

Westside Elementary School



Title I Handbook 2021-2022

Dr. Cynthia Hammond, Principal

201 North Pleasant Hill Road
Warner Robins, GA 31093

Revised August 20, 2021

A Parent's Guide to Title I

What is Title I?

Title I, Part A is a federally funded program under the Every Student Succeeds Act (ESSA). The purpose of Title I under ESSA is to ensure that **all** children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and state academic assessments.

Which Houston County schools are Title I schools?

CB Watson Primary	Northside High	Thomson Middle
Centerville Elementary	Northside Middle	Tucker Elementary
Eagle Springs Elementary	Parkwood Elementary	Warner Robins High
Huntington Middle	Pearl Stephens Elementary	Warner Robins Middle
Lindsey Elementary	Westside Elementary	WIN Academy
Miller Elementary	Perry Middle	Northside Elementary
Morningside Elementary	Russell Elementary	Shirley Hills Elementary



What supports are provided through Title I?

The Title I Program offers a variety of supports, which may include, but are not limited to, additional teachers, support staff, instructional materials and supplies, technology to support student learning, tutoring, professional development for school staff and capacity building events for families.

What role does family engagement play in Title I?

Family engagement is an integral part of the ESSA law. Districts and schools receiving Title I funding must:

- Ensure that high-quality academic assessments, accountability systems, teacher preparation and training, curriculum, and instructional materials are aligned with challenging State academic standards so that students, teachers, parents and administrators can measure progress against common expectations for student academic achievement.
- Afford parents substantial and meaningful opportunities to participate in the education of their children.



Families,

You can have a tremendous influence on your child's success in school. By partnering with the school and participating in the Title I program, you will:

- show your child that you support and value his/her education.
- be able to closely monitor your student's progress.
- build stronger relationships between home and school.
- provide valuable input about schoolwide programs.

Research shows that students whose families are engaged perform better academically, socially and behaviorally. Be sure to become involved in your child's school by:

- communicating regularly with your child's teacher.
- attending academic-based family events and parent-teacher conferences.
- volunteering at the school.
- joining the Parent Action Team or School Council.
- providing input concerning the Title I program at the school.

Westside Elementary School

THE CONNECTION

**Family-School Engagement Plan and Compact
2021-2022**



*Dr. Cynthia Hammond, Principal
201 N Pleasant Hill Rd.
Warner Robins, GA 31093*

<https://wes.hcbe.net/>

Revision Date: 08/20/2021

What is Title I?

Westside Elementary School is identified as a Title I school as a part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with parents and family members a written parent and family engagement plan and compact.

THE CONNECTION

What is it?

The Connection is a comprehensive document joining our School-Family Engagement Plan and Compact together with the purpose of strengthening the bond between school and home. The Engagement Plan describes how our school will provide opportunities to improve family engagement that will support student learning at school and at home. All students and their families are invited and encouraged to fully participate in the opportunities described in this plan. The school will provide information and as many opportunities as possible for the participation of all family members. The Compact explains what teachers, parents and students each will do in an effort to work together to make sure that our students reach grade level standards. The Compact is discussed with families during parent-teacher conferences throughout the school year.

How is it revised?

The Connection is jointly developed and revised by our school's stakeholders. All families are invited to attend our annual Shared Decision Making Meeting (SDM) held each spring. Families are asked to review and give feedback on the Engagement Plan, Compact, and budget including the 1% set aside. All feedback forms from the SDM Meetings are collected, reviewed and used to revise this document and to improve program planning for the next school year. Families who are not able to attend the SDM Meeting have the opportunity to provide input by completing an online feedback form and completing the Title I Parent Satisfaction Survey that seeks suggestions regarding the plan, compact and budget.

Who is it for?

The Connection is for all students attending a Title I school and their families. We encourage and invite families to fully participate in the opportunities described in this document. Our school will provide full opportunity for the participation of parents and family members with limited English, with disabilities, of migratory children and caretakers of students served in Neglected and Delinquent Centers.

Where is it available?

