FY 2024 MONTHLY PAYROLL CUTOFF SCHEDULE

PAY PERIODS			
FROM	THROUGH		PAYDAY
7/1/2023	7/9/2023		7/31/2023
7/10/2023	7/23/2023		8/15/2023
7/24/2023	8/6/2023		8/31/2023
8/7/2023	8/27/2023		9/15/2023
8/28/2023	9/10/2023		9/29/2023
9/11/2023	9/24/2023		10/16/2023
9/25/2023	10/8/2023		10/31/2023
10/9/2023	10/22/2023		11/15/2023
10/23/2023	11/5/2023		11/30/2023
11/6/2023	11/19/2023		12/15/2023
11/20/2023	12/3/2023		12/29/2023
12/4/2023	12/31/2023		1/16/2024
1/1/2024	1/14/2024		1/31/2024
1/15/2024	1/28/2024		2/15/2024
1/29/2024	2/11/2024		2/29/2024
2/12/2024	2/25/2024		3/15/2024
2/26/2024	3/10/2024		3/29/2024
3/11/2024	3/24/2024		4/15/2024
3/25/2024	4/7/2024		4/30/2024
4/8/2024	4/21/2024		5/15/2024
4/22/2024	5/5/2024		5/31/2024
5/6/2024	5/19/2024		6/14/2024
5/20/2024	6/2/2024		6/28/2024
6/3/2024	6/16/2024		7/15/2024
6/17/2024	6/30/2024		7/31/2024
7/1/2024	7/14/2024		8/15/2024
		FINAL POSTING/END OF YEAR	
		ALL PAY AND LEAVE POSTED THRU JUNE 30	

DATES SUBJECT TO CHANGE: Notification will be sent by email when this is necessary.

***ALL TIMESHEETS AND/OR ANY DOCUMENTATION ARE DUE TO THE PAYROLL DEPARTMENT (Location 8004) THE NEXT BUSINESS DAY AFTER CUTOFF.

ALL EDL PAPERWORK SHOULD BE SUBMITTED BY CLOSE OF BUSINESS ON THE DAY OF OCCURRENCE (6TH DAY OUT AND 1ST DAY OF RETURN).

****INTEROFFICE: Please forward changes and time records to Payroll as they are processed. Do not wait until the deadline date to send time records to be entered. If you have any concerns or questions, please do not hesitate to call Cathy Solomon at extension 1233.