

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016

BOARD OF DIRECTORS' REGULAR BOARD MEETING

January 11, 2021, 6:30 pm via Zoom

(see our main page at www.csd.k12.or.us for instructions on joining the meeting via Zoom)

BOARD MEETING MINUTES

Board Members Present: Megan Evenson-Board Chair, Kara Harris-Vice Chair, Ian Wiggins, Kathy Engel, Katherine Willis
Admin Team Present: Cathy Hurowitz-Superintendent, Mark Bergthold-Business Manager, Tami Burgher-Board Secretary, Jim Helmen-Director of Student Support and Innovation, Kim Oblack-CMHS Principal, Kara Burghardt-CES Interim Principal
Guests: Terri Isaacson, Ryan Tompkins, Tim Erwin, Yvonne Krause

- I. CALL TO ORDER: 6:30 pm
 - A. Agenda Review: No changes
 - B. Approve Agenda

A motion was made to approve the agenda.

KH/KE - UNANIMOUS

II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES

- A. Public Comment: None

This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.

- B. Student Body Report: K. Oblack shared a short video with the board made by the students and staff to thank them for Board Appreciation Month.
- C. Oregon School Employees Association Representative Report: Y. Krause, union president, wanted to let the board know who the executive board members of OSEA Chapter are: Yvonne Krause-Union President, Elsa Jauron-Vice President, Lisa Christen-Treasurer, Linda Sherman-Treasurer. Negotiations are starting in the next few months, they will be sending out a survey to members in the next few weeks. Also, OSEA is excited to have three new classified employees, CES Custodian, Caleb Warren, and CES educational assistants, Deb Sadler and Lauren Carter. Glad to have them onboard. An OSEA classified member can get a free associate's degree, as well as any of their family members. OSEA has been offering this for several years. There is also an option for getting a reduced tuition bachelor's degree.
- D. Clatskanie Education Association Representative Report: T. Erwin, all staff are working to wrap up the semester and are looking forward to having the students back.
- E. COVID Safety Update - Ryan Tompkins: Want folks to know that they will do their due diligence to have the building ready and protocols in place to welcome kids back into the building. Guidance from the state will be followed and teachers are looking forward to having the kids return.

III. OLD BUSINESS

- A. Presentation of Revised Budget: The revised budget doesn't look much different overall. The general budget stayed the same, but the special funds were cleaned up and updated with current figures. It was sent rather late in the day to the board members. There was a discussion about why there were significant changes in some accounts, but overall the ending balance didn't change much in response to a question from K. Harris. Most of the members did not see the revised budget before the meeting, so would like to hold off approving until the next meeting. There was a brief discussion regarding the meaning of "adopted budget" and "revised budget" by M. Bergthold in response to K. Willis's question. There were some heading issues in the budget that need to be changed. It will be moved to February's agenda.

- B. Approval of new bus purchase - Paul Simmons: P. Simmons discussed the bus replacement cycle, the district needs to meet an emissions deadline. In 2025, all of our buses must meet the 2007 emission standards set to be compliant with state regulations. Four buses are replaced every three years to make sure we are compliant. He discussed the payment schedule and interest rate. We will continue to do this until at least 2025. We were also recently awarded part of the Volkswagen Mitigation Grant. Volkswagen had a lawsuit to settle emission issues, so there was grant money available to upgrade or replace old diesel emission buses. We received a grant eligible for two buses at 30% of the cost to replace each bus. That equals about \$82,000 between the two buses. The only stipulation is that those two buses must be taken off of the road and made unusable at the scrap yard. There was a brief discussion regarding the possibility of a new bus replacement/maintenance plan after 2025 in response to a question from M. Evenson. C. Hurowitz gave a shout out to Paul Simmons. Last week, we needed to get the registration completed on our new bus, but the soonest our DMV could accommodate that in our area was March 22. Paul was able to get an appointment for that Friday in eastern Oregon. He traveled across the state to get our bus registered, that is the kind of people we have working for us. Thank you Paul!

A motion was made to approve the new bus purchase.

