

**New Milford Board of Education
 Operations Sub-Committee Special Meeting Minutes
 March 16, 2023
 Sarah Noble Intermediate School Library Media Center**

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Present:	Mrs. Wendy Faulenbach, Chair Mr. Tom O'Brien Mr. Eric Hansell Mr. Pete Helmus	2023 MAR 21 A 8:08 NEW MILFORD, CT
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Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Jeffrey Turner, Technology Director Mr. Matt Cunningham, Director of Facilities Mr. Anthony Giovannone, Director of Finance Ms. Teresa Kavanagh, Director of Human Resources
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1.		Call to Order The New Milford Board of Facilities Sub-Committee was called to order at 7:32p.m. by Mrs. Faulenbach, Chair.	Call to Order
2.		Public Comment Megan Byrd, a New Milford resident, 2 Carlson Road.spoke about the Shepaug Agri-Science program and the waitlist of New Milford students. New Milford had a record number of students apply and 11 scored perfectly on the interview process but unfortunately there was only room for three versus the usual seven. She asked that the district funds a way to fund more seats. Heather Byrd, a New Milford resident and eighth grader at Schaghticoke is one of the students who applied to go to Shepaug. She said these classes are not offered at New Milford High School and she felt she would be better prepared for college if she attended a smaller school that has programs that interest her. She has ADHD and is on the autism spectrum and smaller classes help her to learn better. She asked the board to try to make more spaces available. Nina Cudney, a New Milford resident, 6 Fulton Road, said back in the fall representatives from Henry Abbott Tech and the Shepaug Agri-Science came to explain their programs. Years ago her daughter begged to take horseback riding lessons	Public Comment

		<p>and after the lesson she told her mother she never felt so free. She was very excited about the Shepaug program and was waitlisted only to find out that New Milford could only send three students. Ms. Cudney asked the BOE to find a way to send all 18 students that applied.</p> <p>Emily Lee, a New Milford resident, 123 Mine Hill Road said her daughter always wanted to be a veterinarian and she applied on her own for the Shepaug program. She said her daughter deserved a fair chance to get into the program.</p> <p>Jackie Samuel, a New Milford resident, 20 Carriage Drive said her eighth grader is on the autism spectrum and she was very excited about the Shepaug program. She was disappointed to learn only three students got accepted.</p>	
<p>3.</p>	<p>A.</p>	<p>Discussion and Possible Action Monthly Reports 1. Budget Position dated February 28, 2023 2. Purchase Resolution D-768 3. Request for Budget Transfers</p> <p>Mr. Giovannone said the budget position once again shows the transportation costs in the red but he believes there is enough in the account to get to the end of the fiscal year before a transfer is made. He is looking to see where the transfer can come from. On page 4 of 4, Mr. Giovannone said the capital reserve deposit has been made and the account now stands at approximately \$4.2 million.</p> <p>Mrs. Faulenbach asked if the Board had made a contribution to the turf field and Mr. Giavonnone said it has not been posted as of 2/28.</p> <p>Mrs. Faulenbach asked about the excess cost reimbursement and Mr. Giovannone said the money was received the first week of March. Mrs. Faulenbach asked about non certified at last March versus this year and Mr. Giovannone said this year they are at 85.98% versus 85.47% last year.</p>	<p>Discussion and Possible Action Monthly Reports 1. Budget Position dated February 28, 2023 2. Purchase Resolution D-768 3. Request for Budget Transfers</p>

	<p>Mrs. Faulenbach asked about the Medicaid reimbursement and Mr. Giovannone said the District has received more than budgeted in the quarterly payment.</p> <p>Mr. Giovannone said the purchase resolution includes a bid waiver to use the vendor Omnidata for security purposes. He said this is part of the five year capital plan \$225,000 set aside for security cameras.</p> <p>There are no transfers requested at this time.</p> <p><i>Mr. Helmus moved to approve the Operations subcommittee monthly reports to the Board of Education, seconded by Mr. O'Brien and passed unanimously.</i></p> <p>B. Bid Award - A&E for NMHS Woodshop</p> <p>Mr. Giovannone said they received two bids and Landmark Facilities Group submitted the lowest bid. Both Mr. Cunningham and Mr. Giavonnone checked references and approved this award. Mrs. Faulenbach noted the other bidder was used for quite a bit of other work in the District.</p> <p><i>Mr. Hansell moved to approve the bid award to Landmark Facilities Group in the amount of \$16,500 for the A&E NMHS Woodshop to the Board of Education, seconded by Mr. O'Brien and passed unanimously.</i></p> <p>C. Shepaug Agri-Science Seats</p> <p>Mrs. Faulenbach said she would move this to the full board for discussion so they can all run through the numbers and see the budgetary impact including transportation.</p> <p>Dr. Parlato said the number has now changed to six students to be accepted from the original memo of three. She said the transportation is shared with Brookfield and the bus is full. She said there are a total of 28 seats available for New</p>	<p>Motion made and passed unanimously to approve the Operations subcommittee monthly reports to the Board of Education</p> <p>Bid Award - A&E for NMHS Woodshop</p> <p>Motion made and passed unanimously to approve the bid award to Landmark Facilities Group in the amount of \$16,500 for the A&E NMHS Woodshop to the Board of Education</p> <p>Shepaug Agri-Science Seats</p>
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		<p>Milford at a tuition rate of \$6,823 while Shepaug covers \$29,000 per student.</p> <p>Mr. O'Brien asked if the students knew how competitive the process is and Mr. Helmus thought they could do a better job during the recruiting process.</p>	
4.	<p>A.</p> <p>Items of Information Employment Report - March 2023</p> <p>Mrs. Kavanaugh said there are open positions.</p> <p>Dr. Parlato noted the teachers retiring and said there are many years of experience in that group.</p> <p>B.</p> <p>Enrollment Report - March 2, 2023</p> <p>C.</p> <p>Competitive Bid Waiver - Security Enhancements</p> <p>Mr. Giovannone said the purchasing policy outlines the authority given to the Superintendent to go without a formal bid which they are doing with the Omnidata purchase not to exceed \$75,000.</p> <p>Dr. Parlato said the policy is 3300 which says in an emergency if there is not sufficient time available the bid process can be waived.</p>	<p>Items of Information Employment Report - March 2023</p> <p>Enrollment Report - March 2, 2023</p> <p>Competitive Bid Waiver - Security Enhancements</p>	
5.		<p>Public Comment</p> <p>Megan Byrd said New Milford put the cap on the number of students who can participate in the Shepaug Agri-Science program. She told the Board not to push the blame on this to Shepaug.</p>	<p>Public Comment</p>
6.		<p>Adjourn</p> <p><i>Mr. Helmus moved to adjourn the meeting at 8:11 pm, seconded by Mr. Hansell and passed unanimously.</i></p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:11 pm.</p>

Respectfully submitted:

A handwritten signature in cursive script that reads "Wendy Faulenbach".

Wendy Faulenbach
Chairman