

DRAFT – Unofficial Until Approved
Meeting Minutes 6/14/18

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held an Executive Session Board Meeting on June 14, 2018 in the Board Room, at the Tanque Verde School District Administrative Office - 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749.

I. CALL TO ORDER

The meeting was called to order at 6:25 p.m.

II. ROLL CALL

Board Members present:

Ms. Susan Fry, Board President

Mr. Jeffrey Neff, Board Member

Mr. Jeremy Schalk, Board Clerk

Mr. Carlos Ruiz, Board Member

Mr. Steven Auslander, Board Member

Administrative Staff:

Dr. Scott Hagerman, Superintendent

III. MOVE TO EXECUTIVE SESSION

MOTION: Mr. Schalk made a motion to move into Executive Session pursuant to:

A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occurs at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

A. TVES Principal Replacement

Mr. Auslander seconded; the motion carried unanimously.

The Governing Board and Superintendent adjourned into Executive Session at 6:26p.m.

IV. ADJOURN FROM EXECUTIVE SESSION

MOTION: Ms. Fry made a motion to adjourn from Executive Session at 6:55 p.m. Mr. Schalk seconded; the motion carried unanimously.

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Board Meeting on June 14, 2018 in the Board Room, at the Tanque Verde School District Administrative Office - 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:01p.m.

1. ROLL CALL

Board Members present:

Ms. Susan Fry, Board President

Mr. Jeffrey Neff, Board Member

Mr. Jeremy Schalk, Board Clerk

Mr. Carlos Ruiz, Board Clerk

Mr. Steven Auslander, Board Member

Administrative Staff:

Dr. Scott Hagerman, Superintendent

Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda. Mr. Ruiz seconded; the motion carried unanimously.

3. REPORTS

- Superintendent's Report – Dr. Scott Hagerman

- Menu Assessment – High School Assessment for 2018-19

Dr. Hagerman shared with Board Members that Districts now have a menu of standardized testing options from which to choose. The alternatives to AzMERIT at the high-school level could be the ACT or SAT tests. Our experience with AzMERIT was mixed, some students rigorously prepared while others did not take the test seriously. The ACT, and SAT tests have college implications for students.

A meeting was held on Monday, June 11 at the high school that included parents, teachers and students introducing the testing options and to solicit input. Dr. Hagerman has been in communication with other Pima County districts gathering information as well. A formal recommendation will be presented for Board consideration at a later date.

4. CALL TO THE PUBLIC

There were two requests from the audience to address the Governing Board.

Mr. Nathan Bacal, Programs & Elections Manger with Pima County School Superintendent's Office introduced himself as the point-person for district bond and override elections, as well as school board candidates who are filing for office. He stated: *"As you decide today, whether or not to seek an election, I want to let you know that The Pima County School Superintendent's office is behind you 100%. I look forward to working with the Tanque Verde Unified School District during this process. If you have any questions please contact me, I have provided you with my business card. Thank you for your time and the important work that you do on behalf of your district, teachers and*

most importantly your students.”

TVES Principal Ms. Kim Hubbard addressed the Governing Board and Dr. Hagerman voicing her sincere thanks and appreciation. (*Ms. Hubbard accepted a principal position in Kentucky and is leaving at the end of the month.*) Ms. Hubbard expressed her feelings of support, and appreciation, and was grateful for the opportunity to grow professionally under the guidance of Dr. Hagerman.

5. **CONSENT AGENDA** (*see attached personnel report*)

MOTION: Mr. Ruiz made a motion to approve the Consent Agenda. Mr. Schalk seconded; the motion carried unanimously.

6. **INFORMATION AND DISCUSSION ITEMS**

A. Facility Usage Report – Mr. Adam Hamm

Mr. Hamm presented his report to the Governing Board. Board members discuss the impact of Facility usage on potential TEP usage rate increases.

B. Proposed Budget FY 2018-19 – Mr. Adam Hamm

Mr. Hamm presented the proposed Budget for FY 2018-19.

