Bill Sharpe – Bus Driver  
Kevin Sonnenberg – Bus Driver  
Paula Maurer – Van Driver  
Raellen Merritt – Van Driver  
Diane Smith – Van Driver

Approve the following van drivers for the 2023-24 school year, pending completion of all necessary paperwork and trainings:

Chad Ball  
Katherine Bell  
Kyle Bostater  
Tim Davis  
Brian Dotson  
Doug Hinton  
Annette Niekamp  
Greg Radwan  
Brandon Readshaw  
Pam Righi  
Tyler Short  
Amy Spieth  
Kyle Storrer  
Paula Maurer  
Raellen Merritt  
Diane Smith

Approve the athletic ticket takers pay per the schedule presented, as well as approve the Athletic Director to hire event help as needed.

Offer the following certified individuals each a one-year supplemental contract for the position indicated for the 2023-24 school year, contingent upon the completion of all necessary paperwork. Their salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Raellen Merritt – JH Volleyball Coach  
MacKenzie Armey – JH Cheer Coach (50%)  
Katherine Bell – Varsity Basketball Cheer Coach (50%)

Whereas the Board of Education has offered and advertised the following supplement positions per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified individuals each a one-year supplemental contract for the position indicated for the 2023-24 school year, contingent upon the completion of all necessary paperwork, with salary as stipulated per the LCCTA Negotiated Agreement:

Stephanie Sharpe – JV Volleyball Coach  
Chloe Downs – Freshman Volleyball Coach  
Amy Hop – JH Volleyball Coach

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Sydney Arno – Varsity Basketball Cheer Coach (50%)  
Alexis Sexton – JH Cheer Coach (50%)  
Shelley Davis – Varsity Football Cheer Coach  
Breanna Tammarine – JV Football Cheer Coach

Approve the following volunteers for the activity indicated for the 2023-24 school year, contingent upon completion of all necessary paperwork:

Sue Irving – Cheer  
Jody White – Cheer  
Ashlyn Dulle – Cheer  
Lynette Branson – Cheer  
Bryan Hefflinger – Football  
Karlee Badenhop – Volleyball  
Jacob Fausnight – JH Cross Country

Accept the resignation of Onalee Pierce, Educational Aide/Crossing Guard, effective July 9, 2023.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**#62-23 META Solutions Resolution to Advertise and Receive Bids**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Benson to approve the Resolution with the Ohio Facilities Construction Commission to close the Project Construction Fund.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**New Business**

The next Board meeting is August 28, 2023 at 7:00 p.m. in the Board Room.

**#63-23 Executive Session**

The motion was made by Mr. Benson and seconded by Mr. Weaver to adjourn to Executive Session at 7:09 p.m. for the purpose of considering the employment of a public employee of the District.

The Board returned from Executive Session at 7:38 p.m.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

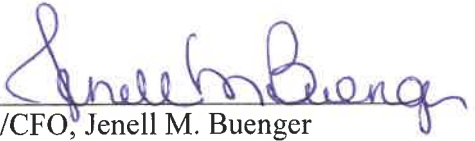
**#64-23 Adjournment**

It was moved by Mr. Weaver and seconded by Mr. Benson to adjourn the July 17, 2023 regular meeting of the Liberty Center Local Board of Education at 7:39 p.m.

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VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

  
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President, Neal Carter

ATTEST   
Treasurer/CFO, Jenell M. Buenger