The Connection is included in our Title I Handbook that is provided to all parents and families at the beginning of the year or whenever a new student enrolls. The Connection is also available on our school website and in our Parent Resource Center. Families can request a copy at any time during the school year.

Let's Stay Connected

Westside Elementary School believes that family engagement means the participation of parents and family members in regular two-way, and meaningful communication involving student academic learning and other school activities. Here are the ways to stay connected and informed.

- Progress Reports and Report Cards
- Infinite Campus
- School Website
- Social Media
- School Messenger call-outs
- Emails
- Parent-Teacher Conferences
- Class Dojo
- Remind App
- Talking Points for ESOL parents

Access to Staff

- Our school has an open door policy.
- All teachers and staff are available through email. See the school webpage for contact information.
- Conferences may be scheduled directly with your child's teacher or through the Main office at (478) 929-7820.



ACTIVITIES TO BUILD PARTNERSHIPS

Westside Elementary School plans the following events to build the capacity for strong parent and family engagement and to support a partnership among school, parents, and the community to improve student academic achievement. Meetings and events are scheduled at various times and in different formats to accommodate the needs of our families. These events may be held in person or virtually.

Event	Focus	Date
Meeting and Greet	Welcoming	July 2021
Zoom Open House	Curriculum	August 2021
Zoom Annual Title I Meeting	Informational	August 2021
FB Live/Drive-up Literacy Night	Curriculum-Literacy	September 2021
Parent-Teacher Conferences	Monitoring Progress	October 2021
FB Live/Drive-up Math Night	Curriculum-Math	January 2022
Zoom Family Tech Talk Night	Technology	August 2021
Pop in for ESOL Parent Night	ESOL	
Zoom Parent Action Team Meeting	Parent Action Team	November 2021
FB Live/Drive-Up Science Night	Curriculum-Science	November 2021
Holiday Make & Take Night	Curriculum	December 2021
Zoom 3 rd -5 th GMAS Information Session	Testing/Assessment	March 2022
Title I Parent Satisfaction Survey	SDM	February 2022
Zoom Voices for the Vision	SDM	March 2022
5 th Grade Visit to the Middle Schools	Transition	March 2022
Zoom Kindergarten Readiness	Transition	May 2022

Westside Elementary School wants to help all our families participate in our family engagement activities. If you need assistance with childcare or transportation in order to attend the events listed in this plan, contact our Family Engagement Coordinator for more information and assistance.

Amethyst Harvey
(478) 988-6200 ext. 3747
amethyst.harvey@hcbe.net

Family Engagement Coordinator

Our FEC is Amethyst Harvey. She is available to assist families in a variety of ways from finding resources, connecting with teachers and administrators, navigating Infinite Campus and providing opportunities for you to learn how to help your student at home.

Office Phone: 478-210-8263

Email: amethyst.harvey@hcbe.net

Parent Resource Center

Visit the Parent Resource Center to get pamphlets, brochures, and other resource materials to use at home with your child.

Room 703 FEC Room

Monday – Friday, 8:00am to 4:30pm

Volunteer opportunities



- We welcome and encourage parental engagement. All volunteers are required to have a background check in order to participate in some areas.
- There are several ways for parents to give of their time and talents. Opportunities such as chaperoning events, tutoring small groups of students, assisting to make copies, and proctoring for tests are just a few. Unfortunately, these opportunities are not available due to COVID-19 restrictions.

Our Pledge to our Parents and Families

Westside Elementary School will take the following measures to promote and support parents as equal partners in their child's education. In order to reach our goal of the highest quality of student achievement, Westside Elementary School pledges to support our students and their families as the foundation of the school. We will:

