



ROCKY HILL HIGH SCHOOL
Rocky Hill, Connecticut

GUIDELINES FOR EARLY DISMISSAL & LATE ARRIVAL

Early dismissal and late arrival is a privilege awarded to seniors only. Rocky Hill High School continues to be a closed campus for students, meaning students cannot leave and then return to campus during the school day. Parents have the option to allow their senior to arrive late to school and/or leave early from school on days when they do not have a scheduled class during the first or last period.

Students must adhere to the following guidelines:

1. **Late Arrival-** Seniors who do not have any assigned period 1 class may arrive immediately prior to the start of their next class. Students must report through the main office to scan in for general building attendance.
2. **Early Dismissal-** All students **MUST** leave immediately at the end of their scheduled classes if they have been approved for early dismissal. Students **DO NOT** have the option of staying in the building. **Students must scan out/sign out in the main lobby before exiting the building.** They may not return until the end of the school day if they are involved in sports or other school-sponsored activities. While there may be occasions you are unable to leave, early dismissal is not a convenient option you can randomly choose. If this occurs, early dismissal will be revoked.
3. Students are expected to follow all school rules and regulations. Students reported causing a problem on school grounds or in the community during the late arrival or early dismissal period will lose the privilege.
4. Students must have passed all their classes the prior semester.
5. **SPECIAL NOTES:** Please put your initials and parent initials next to each note.
 - All students must apply **EACH SEMESTER.** Initials-- _____
 - Schedules will **NOT** be changed for the purpose of either privilege. Initials-- _____
 - Requests for these privileges must be in writing and must include the signatures of the student and parent/guardian.
Initials-- _____
 - **School attendance is tied to your privilege.** Students can have *no more* than 7 unexcused tardies to school per quarter, otherwise your late arrival and/or early dismissal will be revoked for that entire semester.
Initials-- _____
 - **If a student has one or more F's on their report card in any quarter**, the student will lose privilege for the next quarter. If a student loses the privilege for a quarter, they may reapply for reinstatement at the next marking point (progress report or end of marking quarter).
Initials-- _____



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1. I have read and understand the Late Arrival and Early Dismissal Guidelines and agree to meet all the expectations.

STUDENT NAME (Print): _____

STUDENT SIGNATURE: _____

SEMESTER (check one): 1. _____ 2. _____

Study Hall Periods that make you eligible for late arrival and early dismissal.

Please check: 1 ____ 2 ____ or 8 ____ 9 ____

Be aware of the different starting times for school depending on the type of day:

Regular Schedule	Late Opening	Early Dismissal	Advisory Schedule
8:16	10:03	7:57	8:13, 8:12 or 8:10

2. I have read and understand the Late Arrival and Early Dismissal Guidelines and agree to meet all the expectations.

PARENT/GUARDIAN SIGNATURE: _____

DATE: _____

THIS FORM MUST BE RETURNED TO MR. DECARLI DURING THE FIRST FIVE DAYS OF THE SEMESTER.