

**Minutes for Regular Called Meeting
Pope County CUSD #1
Board of Education
J. H. Hobbs Memorial Library
June 22, 2023, 7:00 p.m.**

Meeting was called to order at 7:00 pm by President Aly and the following members were present: Kizziar, Schuchardt, Wallace, and Aly. Jeffords, Hogg, and Simmons were absent

Motion was made by Kizziar and seconded by Wallace to approve the agenda. Roll call vote: all ayes.

Motion was made by Kizziar and seconded by Schuchardt to approve the consent agenda including the following: 1) Approve Minutes of Board Meetings on 5/18/2023; 2) Approve Closed Session Minutes; 3) Approve Bills for Payment; 4) Accept Financial Reports; and 5) Accept Resignations from Abby Clanton as volleyball assistant coach and Jake Lane as Speech Team sponsor. Mr. Fritch explained some bills; purchased some new ActivPanels with grant funds from Haddock Corporation, van repairs by Adam's Auto, thanks to Kala Bonnell for breaking even on the kitchen budget this year, reimbursements for State track meet. With no further comments, roll call vote: all ayes.

Under Administrative reports, Mrs. Allen reported the following; 1) Student Involvement/Sports: a) Summer school was held June 5-15 with approximately 10 students in attendance, b) Jr. High volleyball and basketball open gyms are underway; 2) Summer Maintenance: a) Custodians are on schedule doing yearly maintenance/cleaning, b) Head Start had a 10x16 building delivered on 6/15/2023 for storage use; c) Brandon Broadway fixed the exhaust fan, plugs and ran a thermostat in the kitchen; d) QNS has been in/out of our building; 3) Back to School Planning; a) Discussed curriculum mapping with teachers, starting with math. Each teacher needs 1 map per semester (2 for the year), b) Registration is set for August 2 and 3, 8:30-1:30, c) 2023-2024 Start Dates: Teacher's - August 9, Aides - August 10, and Students - August 11; 4) End of year enrollment was 314 students.

Mr. Graves reported the following; 1) Summer open gyms are going for both girls and boys basketball; 2) FFA attended the state convention last week; 3) Mrs. Sheyann Broadway has been working on scheduling/schedules for the upcoming school year; 4) QNS has been in working on computers and other devices; 5) The janitors have been busy with yearly cleaning and maintenance. They plan to have the new promethean boards up soon; and 6) Registration is set for August 2nd and 3rd from 8-2. Mr. Graves also mentioned the Ag room is getting ready, installed LED lights, and no more water leaks. Member Kizziar asked about the vape detectors which Mr. Graves responded that they are all up and functional.

Mr. Fritch reported the following: 1) Septic System project has been approved by the IEPA. Meet with Mr. Armon regarding some issues they are working on. They will have to revisit the markings for the easements due to the new gas lines and water lines. The spacing by the softball concession stand and fence might be close. They will also have to bore under the creek for samples; 2) HVAC system at the grade school has not been completed and have not heard back from them; 3) State Superintendent awarded the district with a Teacher Shortage Grant to be used for recruiting, paying tuition, etc; 4) New bullying law was passed which requires the school to report any type of bullying to parents within 24 hours of being reported to administration.

Motion to enter closed session for the purpose of discussion of personnel performance, procedures, and employment was made by Kizziar and seconded by Schuchardt. Roll call vote: all ayes. Board entered closed session at 7:22 pm.

Motion to return to regular session was made by Kizziar and seconded by Schuchardt. Roll call vote: all ayes. Board returned at 7:39 pm.

Mr. Fritch shared a memo from Mr. Yewell explaining the cost (\$324) of the treasurer's bond. Motion to approve Treasurer's Bond for the 2023-2024 SY was made by Schuchardt and seconded by Kizziar. Roll call vote: all ayes.

Motion to renew Property and Casualty and Worker's Compensation Insurance was made by Wallace and seconded by Schuchardt. Roll call vote: all ayes.

Mr. Fritch shared a proposal of the non-certified salary schedule with a \$1.00, \$0.89 Base and \$0.11 Step, raise. Motion to approve the 2023-2024 salary schedule for non-certified employees at \$1.00 per hour was made by Wallace and seconded by Kizziar. Roll Call vote: all ayes.

Motion to hire Amy Cain as a full-time bus driver was made by Kizziar and seconded by Wallace. Roll call vote: all ayes.

Motion to post for Jr. High and High School Volleyball Assistant coach was made by Kizziar and seconded by Wallace. Roll call vote: all ayes.

Motion to post for Speech Team Sponsor was made by Kizziar and seconded by Schuchardt. Roll call vote: all ayes.

Motion to post for Individual Aides was made by Wallace and seconded by Kizziar. Roll call vote: all ayes.

Mrs. Allen and Mr. Graves distributed the changes of the student handbooks and discussed each one. Motion to approve the Jr. High and High School Handbooks for the 2023-2024 SY was made by Kizziar and seconded by Wallace. Roll call vote: all ayes.

Under Old Business, motion to approve the amended 2022-2023 FY budget as presented was made by Wallace and seconded by Kizziar. Roll call vote: all ayes.

Member Kizziar stated he has not received a response from his latest email on the solar project. Mr. Fritch added that he has discussed the project with Hardin County Superintendent and we might be able to get onboard with Hardin County. They are working on a 1.3 million grant with a representative in Washington. Will report back next month with an update.

Under Other School Business, President Aly recommended having committees; goals, building/maintenance, school safety, school wellness. After some discussion, board agreed and will have a Building Committee with 2 board members, School Safety Committee with 3 board members, and School Health and Wellness Policy Committee with 2 board members. Each committee will also be comprised of faculty, staff, and administration. The committees will meet to discuss long and short-term goals for the district.

With no further business to be discussed, a motion was made by Wallace and seconded by Kizziar to adjourn the meeting until the next meeting to be held on Thursday, July 20, 2023 at 7:00 pm in the J.H. Hobbs Memorial Library. All members present voted aye.

Meeting adjourned at 8:29 pm.

**Bronwyn Aly, President
Board of Education**

**Paula Baker, Secretary
Board of Education**