IW/KE - UNANIMOUS

IV. NEW BUSINESS

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Written. K. Burghardt added that they had the NED assembly on Friday. It was the first time since March that the students had seen each other and they were very excited. They are asking when they can do it again. There was a discussion about the data regarding the number of students that want to come back to brick and mortar, in response to a question from K. Willis. K. Burghardt responded that after data gathering, it used to be 70/30 and now it is more like 80/20, with a few students left to contact. They are working on figuring out where to put everyone, but there should be enough room. There were a couple of students that had withdrawn for homeschooling but are now interested in returning to brick and mortar school. It's a tough decision for parents to make. There was a brief discussion on what to do if a classroom has too many students in response to a question from M. Evenson.
- B. 7-12 Principal Report: Written. K. Oblack still has some students to contact, but as of right now, there are about 64 students that want to attend the Clatskanie Family Academy. The survey is still open through a half day tomorrow. CMHS still has about 100 students that haven't responded and the staff is working on that. There was a discussion about the possible logistics. It is very busy with parents with a lot of questions. There was a brief discussion about students passing in the hallways and the cleaning of desks, in response to a question from M. Evenson. Students will have their own bottle of cleaner and they will spray the desk down and it dries in a minute. They will also have their own desk barriers that they will bring to each class. Bathrooms will be assigned to certain grade levels. Lunch will be eaten at the end of the students advisory class in the classroom. Lunches will be brought to each classroom. Dawn Warren is working hard on starting the new Clatskanie Family Academy, a lot of new students will be coming her way.
- C. Student Services Report: Written.
- D. Superintendent Report: Written.
- Financial Report: Written.

- VI. BOARD MEMBERS REPORTS: M. Evenson recognized Board Appreciation Month and thanked her fellow board members for all of their hard work and acknowledged that they work well together. Some of the terms are up in June 2021, but she encourages them all to keep going. She thanked the district for the nice plants in honor of Board Appreciation. K. Engel added a thank you to CMHS for the mask they sent for Board Appreciation Month. She also gave a shout out to Kara Burghardt for the assembly on Friday. There were 301 kids and she enjoyed watching their faces, just think how fun it would have been if it could have been in person. K. Harris echoed the other's sentiments. Appreciated being thought of and this is a very rewarding position. K. Willis and I. Wiggins reiterated what everyone else said.

VII. INFORMATION

- A. COVID Employee Protection Plan: C. Hurowitz explained the protection plan for staff, in case they come down with COVID and have long term issues from it. She has created an MOU and just received it from the attorney and will present it to the unions. Since the CARES Family Leave Act expired, if any staff member becomes ill long term from COVID, they use their sick time and after that, the district will allow up to 20 more days of sick

- time. Then the district will deduct the cost of their sub and the employee will be paid the balance. Just trying to give peace of mind to our staff.
- B. Bond Matching Grant Information: The district was awarded a \$3.3 million matching fund if our bond passes. We just found out that the North Bend School District pulled out of their grant, so Clatskanie's portion has been raised to \$4 million. Our previous bond was \$10 million, so that is the number we have been working on. With the matching funds from ODE, it brings us to \$14 million. We desperately need to upgrade/fix our facilities. We will need to schedule a board work session when we have more information from Piper Jaffray. If our bond passes, we may be eligible for some seismic money, up to a couple of million.
 - C. Return to School Update: C. Hurowitz discussed the change in metrics that will affect the district. It will allow the district to start bringing back students into the building. January 19th, the governor will put out the new guidance. It is expected to follow the new Washington State metrics. C. Hurowitz showed the current Oregon metrics and then the new metrics we hope to be following from Washington. She discussed how the metrics will affect the process of returning. It may change again tomorrow. C. Hurowitz also discussed a letter that the area superintendents came together to support. The letter is to the Columbia County Commissioners. The superintendents have requested that the county vaccinate teachers as soon as possible so students can get back to class. Our school nurse has offered her services to administer the vaccine from our facility. I. Wiggins fully supports the letter. M. Magruder, County Commissioner, spoke up and said they agree completely with the superintendents. The problem is that the county has to get through the 1A group (school staff are 1B) unless the governor changes her mind. All the vaccines we have gotten have gone to law enforcement and first responders. They will work as hard as they can to get vaccines to Columbia County. C. Hurowitz also said it looks like we may be getting another infusion of funding in the next few weeks. It has a lot of strings attached, so can make it difficult to spend. Should be close to \$400,000 from the federal government for COVID related expenses. There was a brief discussion about possible COVID uses for the money in response to questions from K. Engel and K. Harris. There was a brief discussion about vaccinations and when they could possibly get to group 1B and what that would look like, in response to questions from I. Wiggins and K. Willis.
 - D. Enrollment Information: There was a brief discussion about why there is a difference between last month's homeschool totals and this month's totals, in response to a question from K. Harris. T. Burgher explained that she was able to get a more accurate count from the ESD (though they don't break it into grades) than she was able to get from the parent updated spreadsheet.
 - E. Hiring of Educational Assistants, Lauren Carter and Deborah Sadler (effective 1/4/21)
 - F. Hiring of .58 CES Custodian, Caleb Warren (effective 12/23/20)

