

Minutes of the October 18, 2021 Special Meeting of the Board of School Directors held in the Shippensburg Area Senior High School Auditorium, 201 Eberly Drive, Shippensburg, PA 17257.

OPENING

Call to Order

Mr. Charles Suders called the meeting to order at 6:07 p.m.

Roll Call

On roll call, the following members were present: Mr. Charles Suders, Vice President; Mr. Jim Bard (via telephone); Mrs. Erica Burg; Mr. Dwayne Burt; Dr. Nathan Goates; Dr. Michael Lyman; and Mr. Fred Scott, Sr. Mr. Mark Buterbaugh, President; Allison Hunt, Student Representative; and Caden Yonish, Student Representative; were absent.

Others present were: Dr. Chris Suppo, Superintendent; Mr. Joseph Wachter, Director of Operations and Maintenance; Dr. Troy Stevens, Technology Coordinator; Ms. Marisa Cass, The Shippensburg News Chronicle; parents, teachers, concerned citizens, and Mrs. Cristy Lentz, Business Administrator/Board Secretary.

(Action)

Agenda Approval

Mr. Suders asked if there were any changes or amendments to tonight's agenda.

Dr. Suppo stated there are no changes or amendments to tonight's agenda.

On motion of Scott, seconded by Burt to approve tonight's agenda.

On roll call, all present voted yes to approve tonight's agenda.

(Information)

CITIZEN'S COMMENTS REGARDING AGENDA ITEMS

None

(Action)

CONSENT AGENDA

On motion of Burt, seconded by Scott to approve the following Consent Agenda items:

Personnel

Professional Staff

- Administration recommends approval of the following new appointments:
 1. **Amy J. Boyer** – Librarian at the Shippensburg Area Middle School, effective TBD, dependent upon her release from her current school district, at a status quo salary (will be prorated for the 2021-2022 contract year) of \$74,486.00, Master’s 45/Step 9 (replacing Kassandra R. Chaapel-transfer).

Mrs. Boyer earned her Bachelor’s Degree in English, Secondary Education, in May 1999 from Grove City College and her Master’s Degree in School Library and Information Technology in December 2009 from Mansfield University. In addition to Pennsylvania certification in English, grades 7 through 12, and Library Science, grades Kindergarten through 12, Mrs. Boyer also holds a Program Specialist certification in English as a Second Language. Mrs. Boyer comes to the District with over 21 years of public education experience, most recently serving as a High School English as a Second Language Teacher with the Chambersburg Area School District.

2. **Kirsten L. Shields** - Kindergarten Teacher at the Nancy Grayson Elementary School, effective November 2, 2021, at a status quo salary (will be prorated for the 2021-2022 contract year) of \$50,769.00, Bachelor’s/Step 1 (replacing Cathy K. Wolfe-transfer).

Ms. Shields earned her Bachelor’s Degree in Early Childhood Education in December 2020 from Saint Francis University. She holds Pennsylvania certification in Grades Pre-Kindergarten through 4 and was previously a co-teacher at the St. Paul Children’s Center. Currently, Ms. Shields is the Shippensburg University’s Head Start and Pre-K Counts Program Lead and has served in that role for the last 3 years.

Support Staff

- Administration recommends approval of the following individual for substituting:
 3. **Erika L. Kyle** - Health Room Assistant, Classroom Assistant, and Secretarial (effective retroactive to October 15, 2021).

On roll call, all present voted yes to these Consent Agenda items.

(Action)

ACTION AGENDA

On motion of Burt, seconded by Scott to approve the following Action Agenda item:

Contracted Services for Human Resources Department

- Administration recommends approval of Nicole L. Weber to provide HR management services to the District's Human Resources Department, as requested, effective retroactive to October 12, 2021 and continuing through November 24, 2021. The hourly rate for such temporary contracted services is \$50.00.

On roll call, all present voted yes to this Action Agenda item.

(Information)

DISCUSSION AGENDA

Feasibility Study

Dr. Suppo began with a recap of the Feasibility Study process.

Dr. Suppo and Mr. Wachter presented information to the Board regarding the following:

- Review Middle School Project Selection Matrix
- Discuss Potential Middle School Projects
- Temporary Classrooms
- Bond Financing/Debt Service - Future Presentation

An extensive discussion occurred among the Board and Administration regarding the Feasibility Study presentation including but not limited to the following: current size of S.A.M.S. cafeteria and the need to make it larger; potential grants available for transportation infrastructure; ESSER funding for construction projects; bond financing; modular classroom costs verses building a classroom addition at S.A.M.S.; projected enrollment concerns for S.A.M.S.; timelines for project; etc.

Additional discussion occurred regarding the needed repairs to the domestic water issues at S.A.I.S.

Dr. Suppo proposed the next steps to the Board as obtaining proposals for engineering services, construction/design work, and construction management services. These proposals would be shared with the Board for review and approval. He also said the district would be reaching out to Public Financial Management to schedule a debt financing presentation for the proposed projects.

CITIZEN'S COMMENTS REGARDING NON-AGENDA ITEMS

Steph Eberly, resident of S.A.S.D., noted she was happy to hear Jim Bard is back and participating in meetings.

BOARD COMMENTS

Dr. Lyman acknowledged and thanked all of the staff who help with traffic control.

Mrs. Burg thanked Administration for the clear Feasibility Study presentation. She also thanked the Board for all of their comments and for highlighting the needs of the district.

Mr. Suders recognized the mentorship he received from previous Board Member, Herb Cassidy. He also acknowledged his leadership and service to the S.A.S.D. School Board.

Dr. Suppo noted he has heard about the mentorship provided by Herb Cassidy while he served on the Board and to his community. He stated our thoughts are with Mr. Cassidy's family.

ADJOURNMENT

On motion of Burt, seconded by Goates to adjourn at 7:45 p.m.



Cristy Lentz
Board Secretary