7. **ACTION ITEMS**

A. 10% Teacher Increase and Contract Addendum – Dr. Scott Hagerman

Dr. Hagerman proposed a 10% teacher increase, and Board Members agreed.

MOTION: Mr. Neff made a motion to approve a 10% teacher increase. Mr. Auslander seconded; the motion carried unanimously.

B. Consider pay increases for Classified and Administrative Staff - Dr. Scott Hagerman

Dr. Hagerman proposed a \$0.40 increase for non-exempt classified staff and a 3% increase for exempt classified and administrative staff.

MOTION: Mr. Schalk made a motion to approve the pay increases for Classified and Administrative staff as proposed. Mr. Neff seconded; the motion carried unanimously.

C. TO CONSIDER, DISCUSS, AMEND IF DESIRED, AND, IF DEEMED ADVISABLE, TO ADOPT A RESOLUTION ORDERING AND CALLING A SPECIAL BOND ELECTION TO BE HELD IN AND FOR THE DISTRICT AND AUTHORIZING THE DIRECTOR OF FINANCE TO COMPLY WITH CERTAIN SECTIONS OF THE INTERNAL REVENUE CODE.

Mr. Hamm introduced Stifel Managing Director Bryan Lundberg. Mr. Lundberg was present and available to answer questions. Also in attendance and available to answer questions was Attorney Mr. James Giel with the firm, Gust Rosenfeld.

Dr. Hagerman presented the recommendation from the Feasibility Committee to adopt / approve a Bond Election for \$14 million. He also provided the survey results which support this recommendation as well.

MOTION: Mr. Neff made a motion to adopt a resolution ordering and calling a Special Bond Election to be held in and for the District and authorizing the Director of Finance to comply with certain sections of the Internal Revenue Code. Mr. Auslander seconded.

Board Members discussed the Bond amount of \$14 million, and determined, based the District needs, that a \$15 million Bond would be more appropriate.

MOTION: Mr. Neff made a motion to *amend* his original motion, from \$14 million Bond to a \$15 million Bond. Mr. Auslander seconded; the motion carried unanimously.

D. TO CONSIDER, DISCUSS, AMEND IF DESIRED, AND, IF DEEMED ADVISABLE, TO ADOPT A RESOLUTION ORDERING AND CALLING A SPECIAL BUDGET OVERRIDE ELECTION TO BE HELD IN AND FOR THE DISTRICT, DECLARING THE DEADLINE FOR SUBMITTING ARGUMENTS "FOR" AND "AGAINST" THE ELECTION TO THE PIMA COUNTY SCHOOL SUPERINTENDENT, AND APPROVING THE GOVERNING BOARD'S ARGUMENT IN SUPPORT OF THE SPECIAL MAINTENANCE AND OPERATION BUDGET OVERRIDE ELECTION.

Dr. Hagerman presented the recommendation from the Feasibility Committee to continue with the current Override. He provided the survey results that support this recommendation as well.

MOTION: Mr. Neff made a motion to adopt a resolution ordering and calling a Special Budget Override Election to be held in and for the District, declaring the deadline for submitting arguments "For: and "Against" the election to the Pima County School Superintendent, and approving the governing Board's argument in support of the special Maintenance and Operation budget Override Election. Mr. Auslander seconded.

Ms. Fry presented a Statement in Support of the Continuation of the Current M&O Override for Board Members to review.

Ms. Fry called for the vote; the motion carried unanimously.

E. GCCG – Professional /Support Staff Voluntary Transfer of Accrued Sick Leave – Dr. Scott Hagerman

Dr. Hagerman explained due to changes in Arizona Revised Statute 23-373(I), we needed to revise our policy to include the recommended statute language in our policy.

MOTION: Mr. Ruiz made a motion to adopt policy GCCG – Professional / Support Staff Voluntary Transfer of Accrued Sick Leave as submitted. Mr. Auslander seconded; the motion carried unanimously.