VIII. CONSENT AGENDA

- A. Financial Report
- B. Approve the December 14th, 2020 Board Meeting Minutes

A motion was made to approve the consent agenda.

KE/KW - UNANIMOUS

NEXT BOARD MEETING: February 8, 2021

ADJOURNMENT: 7:52 pm



 Megan Evenson, Board Chair



 Cathy Hurowitz, Superintendent



This month's vocabulary expression is "COVID FATIGUE". I'm pretty sure we all have it and it can be so cumbersome. The feeling of when will normal return is being replaced with the concept of the "new normal" that is ever changing on a daily basis. With that being said (and lamented), we at CES are working diligently to embrace, in a positive manner with the best of intents, all best case scenarios to educate the K-6 students entrusted to our care.

Small cohorts of students are still coming into the building for educational support. Most have little or no reliable internet access. We also have students with special needs (physical, emotional, environmental) that are receiving access for two hours a day. SPED, 504, and ELD students are also included when deemed necessary. Students arrived back January 4th in the morning to a warm reception after not being able to come to school for three weeks. All staff returned to their google classrooms via ZOOM and are actively engaging with their students on that platform.

We are closely monitoring the matrices presented by the ODE and making plans at a local level on the safest return dates and practices that we have available. We are on hold until January 19 in many aspects as we wait for the Governor's next announcements. However, we are fine tuning our return to brick and mortar plan. As of today (January 5), the plan is as follows:

January 6 - Parent Zoom Meeting with another attached survey.

January 7 - Two Parent Zoom Meetings to further elaborate on the Clatskanie Family Academy.

January 11 - Survey Results Close.

January 25 - Kindergarten/First Return to Brick and Mortar

February 1 - Second/Third Return to Brick and Mortar

February 8 - Fourth/Fifth/Sixth Return to Brick and Mortar

LINK to PARENT ZOOM SLIDES: [CES PARENT ZOOM 1/6](#)

As a staff, we are meeting weekly to discuss and incorporate a positive school culture. The meetings are informational but have an intent to build comradery and working relationships that benefit the school as a whole and most importantly the students of CES. In addition, the certified staff have been incorporating the book FOCUS by Mike Schmoker into the professional development time on Wednesdays from 1:00 to 2:30. The premise is that we, as educators, need to look at the simplicity of focusing on three components: "What we teach", "How we teach", and utilizing "Authentic Literacy". We will be working on incorporating the blueprints provided by the ODE and the DOK (Depth of Knowledge) components to our educator repertoire. I have included a link to the first phase of the training slides for your information. [What We Teach](#). We have also purchased access to **Time for Kids** and **Newsela** so that staff has more access to Non-Fiction materials to access in their educator's toolbox.