- ✓ Ensure that all information related to school and parent programs, meetings and other activities is published in both English and Spanish and posted on the website or on social media.
- ✓ Provide training for staff on the value and contribution of parents, on ways to improve communication, on ideas to build strong partnerships with families, on providing information in a friendly format and on responding to parent requests four times during the school year.
- ✓ Partner with local headstarts and/or early learning centers to provide resources to help prepare families and their students for successful school transitioning.
- ✓ Share information/materials related to school and parent engagement activities, meetings and workshops in English and Spanish.
- ✓ Communicate with all families and the community on a regular basis regarding school-wide events through school messenger, social media, school website, newsletters and flyers.
- ✓ Work with parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parent and family engagement and how to support student learning.
- ✓ Provide information for parents to better understand Georgia Standards of Excellence and assessments for all grade levels.
- ✓ Collaborate with stakeholders and community/business leaders to increase awareness of family and community engagement programs.
- ✓ Connect families to classes or support groups to help further enhance our parent's various educational levels.
- ✓ Collect feedback from parents and family members after academic events in order to respond to parents' request for additional support for engagement activities.

2021-2022 District Goals

Increase the value of the overall district College and Career Ready Performance Index (CCRPI) score by 3% by focusing on high quality standards-based instruction, literacy, and Multi-Tier Systems of Support.

Increase the percentage of parents who feel their child's school provides various opportunities for engagement.

2021-2022 School Goals

- All students will increase in student growth by 3% in reading, math, science and social studies from the previous year on MAPs (Measure of Academic Progress) Assessment and/or reading levels.
- Increase parent engagement by 3%.

Grade Level: K

Focus Areas

- Read a Level D book
- Letter and Sound Identification
- Recognize and Write Numbers 0-20; Match numbers to the correct number of objects
- Count to 100 by ones and tens
- Recognize and create 2D and 3D shapes
- Add and subtract up to the number 5

Our Compact: Teachers, Families and Students - Together for Success

Teachers will

- Provide parents with a "Bag of Books" for their student to share at home.
- Provide parents with a Sight Word List to increase student's understanding of letters and words.
- Provide a list of items that parents can find at home and use as manipulatives, to increase student understanding of numbers, shapes, addition and subtraction.
- Attend academic workshops and utilize strategies learned to assist students.
- Provide parents with additional resources (websites, Apps, video library, and newsletters) that will support student learning.

Family will

- Read "Bag of Books" with their student nightly.
- Practice Sight Word list with their students nightly, to understanding.
- Collect items for manipulatives and use the items to increase student understanding of numbers, shapes, addition and subtraction.
- Attend virtual academic workshops and utilize strategies learned to assist students.
- Utilize additional parent resources (websites, Apps, video library, and newsletters) that support student learning.

Student will

- Read books from your "Bag of Books" every night.
- Use all reading strategies you learn including sight word power.
- Use manipulatives to work problems and practice at home.
- Bring home and share with parent the WES Calendar of Events, informational newsletters, invitations, and other school notices regarding parent workshops.
- Work with parents on Apps, websites, video, and other links that will support your learning.

2021-2022 District Goals

Increase the value of the overall district College and Career Ready Performance Index (CCRPI) score by 3% by focusing on high quality standards-based instruction, literacy, and Multi-Tier Systems of Support.

Increase the percentage of parents who feel their child's school provides various opportunities for engagement.

2021-2022 School Goals

- All students will increase in student growth by 3% in reading, math, science and social studies from the previous year on MAPs (Measure of Academic Progress) Assessment and/or reading levels.
- Increase parent engagement by 3%.

Grade Level: 1 Focus Areas

- Reading Comprehension
- Reading Fluency
- Word Problems
- Addition and Subtraction to 20

Our Compact: Teachers, Families and Students - Together for Success

Teachers will

- Provide parents with a "Bag of Books" for their student to share at home.
- Provide parents with a Sight Word List to build reading fluency.
- Provide parents with a weekly homework sheet for students to complete.
- Attend academic workshops and utilize strategies learned to assist students.
- Provide parents with additional resources (websites, Apps, video library, and newsletters).

Family will

- Read from the "Bag of Books" with their child, nightly, for at least 20 minutes.
- Practice Sight Words with their child nightly.
- Help their children with their homework assignments.
- Attend virtual academic workshops and utilize strategies learned to assist students.
- Utilize additional resources (websites, Apps, video library, and newsletters) to assist and enrich their student's learning.