F. BE – School Board Meetings – Dr. Scott Hagerman

Dr. Hagerman introduced this policy change to the Governing Board; the proposed changes are to change the meeting days from Thursday, to Monday. This schedule change will allow Board Members to be available to attend more school events throughout the week.

MOTION: Mr. Auslander made a motion to adopt policy Be – School Board Meetings. Mr. Neff seconded; the motion carried unanimously.

G. Board Meeting Schedule – Dr. Scott Hagerman

Dr. Hagerman provided the ‘revised’ schedule for Board meetings.

MOTION: Mr. Auslander made a motion to approve the Board meeting schedule as presented. Mr. Neff seconded; the motion carried unanimously.

8. BOARD AND SCHOOL EVENTS

School Events calendar was provided to all Board Members

9. FUTURE BOARD AGENDA ITEMS

Future - September

10. ADJOURNMENT

Ms. Fry adjourned the meeting at 8:13 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

Susan Fry, Board President

Jeremy Schalk, Board Clerk

Steven Auslander, Board Member

Carlos Ruiz, Board Member

Jeffrey Neff, Board Member

Personnel Items - Board Meeting - June 14, 2018

Administrator Contracts	Position	Reason	Site	FTE	Date
Administrator Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Kimberly Hubbard	Principal	Other employment	TVES	1.0	6/30/2018
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Certified Resignations	Position	Reason	Site	FTE	Date
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Date
See attachment					
Christine Burley-Withers	Paraprofessional II	Replace Mary Lindsley	TVHS	0.80	8/1/2018
Elizabeth Rama	Paraprofessional II/III	Replace Mary Montano	EGJH	0.80	8/1/2018
Classified Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Rebecca Tucker	Custodian	Retiring	ACES	1.0	7/27/2018
Jennett Swan	Registrar	Other employment	EGJH	1.0	6/22/2018
Vickie Robinson	Paraprofessional I	Personal	TVES	0.65	5/25/2018
Other					
Other Continuations		Reason (Replace / New)	Site	FTE	Date
Other Discontinuations	Position	Reason	Site	FTE	Date
James Even	Assist Boys Basketball Coach	Personal	TVHS	Varies	5/24/2018
Christine Burley-Withers	Paraprofessional I	Position Eliminated	EGJH	0.775	5/31/2018
Elizabeth Rama	Paraprofessional II/III	Position Eliminated	EGJH	0.80	5/31/2018
Laurie Kuhn	Paraprofessional I	Position Eliminated	EGJH	0.80	5/31/2018
Miki Pimienta	Lunch Monitor	Position Eliminated	ACES	0.25	5/31/2018
Melissa Ruskay	Paraprofessional I	Position Eliminated	TVES	0.375	5/31/2018
Heather Gores	Paraprofessional I	Position Eliminated	TVES	0.375	5/31/2018
Jeanne Stewart	Paraprofessional I	Position Eliminated	TVES	0.475	5/31/2018
Gay Polivchak	Paraprofessional I	Position Eliminated	TVES	0.475	5/31/2018
Other New Hires	Position	Reason	Site	FTE	Date

Personnel Items - Board Meeting - June 14, 2018

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**Classified Staff Notice of Appointments
SY 18/19**