On Friday, January 8, CES will be treated to an assembly by NED's Mindset Mission. NED is a character who emphasizes the power of positive thinking. His name stands for Never give up, Encourage others, and Do your best.

assembly costs are a specific amount that comes in



Another important component of the message was the power of YET. The funded in a "Pay it Forward" method where our school does not have to pay. Rather we sell NED Yo-Yo's for the week after the assembly and any money from that despite the amount goes towards the cost.

Submitted by:
Kara Burghardt
CES Principal

Clatskanie Middle/High School
Building Report: Kim Oblack
Jan 11, 2020

Community Zoom

- Jan. 6th presentation
- https://docs.google.com/presentation/d/1R7IWjXoDpBgfSVV0rACVt9R48ZmwOIMhjLULI0w-Zjk/edit#slide=id.ga9268e5b08_0_55
- Survey to follow

Student Attendance

- Attendance is at 83.41%

Sports

- Outdoor sports are in progress in groups under 50 with masks. Special thanks to Ryan Thompkins for his attention to the ever changing guidance from the state on athletics. Ryan is also a vital asset to our attendance oversight in our school.

Reopening Plan

- CMHS will remain on Comprehensive Distance Learning and Limited In-Person Instruction (LIPI) into Semester II and when it's safe to return to school (per county metrics).
- Building and district administrators continue to work with building staff on a plan that will safely get our students back in the building. The survey will dictate our decision making for our back to school plan.
- Staff and students will receive safety protocol training before students return to school.

Semester I Ends Jan 28, 2021

- Semester II starts Feb. 3

Board Appreciation

- CMHS students and staff would like to thank the board for their tireless efforts in supporting our school through a difficult year. May the new year bring new opportunities and normality back into our school. We also have a small gift mailed to your home.

Clatskanie School District

Student Services Department

CSD Board Report

Jim Helmen- Director of Student Services and Innovations

January 11, 2021

Professional Development

Currently providing Professional Development to Admin Team to support student academic and growth through effective instructional practice K-12.

Primary Resources

- Mike Schmoker- Elevating the Essentials to Radically Improve Student Achievement
- State of Oregon Common Core State Standards
- State of Oregon CCSS Blueprint
- Depth of Knowledge core principals- Depth of knowledge designates how deeply students must know, understand, and be aware of what they are learning in order to attain and explain answers, outcomes, results, and solutions.
- January Focus- quality instruction and system in the classroom to improve student achievement and teacher effectiveness.
- Review of school wide assessments to align rigor with CCSS standard.

Clatskanie Family Academy

The guiding question in development CSD CFA is development of an equitable educational program that:

- Promotes flexibility in learning schedules for grades K-12
- Helps students stay connected with their school due to not being able to return to in-person instruction
- Maintains graduation progress through development of individualized plans for core and elective courses
- Promotes independence and self-pacing with standards but also has partnership opportunities with peers and grade level teachers
- Provides Real-time, small group academic supports with district staff through direct instruction and tutoring options
- Provides student service supports at the same rate to student being educated from home.

CFA Program at a glance

- 1 Lead teacher 3-4 EA's- 2 EA's at CES 2 at CMHS
- School Counselor HS (CMHS)
- Student support/ 9th grade on track (CMHS/CES) PAC/ Character strong
- Dean of students (Discipline) (CMHS)- Principal CES
- Math 7/8th McCaw- Direct instruction

Clatskanie School District

Student Services Department

CSD Board Report

Jim Helmen- Director of Student Services and Innovations

- High School- 9th-11th grade Consumer/ remedial math – 12th grade Direct Instruction (Online)
- Grades K-12- Primary academic platform: Acellus over Odysseyware.
- Supplemental program options; IXL, Read Naturally,
- CES Grades K-12- small group intervention option with grade level teachers (PM Online)
- Social Emotional- School counselor- regular check-ins, therapy 1:1
- Dual Credit- students (online dual platform- or In-Person)
- CTE hands on courses or projects (in class option/ or scheduled times)
- Elective courses requiring in person instruction (Music, Drama, Art)- Dual
- Students services will continue to provide through support
- TAG services- online programs, LIPI, and dual platform enrichment.
- Meals delivered / option for qualified students