Student will

- Read books from your "Bag of Books" for 20 minutes every night.
- Use all reading strategies you learn, including sight word power, picture power, and sound power. Practice Sight Words nightly.
- Students will complete weekly homework assignments.
- Encourage parents to attend virtual academic workshops and utilize strategies learned to assist students.
- Bring home and share with parent the WES Calendar of Events, informational newsletters, invitations, and other school notices.

2021-2022 District Goals

Increase the value of the overall district College and Career Ready Performance Index (CCRPI) score by 3% by focusing on high quality standards-based instruction, literacy, and Multi-Tier Systems of Support.

Increase the percentage of parents who feel their child's school provides various opportunities for engagement.

2021-2022 School Goals

- All students will increase in student growth by 3% in reading, math, science and social studies from the previous year on MAPs (Measure of Academic Progress) Assessment and/or reading levels.
- Increase parent engagement by 3%.

Grade Level: 2

Focus Areas

- Reading Comprehension
- Reading Fluency
- Place Value
- Addition and Subtraction Fact Fluency to 20

Our Compact: Teachers, Families and Students - Together for Success

Teachers will

- Provide parents with a “Bag of Books” –a variety of independent reading level books for their student to share at home.
- Provide parents with weekly comprehension passages and questions to practice with their student.
- Attend academic workshops and utilize strategies learned to assist students.
- Provide parents with additional resources (websites, Apps, video library, and school newsletters) to assist and enrich student learning.

Family will

- Read from the “Bag of Books” with their student, nightly, for at least 20 minutes.
- Work with student weekly on comprehension passages and questions.
- Attend virtual academic workshops and utilize strategies learned to assist students.
- Utilize additional resources (websites, Apps, video library, and newsletters) provided to assist and enrich student learning.

Student will

- Read books from your “Bag of Books” for 20 minutes every night.
- Use all reading strategies you learn, and work with parents weekly on comprehension passages/questions.
- Encourage parents to attend virtual academic workshops and utilize strategies learned to assist students.
- Work with parents on Apps, websites, videos and other links that will support your learning.

2021-2022 District Goals

Increase the value of the overall district College and Career Ready Performance Index (CCRPI) score by 3% by focusing on high quality standards-based instruction, literacy, and Multi-Tier Systems of Support.

Increase the percentage of parents who feel their child's school provides various opportunities for engagement.

2021-2022 School Goals

- All students will increase in student growth by 3% in reading, math, science and social studies from the previous year on MAPs (Measure of Academic Progress) Assessment and/or reading levels.
- Increase parent engagement by 3%.

Grade Level: 3

Focus Areas

- Reading Fluency and Comprehension
- Math Computation

Our Compact: Teachers, Families and Students - Together for Success

Teachers will

- Provide students with a "Bag of Books" to read at home, along with a reading log.
- Provide communication with parents regularly via school notices, ClassDojo, and parent-teacher conferences.
- Attend virtual academic workshops and utilize strategies learned to assist students.
- Provide parents with additional resources (websites, Apps, video library, and links) that will support student learning.

Family will

- Encourage student to read from the "Bag of Books" nightly, for at least 20 minutes. Ensure reading logs and summary are completed, signed and returned to school.
- Check child's progress daily via ClassDojo. Read school notices and attend parent-teacher conferences.
- Attend virtual academic workshops and utilize strategies learned to assist students.
- Utilize additional resources (websites, Apps, video library, and links) provided that will support your student's learning.

Student will

- Read books from your "Bag of Books" for 20 minutes every night and complete the reading log/summary.
- Bring home and share with your parents all school notices.
- Use all Reading strategies you learn, and work with parents on weekly assignments. Use Math strategies to complete homework problems and check your work.
- Work with parents on Apps, websites, video, and other links that will support your learning.

2021-2022 District Goals

Increase the value of the overall district College and Career Ready Performance Index (CCRPI) score by 3% by focusing on high quality standards-based instruction, literacy, and Multi-Tier Systems of Support.

Increase the percentage of parents who feel their child's school provides various opportunities for engagement.

