

Colebrook School Board Meeting Minutes

Date	6/4/2024
Time	6:00 pm – CAES Library
Location	Colebrook Academy & Elementary School library
Chairperson	Tim Stevens

Attendance

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members				Principal		SAU Members	
P	Nathan Lebel	P	Cayenne Amey	P	Kim Wheelock	P	Bridget Cross
P	David Brooks	P	Julie Brunault		Asst. Principal		
P	Rhonda Lyons	P	Tim Stevens	E	Stephanie Cameron		
P	Robert Murphy				College Career & Technical Education Director		
	Student Board Members			E	Tia Cloutier		
E	Jamie McLain						
P	Sandra Minigell						
Public in Attendance: Christine Sullivan, Theresa Marie Deuschle, Lisa Brooks, Richard Cole, Jake Mardin, Nicholas Hurley, Kathi Lawton-Haynes & Donna Jordan							

Minutes

Item	Subject	Action
1.	Roll Call: The meeting was called to order by Chairman Tim Stevens at 6:00 pm and opened with the Pledge of Allegiance.	
2.	Agenda Adjustments: <ul style="list-style-type: none"> Energy Solutions/Hydro Options – accept funds by school district as off takers of energy. The town would receive \$2,545.00 each year for 5 years totaling \$11,000. Bridget will get usage reports from Eversource. 	
3.	Hearing of the Public: Opened public session at 6:01 pm <u>N. Lebel/R. Murphy:</u> Motion to end 15-minute public session at 6:01 pm.	VOTE: Motion Carries
4.	Special Report – Kiwanis Park Grant (Community Development Finance Authority – CDFA) is requesting letter from district stating tax exemption status. N. Label/D. Brooks: Motion to request drafting letter from the district regarding tax exempt status.	VOTE: Motion Carries

5.	<p>Reading of the Minutes: R Murphy/J Brunault: Motion to approve the Colebrook School Board Meeting Minutes of May 7, 2024, with correction.</p>	<p>VOTE: Motion Carried</p>
6.	<p>Principal Report – Student Report – Sandra discussed the drama club and upcoming plays they will be working on. She reviewed the yearbook dedication, Key Club, refurbishing the gardens and the dance sponsored by Student Council. The Broadcasting Club now has 166 subscribers.</p> <p>June Principal Report – Kim reviewed her report. Reviewed the kindergarten registration this year at 22 students so far for the 24/25 school year.</p> <p>N Lebel/C Amey: Motion to approve the 2025 spring trip sponsored by the World Language Club for all students to either Central Europe or Japan.</p>	<p>VOTE: Motion Carried</p>
7.	<p>College Career & Technical Education Director’s Report – Tia Cloutier</p>	
8.	<p>Business Administrator’s Report – Bridget Cross</p> <p>N Lebel/R. Murphy: Motion to approve the addition of two holidays for SAU and Colebrook School Support Staff.</p> <p>Discussion on Current Budget Surplus Potential Expenditures:</p> <p>R Lyons/D Brooks: Motion to approve the DS Security Solutions quote for cameras at the Tech Building for \$3,841.00</p> <p>N Lebel/C Amey: Motion to approve the PA Hicks & Sons quote for dug out repair plus miscellaneous items \$882.63</p> <p>D Brooks/C Amey: Motion to approve the quote for option 1 from DHI for the Culinary Training Area \$40,905.00</p> <p>R Murphy/J Brunault: Motion to approve the quote from Colebrook Carpet for Hallway 1 at \$7,313.83, Hallway 2 at \$4,188.10 and the Office at \$5,755.09 for a total of \$17, 257.02</p> <p>C Amey/D Brooks: Motion to approve the VT Recreational Surfacing & Fencing quote for \$1,648.00</p> <p>C Amey/D Brooks: Motion to approve TAC-2 Communications quote for the internal communications system. The amount approved for radios is \$23,000.00</p> <p>D. Brooks/R. Lyons: Motion to approve the 24/25 Colebrook School Board Meeting Schedule of 2 meetings per month. No meeting in July and the new schedule will begin in August 2024.</p>	<p>VOTE: 2 Yes Votes; 5 No Votes – Motion Denied</p> <p>VOTE: Motion Carries</p> <p>VOTE: Motion Carries</p> <p>VOTE: 6 Yes Votes; 1 No (Rhonda Lyons) Vote Motion Carries</p> <p>VOTE: Motion Carries</p> <p>VOTE : Motion Carries</p> <p>VOTE : 6 Yes Votes ; 1 No (Rhonda Lyons) Vote – Motion Carries</p> <p>VOTE : Motion Carries</p>

	<p>Discussion on the SCEP funding</p> <p><u>D. Brooks/R. Lyons:</u> Motion to approve the meal pricing for the 24/25 school year.</p> <p><u>R. Lyons/J. Brunault:</u> Motion to approve the Food Service Management Contract for the 24/25 school year.</p> <p><u>C. Amey/R. Murphy:</u> Motion to accept Call Boys Landscaping mowing proposal at \$4,500.00.</p> <p><u>R. Murphy/D. Brooks:</u> Motion to go into non-public RSA 91-A:3, II (a) at 7:29 pm.</p> <p><u>J. Brunault/N. Lebel:</u> Motion to come out of nonpublic session at 7:44 pm.</p> <p><u>R. Lyons/C. Amey:</u> Motion to approve teacher nominations for the 24/25 school year.</p> <p><u>C. Amey/N. Lebel:</u> Motion to accept Dr. Cloutier’s resignation providing she fulfills her contractual obligations.</p> <p><u>R. Murphy/J. Brunault:</u> Motion to go into non-public RSA 91-A:3, II (c) At 7:49 pm</p> <p><u>D. Brooks/R. Lyons:</u> Motion to come out of non-public session at 8:25 pm</p> <p><u>C. Amey/D. Brooks:</u> Motion to authorize a letter be sent in regard to the letter discussed in non-public.</p>	<p>VOTE : Motion Carries</p> <p>VOTE : Motion Carries</p> <p>VOTE : Motion Carries</p> <p>VOTE : Motion Carries</p> <p>VOTE : Motion Carries</p> <p>VOTE : Motion Carries</p> <p>VOTE : Motion Carries</p> <p>VOTE : Motion Carries</p> <p>VOTE : Motion Carries</p> <p>VOTE : Motion Carries</p>
9.	Unfinished Business	
10.	New Business – Discussed the cell phone policy and it will be reviewed by the policy committee when they meet in July. Would like to see the policy become uniformed across all districts as students can attend all schools for different classes.	
11.	Information –	
12.	<p>Hearing of the Public: The public session was opened at 7:23 pm</p> <p><u>D. Brooks/J Brunault:</u> Motion to end 15 minute public session at 7:26 pm.</p>	VOTE: Motion Carries
13.	<p>Meetings:</p> <ul style="list-style-type: none"> • Colebrook School Board Meeting Tuesday, August 6, 2024 CAES Library at 6:00 pm 	

14.	Adjournment: <u>N. Lebel/J. Brunault</u> : Motion to adjourn the meeting at 8:31 pm.	VOTE: Motion Carries
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Respectfully Submitted,
Bridget Cross
Acting Superintendent

Board Adopted: 8/6/24