Superintendent's Board Report
January 11, 2021

Metrics: As you know the Governor decided to make a giant change in how districts are to view the metrics. She informed the ODE and school districts across the state, via the media, on 12/23 that the change in metrics is to be moved from required to advisory when planning for return to school. This move put districts in a difficult position with our families and staff regarding reopening schools. She also indicated that she wanted schools to have in person instruction by February 15th. Staff was concerned as to what this might mean to CSD. I spent time reassuring staff that we would continue on the path we are on, planning to bring students back when it is safe to do so. I attended several meetings with county and regional superintendents as we tried to synthesize what this all means. What we did find out is that even with the changes from required to advisory we could be held negligent and opens our districts to law suits. At the Off the Record Meeting on Tuesday, it was shared that the ODE is reviewing the research with the OHA and will be providing new guidance on 1/19 for opening schools. Right now we will continue to plan for returning to school but will be in a wait and see mode until we get the guidance.

Liability: Jim Green at OSBA sent our information to all superintendents and board members regarding COVID liability. Please make sure you read his comments and concerns.

Return to school: We asked families to make a choice regarding returning to brick and mortar or continuing with CDL. We believe that we have a good plan that will ensure quality instruction for our schools. We understand that we are asking families to make a difficult choice but believe it is best for our students and staff. Once we have the numbers of who will return to in person and who will remain in CDL we will be better able to plan for reopening, when it is safe to do so.

MOU: I have asked our attorney to develop an MOU for both unions in the unfortunate circumstance that one of our staff becomes long term sick with COVID. Our attorney shared that our proposal makes sense. Staff will use sick time first, then the District will allow up to 20 days of additional sick time, if our staff member continues to struggle with COVID we will deduct the sub cost from their pay and our staff member will be paid the balance. This is only if our staff member is sick with COVID and it turns into long term problems.

Equity Training: Part of our goals and focus is equity across the district; and for our staff and students to understand and empathize with staff/students from different cultures and backgrounds. All staff participated in our initial conversations regarding the new laws around hate crimes and hate speech. I know I have mentioned before that staff is enthusiastic and encouraged to gain more knowledge and insight so that we can have tools in our toolbox when talking with students and interacting with each other. Nina Brewer reached out to me and suggested a speaker/trainer that she is familiar with to provide some professional development to our staff. Thanks to Nina we are having James Layman ZOOM with our staff addressing equity issues and student affinity groups. He will be working with the CES staff on 1/13 and the CMHS staff on 1/15. He is scheduled for the afternoon in each building. I am grateful to Nina and looking forward to participating.

Bond: We are gearing up to develop our campaign. We will most likely need to set up a work session to put our campaign together.

For a short month there sure is a lot going on. I will be participating in ZOOM meetings on Friday with county and regional superintendents and will have further updates on Monday regarding reopening and metrics.

Clatskanie School District

BR-General Fund - Rev & Exp/Assets OBJECT For the Period 07/01/2020 through 12/31/2020