2021-2022 School Goals

- All students will increase in student growth by 3% in reading, math, science and social studies from the previous year on MAPs (Measure of Academic Progress) Assessment and/or reading levels.
- Increase parent engagement by 3%.

Grade Level: 4

Focus Areas

- Reading Comprehension and Fluency
- Math Computation and Fluency

Our Compact: Teachers, Families and Students - Together for Success

Teachers will

- Provide students with a "Bag of Books" for them to read out of nightly for 20 minutes.
- Provide communication with parents regularly via Class Dojo, and Parent-Teacher Conferences, making sure it pertains to student progress.
- Send home the Math Unit of Study Newsletter so parents will be aware of current topics and can work with their student on the sample problems.
- Attend virtual academic workshops and utilize strategies learned to assist students.

Family will

- Ensure their child is reading out of his or her bag of books for 20 minutes nightly.
- Review Class Dojo daily to check child's progress. Attend parent-teacher conferences.
- Use the Math Unit of Study Newsletter to help their student practice and better understand the math processes that they are working on in class.
- Attend virtual academic workshops and utilize strategies learned to assist students.

Student will

- Read out of their bag of books for 20 minute a night.
- Bring parent information, letters, and student Agenda to and from school daily.
- Use the sample problems from the Math Newsletters to practice skills being taught in class.
- Encourage parents to attend virtual academic workshops and utilize strategies learned to assist students.

2021-2022 District Goals

Increase the value of the overall district College and Career Ready Performance Index (CCRPI) score by 3% by focusing on high quality standards-based instruction, literacy, and Multi-Tier Systems of Support.

Increase the percentage of parents who feel their child's school provides various opportunities for engagement.

2021-2022 School Goals

- All students will increase in student growth by 3% in reading, math, science and social studies from the previous year on MAPS Assessment and/or reading levels.
- Increase parent engagement by 3%.

Grade Level: 5

Focus Areas

- Reading Comprehension and Vocabulary
- Short Answer (Composing Paragraphs)
- Writing Process
- Basic Math Fluency

Our Compact: Teachers, Families and Students -Together for Success

Teachers will

- Provide weekly homework with comprehension/fluency and writing activities for each student and a "Bag of Books."
- Provide communication with parents regularly via parent letters, Class Dojo, and Parent-Teacher Conferences, making sure it pertains to student progress.
- Encourage parents to attend virtual academic workshops and utilize strategies learned to assist students.

Family will

- Ensure the student is completing the weekly homework activities and reading out of his or her bag of books for 20 minutes each night.
- Review Class Dojo and student agenda daily to check child's progress. Attend parent-teacher conferences.
- Encourage parents to attend virtual academic workshops and utilize strategies learned to assist students.

Student will

- Complete weekly comprehension/fluency and writing homework and read out of their bag of books for 20 minutes each night.
- Bring parent information and letters to and from school daily.
- Share with parent the WES Calendar of Events, newsletters, invitations, and other school notices regarding parent virtual academic workshops and encourage them to attend.



SUPERINTENDENT OF SCHOOLS
DR. MARK SCOTT

BOARD MEMBERS
FRED WILSON, CHAIRMAN

DR. RICK UNRUH
DAVE CROCKET
BRYAN UPSHAW

HELEN HUGHES, VICE CHAIRMAN
LORI JOHNSON
HOKE MORROW

August 3, 2021

Right to Know Professional Qualifications of Teachers and Paraprofessionals

Dear Parent(s) or Legal Guardian(s),

In compliance with the requirements of the Every Students Succeeds Act, the Houston County School System would like to inform you that you may request information about the professional qualifications of your student's teacher(s) and/ or paraprofessional(s). The following information may be requested:

- Whether the student's teacher—
 - has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
 - is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
 - is teaching in the field of discipline of the certification of the teacher.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you wish to request information concerning your child's teacher's and/ or paraprofessional's qualifications, please contact your child's school or you may contact Dana Morris, Director of Federal Programs, at the Houston County Board of Education at (478) 988-6200 ext. 3449 or at email dana.h.morris@hcbe.net.

Thank you for your interest and involvement in your child's education.