Last Name	First Name	Primary Job Title	Site	Notes
BEIER	REBECCA	SCIENCE LAB	ACES	
BRANDON	CATHERINE	COTA	ACES	Retiring effective 8-30-18
CARDERO	JOANNE	FOOD SERVICE ASST	ACES	
CONDRA	KRISTEN	Office Manager	ACES	
DAUGHENBAUGH	LAURA	Paraprofessional I	ACES	
DESCISCIOLO	SUSAN	Paraprofessional II	ACES	
EICHINGER	JESSICA	Paraprofessional I	ACES	
GIBBONS	CONNIE	Paraprofessional I	ACES	
GOODMAN	NOE	Maintenance Coordinator	ACES	
HEALEY	LYNN	Paraprofessional III	ACES	
HERGENROTHER	ALYSE	Paraprofessional I	ACES	
HOEGER	KIMBERLY	Registrar	ACES	
HOURIGAN	DENNIS	CUSTODIAN	ACES	
MADDERN	EMELINE	Paraprofessional I	ACES	
MADRID	LETICIA	Paraprofessional I	ACES	
McWILLIAMS	THERESA	Paraprofessional II	ACES	
OTTE	MARCIA	LIBRARY AIDE	ACES	
PELAYO	CATHALEEN	FOOD SERVICE ASST	ACES	
PUDELKO	VIRGINIA	Paraprofessional I	ACES	
RICHARDS	NANCY	Paraprofessional I	ACES	
RIVERA	KRISTINA	Paraprofessional I	ACES	
RUTLEDGE	JAMIE	FOOD SERVICE MGR.	ACES	
SCOTT	TANIA	Paraprofessional I	ACES	
SMITH	ANNAMARIE	Paraprofessional II	ACES	
SOEDER	MIRANDA	Paraprofessional I	ACES	
TUCKER	REBECCA	CUSTODIAN	ACES	Retiring effective 7-27-18
TWITO	ROCHELLE	Paraprofessional I	ACES	
WALKER	LARAH	Motor Lab Aide	ACES	
DANIEL	JOSEPH	School Security Monitor	EGJH	
DOBOSZ	JOAN	FOOD SERVICE ASST	EGJH	
HUIE	ARCHIE	Paraprofessional III	EGJH	

**Classified Staff Notice of Appointments
SY 18/19**

Last Name	First Name	Primary Job Title	Site	Notes
JOHNSTON	MARY	FOOD SERVICE MGR.	EGJH	
MCINTYRE	PATRICE	Office Manager	EGJH	
PELLEGRINO	ARLISA	FOOD SERVICE ASST	EGJH	
PEREZ	JOEL	Maintenance Coordinator	EGJH	
RAMA	ELIZABETH	Paraprofessional II / III	EGJH	
SHOCKLEY	REBECCA	FOOD SERVICE ASST	EGJH	
SIMON	LAMAR	CUSTODIAN	EGJH	
TETLA	DANIA	FOOD SERVICE ASST	EGJH	
SZANISZLO	KRISTIN	Paraprofessional II / III	EGJH	
AUFDERHEIDE	MARK	BUS DRIVER	TRANS	
BALDAUF	SHAWNA	BUS DRIVER	TRANS	
COOPER	CINDY	BUS DRIVER	TRANS	
COX	SHERRI	BUS DRIVER	TRANS	
CYRUS	SHERYL	BUS DRIVER	TRANS	
DAY	LEROY	BUS MAINT ASSISTANT	TRANS	
GARCIA	MONICA	BUS DRIVER	TRANS	
JONES	TERRENCE	BUS DRIVER	TRANS	
KARRES	GEORGE	BUS DRIVER	TRANS	
MICHALEGKO	PETER	BUS DRIVER	TRANS	
PFERDEORT	CAROLYN	BUS DRIVER	TRANS	
PFERDEORT	ROGER	TRANSPORTATION TECHNICIAN	TRANS	
RAIMONDI	TED	BUS MAINT SUPERVISOR	TRANS	
RUBEY	BYRON	BUS MECHANIC II	TRANS	
SCARBOROUGH	JOHN	BUS DRIVER	TRANS	
SOTO	ARMIDA	BUS DRIVER	TRANS	
VAUGHN	ALAN	BUS DRIVER	TRANS	
YOUNG	CLARK	BUS DRIVER	TRANS	
BOWER	JUDY	Executive Asst to Sup't	TVDO	
MORENO	GREGORY	Maintenance Coordinator	TVDO	
PEERY	LINDA	ADMIN SECRETARY/SPEC ED	TVDO	
ROH	COLLEEN	IT SUPPORT SPECIALIST	TVDO	