Fiscal Year: 2020-2021

Include Pre Encumbrance

	<u>Budget</u>	<u>Range To Date</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
INCOME							
GENERAL FUND REVENUES							
Property Taxes (+)	\$3,765,785.00	\$3,243,402.59	\$3,243,402.59	\$522,382.41	\$0.00	\$522,382.41	13.9%
Charges for Services (+)	\$80,500.00	\$36,064.71	\$36,064.71	\$44,435.29	\$0.00	\$44,435.29	55.2%
Earnings on Investments (+)	\$0.00	\$4,868.26	\$4,868.26	(\$4,868.26)	\$0.00	(\$4,868.26)	0.0%
Intermediate Sources (+)	\$31,000.00	\$18,115.14	\$18,115.14	\$12,884.86	\$0.00	\$12,884.86	41.6%
State Sources (+)	\$4,948,102.00	\$2,864,201.55	\$2,864,201.55	\$2,083,900.45	\$0.00	\$2,083,900.45	42.1%
Interfund Transfers (+)	\$445,673.00	\$0.00	\$0.00	\$445,673.00	\$0.00	\$445,673.00	100.0%
Beginning Fund Balance (+)	\$250,000.00	\$0.00	\$0.00	\$250,000.00	\$0.00	\$250,000.00	100.0%
Sub-total : GENERAL FUND REVENUES	\$9,521,060.00	\$6,166,652.25	\$6,166,652.25	\$3,354,407.75	\$0.00	\$3,354,407.75	35.2%
Total : INCOME	\$9,521,060.00	\$6,166,652.25	\$6,166,652.25	\$3,354,407.75	\$0.00	\$3,354,407.75	35.2%
EXPENSES							
GENERAL FUND EXPENDITURES							
Salaries (-)	\$5,026,951.00	\$2,029,988.01	\$2,029,988.01	\$2,996,962.99	\$2,733,665.25	\$263,297.74	5.2%
Benefits (-)	\$3,247,980.00	\$1,351,369.07	\$1,351,369.07	\$1,896,610.93	\$852.33	\$1,895,758.60	58.4%
Purchased Services (-)	\$743,250.00	\$277,390.73	\$277,390.73	\$465,859.27	\$377,956.61	\$87,902.66	11.8%
Supplies & Materials (-)	\$328,950.00	\$140,387.67	\$140,387.67	\$188,562.33	\$10,064.36	\$178,497.97	54.3%
Capital Outlay (-)	\$0.00	\$1,128.00	\$1,128.00	(\$1,128.00)	\$0.00	(\$1,128.00)	0.0%
Other Objects (-)	\$188,950.00	\$154,861.56	\$154,861.56	\$34,088.44	\$0.00	\$34,088.44	18.0%
Transfers (-)	\$75,000.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00	100.0%
Planned Reserve (Ending Fund Balance) (-)	(\$90,021.00)	\$0.00	\$0.00	(\$90,021.00)	\$0.00	(\$90,021.00)	100.0%
Sub-total : GENERAL FUND EXPENDITURES	(\$9,521,060.00)	(\$3,955,125.04)	(\$3,955,125.04)	(\$5,565,934.96)	(\$3,122,538.55)	(\$2,443,396.41)	25.7%
Total : EXPENSES	(\$9,521,060.00)	(\$3,955,125.04)	(\$3,955,125.04)	(\$5,565,934.96)	(\$3,122,538.55)	(\$2,443,396.41)	25.7%
NET ADDITION/(DEFICIT)	\$0.00	\$2,211,527.21	\$2,211,527.21	(\$2,211,527.21)	(\$3,122,538.55)	\$911,011.34	0.0%

End of Report

Operating Statement with Encumbrance

CLATSKANIE SCHOOL DISTRICT
Student Enrollment Numbers by Grade Level
2020-2021

Grade Level	2019-2020		2020-2021								
	9/4/19	6/4/20	9/9/20	10/8/20	11/5/20	12/9/20	1/6/21				
K	69	74	50	47	44	45	45				
1	51	49	74	61	59	59	59				
2	60	59	46	47	45	46	45				
3	49	47	57	54	51	50	50				
4	57	59	48	45	45	44	44				
5	63	62	61	56	54	54	54				
6	56	55	60	60	61	60	59				
<i>Elementary Total</i>	405	405	396	370	359	358	356				
7	44	43	54	49	50	49	48				
8	47	46	44	41	41	41	41				
9	56	59	44	43	42	41	41				
10	41	38	57	56	54	53	53				
11	72	62	41	39	41	42	41				
12	51	53	63	60	60	62	60				
TR	0	0	0	0	0	0	0				
<i>Mid/High Total</i>	311	301	303	288	288	288	284				
TOTAL	743	706	699	658	647	646	640				
TRANSFERS											
CES In	3	0	1	1	1	1	1				
CMHS In	3	1	0	1	1	1	1				
Total IDT In*	6	1	1	2	2	2	2				
CES Out	18	14	26	25	78	78	23				
CMHS Out	14	10	23	24	58	58	23				
Homeschool							45				
IDT Out**	32	24	49	49	136	136	91				