Sincerely,
Dana Morris, Director of Federal Programs

Copyright Piracy Awareness Notification

Title I, Part A, Section 1116 of the Every Student Succeeds Act (ESSA) states that Title I schools shall provide information and resources to help parents and families work with their children to understand the harms of copyright piracy. In keeping with this requirement, definitions of relevant terms as well as links to websites that may be helpful in educating children concerning copyright piracy regulations are included below.

Copyright-a form of protection given to creators and authors of literary, dramatic, musical and artistic works. A copyright means that the author has the right to do or let other do any of the following things:

- Make copies
- Distribute copies
- Perform work publicly
- Display work publicly
- Make modifications or adaptations

Generally, it is illegal for anyone to do any of the things listed above without the creator's permission. However, there are some exceptions and limitations to this right. One major limitation is the Doctrine of Fair Use.

Copyright Piracy-Unauthorized reproduction for sale or use of a copyrighted work such as a book, lyric or software.

Online Resources:

<http://eduscapes.com/tap/topic24.htm>

<https://www.commonsensemedia.org/videos/teaching-kids-about-copyright-piracy>

<http://www.copyrightkids.org/>

<http://www.ago.state.ms.us/wp-content/uploads/2013/08/Illegal-Downloads-What-a-Parent-Should-Know.pdf>

If additional assistance or more information is needed, the media specialist at your child's school can help.

Title I Complaint Procedures

Although the below steps are recommended for the most efficient resolution at the lowest level, the parent/student has the right to by-pass these steps at any time and request an impartial due process hearing related to decisions or actions regarding your child's identification, evaluation, educational program or placement. The parent and the student may take part in the hearing and have an attorney represent you at your own expense. The impartial Hearing Officer will be selected by the district. Hearing requests must be made to the Title Coordinator identified in Step II below.

Step I

The complaint shall be presented orally or in writing to the school principal within ten (10) calendar days after the most recent incident upon which the complaint is based. Any witness or other evidence should be provided at this time. The administrator will conduct an investigation and render a written decision within ten (10) calendar days of the filing of the complaint.

Step II

A complainant dissatisfied with the decision of the school principal may appeal to the System Title I/Title II Coordinator by submitting a written statement of complaint to the System Title I/Title II Coordinator. This statement must be filed within ten (10) calendar days after the complainant receives the decision from the school principal. The complaint should be mailed to:

Mrs. Dana Morris, Federal Programs Director
Houston County Board of Education
Post Office Box 1850
Perry, GA 31069
Phone: (478) 988-6200
dana.h.morris@hcbe.net

Upon receipt of the written statement, the Title I/Title II Coordinator will schedule a meeting to attempt resolution of the concerns. The System Title I/Title II Coordinator will render a written decision within ten (10) calendar days after the meeting.

Step III

A complainant dissatisfied with the decision of the System Title I/Title II Coordinator may appeal to the Houston County Board of Education by filing a written request to the Office of the Superintendent. The complaint should be mailed to:

Dr. Mark Scott
Office of the Superintendent
Houston County Board of Education
Post Office Box 1850
Perry, GA 31069

The appeal must be filed within ten (10) calendar days after the complainant receives the decision from the System Title I/Title II Coordinator. The Board of Education will act on the complaint at the next scheduled BOE meeting.

PBIS

Definition of PBIS

What is PBIS?

- The Positive Behavior Interventions and Support program is based upon the idea of recognizing positive contributions of students. Our goal is to help each child develop self-discipline. Home and school share the responsibility for developing good citizens. Parents, teachers, and students must work together to maintain a safe learning and positive learning environment. As part of PBIS, teachers, administrators, counselors and support staff will have responsibility to TEACH positive behavior expectations to students. PBIS means students will know exactly what is expected of them. Students who take responsibility will be recognized and rewarded in a variety of ways.

What is PBIS at Westside Elementary School?