**Classified Staff Notice of Appointments
SY 18/19**

Last Name	First Name	Primary Job Title	Site	Notes
SILVA	STEPHANIE	Accounting Generalist	TVDO	
STICKLES	LEA	Secretary	TVDO	
TOLANO	SERGIO	Maintenance Coordinator	TVDO	
TROYAN	KAREN	Secretary	TVDO	
YSLAS	KELLY	Accounting / HR Assistant	TVDO	
ARMSTRONG	DAVID	CUSTODIAN	TVES	
BACA	MARIE	NURSE	TVES	
BERKSON	RANDI	NURSE	TVES	
BRACAMONTE	GEORGE	Maintenance Coordinator	TVES	
BRADSHAW	LOGAN	PLAYGROUND AIDE	TVES	
COOPER	AIDA	CROSSING GUARD	TVES	
CRAMER	SHERILYN	Paraprofessional II / III	TVES	
DeALBA	DANIELLE	Paraprofessional I	TVES	
DOWLING	MARY	CUSTODIAN	TVES	
EDWARDS	SUSAN	Registrar	TVES	
GAINES	GREGORY	SCIENCE LAB	TVES	
HUBBARD	ETHAN	PLAYGROUND AIDE	TVES	
JOHNSON	TASHIE	Paraprofessional II / III	TVES	
JONES	SELENE	Paraprofessional II / III	TVES	
KOWALSKI	LINDSEY	Motor Lab Aide	TVES	
LOCHNER	GABRIELE	Paraprofessional I	TVES	
MILLER	KAY	Paraprofessional II / III	TVES	
MONROE	SUSAN	Office Manager	TVES	
MORENO	PATRICIA	FOOD SERVICE ASST	TVES	
MORISSET	JANIECE	Paraprofessional III	TVES	
PARK	PAMELA	Paraprofessional I	TVES	
SCHEIB	HALEY	Paraprofessional I	TVES	
SCHEIB	MARY ANN	FOOD SERVICE MGR.	TVES	
SZANISZLO	BRANDY	Paraprofessional I	TVES	
TATUM	JUDY	FOOD SERVICE ASST	TVES	
THOMPSON	JODI	FOOD SERVICE ASST	TVES	

**Classified Staff Notice of Appointments
SY 18/19**

Last Name	First Name	Primary Job Title	Site	Notes
VIELLEDENT	GAIL	Paraprofessional I	TVES	
VILLELLA	JENNIFER	Paraprofessional II / III	TVES	
WILSON	DAWN	Paraprofessional I	TVES	
WINTERS	CHRISTY	Paraprofessional III	TVES	
BURLEY-WITHERS	CHRISTINE	Paraprofessional II	TVHS	
ABOUD	NORMA	FOOD SERVICE ASST	TVHS	
BONNER	CHRISTINA	FOOD SERVICE ASST	TVHS	
CAFFREY	DIANE	FOOD SERVICE ASST	TVHS	
COLLINS	JENNIFER	FOOD SERVICE ASST	TVHS	
FELIX PEREZ	JOSE	Maintenance Coordinator	TVHS	
GRIFFITHS	MELISSA	Office Manager	TVHS	
HAUSNER	CINDY	CUSTODIAN	TVHS	
KORALEWSKI	PAMELA	FOOD SERVICE MGR.	TVHS	
LUEVANOS	GONZALO	School Security Monitor	TVHS	
MENDOZA	OSCAR	GROUNDKEEPER	TVHS	
MONTANO	MARY	Registrar	TVHS	
PEREZ	JOSE LUIS	Maintenance Coordinator	TVHS	
PETERS	RODNEY	CUSTODIAN	TVHS	
RAPP	LLOYDYNE	Secretary	TVHS	
SOMMERS	CHARLES	Paraprofessional II / III	TVHS	
WILSON	RICHARD	Paraprofessional III	TVHS	