* Interdistrict Transfers into our district
 ** Interdistrict Transfers out of our district

20-21 Interdistrict Transfers Only

<u>Frontier</u>	<u>Homeschool</u>	<u>ORCA</u>	<u>ORVA</u>	<u>RAINIER</u>	<u>KNAPPA</u>	<u>WILLCA</u>	<u>ISORPH*</u>	<u>ORDCA**</u>
5th - 2		K - 1	3rd - 1	K - 2	K - 1	K - 1	12th - 1	12th - 1
6th - 1		1st - 1	4th - 1	2nd - 1		2nd - 1		
9th - 1		3rd - 2	5th - 1	3rd - 2		3rd - 1		
10th - 2		4th - 1	6th - 1	7th - 2		6th - 1		
		5th - 1	7th - 1	12th - 1		7th - 1		
		7th - 1	9th - 2			8th - 1		
		8th - 1	12th - 1			12th - 1		
		9th - 2						
		10th - 2						
		11th - 1						
		12th - 1						
=6	=45	=14	=8	=8	=1	=7	=1	=1

*Insight School of Oregon Painted Hills

**Destinations Academy of Oregon

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BOARD OF DIRECTORS' REGULAR BOARD MEETING
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(see our main page at www.csd.k12.or.us for instructions on joining the meeting via Zoom)

BOARD MINUTES

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Admin Team Present: Cathy Hurowitz-Superintendent, Mark Bergthold-Business Manager, Tami Burgher-Board Secretary, Jim Helmen-Director of Student Support & Innovation, Kara Burghardt-CES Principal, Kim Oblack-CMHS Principal

Guests: Rick Becker-McKinstry, Dawn Warren, Lucius Jones, Yvonne Krause, Ryan Tompkins

- I. CALL TO ORDER: 6:30 pm
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 - B. Approve Agenda

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KE/IW - UNANIMOUS

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This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.
- B. Student Body Report: None
- C. Oregon School Employees Association Representative Report: Y. Krause doesn't really have anything to report. They have a union meeting tomorrow and wished everyone Happy Holidays.
- D. Clatskanie Education Association Representative Report: L. Jones reported that the teachers want to do their best and be proactive and have a good positive relationship working with the district. There may have been a couple of hiccups in the last month and he reached out to the district office to apologize. That wasn't his intent and all are taking steps in the right direction. The teachers have really good intent and want to work together and be better.
- E. COVID Safety Update - Ryan Tompkins: As all are probably aware, the schools aren't doing cohorts this week because of the extreme risk category that the county is in at this time. The district has also not been doing sports since the extreme risk guidance came out two or three weeks ago. All is dependent on where we are at risk wise. All sports have been pushed back to February 22nd. Our cohorts are averaging about 50 kids per week at CMHS within about 16 different cohorts, but those are all on hold now. The air purifiers have been distributed in the building, teachers are very positive about those. We will be getting hand sanitizer from the ethanol plant so we will have a supply when the students return.

III. OLD BUSINESS

- A. Presentation of Revised Budget: M. Bergthold informed the board that due to some technical difficulties with the software, he does not have it ready this evening. There was a discrepancy in revenue in the software, not in actual revenue, just in the software. The software company did not work the weekend and it took them until this afternoon to figure out what happened. He will be going through and checking every fund he will be sending it out for your review within the week. K. Engel asked a question regarding salaries on his report and if

the encumbrances were taken into account. The encumbrance includes what we have committed to. The actual salaries and benefits are included. Items like substitutes or stipends, the budget is there but it is not encumbered, that is where the difference is. After he gets the revised budget out, he might be able to run a few reports that would help. Please let him know what kind of reports you would like to see. He also let the board know that the funds are there to fund the 2% raise for the District Office Confidential Staff that is listed in the consent agenda. This is the same raise that the certified and classified received.

B. Approval of Alternate Construction Contracting Procedure

BE IT RESOLVED that the Clatskanie School Board of Directors (i) adopts and approves the findings of this document , (ii) grants a specific exemption from competitive bidding requirements of ORS 279C.335(1), and approves and directs the use of the Design-Build contracting method, for the Clatskanie School District Bond Program, and (iii) requires that the procurement be in accordance with the Attorney General Model Rules applicable to Design-Build.

