



Clatskanie School District 6J  
PO Box 678  
Clatskanie OR 97016

### BOARD OF DIRECTORS' BOARD MEETING

September 12, 2023, 6:30 pm via Zoom and in person at the Clatskanie Elementary Library, 815 S Nehalem  
(see our main page at [www.csd.k12.or.us](http://www.csd.k12.or.us) for instructions on joining the meeting via Zoom)

### CLATSKANIE SCHOOL DISTRICT BOARD MEETING MINUTES

BOARD MEMBERS PRESENT: Megan Evenson-Chair, Kara Harris-Vice, Kathy Engel, Katherine Willis, Ian Wiggins  
ADMIN MEMBERS PRESENT: Danielle Hudson-Superintendent, Tami Burgher-filling in as Board Secretary, Jennifer Collins-Business Manager, Kara Burghardt-CES Principal, Laurie Maughan-CMHS Principal

#### I. CALL TO ORDER 6:31 PM

- A. Pledge of Allegiance
  - Presenter: Megan Evenson
- B. Agenda Review **A motion was made to add item C for CES/OSEA reports**
  - Presenter: Megan Evenson
- C. Approve Agenda **A motion was made to amend and approve the agenda K.Harris/K.Willis-UNANIMOUS**
  - Presenter: Megan Evenson

#### II. COMMENTS

- A. Recognition: District Custodian Appreciation Day, October 2, 2023
  - Presenter: Megan Evenson **read proclamation in recognition of custodians day on 10/2. Each will get a signed copy of the proclamation.**
- B. Enrollment
  - Presenter: Danielle Hudson **discussed the interdistrict process, answered questions relating to online. Clatskanie does not currently have any students online.**

#### III. REPORTS AND COMMUNICATION

- A. Bond Report
  - Presenter: Mark Berghold **2nd floor restroom partitions being installed, Board would like to do a walk through. DH thanked Mark for being onsite for the last 3 weeks. Shout out to Deshaun and Drew for all the extra bond duties they completed and to CMHS teachers & staff for dedication to getting the students back into the building.**
- B. CES Seismic Upgrade Construction Manager/General Contractor
  - Presenter: Mark Berghold **Jennifer Collins rated the proposals for construction manager/general contractors. Unanimous rating for CB Constructions. Issue notice of intent to award, after 7 days get the contract in place and launch into the schematic design phase. Next steps will be getting permits and construction documents, and pricing. Plan will be to start June 2024. Construction should be completed a week before school starts, grant expires 9/30/2024.**
- C. Financial Report
  - Presenter: Jennifer Collins **Umpqua will be monitoring 1st payroll, audit to be completed in 30 days. Funds being paid back to the state are booked to a liability in 22-23, does not affect the current budget balances. ODE is also monitoring our spending of ESSER funds, Ken P stated he will help since lots of the payments were done in last year's fiscal budget.**
- D. CES Report
  - Presenter Kara Burghardt **added AIMSWEB is being used for assessing students. RTI intervention data supports higher risk student's are much lower. Funding for MBauman's role as TOSA, allowing KB to focus on other building needs.**

E. CMHS Report

- Presenter Laurie Maughan **added thank you to staff for helping get the building ready for students to return. Students are back in the classrooms, it was a good 1st day for all. There are some minor items that still need to be completed around the building. Have added 2 MS Language Arts classes to help get students caught up.**

F. Review of Superintendent Evaluation Standards and Timeline

- Presenter: Megan Evenson **Agreed on OSBA suggestions**

G. Review Board and Superintendent Working Agreements

- Presenter: Megan Evenson

IV. PUBLIC COMMENT

*This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.*

V. ACTION

A. CONSENT AGENDA **A motion was made to approve by K. Engel/K. Willis-UNANIMOUS**

- Approve August 14th board meeting minutes
- Approve Superintendent evaluation standards for 23-24 school year
- Approve Superintendent evaluation timeline for the 23-24 school year
- Approve Board and Superintendent Working Agreements
- Approve hiring of Natalie Krick as CMHS Counselor
- Approve hiring Hali Cruz as District Nutrition Services Coordinator
- Approve hiring Amanda Bennett as Human Resources Coordinator/ Program Specialist
- Approve Kitchen Bids
  - Cafeteria Paper Supplies
  - Cafeteria Produce Supplies
  - Cafeteria Supplemental Food
  - Cafeteria Dairy Supplies
- Approve selection of CES Seismic Upgrade Construction Manager/General Contractor

VI. BOARD/SUPERINTENDENT COMMENTS

- Board Members
- Superintendent Danielle Hudson

VII. ADJOURNMENT 7:10 PM

- NEXT BOARD MEETING: October 10, 2023

  
Megan Evenson, Board Chair

  
Danielle Hudson, Superintendent