Westside Elementary's School-Wide Expectations for students are:

Expectations	Classroom and Instructional Areas	Cafeteria	Hallway	Restroom	Bus
C are for Others	<ul style="list-style-type: none"> Use a quiet voice, inside voice Use positive words when speaking to peers and staff Return materials in the same condition as they were given to you Keep school property free from litter and vandalism 	<ul style="list-style-type: none"> Use a quiet, inside voice Clean up your trash after eating Use positive words when speaking to peers and staff Keep property free of litter and vandalism 	<ul style="list-style-type: none"> Hold the door for the person behind you Use a quiet, inside voice Use positive words when speaking to peers and staff Keep school property free from litter and vandalism 	<ul style="list-style-type: none"> Knock on stall door to check availability Use a quiet, inside voice Use positive words when speaking to peers and staff Keep school property free from litter and vandalism 	<ul style="list-style-type: none"> Use quiet, inside voice Use positive words when speaking to peers, bus driver, and monitor Keep bus free from litter and vandalism
A lways be Respectful	<ul style="list-style-type: none"> Listen without talking when others are speaking; wait your turn Signal for help; wait quietly Keep hands, feet, objects and unkind words to self 	<ul style="list-style-type: none"> Eat you own food Clean up spills immediately or raise hand for help Keep hands, feet, objects and unkind words to self 	<ul style="list-style-type: none"> Keep hands, feet, objects, and unkind words to self Listen without talking when others are speaking 	<ul style="list-style-type: none"> Keep hands, feet, objects and unkind words to self Give people their privacy 	<ul style="list-style-type: none"> Keep hands, feet, objects and unkind words to self Listen without talking when the adults are speaking
T ake Responsibility	<ul style="list-style-type: none"> Clean up after yourself and put away materials you used Follow adult directions immediately 	<ul style="list-style-type: none"> Sit where you are instructed to sit Eat and keep food in the cafeteria Follow adult directions immediately 	<ul style="list-style-type: none"> Walk quietly on the right side of the hallway Follow adult directions immediately 	<ul style="list-style-type: none"> Go, flush, wash Put trash in trash can Return quietly to class Follow adult directions immediately 	<ul style="list-style-type: none"> Sit where you are instructed to sit Follow adult directions immediately Follow all bus rules
S tay safe	<ul style="list-style-type: none"> Use your own materials Admit mistakes; tell the truth the first time 	<ul style="list-style-type: none"> Admit mistakes; tell the truth the first time 	<ul style="list-style-type: none"> Have a hall pass when in the hall Admit mistakes; tell the truth the first time 	<ul style="list-style-type: none"> Have a restroom pass Admit mistakes; tell the truth the first time 	<ul style="list-style-type: none"> Admit mistakes, tell the truth the first time

Our school's PBIS Mission

- The **mission** of the Westside Elementary PBIS team is to foster and promote a safe and positive school environment that enhances student learning through teaching and recognizing positive behavior.

Title I Handbook Acknowledgement Form

Westside Elementary School

Dear Families and Students,

For the 2021-2022 school year, our Title I Handbook is available for your viewing on our school website at <https://wes.hcbe.net/> under the **family engagement tab**.

The purpose of the Title I Handbook is to provide our families with detailed information regarding what it means to be a part of a Title I school. The handbook is also a critical component in helping to build a strong relationship between home and school. The documents included in the handbook are the *Parent's Guide to Title I, The Connection(Family Engagement Plan and Grade Level Compact), Right to Know Teacher and Paraprofessional Qualifications, Copyright Piracy Awareness and Complaint Procedure*.

If you prefer a printed copy of the handbook, please indicate in the space provided and we will gladly provide one for you.

Additionally, we ask that you sign and date acknowledging access and agreement to the School-Family Compact then return the form to your child's school.

Please choose one of the following options:

_____ I will access the Title I Handbook on the school's webpage. I do not wish to receive a printed copy.

_____ I would like to receive a printed, hard copy of the Title I Handbook. Please send one home with my child.

School-Parent Compact Signatures:

School Representative Signature: _____
Date: _____

Parent/Guardian Signature: _____
Date: _____

Student Name (print): _____
Date: _____ Grade: _____

To be completed by school personnel only

Hard copy of Title I Handbook given to _____
Student Name

Date _____ By: _____
School Personnel