KH/KE - UNANIMOUS

- C. Hate symbol policies - 2nd reading
1. ACB
 2. ACB-AR

A motion was made to approve policy ACB and ACB-AR.

IW/KH - UNANIMOUS

IV. NEW BUSINESS

- A. Policy Committee: I. Wiggins is proposing to have K. Willis take his place on the policy committee. Ian learned so much by being on the policy committee and is suggesting Katherine join the policy committee and Ian would take her place on whatever union negotiating committee that she is on. Ian gave a brief overview of the policy committee process. K. Willis agreed she would join the policy committee.

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Written. CES went to distance learning today and it is hard to not have the kids in the building. The staff is rallying around them to get materials out to tomorrow to have some kind of closure before the winter break. K. Engel thanked K. Burghardt for helping set her up to observe four different classrooms at different grade levels including special ed. It was awesome to see how hard our teachers are working and how challenging it is for them to engage these kids online.
- B. 7-12 Principal Report: Written. K. Oblack discussed CMHS having their first case of COVID in the building this past week. Staff that were in contact are being quarantined. Nurse Annie has been working very hard, she is doing the contact tracing, cohort logs and contacting families. She deserves a lot of recognition right now. K. Engel asked about the barriers that she is finding with students regarding attendance. A lot of kids at home don't have the support they need, a lot of families have working parents, so it is their responsibility to get up and get online for their classes. There is a ton of outreach done to these families, the attendance team is constantly calling these kids and families.
- C. Student Services Report: Written. J. Helmen wants to recognize the K-12 staff for being able to pivot so quickly and asked to turn their educational platforms around in a 24 hr period and still manage to make it work.
- D. Superintendent Report: Written. C. Hurowitz had her superintendent weekly meeting with Michael Paul. Our test positivity rate has gone down this week, so that is good. We are still in the red zone as a county, but the numbers appear to be leveling off. He encouraged the districts to get the word out to not travel over the break. She discussed the district's possible plans for January, which will be doing what we are doing now (Limited in person instruction for those that need it and CDL for others). The data does not support K-3 coming back after winter break. C. Hurowitz also discussed the possibility of rapid COVID tests in the schools. Only are reliable if there are symptoms, not for those that are asymptomatic. She signed up to have our district participate. One bit of good news, she was in a county recovery meeting and all of the different organizations were there. She mentioned that she was worried about feeding our families during the winter break. The next day, she got an email from the United Way. They want to help Clatskanie families during the winter break, so on Thursday, when lunches are being distributed, the United Way will have food boxes for families that need it. This was all put together in three days, we are very grateful. There was a brief discussion about Columbia County being considered a large county and possible vaccine scenarios in schools.
- Financial Report: Written

DRAFT

VI. BOARD MEMBERS REPORTS: I. Wiggins gave a shout out to the drama club and Jaime Erwin for their presentation on youtube last Friday. It was a lot of fun to watch. K. Engel agreed it was a great effort by the drama club. K. Engel asked a question regarding the dates used for state funding that the state bases our per student ADM on? T. Burgher does those reports and gave the dates of Oct 1, Dec 31, mid April and the end of June. No report from K. Willis or K. Harris. M. Evenson commented on the virtual OSBA conference. There were a couple of good workshops, but it wasn't as fun as being there in person.

VII. INFORMATION

- A. Enrollment information
- B. Resignation of CES Custodian, John Swint (effective 12/18/20)

VIII. CONSENT AGENDA

- A. Financial Report
- B. Approve 2% Cost of Living Adjustment for the Confidential District Office Staff (Burgher, Hathaway, Mitchell, Simmons, Tack, Wilcoxon)
- C. Approve the November 16th, 2020 Board Meeting Minutes

A motion was made to accept the consent agenda.

KH/KE - UNANIMOUS

NEXT BOARD MEETING: January 11, 2021

ADJOURNMENT: 7:07 pm